PROPOSED SECTION 00 01 10
TABLE OF CONTENTS
TASK ORDER
(Non-Wizard Base ID/IQ Contract)
REV 1.7 – 30 JUN 2012

REQUEST FOR PROPOSAL
TBUP FY11 Company Headquarters Facility Renovation Bldg. 25714
Fort Gordon

DIVISION 00 - PROPOSAL REQUIREMENTS, CONTRACT FORMS AND CONDITIONS

Sections (Task Order Specific Requirements)

00 11 00 CLIN SCHEDULE
00 22 30 Task Order Design-Build Selection Procedures and Basis of Award
00 73 00 Special Contract Requirements
00 73 10 (Task Order) Supplemental Contract Requirements

DIVISION 01 - GENERAL REQUIREMENTS

Sections (Task Order Specific Requirements)

01 10 00.01 Task Order Statement of Work
01 32 01.00 10 Project Schedule
01 33 00 Submittal Procedures
01 33 16 Design After Award
01 45 01.10 Quality Control System (QCS)
01 45 04.00 10 Contractor Quality Control
01 50 02 Temporary Construction Facilities
01 57 20.00 10 Environmental Protection
01 62 35 Recycled/Recovered Materials
01 78 02.00 10 Closeout Submittals

Appendices (Task Order Specific Requirements)

Appendix A Geotechnical Information
Appendix B List of Drawings
Appendix C Utility Connections
Appendix D Results of Fire Flow Tests
Appendix E Environmental Information
Appendix F Conceptual Aesthetic Considerations
Appendix G GIS Data
Appendix H Exterior Signage
Appendix I Acceptable Plants List

Appendix J Drawings

Appendix K Utility Cost Information

Appendix L LEED Project Credit Guidance

Appendix M LEED Owner's Project Requirements

Appendix N LEED Requirements for Multiple Contractor Combined Projects

Appendix O LEED Multiple Contractor Responsibilities Table

Appendix P USGBC Registration of Army Projects

Appendix Q Area Computations

Appendix R RMS Submittal Register Input Form

Appendix S ~~Manufacturing Performance requirements for Plumbing Fixtures From the Energy Policy Act of 1992 (Public Law 102-486)~~DELETED

Appendix T ~~Functional Area Lighting Control Strategy (FALCS)~~DELETED

End of Table of Contents

SECTION 00 22 30 (IDIQ)
REV 2.16 – 30 SEP 2011

TASK ORDER DESIGN-BUILD SELECTION PROCEDURES AND BASIS OF AWARD

1.0 OVERVIEW

2.0 NOT USED

3.0 GENERAL INSTRUCTIONS

4.0 TASK ORDER PROPOSAL CONTENTS AND RELATED EVALUATION FACTORS, SUBFACTORS AND ELEMENTS

5.0 VOLUME 1 – FACTOR 1 – DESIGN TECHNICAL

5.1. GENERAL

5.2. VOLUME 1-TAB A – SUBFACTOR 1 – BUILDING FUNCTIONAL, AESTHETICS and SPACE

5.3. VOLUME 1-TAB B – SUBFACTOR 2 – QUALITY OF BUILDING SYSTEMS AND MATERIALS

5.4. VOLUME 1-TAB C – SUBFACTOR 3 – SITE DESIGN

5.5. VOLUME 1-TAB D –SUBFACTOR 4 – SUSTAINABILITY REQUIREMENTS

6.0 FACTOR 2 – PERFORMANCE CAPABILITY PROPOSAL

6.1. VOLUME 2 - TAB A– SUBFACTOR 1– PROPOSED CONTRACT DURATION AND SUMMARY SCHEDULE

6.2. NOT USED

6.3. VOLUME 2-TAB B- SUBFACTOR 2- PAST PERFORMANCE

7.0 VOLUME 3 – PRICE AND PRO FORMA INFORMATION

7.1. GENERAL

7.2. TAB A – FACTOR 3 – PRICE (STANDARD FORM 1442 AND CONTRACT LINE ITEM SCHEDULE)

7.3. TAB B – BID GUARANTEE

7.4. TAB C – SELF-PERFORMED WORK

7.5. NOT USED

8.0 EVALUATION PROCEDURES

8.1. TASK ORDER SELECTION EVALUATION BOARD (TOSEB)

8.2. EVALUATION

8.3. DEFINITIONS

8.4. EVALUATION RATING SYSTEM

8.5. PAST PERFORMANCE ~~RISK~~ CONFIDENCE ASSESSMENT RATINGS

SECTION 00 22 30 ATTACHMENTS

8 – FORMAT FOR TABLE OF FACILITIES

9 – FORMAT FOR TABLE OF SPACES

1.0 OVERVIEW

1.1. This is a "Best Value" solicitation for the Design and Construction of a TBUP FY11 Company Headquarters Facility Renovation Bldg. 25714 located at Fort Gordon. The Government will evaluate the proposals in accordance with the criteria described herein, and award a firm fixed price task order to the responsible firm, whose proposal conforms with all the terms and conditions of the solicitation and whose proposal is determined to represent the overall best value to the Government.

General Description of Work: Major renovation of 1960s era military administrative facility, including demolition and abatement of hazardous materials at Fort Gordon, GA. Provide Design/Build modifications that will have a 25 year useful life before needing major renovation or replacement in accordance with regulations and applicable codes. Work will include demolition, painting, plumbing, electrical, life safety, Anti-terrorism, and HVAC rehabilitation including replacement of installed equipment.

2.0 NOT USED

2.1.

3.0 GENERAL INSTRUCTIONS

3.1. Not Used.

4.0 PROPOSAL CONTENTS AND RELATED EVALUATION FACTORS AND SUBFACTORS

(VOLUME 1 – DESIGN TECHNICAL)

Factor/Sub Factor	Location	Description	Relative Importance
FACTOR 1		DESIGN TECHNICAL	Most Important Factor
Subfactor 1	Vol. 1 TAB A	Building Functional and Aesthetics	Equally important with Subfactor 2
Subfactor 2	Vol. 1 TAB B	Quality of Building Systems and Materials	Equally Important with Subfactor 1
Subfactor 3	Vol. 1 TAB C	Site Design	3rd Most Important Subfactor (less important than Subfactors 1 and 2, which are equal in importance.)
Subfactor 4	Vol. 1 TAB D	Sustainability Requirements	4th Most Important Subfactor (less important than Subfactor 3)

VOLUME 2 –FACTOR 2 – VOLUME 2 –PERFORMANCE CAPABILITY

Factor/Sub Factor	Location	Description	Relative Importance
FACTOR 2		PERFORMANCE CAPABILITY	2nd Most Important Factor (less important than Factor 1)
Subfactor 1	Vol. 2 TAB A	Proposed Contract Duration and Summary Schedule	Most Important Subfactor

Factor/Sub Factor	Location	Description	Relative Importance
Subfactor 2	Vol. 2 TAB B	Past Performance	2nd Most Important Subfactor (equally important as Subfactor 2)

VOLUME 3 – PRICE AND PRO FORMA INFORMATION)

Factor/Sub Factor	Location	Description	Relative Importance
FACTOR 3	Vol. 3 TAB A	Price (Standard Form 1442 and Proposal Bid Schedules)	3rd Most Important Factor (slightly less important than Factor 2)
N/A	Vol. 3 TAB B	Bid Guarantee	Not Rated
N/A	Vol. 3 TAB C	Required Pre-Award Information	Not Rated

5.0 VOLUME 1 – FACTOR 1 – DESIGN-TECHNICAL

5.1. GENERAL: The design-technical Factor consists of conceptual level presentation drawings, technical approach narratives and information regarding material and system quality. It must clearly define the proposed scope and quality levels that the design-build team is offering to the Government in enough detail for the Government and the Firm (proposer) to mutually understand whether or not the proposal meets or exceeds the minimum Solicitation requirements. **The use of BIM to prepare or submit proposals is NOT required. Fully developed drawings, details, or specifications are not required or desired. Unless, specifically stated, herein, the Goverment will not be performing a detailed engineering analysis or design review at the proposal stage.** The intent during the proposal submission and review process is not to require detailed design effort or to perform a detailed design engineering review but to focus on the proposed quality levels of materials and systems If the Government evaluators have actual knowledge or strong suspicion that a proposed product or solution is inappropriately sized, being used in the wrong application or otherwise does not meet the contract requirements, the Government will inform the proposer in the event that discussions are conducted with the firm. But the Government is not asking for design analyses in the proposal and is not obligated to perform an engineering design review at this stage. After, award, In the event of conflict between the contractor's accepted proposal and the requirements in the final, amended RFP, the order of precedence is indicated in Special Contract Requirement 1.2, DESIGN/BUILD CONTRACT – ORDER OF PRECEDENCE. The Firm shall identify what it considers to be Betterments in its proposal for Subfactors 1-3 (See Section 00 73 00, SCR "Proposed Betterments"). Note that the Government will not evaluate any material that exceeds the page limits, where indicated below. The final design must comply with the RFP requirements except that accepted betterments become the new contract minimum requirements.

5.2. VOLUME 1 - TAB A –SUBFACTOR 1 – BUILDING FUNCTIONAL, AESTHETICS AND SPACE

5.2.1. **Submission Requirements:**

5.2.1.1. **Presentation Drawings:**

(a) Exterior Elevations of each facility clearly noting proposed materials and colors.

(b) At least one (1) Exterior Perspective Rendering (may be CADD rendering) for each facility type included in the contract.

(c) At least one building section demonstrating typical exterior wall sections, typical exterior construction materials, finished floor elevations, and ceiling heights.

NOTE: The Government will use this information to evaluate functional and aesthetic considerations, such as floor to ceiling heights and may use it to help evaluate exterior aesthetics and appearance. The Government may also use this information in conjunction with the submission information under the subfactor: QUALITY OF BUILDING SYSTEMS AND MATERIALS, below, to evaluate quality of wall finishes as well as looking at how the proposer has considered air barrier . **The Government is NOT evaluating the structural framing system or solution.**

(d) Schematic floor plans for each floor of each facility. Not necessary if the Government provides the floor plans in the solicitation and the proposer proposes to use them, without change. In that event, the proposer must clearly acknowledge that it will provide the floor plan without change. If the proposer intends to change any Government provided floor plan, it must clearly identify any and all proposed changes to the floor plans, either on a floor plan or in a narrative.

(e) A color board including primary interior and exterior finish materials.

5.2.1.2. **Technical Approach Narratives**

Provide technical approach narratives, both qualitative and quantitative, defining the elements of the proposal. Preface the narratives with a design concepts narrative, providing the design rationale and basis of the proposal.

(a) Minimum Space and Facility Size. Describe the spaces provided for each facility, in accordance with Section 01 10 00, ***Statement of Work***. As a minimum, include a tabulation of the net square footage for rooms, zones, or other areas, the total gross square footage for each floor of each facility, and the total gross square footage for each facility to clearly demonstrate compliance with the project requirements. See the sample spreadsheets at the end of this section attachments 8 and 9.

(b) Architectural Theme and Materials. This narrative shall be no longer than three (3) typewritten pages. Describe the architectural themes of the various facilities and spaces which demonstrate how the proposal achieves the results desired by the ***Statement of Work.*** Narrative should address how the selection of materials and colors enhances the exterior and interior aesthetics of the facilities and improves the living and/or working conditions for the soldier populations who will utilize the facilities. This narrative is not intended to be a material listing, but to explain/reflect how the selections were made and how they address the requirements.

5.2.2. **Evaluation Criteria:**

The following three areas are equal in importance.

5.2.2.1. **Building Functional Arrangement**: This subfactor considers the overall functional layout (Floor Plan) and interaction of the spaces in the facilities as well. This subfactor considers the planning and design of the spaces with respect to soldier working conditions and the operations of the facility.

The following criteria will be considered in the evaluation of the functional arrangement of the various facilities:

(a) How well the floor plan responds to the Functional Relationship requirements described in the ***Statement of Work***

(b) How well the floor plan and space arrangement facilitate work flow and access necessary to successfully operate this facility in accordance with its mission.

(c) Do the facilities provide acceptable life safety and fire safety measures?

(d) Do the proposed plans demonstrate compliance with the mandatory requirements for circulation, furnishings (e.g., for UEPH's, will the required furniture fit in the rooms?), equipment, and other specifically identified items in the ***Statement of Work***?

5.2.2.2. **Building Aesthetics:** This element considers the overall “appeal” of the facility and the desire that both the interior and exterior of the facilities present a professional, attractive appearance. The following two areas will be considered under this element and are equal in consideration (not separately rated):

(a) Exterior Considerations:

To the extent possible within the government identified contract cost limitation (CCL), the proposal must comply with the look and feel of the Installation architectural theme identified in the Request for Proposals. The first priority in order of importance is how well the proposal provides comparable building mass, size, height, and configuration in comparison with the architectural theme expressed in the Solicitation. The second priority in order of importance is how well the proposal provides compatible exterior skin appearance based upon façade, architectural character (period or style), exterior detailing, matching the architectural theme expressed in the Solicitation.

- Proposals shall be evaluated on mass, size, height, and configuration in comparison with the architectural theme expressed in the Solicitation, design of facades, roof lines, delineation of entrances, proportions of fenestration in relation to elevations, shade and shadow effects, materials, textures, architectural character (period or style), exterior color schemes.
- How compatible is the proposed design with the installation architectural theme expressed in the RFP? If not an exact "copy" of the theme, how well does it harmonize or blend with the expressed theme?
- How well does the proposal provide comparable building mass, size, height, and configuration in comparison with the architectural theme expressed in the Solicitation?
- How well does the proposal provide compatible exterior skin appearance based upon façade, architectural character (period or style), exterior detailing, matching the architectural theme expressed in the Solicitation?
- Is the building’s scale and proportion complimentary of the adjacent structures?
- Is the building an attractive addition to the Installation?
- How well does the building harmonize with its environment, including surrounding facilities?
- Has the proposer addressed/coordinated the arrangement of stacks, louvers, vents, and roof mounted equipment, etc. to provide a visually attractive structure?

(b) Interior Considerations:

- Are the proposed colors and material finishes conducive to the working environment of the facility?
- For administrative areas, does the interior design provided establish a positive working environment?
- Has the proposal addressed/provided for natural and artificial light in the living and working spaces and is the arrangement of fenestration and lighting fixtures in the spaces conducive to furniture placement and space usage?
- Do the proposed ceiling material, elevation, and design enhance the environment?
- Has “support item” placement been considered and addressed in the proposal to enhance the environment? For example: placement of supply/exhaust devices, placement of electrical panels, placement of exhaust fans, etc.
- Does the proposal provide for acoustic control of noise from service/support spaces to administrative areas?

5.2.2.3. **Minimum Space and Facility Size**

The proposal must include all the mandatory spaces in response to the requirements set forth in Section 01 10 00, ***Statement of Work***. Proposals will be evaluated on compliance with these requirements. Proposals shall identify any individual areas which are less than the required areas and describe how such deviation would enhance the building function. Individual areas may slightly exceed the requirements, so long as building function is not compromised elsewhere and as long as the overall square footage is not greater than that as described in Section 01 10 00, as authorized by Congress

5.3. VOLUME 1- TAB B – SUBFACTOR 2 - QUALITY OF BUILDING SYSTEMS AND MATERIALS

5.3.1. **General.** As part of this Subfactor, the Government has identified certain items as desirable features or preferable items. Desirable features are identified below in the evaluation criteria. Preferable items are listed in order of priority, These items, along with any proposer-identified betterment, will be given additional consideration during the evaluation process, provided that they are included within the contract cost limitation (CCL) identified in the Solicitation.

No Preferences..

5.3.2. **Submission Requirements:**

5.3.2.1. **Presentation Drawings**

(a) There are no specific drawings requirements for this Subfactor. However, the firm has the option of providing concept level drawing information for specific materials and/or systems which the firm feels are necessary to describe the proposed systems or materials.

5.3.2.2. **Technical Approach Narratives:**

Provide technical approach narratives, both qualitative and quantitative, defining the elements of the proposal. It is acceptable to include all the sub-items shown below into a single combined narrative for the entire facility. It is the responsibility of the proposer to ensure that all aspects identified in the evaluation criteria below are addressed. Whether individual narratives or a single combined narrative is provided, the maximum total length for narratives shall be ten (10) typewritten pages.

(a) Architectural Finishes: Describe how the materials selected provide for a suitable environment for the expected population of the facility. Discuss how these selections provide value to the Government and how they address the minimum requirements of the solicitation. Narrative should focus on aesthetics, durability and maintenance of the finishes proposed.

(b) Not Used

(c) Mechanical Systems: Describe how the mechanical systems selected provide for a highly efficient environmental control system including information about provisions for indoor air quality maintenance. Discuss how these selections provide value to the Government and how they address the minimum requirements of the solicitation. Narrative should focus on maintenance considerations, limiting energy consumption, and suitability of the proposed systems for the expected usage.

(d) Plumbing Systems: Describe how the plumbing systems selected provide for a highly efficient domestic hot water system and an efficient piping system. Discuss how these selections provide value to the Government and how they address the minimum requirements of the solicitation. Narrative should focus on maintenance considerations, energy consumption, and suitability of the proposed systems for the expected usage.

(e) Electrical Systems: Describe how the electrical power and lighting systems, telephone, data, and cable television systems selected provide for a highly efficient electrical system. Discuss how these selections provide value to the Government and how they address the minimum requirements of the solicitation. Narrative should focus on maintenance considerations, energy consumption, and suitability of the proposed systems for the expected usage.

(f) ATFP Considerations: Describe how the proposed materials, systems, and designs address the mandatory building ATFP requirements included in the Statement of Work.

(g) Site Utilities and Site Systems: Describe how the site utility systems selected provide for an efficient piping system. Discuss how these selections provide value to the Government and how they address the minimum requirements of the solicitation. Narrative should focus on maintenance considerations and suitability of the proposed systems for the expected usage. Include information regarding coordination with privatized utility providers where applicable.

(h) Interoperability: Describe how systems integrated into the new facilities which require connection and interface with existing Installation wide systems will be accommodated in the proposed project. Narrative should address the following systems as minimum: Fire Alarm, Telephone, Cable Television, UMCS, and privatized utility companies where applicable.

(i) Solar Hot Water Heating: Include provisions to provide at least 30% of the domestic hot water requirements through solar heating methodologies, unless the results of a Life Cycle Cost Analysis (LCCA), developed utilizing the Building Life Cycle Cost Program (BLCC) demonstrates to the Government's satisfaction that the solar hot water system is not life cycle cost effective in comparison with other hot water heating systems. Discuss and outline proposer's strategy for this solar system including components, placement of collectors, and controls Include all applicable input data, assumptions, first cost, replacement cost, and maintenance and repair cost that were utilized in the calculations. If using the LCCA to justify non-selection of solar hot water heating, make all life cycle cost comparisons to a baseline system to provide domestic hot water without solar components. Analyze at least two different solar hot water methodologies to compare against the baseline system. Use a study period of 25 years and use the Utility cost information in Appendix K.

5.3.2.3. **Proposed Material Identifications:** In order to evaluate and rate the quality of the materials being proposed, including any material or equipment warranties exceeding the one year warranty in the contract clause "Warranty of Construction", the Firm shall include in the proposal material identification for major materials in each of the areas shown below. Provide this information in tabular form supported, if necessary to clearly identify level of proposed quality, by catalog information (may provide on CD-ROM). Table should include manufacturer's name, model number if known or at least model series, length of warranty, size/capacity (where available), efficiency (where applicable), and any other notes or information selected by the Firm. The Government will evaluate and consider materials and equipment proposed by brand name and model series or number as a quality standard. Unless substitution of a manufacturer, brand name or model is otherwise specifically prohibited in the contract, if the successful Firm desires to substitute manufacturers, brand names or models after award, the substituted product must meet the contract requirements and be approved by the designer of record and the Government as equal in function, performance, quality and salient features to that initially proposed. Acceptance of the proposal is not a guaranty that the proposed products meet the contractual requirements. See below under Evaluation Criteria for more explanation.

(a) Architectural Finishes

- Interior Walls
- Floors
- Ceilings
- Exterior Walls
- Any Special Features
- Hardware systems (not individual hardware sets)
- Door systems/types (not individual doors)
- Window systems/types (not individual windows)
- Roofing Systems

(b) Not Used

(c) Not Used

(d) Plumbing Systems

- Fixtures

(e) Electrical Systems

- Lighting Fixtures

5.3.2.4. Provide a list of quality improvements that are above the minimum stated with the performance specifications. Develop the following table, or similar, to identify quality betterments.

	Improved Quality	Concise description of improved quality	Feature is included within the Construction Cost Limitation – YES/NO
Arch. Finishes	N/A	N/A	
Etc.			

5.3.3. **Evaluation Criteria:**

5.3.3.1. **General** It is the Army's objective that these buildings will have a 50 year useful life. The design and construction should provide an appropriate level of quality to ensure the continued use of the facility over that time period with the application of reasonable preventive maintenance and repairs that would be industry-acceptable to a major civilian sector project OWNER. The facility design should consider that the Army may repurpose the use of the facility over the 50 year life. The Army's intent is to install products and materials of good quality that meet industry standard average life that corresponds with the period of performance expected before a major renovation or repurpose. The design should be flexible and adaptable to possible future uses different than the current to the extent practical while still meeting the operational and functional requirements defined within. Flexibility is achieved through design of more flexible structural load-bearing wall and column system arrangements. The site infrastructure will have at least a 50-year life expectancy with industry-accepted maintenance and repair cycles. Develop the project site for efficiency and to convey a sense of unity or connectivity with the adjacent buildings and with the Installation as a whole. Building useful life is defined by the length of service of the structural systems; concrete, masonry, steel, and wood in any combination. These structural systems last a lifetime when properly constructed and maintained. The building systems; electrical, mechanical, interior finishes etc. vary in useful life based on quality of the products and materials. Generally speaking these systems will last an average of 20-30 years. Historically the Army has often performed a major renovation or changed the use of the facility once in the first 25 years. Within that overriding theme the Government will evaluate the firm selected systems and components proposed in terms of extended warranties provided, maintenance considerations (frequency, estimated cost, access, equipment locations), operability (ease of use, placement of control features, simplicity), durability (withstand troop usage, ease of cleaning), sustainability, and energy consumption (HVAC, lighting, power). The minimum acceptable level of quality for finishes and materials for these buildings are those materials suitable for the expected population and usage. Residential or similar grade finishes and materials are not acceptable for inclusion in these buildings, unless otherwise specifically stated as allowed in Section 01 10 00. Acceptance of the proposal is not a guaranty that the proposed products meet the contractual requirements or that they are the appropriate size or application for the design which will be developed after award. The intent during the proposal submission and review process is not to require detailed design effort or to perform a detailed design engineering review but to focus on the proposed quality levels of materials and systems If the Government evaluators have actual knowledge or strong suspicion that a proposed product or solution is inappropriately sized, being used in the wrong application or otherwise wont meet the contract requirements, the Government will inform the proposer in the event that discussions are conducted with the firm. But the Government is not asking for design analyses in the proposal and is not obligated to perform an engineering design review at this stage. After, award, In the event of conflict between the contractor’s accepted proposal and the requirements in the final, amended RFP, the order of precedence is indicated in Special Contract Requirement 1.2, DESIGN/BUILD CONTRACT – ORDER OF PRECEDENCE.

5.3.3.2. The Government encourages the Firm to place emphasis on those design features which optimize and emphasize functional/operational requirements; interior/exterior finishes and systems; and life cycle/ energy efficiency. The Firm may choose the most economical “Type of Construction” allowed by the Building Code for this occupancy/project and put the money into durable finishes and efficient

systems. **The features that the Government has identified below as desirable features will be given additional consideration in the evaluation. The items that the Government identified in paragraph 5.3.1 as preferable will be also be given additional consideration during the evaluation process, provided that they are included within the contract cost limitation identified in the Solicitation. Proposer-identified betterments may also be given additional consideration during the evaluation process, provided that they are included within the contract cost limitation identified in the solicitation**. **Desirable features, Government identified preferences, and Proposer identified betterments that are evaluated as true betterments and that are acceptable to the Government are all considered "betterments", if they are included within the contract cost limitation. The Government will identify those Proposer identified betterments that are not desired or are otherwise objectionable or unacceptable, if discussions are conducted with that Proposer.** The order of importance for proposed betterments for rating purposes is as follows: desirable features, preferable items (identified in paragraph 5.3.1) and other Proposer identified betterments. Unsubstantiated claims or narrative information will not be given evaluation credit during the evaluations. The following elements (not rated separately) will be considered in the evaluation of the building systems and materials of the various facilities:

(a) Architectural Finishes, Components and Systems:

Acceptable proposals include finishes, components and systems which provide usable spaces for the intended purposes and that provide the basic function necessary. Proposals will receive additional consideration for materials, and systems offered that include extended warranties, longer life expectancies, sustainability, durability (stand up to troop usage), have low maintenance requirements, and enhance the overall life cycle cost efficiency of the facility.

Specific examples of desirable features: solid wood cabinetry; solid surface counter tops; ceramic tile; 25 year non-pro-rated, no-leak roof warranty; high efficiency windows and doors>

(b) Furniture Systems: Not Used

(c) Mechanical Components and Systems:

Acceptable proposals include components and systems that provide the basic environmental control function necessary. Proposals will receive additional consideration for components and systems offered that include extended warranties, longer life expectancies, reduce energy consumption, sustainability, maintainability (cyclical maintenance, access, equipment placement), and enhance the overall life cycle cost efficiency of the facility.

(d) Plumbing Components and Systems:

Acceptable proposals include components and systems that provide the basic function necessary. Proposals will receive additional consideration for components and systems offered that include extended warranties, longer life expectancies, sustainability, durability (stand up to troop usage), have low maintenance requirements, and enhance the overall life cycle cost efficiency of the facility.

Specific examples of desirable features: lifetime domestic hot water storage tank warranty; high efficiency equipment; easy/local availability of replacement/repair parts; zoned/valved sub-systems to allow repair without building shutdown; shower heads on hoses

(e) Electrical Components and Systems:

Acceptable proposals include components and systems that provide the basic function necessary. Proposals will receive additional consideration for components and systems offered that include extended warranties, longer life expectancies, sustainability, durability (stand up to troop usage), have low maintenance requirements, and enhance the overall life cycle cost efficiency of the facility.

Specific examples of desirable features: all copper conductors; additional telephone/data/cable TV outlets

(f) ATFP Considerations: This consideration verifies the inclusion/compliance with the building related (laminate windows, design for progressive collapse, etc.) ATFP minimum standard constraints included in the Statement of Work. All proposals must be compliant with the ATFP requirements of the Statement of Work to be considered for award. Acceptable proposals are compliant with all ATFP requirements. Acceptance of the successful proposal does not constitute acceptance of a design that does not conform to ATFP requirements. Final designs must comply with the ATFP requirements.

(g) Site Utilities Components and Site Systems:

Acceptable proposals include components and systems that provide the basic function necessary. Proposals will receive additional consideration for components and systems offered that include extended warranties, longer life expectancies, sustainability considerations, have low maintenance requirements, and enhance the overall life cycle cost efficiency of the facility.

Specific examples of desirable features: enhanced parking/roadway construction/surfaces; sidewalks above the minimum size and construction required; corrosion resistance; valves for isolation/repair of fluid systems; low impact development considerations that exceed the minimum contract requirements, utility placement to allow future replacement/maintenance without significant impact to other systems or access to facilities.

(h) Interoperability: Fire Alarm, Telephone, Cable Television, UMCS, and privatized utility systems (where applicable) must be integrated into the new facilities which require connection and interface with existing installation-wide systems must be accommodated in the proposed project.

(i) Solar Hot Water Heating: The Government will evaluate the systems and materials proposed for use in the solar domestic hot water system. Proposals that demonstrate solar hot water provisions above 30% will receive additional consideration during the evaluation, provided that it does not increase first cost beyond the contract cost limitation (CCL). No additional consideration will be given for proposals providing for more than 30% solar hot water if the proposed price exceeds the CCL. If the proposer has provided life cycle cost analyses documenting the non-feasibility of the solar system provision, the Government will verify as reasonable and complete. Errors or inconsistencies in the calculations will be considered deficiencies during evaluations.

5.4. VOLUME 1 - TAB C – SUBFACTOR 3 – SITE DESIGN

5.4.1. **Submission Requirements:**

5.4.1.1. **Presentation Drawings:**

(a) Schematic/Conceptual Site Plans showing site improvements for drainage, buildings, paving, walks, and landscaping. Indicate all building setbacks and separations, which must meet antiterrorism design requirements. Delineate vehicle circulation and pedestrian access to allow evaluation of the integration of this new development into the existing surrounding infrastructure. Select the format of the drawings provided to best illustrate compliance with the requirements of the Statement of Work.

5.4.1.2. **Technical Approach Narrative:**

Provide technical approach narrative, both qualitative and quantitative, defining the elements of the proposal. The narrative may include simple sketches or drawings to help illustrate the Proposer's solutions to the Statement of Work Requirements. Begin the narrative with a preface concerning the design concepts It is acceptable to include all the sub-items shown below into a single combined narrative for the entire project. It is the responsibility of the proposer to ensure that all aspects identified in the evaluation criteria below are addressed. Whether individual narratives or a single combined narrative is provided, the narratives shall not exceed ten (10) typewritten pages.

(a) Grading

- Cut/Fill Considerations

(b) Landscaping

- Plant Material Selection
- Other Feature Selection
- Site Lighting Considerations

(c) Pedestrian Circulation

- Development of Circulation Patterns
- Way Finding Between Facilities
- Separation from Vehicular Circulation

(d) Vehicle Circulation

- Development of Circulation Patterns
- Parking Locations and Quantities
- Interface with Existing Street/Roadway Systems

(e) Anti-Terrorism/Force Protection

- Compliance with the *Statement of Work* Requirements.

5.4.2. **Evaluation Criteria:**

5.4.2.1. This Subfactor considers the overall layout of the site and the various specialties which define a workable, pleasing environment for the soldiers. The proposed site development plan must incorporate all the specific requirements from the *Statement of Work* as well as comply with all statutory and regulatory requirements outlined therein. All site related Anti-Terrorism/Force Protection (ATFP) considerations must be included and/or addressed in the proposal.

Elements one (1) and two (2) below are equal in importance and are not separately rated. Element (3) is not separately rated but the proposal must meet the Solicitation requirements to be rated acceptable.

(1) Grading and Landscaping: Acceptable proposals include reasonable amounts of cut/fill and regarding as necessary to ensure proper must meet be the minimums required by the *Statement of Work.* Proposals which include innovative solutions to storm water management, landscaping to enhance the complex environment, or other similar improvements beyond the basic requirements will receive additional consideration during the proposal evaluation process.

(2) Pedestrian and Vehicle Circulation and Storage: Acceptable proposals address and include all the specific requirements of the Statement of Work.

The following items will be considered with respect to pedestrian and vehicle circulation and storage. These are not sub-factors.

<u>Pedestrian Considerations:</u>

- Are all parking areas served by sidewalks?
- Are all facility entrances/exits served by a paved sidewalk system?
- Does the proposed sidewalk system provide direct, convenient access to all facilities?
- Is the new sidewalk system an extension of the existing adjacent sidewalk system?
- Are sidewalk systems enhanced by appropriate landscaping?
- Is site lighting provided to enhance the security and usability of the site by pedestrians?

<u>Vehicle Considerations:</u>

- Are the vehicle entrance/exit ways pathways clear?
- Have a sufficient number of parking spaces for privately owned vehicles (POV) been provided?
- Do the new vehicle roadways and access points tie into the existing roadway network in an efficient manner?

- Does the proposal provide for a separation of parking area entrance/exits from street intersections?
- Is lighting provided to enhance the security and usability of the parking and roadway areas?
- Internal circulation patterns within the parking areas.

(3) ATFP Considerations: This element verifies the proposal's inclusion/compliance with the site related (setbacks, etc.) ATFP constraints included in the ***Statement of Work***. The proposal must be compliant with the ATFP requirements of the ***Statement of Work*** to be considered for award. Acceptable proposals are compliant with all ATFP requirements. Acceptance of the successful proposal does not constitute acceptance of design that does not conform to ATFP requirements. The final design must comply with the ATFP requirements.

5.5. VOLUME 1 - TAB D – SUBFACTOR 4 – SUSTAINABILITY REQUIREMENTS

5.5.1. **Submission Requirements:**

The Firm shall acknowledge that it understands the contract requirements for sustainable design and construction and that the final project will achieve a Silver level. The Firm shall submit LEED-NC Version 3 Project Checklist for each non-exempt facility demonstrating how it will achieve the Silver level. One checklist may be provided for multiple identical facilities. If the firm proposes a higher LEED rating than silver, the proposal shall describe whether or not it involves additional costs and clearly indicate if such costs would detract from higher rated factors herein, such as functionality, quality of materials and systems, site work, etc.

5.5.2. **Evaluation Criteria:**

All requirements identified as mandatory in Section 01 10 00 or elsewhere in the Solicitation must be included and the proposal must meet the requirements of the LEED-NC Version 3 requirements for a Silver level. The Government will provide additional evaluation consideration for proposals which include LEED points identified as preferred. The Government does not desire to pay more to obtain a higher LEED rating, such as Gold, if the additional cost would detract from the higher rated factors, herein.

6.0 VOLUME 2 - FACTOR 2 – PERFORMANCE CAPABILITY VOLUME 2

6.1. VOLUME 2 - TAB A – SUBFACTOR 1– PROPOSED CONTRACT DURATION AND SUMMARY SCHEDULE

6.1.1. **Submission Requirements:**

6.1.1.1. The firm shall propose the contract duration in the appropriate Contract Line Item Number in the CLIN Schedule, not to exceed the maximum contract duration specified in the CLIN.

6.1.1.2. Submit a summary level schedule for integrated design and construction. Schedules or diagrams may be provided separately in a size that is easily read, but shall be bound and clearly labeled as Tab B. This summary schedule will, after contract award, be replaced with a project schedule as required by Section 01 32 01.00 10: *Project Schedule*. The summary schedule shall be task oriented, indicating the number of calendar days, after notice to proceed, by which milestones are to be achieved. Firm may use a critical path or other method of his choice; however, schedules shall be graphically represented. The proposed project schedule shall reflect the proposed contract duration Give attention to the following features:

(a) Provide a narrative, describing the design packaging plan for separate design packages, based on the firm's plan for fast tracking. Describe all design and construction to be "fast-tracked" (See section 01 33 16: ***Design After Award***). If long lead item equipment must be ordered prior to completion of a design phase, describe the requirement in the narrative and show the required ordering date in the schedule.

(b) Show the design phase, including events associated with coordinating the interim and final design submittals for each package and the proper handling of the review comments for each design package (See section 01 33 16).

(c) Show the overall construction phase for each facility, for the site work, and for utilities. Show fast track starts for design packages but it isn't necessary to show the detailed breakdown construction (e.g., by trades) of each facility, site work and utilities.

(d) Show turnover of each facility. Identify any proposed phased turnovers. The time to complete the facility and turnover to the Government must consider the requirement for the Contractor's CQC completion inspection and the subsequent joint Contractor-Government turnover inspection.

(e) Show as-built submissions (See section 01 78 02.00 10).

(f) Constraints**:** Firm must demonstrate the capability and flexibility to plan and schedule the complete project to meet the proposed contract completion period. Clearly identify any constraints on the schedules presented (e.g., labor or material availability, permits, weather, etc.). Indicate the anticipated overall critical path on the schedule.

6.1.2. **Evaluation Criteria:**

6.1.2.1. **Proposed Contract Duration:** This duration will become the contractually binding completion period. The Government will evaluate the contract duration, as proposed by the Firm in the Contract Line Item Schedule, not to exceed the maximum allowed duration of 365 days. In assessing the reasonableness of the proposed contract duration, the Government may take into account how well the proposed summary schedule supports the proposed duration, as well as use other information, such as but not limited to independent judgment concerning logic, constraints and typical construction durations. A proposed contract duration matching the maximum allowed contract duration is "acceptable" A proposed contract duration shorter than the maximum allowed duration will receive additional rating consideration, provided it is realistic and deemed to be achievable. The Government will consider an unreasonably condensed contract duration, which places additional cost or schedule risk on the Government or which may create a risk of contract or performance failure, as a significant weakness or a deficiency, depending upon the evaluators' judgment. During the subsequent comparison between proposals, differences between proposed contract durations of at least three weeks (differences of 21 calendar days between proposals) will be considered an advantage to the Government, with greater differences also considered, accordingly. No advantage will be considered between proposals for differences less than 21 calendar days.

6.1.2.2. **Summary Schedule:** In addition to the proposed contract duration, the Government will evaluate the summary schedule for integrated design and construction. The length of the schedule must match the proposed contract duration. If it is shorter than the proposed contract duration, it offers no advantage to the Government because it is non-binding, only representing a preliminary planned schedule. A Schedule shorter than the proposed contract duration may indicate the Firm is placing additional risk on the Government for any delays between the scheduled completion date and the required contract completion period. Both parties shall assume field overhead costs are included in the contract price for the full proposed contract duration. Therefore, the Government believes that there is no valid need to shorten the schedule less than the full proposed contract duration. The Government will evaluate the schedule to assess the strength of understanding of the project scope, restrictions which must be considered in the schedule e.g., permitting (see Section 01 10 00), long lead items, etc. The Government will evaluate the strength of understanding of events associated with coordinating design submittals, reviews and incorporating review comments, the firm's capability to schedule the complete project within the proposed contract duration and the realism of the schedule. The Government will evaluate the design packaging plan for logic, reasonableness, how it facilitates meeting the proposed contract duration and how it facilitates the Government's ability to timely perform its design reviews. The packaging plan should minimize risk to the Contractor and to the Government for tear-out and coordination for reviews. For example, is the footing and foundation plan based on adequate design for building loads; etc.? A schedule that offers advantage(s) to the Government over one that merely indicates an adequate

understanding of the scope, restrictions, major milestones and general understanding of the various events that can affect start and completion of construction will receive additional consideration.

6.2. NOT USED

6.3. VOLUME 2 - TAB B– SUBFACTOR 2 – PAST PERFORMANCE

6.3.1. **Submission Requirements:**

[Not Supplied - ContractInfoGeneral : SUBMISSION_REQUIREMENTS]

7.0 VOLUME 3 – PRICE AND PRO FORMA INFORMATION

7.1. GENERAL

Submit the Pro Forma information in a separate envelope labeled: “Volume 3 – Pro Forma Requirements.”

7.2. TAB A – FACTOR 3 – PRICE (STANDARD FORM 1442 AND CONTRACT LINE ITEM SCHEDULE).

7.2.1. **Submission Requirements:**

Submit the properly filled out and executed SF 1442, along with the CLIN Schedule, containing proposed line item and total pricing, as well as the proposed contract duration. See instructions in Section 00 21 00, *“Instructions to Offerors”*.

7.2.1.1. Supplemental Price Breakdown. If deemed necessary to evaluate the price proposals, the Government’s will request a price breakdown of the Contract Line items in a sealed envelope marked “Price Breakdown Information”, in Excel format. The Government will provide details on where and how to send the breakdown. This information will not be needed sooner than three working days after the proposal submission due date. This information may be required for the initial Task Order proposal and, if requested, for any revised proposals. This information is not an opportunity for a firm to revise its non-price or price proposal.

7.2.2. **Evaluation Criteria:**

7.2.2.1. Price will not be rated or scored, but will be evaluated for fairness and reasonableness through the use of a price analysis. The price evaluators will also check for appearance of unbalanced line item prices. Firms are cautioned to distribute direct costs, such as material, labor, equipment, subcontracts, etc. and to evenly distribute indirect costs, such as job overhead, home office overhead, bond, etc., to the appropriate contract line items.

7.2.2.2. If deemed necessary, the supplemental price breakdown information will be used to assist the Government in performing the price evaluations described above.

7.2.2.3. Award cannot be made for project cost for design and construction exceeding the cost limitation described herein.

7.3. TAB B – BID GUARANTEE

7.3.1. **Submission Requirements**

Submit the Bid Bond in accordance with the task order request for proposals.

7.3.2. **Evaluation requirements:**

This item is not rated. The Government will review the Bid Bond for legal sufficiency. The Bond must be legally sufficient.

7.4. TAB C – SELF- PERFORMED WORK

7.4.1. **Submission Requirements:**

7.4.1.1. The Firm shall confirm that it understands and that it shall perform the amount of work required to be self-performed, in accordance with the appropriate clause in Section 00 72 00 (see Base ID/IQ contract) that applies to the contract performance (see Base ID/IQ contract Section 00 73 00 for a description of the applicable clause for self-performance of work).

7.4.2. **Evaluation Requirements:**

7.4.2.1. This is a GO/NO-GO requirement. In order to assure adequate interest in and supervision of all work, the Contractor shall be required to perform a significant part of the contract with its own forces. This public policy is expressed in various Statutes, as well as in the Federal Acquisition Regulations and in the Small Business Administration Code of Federal Regulations. The Firm must confirm that it understands the amount of work performed, based on the status of the firm, and that it will self perform the required amount of work with its own forces. This is also a statutory requirement for any set-aside for Small Business or Small Disadvantaged Business or Hubzone firms before contract award can be made.

7.5. NOT USED

8.0 EVALUATION PROCEDURES

8.1. TASK ORDER SELECTION EVALUATION BOARD (TOSEB)

8.1.1. The TOSEB will be established to conduct the evaluation of proposals received in response to this solicitation. The evaluation will be based on the content of the proposal and any subsequent discussions required, as well as information obtained from other sources, e.g. past performance information. The TOSEB will not consider any information incorporated by reference, except as expressly allowed by this solicitation.

8.2. EVALUATION

8.2.1. The TOSEB will evaluate the proposals and assign a consensus rating for each evaluation factor and subfactor, except that performance risk ratings are assigned to past performance (see below).

8.2.2. The Government intends to award without discussions. Firms are cautioned to put forth their best efforts, and to furnish all information clearly to allow the Government to evaluate proposals. Firms should not assume that they will have an opportunity to clarify or correct anything in their proposal after submitting it.

8.2.3. A “Competitive Range” is a subjective determination of the most highly rated proposals in the event that the Government decides that discussions with competing firms are required or are considered to be in the Government’s best interests. In such an event, the Contracting Officer will establish a competitive range of all the most highly rated proposals.

8.2.4. If discussions are held, the Government may engage in a broad give and take with those firms in the competitive range, in accordance with FAR 15.306 (d). The Government will provide the Firm an advance agenda for the discussions. During discussions, the Government may ask the Firm to further explain its proposal and to answer questions about it.

8.2.5. Upon conclusion of discussions, those firms still considered the most highly rated, will be afforded an opportunity to submit their proposal revisions for final evaluation and selection.

8.3. DEFINITIONS

8.3.1. **Deficiency:** A material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.

8.3.2. **Weakness:** A flaw in the proposal that increases the risk of unsuccessful contract performance

8.3.3. **Significant Weakness:** A flaw in the proposal that appreciably increases the risk of unsuccessful contract performance

8.3.4. **Strength:** Any aspect of a proposal that, when judged against a stated evaluation criterion, enhances the merit of the proposal or increases the probability of successful performance of the contract.

8.3.5. **Significant Strength:** A significant strength appreciably enhances the merit of a proposal or appreciably enhances the probability of successful contract performance.

8.3.6. **Deviation:** Proposal implies or specifically offers a deviation below the specified criteria. The firm may or may not have called the deviation to the Government's attention. **A deviation is a deficiency.** The proposal must conform to the solicitation requirements for award.

8.4. EVALUATION RATING SYSTEM

8.4.1. **General:** The Government will review the proposals and rate the quality of each evaluation factor and subfactor (if any). The TOSEB will rate each proposal against the specified evaluation criteria in the Solicitation requirements. They will not compare proposals at this time. After all proposals are rated, the Government will compare the ratings and relative advantages and disadvantages of proposals against each other.

8.4.2. **Review Write-up**: The Government will support each rating with a narrative, separately listing all strengths or advantages, weaknesses or disadvantages, deficiencies, and required clarifications.

8.4.3. **Rating System**: After listing proposal strengths, weaknesses and deficiencies, the TOSEB will assign an adjective rating of "Outstanding", "Good", "Acceptable", "Marginal", or "Unacceptable" to each factor and subfactor (except those factors rated as GO/NO-GO and Past Performance), which reflect the Government's confidence in each firm's ability, as demonstrated in its proposal, to perform the requirements stated in the RFP. The adjectival ratings shall be assigned, using the following criteria, which incorporate a proposal risk assessment:

8.4.3.1. **Outstanding**: Proposal meets requirements and indicates an exceptional approach and understanding of the requirements. Strengths far outweigh any weaknesses. Risk of unsuccessful performance is very low.

8.4.3.2. **Good**: Proposal meets requirements and indicates a thorough approach and understanding of the requirements. Proposal contains strengths which outweigh any weaknesses. Risk of unsuccessful performance is low.

8.4.4. **Acceptable:** Proposal meets requirements and indicates an adequate approach and understanding of the requirements. Strengths and weaknesses are offsetting or will have little or no impact on contract performance. Risk of unsuccessful performance is no worse than moderate.

8.4.5. **Marginal**: Proposal does not clearly meet requirements and has not demonstrated an adequate approach and understanding of the requirements. The proposal has one or more weaknesses which are not offset by strengths. Risk of unsuccessful performance is high.

8.4.6. **Unacceptable.** Proposal does not meet requirements and contains one or more deficiencies. Proposal is unawardable.

8.5. PAST PERFORMANCE ~~RISK~~ CONFIDENCE ASSESSMENT RATINGS

8.5.1. Past Performance Risk Ratings assess the risks associated with an offeror's likelihood of success in performing the requirements stated in the RFP based on the offeror's demonstrated performance on recent, relevant contracts.

8.5.2. Performance Confidence Assessment (Overall) Rating System:

8.5.2.1. **Unknown Confidence:** No recent/relevant performance record is available or the offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned.

8.5.2.2. **Satisfactory Confidence:** Based on the offeror's recent/relevant performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort.

8.5.2.3. **Limited Confidence:** Based on the offeror's recent/relevant performance record, the Government has a low expectation that the offeror will successfully perform the required effort.

No Confidence: Based on the offeror's recent/relevant performance record, the Government has no expectation that the offeror will be able to successfully perform the required effort.

FORMAT FOR TABLE OF FACILITIES
SECTION 00 22 30 - ATTACHMENT 8

FACILITY (1)	SOLICITATION REQUIREMENTS (2)		PROPOSAL PROVIDED (3)		DIFFERENCE (+/-) (4)		NOTES/REMARKS (5)
	Net SF	Gross SF	Net SF	Gross SF	Net SF	Gross SF	

Notes:

(1) Facility column shall identify building, e.g. Dining Facility, TEMF, UEPH, etc. Where different designs are offered for the same overall building type, each different design shall be identified and tabulated separately.

(2) Complete these columns directly from information in the solicitation. If the solicitation is silent on net square feet for a particular facility, leave this blank.

(3) Complete these columns directly from the information in your proposal.

(4) This column represents the mathematical difference between the proposal and the solicitation requirements + differences represent areas above the solicitation requirements and – differences represent areas below the solicitation requirements. Proposers are cautioned that exceeding the statutory limitations on building size will cause a proposal to be considered non-compliant.

(5) This column is provided to allow the proposers to place additional relevant information with respect to building area.

FORMAT FOR TABLE OF SPACES
SECTION 00 22 30 - ATTACHMENT 9

FACILITY: _____

SPACE DESIGNATION (1)	SOLICITATION REQUIREMENTS MIN REQUIRED (2) SF	PROPOSAL PROVIDED (3) SF	DIFFERENCE (+/-) (4) SF	NOTES/REMARKS (5)

Notes:

(1) The proposer shall list all spaces within the identified facility in this column.

(2) The proposer shall complete this column by taking the information directly from the solicitation ***Statement of Work***. Where a particular space does not have a specific solicitation requirement, this column may be left blank.

(3) The proposer shall complete this column directly from the information contained in the proposal.

(4) This column represents the mathematical difference between the proposal and the solicitation requirements. + differences represent areas above the solicitation requirements and – differences represent areas below the solicitation requirements.

(5) This column is provided to allow the proposers to place additional relevant information with respect to spaces provided.

(6) Where multiple facilities of the same type (e.g. Dining Facility, UEPH, etc) are included in a single contract, each facility shall be identified in a separate table.

End of Section 00 22 30

SECTION 00 73 00 (ID/IQ)
REV 1.11- 30 APR 2012

SPECIAL CONTRACT REQUIREMENTS

1.0 GENERAL

1.1. REFERENCES – NOT USED

1.2. DESIGN/BUILD CONTRACT – ORDER OF PRECEDENCE (AUG 97)

1.3. PROPOSED BETTERMENTS (~~AUG 97~~APR 12)

1.4. SELF-PERFORMANCE OF WORK BY THE PRIME CONTRACTOR (MAR 06/UPDATED MAR 10)

1.5. PARTNERING (AUG 97)

1.6. KEY PERSONNEL, SUBCONTRACTORS AND OUTSIDE ASSOCIATES OR CONSULTANTS (MAY 06)

1.7. RESPONSIBILITY OF THE CONTRACTOR FOR DESIGN (MAY 02)

1.8. WARRANTY OF DESIGN (FIRM-FIXED PRICE DESIGN-BUILD CONTRACT) (MAY 02)

1.9. CONSTRUCTOR'S ROLE DURING DESIGN (JUN 98)

1.10. VALUE ENGINEERING AFTER AWARD (JUN 99)

1.11. DEVIATING FROM THE ACCEPTED DESIGN (JUN 02)

1.12. GOVERNMENT-FURNISHED RFP DRAWINGS, SURVEYS AND SPECIFICATIONS (JUL 02)

1.13. GOVERNMENT-FURNISHED SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (JAN 11)

1.14. GOVERNMENT RE-USE OF DESIGN (SEP 05)

1.15. ADDITIONAL MONTHLY INCENTIVE PROGRESS PAYMENT (JULY 05)

1.16. US ARMY CORPS OF ENGINEERS SAFETY AND HEALTH REQUIREMENTS MANUAL (JUL 11)

1.17. SUPPLEMENTAL PRICE BREAKDOWN INFORMATION

1.18. SITE SAFETY AND HEALTH OFFICER REQUIREMENTS AND QUALIFICATIONS (APR 10)

1.19. COORDINATION WITH OTHER CONTRACTORS

1.20. CONTRACTOR PERFORMANCE EVALUATION

1.21. NOTICE TO PROCEED

1.22. BONDING REQUIREMENTS

1.23. SCHEDULES, PLANS, AND SUBMITTALS REQUIRED BY THE TECHNICAL SPECIFICATIONS

1.24. INDEFINITE-DELIVERY CONTRACTS

1.25. TASK ORDER CONTRACT AND DELIVERY ORDER CONTRACT OMBUDSMAN

1.26. CONTRACTOR SUPPLY AND USE OF ELECTRONIC SOFTWARE FOR PROCESSING DAVIS-BACON ACT CERTIFIED LABOR PAYROLLS (JULY 2011)

2.0 PRODUCTS NOT USED

3.0 EXECUTION NOT USED

1.0 GENERAL

1.1. REFERENCES - NOT USED

1.2. DESIGN/BUILD CONTRACT - ORDER OF PRECEDENCE (AUG 97)

(a) The contract includes the standard contract clauses and schedules current at the time of contract award. It entails (1) the solicitation in its entirety, including all drawings, cuts, and illustrations, and any amendments, and (2) the successful offeror's accepted proposal. The contract constitutes and defines the entire agreement between the Contractor and the Government. No documentation shall be omitted which in any way bears upon the terms of that agreement.

(b) In the event of conflict or inconsistency between any of the provisions of this contract, precedence shall be given in the following order:

(1) Betterments: Any portions of the accepted proposal which both conform to and exceed the provisions of the solicitation.

(2) The provisions of the solicitations. (See also contract Clause: 52.236- 21, ***SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION***.)

(3) All other provisions of the accepted proposal.

(4) Any design products including, but not limited to, plans, specifications, engineering studies and analyses, shop drawings, equipment installation drawings, etc. These are “deliverables” under the contract and are not part of the contract itself. Design products must conform to all provisions of the contract, in the order of precedence herein.

1.3. PROPOSED BETTERMENTS (~~AUG 97~~APR 12)

(a) The minimum requirements of the contract are identified in the Request for Proposal. All betterments offered in the accepted proposal become a requirement of the awarded contract.

(b) “Betterment” is defined as any component or system in the accepted proposal which exceeds the minimum requirements stated in the Request for Proposal.

(c) This includes all betterments identified in the accepted proposal. It also includes ~~and/or~~ all Government identified betterments in the accepted proposal, whether or not the Government specifically identifies such betterments in a "List of Accepted Project Betterments", made part of the contract award by alteration. It also includes any other betterments in the accepted Proposal that might be identified after award.

1.4. SELF-PERFORMANCE OF WORK BY THE PRIME CONTRACTOR (MAR 06/UPDATED MAR 10)

(a) The following describes the applicable clause or requirement for self-performance of work by the Contractor, depending upon the type of solicitation (e.g., unrestricted or full or partial set-aside) and/or whether or not a price evaluation preference was provided for in the source selection evaluation.

(b) Contract clause 52.236-1, ***PERFORMANCE OF WORK BY THE CONTRACTOR***, is applicable to unrestricted procurement contract awards to any business except as explained in paragraphs c. and e., below.

(c) In lieu of the above clause, contract clause 52.219-4, ***NOTICE OF PRICE EVALUATION PREFERENCE FOR HUBZONE SMALL BUSINESS CONCERNS*** is applicable for award to a HUBZone small business concern on an unrestricted solicitation when the awardee is a HUBZone small business concern or joint venture and claimed a price evaluation preference in accordance with the clause. For purposes of this clause, “cost of the contract” includes all direct and indirect costs, excluding profit or fees. “Cost of contract performance incurred for personnel” means direct labor costs and any overhead which has only direct labor as its base, plus the concern’s general and administrative overhead rate multiplied by the labor cost.

(d) Contract clause 52.219-3 ***NOTICE OF TOTAL HUBZONE SET-ASIDE*** is applicable to awards made under a partial or total HubZone set-aside. For purposes of this clause, “cost of the contract” includes all direct and indirect costs, excluding profit or fees. “Cost of contract performance incurred for personnel” means direct labor costs and any overhead which has only direct labor as its base, plus the concern’s general and administrative overhead rate multiplied by the labor cost.

(e) Contract Clause 52.219-14, ***LIMITATIONS ON SUBCONTRACTING***, is the applicable requirement for awards to small business concerns for solicitations that were fully or partially set-aside for Small Business, 8(a), or award to a small disadvantaged business (SDB) concern on an unrestricted procurement where an SDB concern has claimed a price evaluation preference (but see next paragraph for suspension of the SDB price preference).

(f) By Memorandum dated March 12, 2010, the Director of Defense Procurement and Acquisition Policy directed cessation of the use of the price evaluation adjustment for SDBs in DoD procurements (FAR Clause 52.219-23). Said FAR Clause is not included in or made a part of this RFP. FAR Clause 52.219-4, relating to a 10% price evaluation preference for HUB ZONE small business concerns, is included in and made a part of this RFP. PLEASE NOTE HOWEVER, that paragraph (b) (3) of the FAR Clause 52.219-4, is inapplicable also due to the referenced cessation of FAR Clause 52.219-23.

1.5. PARTNERING (AUG 97)

In order to most effectively accomplish this contract, the Government proposes to form a partnership with the Contractor to develop a cohesive building team. It is anticipated that this partnership would involve the Corps of Engineers, NA, the Contractor, primary subcontractors and the designers. This partnership would strive to develop a cooperative management team drawing on the strengths of each team member in an effort to achieve a quality project within budget and on schedule. This partnership would be bilateral in membership and participation will be totally voluntary. All costs, excluding labor and travel expenses, shall be shared equally between the Government and the Contractor. The Contractor and Government shall be responsible for their own labor and travel costs.

1.6. KEY PERSONNEL, SUBCONTRACTORS AND OUTSIDE ASSOCIATES OR CONSULTANTS (MAY 2006)

In connection with this contract, any in-house personnel, subcontractors, and outside associates or consultants will be limited to individuals or firms that were specifically identified in the Contractor’s accepted proposal. The Contractor shall obtain the Contracting Officer's written consent before making any substitution for these designated in-house personnel, subcontractors, associates, or consultants. If the Contractor proposes a substitution, it shall submit the same type of information that was submitted in the accepted proposal to the Contracting Officer for evaluation and approval. The level of qualifications and experience submitted in the accepted proposal or that required by the Solicitation, whichever is greater, is the minimum standard for any substitution.

1.7. RESPONSIBILITY OF THE CONTRACTOR FOR DESIGN (MAY 02)

(a) The Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other non-construction services furnished by the Contractor under this contract. The Contractor shall, without additional compensation, correct or revise any errors or deficiency in its designs, drawings, specifications, and other non-construction services and perform any necessary rework or modifications, including any damage to real or personal property, resulting from the design error or omission.

(b) The standard of care for all design services performed under this agreement shall be the care and skill ordinarily used by members of the architectural or engineering professions practicing under similar conditions at the same time and locality. Notwithstanding the above, in the event that the contract specifies that portions of the Work be performed in accordance with a performance standard, the design services shall be performed so as to achieve such standards.

(c) Neither the Government's review, approval or acceptance of, nor payment for, the services required under this contact shall be construed to operate as a waiver of any rights under this contract or of any cause of action arising out of the performance of this contract. The Contractor shall be and remain liable to the Government in accordance with applicable law for all damages to the Government caused by the Contractor's negligent performance of any of these services furnished under this contract.

(d) The rights and remedies of the Government provided for under this contract are in addition to any other rights and remedies provided by law.

(e) If the Contractor is comprised of more than one legal entity, each entity shall be jointly and severally liable hereunder.

1.8. WARRANTY OF DESIGN (FIRM-FIXED PRICE DESIGN-BUILD CONTRACT) (MAY 02)

(a) The Contractor warrants that the design shall be performed in accordance with the Contract requirements. Design and design related construction not conforming to the Contract requirements shall be corrected at no additional cost to the Government. The standard of care for design is defined in paragraph (b) of Special Contract Requirement ***RESPONSIBILITY OF THE CONTRACTOR FOR DESIGN***.

(b) The period of this warranty shall commence upon final completion and the Government's acceptance of the work, or in the case of the Government's beneficial occupancy of all or part of the work for its convenience, prior to final completion and acceptance, at the time of such occupancy.

(c) This design warranty shall be effective from the above event through the Statute of Limitations and Statute of Repose, as applicable to the state that the project is located in.

(d) The rights and remedies of the Government provided for under this clause are in addition to any other rights and remedies provided in this contract or by law.

1.9. CONSTRUCTOR'S ROLE DURING DESIGN (JUN 98)

The Contractor's construction management key personnel shall be actively involved during the design process to effectively integrate the design and construction requirements of this contract. In addition to the typical required construction activities, the constructor's involvement includes, but is not limited to actions such as: integrating the design schedule into the Master Schedule to maximize the effectiveness of fast-tracking design and construction (within the limits allowed in the contract), ensuring constructability and economy of the design, integrating the shop drawing and installation drawing process into the design, executing the material and equipment acquisition programs to meet critical schedules, effectively interfacing the construction QC program with the design QC program, and maintaining and providing the design team with accurate, up-to-date redline and as-built documentation. The Contractor shall require and manage the active involvement of key trade subcontractors in the above activities.

1.10. VALUE ENGINEERING AFTER AWARD (JUNE 99)

(a) In reference to Contract Clause 52.248-3, ***VALUE ENGINEERING - CONSTRUCTION***, the Government may refuse to entertain a “Value Engineering Change Proposal” (VECP) for those “performance oriented” aspects of the Solicitation documents which were addressed in the Contractor's accepted contract proposal and which were evaluated in competition with other offerors for award of this contract.

(b) The Government may consider a VECP for those “prescriptive” aspects of the Solicitation documents, not addressed in the Contractor's accepted contract proposal or addressed but evaluated only for minimum conformance with the Solicitation requirements.

(c) For purposes of this clause, the term “performance oriented” refers to those aspects of the design criteria or other contract requirements which allow the Offeror or Contractor certain latitude, choice of and flexibility to propose in its accepted contract offer a choice of design, technical approach, design solution, construction approach or other approach to fulfill the contract requirements. Such requirements generally tend to be expressed in terms of functions to be performed, performance required or essential physical

characteristics, without dictating a specific process or specific design solution for achieving the desired result.

(d) In contrast, for purposes of this clause, the term “prescriptive” refers to those aspects of the design criteria or other Solicitation requirements wherein the Government expressed the design solution or other requirements in terms of specific materials, approaches, systems and/or processes to be used. Prescriptive aspects typically allow the Offerors little or no freedom in the choice of design approach, materials, fabrication techniques, methods of installation or other approach to fulfill the contract requirements.

1.11. DEVIATING FROM THE ACCEPTED DESIGN (JUN 02)

(a) The Contractor shall obtain the approval of the Designer of Record and the Government's concurrence for any Contractor proposed revision to the professionally stamped and sealed and Government reviewed and concurred design, before proceeding with the revision.

(b) The Government reserves the right to non-concur with any revision to the design, which may impact furniture, furnishings, equipment selections or operations decisions that were made, based on the reviewed and concurred design.

(c) Any revision to the design, which deviates from the contract requirements (i.e., the Request for Proposals and the accepted proposal), will require a modification, pursuant to the Changes clause, in addition to Government concurrence. The Government reserves the right to disapprove such a revision.

(d) Unless the Government initiates a change to the contract requirements, or the Government determines that the Government furnished design criteria are incorrect and must be revised, any Contractor initiated proposed change to the contract requirements, which results in additional cost, shall strictly be at the Contractor's expense.

(e) The Contractor shall track all approved revisions to the reviewed and accepted design and shall incorporate them into the as-built design documentation, in accordance with agreed procedures. The Designer of Record shall document its professional concurrence on the as-builts for any revisions in the stamped and sealed drawings and specifications.

1.12. GOVERNMENT-FURNISHED RFP DRAWINGS, SURVEYS AND SPECIFICATIONS (JUL 02)

This is to clarify that contract clause 252.236-7001, ***CONTRACT DRAWINGS AND SPECIFICATIONS***, refers to any Government-furnished design or design criteria included in the Request for Proposal (RFP).

1.13. GOVERNMENT-FURNISHED SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (JAN 11)

This is to clarify that contract clause 52.236-21, ***SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION***, refers to any specifications and drawings furnished in the Request for Proposal (RFP). The term “specifications” refers to the design criteria or scope of work, in addition to any attached specifications.

1.14. GOVERNMENT RE-USE OF DESIGN (MAY 06)

In conjunction with the Clause 252.227-7022, ***GOVERNMENT RIGHTS UNLIMITED***, the Government will not ask for additional originals or copies of the design works after the Contractor provides all required design documentation and as-built documentation under the instant contract. Further, if the Government uses the design for other projects without additional compensation to the Contractor for re-use, the Government releases the Contractor from liability in the design on the other projects, due to defects in the design that are not the result of fraud, gross mistake as amounts to fraud, gross negligence or intentional misrepresentation.

1.15. ADDITIONAL MONTHLY INCENTIVE PROGRESS PAYMENT (MAY 06)

(a) As an incentive for maintaining satisfactory progress, The Government offers to make an interim monthly progress payment for satisfactory design and construction work in compliance with the contract, while construction operations are underway, up to turnover of the facilities to the Government. This is a second monthly progress payment, in between the regular monthly progress payment that is described in Contract Clause 52.232-5, ***PAYMENTS UNDER FIXED PRICE CONSTRUCTION CONTRACTS***.

(b) As a condition for the additional progress payment, the Contractor must maintain progress within 2% of scheduled progress and within 7 calendar days of the scheduled progress along the critical path(s) at the time of submission.

(c) All requirements of the contract clauses PAYMENTS UNDER FIXED PRICE CONSTRUCTION CONTRACTS and 52.232-25, PROMPT PAYMENT, will apply to the interim progress payment. In lieu of submitting an updated progress schedule to substantiate the amounts included in the interim progress payment, the Contracting Officer will determine what documentation is required to support an interim payment, including the required Prompt Payment Certification. For the next regular monthly progress payment following an interim payment, the Contractor shall reconcile the interim progress payment against actual progress.

1.16. US ARMY CORPS OF ENGINEERS SAFETY AND HEALTH REQUIREMENTS MANUAL (JUL 11)

In accordance with Contract Clause 52.236-13, ***ACCIDENT PREVENTION***, the Contractor shall comply with the latest version of Engineer Manual 385-1-1, including any interim revisions, in effect at the time of the solicitation. For task orders, the effective date of the Engineer Manual and any interim revisions will be the date of the request for task order proposal. EM 385-1-1 and its changes are available through www.usace.army.mil/CESO/Pages/**EM385-1-1**.aspx .

1.17. SUPPLEMENTAL PRICE BREAKDOWN INFORMATION:

After contract award, the Government will require the Contractor to provide a cost breakdown of each facility by square foot, including major building systems to the five-foot line, for programming validation purposes. There will be no separate payment for this information and the Contractor shall include it in the contract price. The Government will provide a format with the directive.

1.18. SITE SAFETY AND HEALTH OFFICER REQUIREMENTS AND QUALIFICATIONS (APR 10)

(a) The Contractor shall employ a competent person at each project to function as the Site Safety and Health Officer (SSHO) in accordance with EM 385-1-1, Section 01.A.17. The SSHO shall report to the senior project official or to a senior corporate official. Submit the qualifications of the proposed SSHO for Government Approval.

(b) The SSHO may be a collateral duty responsibility.

(c) In the event this project involves hazardous, toxic or radioactive waste (HTRW) operations, additional site safety personnel qualifications and training are found in EM 385-1-1, 28.A.02 b.(3). In the event this project involves the handling, treatment, removal and/or disposal of asbestos, personnel qualifications and training shall be consistent with those specified in UFGS SECTION 02 82 14.00 10 titled ASBESTOS HAZARD CONTROL ACTIVITIES. In the event this project involves the abatement of lead based paint hazards, personnel qualifications and training shall be consistent with those specified in UFGS SECTION 01 83 13 LEAD IN CONSTRUCTION, and/or UFGS 01 83 19 for TARGET HOUSING AND CHILD OCCUPIED FACILITIES, depending on site applicability.

1.19. COORDINATION WITH OTHER CONTRACTORS

Task orders may be executed on sites with multiple contractors. Minimize interference and inconvenience through cooperation with other authorized contractors. See Contract Clause 52.236-8, Other Contracts.

1.20. CONTRACTOR PERFORMANCE EVALUATION

In accordance with the provisions of Subpart 36.201 (Evaluation of Contractor Performance) of the Federal Acquisition Regulation (FAR), construction contractor's performance shall be evaluated throughout the performance of the contract. The United States Army Corps of Engineers (USACE) follows the procedures outlined in Engineering Regulation 415-1-17 to fulfill this FAR requirement. For construction contracts and task orders awarded at or above $100,000.00, the USACE will evaluate contractor's performance and prepare a performance report using the Construction Contractor Appraisal Support System (CCASS), which is now a web-based system. After an evaluation (interim or final) is written up by the USACE, the contractor will have the ability to access, review and comment on the evaluation for a period of 30 days. Accessing and using CCASS requires specific software, called PKI certification, which is installed on the user's computer. The certification is a Department of Defense requirement and was implemented to provide security in electronic transactions. The certification software could cost approximately $110 - $125 per certificate per year and is purchased from an External Certificate Authorities (ECA) vendor. Current information about the PKI certification process and for contacting vendors can be found on the web site: http://www.cpars.csd.disa.mil/. If the Contractor wishes to participate in the performance evaluation process, access to CCASS and PKI certification is the sole responsibility of the Contractor.

1.21. NOTICE TO PROCEED

Proof of insurance must be provided within 10 calendar days of contract award. Performance and payment bonds must be provided within 10 calendar days of the contractor's receipt of the Task Order. A Notice to Proceed for each Task Order will not be issued until the Government is in receipt of proof of insurance and acceptable performance and payment bonds.

1.22. BONDING REQUIREMENTS

Performance and payment bonds will be provided on a task-order basis, except that if a task order is not issued concurrently with the contract award or the exercise of an option period, the Contractor will be required to provide a performance and a payment bond each in the amount of 100% of the minimum guaranteed amount ($) for the base period. When the next subsequent task order is issued, the contractor will be required to either increase the penal amounts of the existing bonds or obtain additional or new bonds such that the penal amounts of the performance and payment bonds each equal 100% of the task order price. Full bonding is required for the minimum guaranteed amount and for each task order, even those not exceeding $100,000.

1.23. SCHEDULES, PLANS, AND SUBMITTALS REQUIRED BY THE TECHNICAL SPECIFICATIONS

The Contractor will be required to provide the schedule, plans, and submittals required by the Technical Specifications on a Task Order basis, unless otherwise directed by the Contracting Officer.

1.24. INDEFINITE-DELIVERY CONTRACTS

(a) This contract is an indefinite-delivery indefinite-quantity (IDIQ) contract. All work shall be performed through issuance of task orders. The Contractor shall perform no work under this contract unless a written task order, signed by the Contracting Officer, has been issued by the Government. The Contractor shall complete all work described in the scope of work for each task order within the performance period of each task order. A Corps of Engineers, [Not Supplied - DistrictInfoGeneral : ISSUING_DISTRICT] District Contracting Officer is the only person authorized to issue task orders against this contract, unless otherwise authorized by the Contracting Officer. Task Orders may be issued via FACSIMILE, with hard copy of the task order to follow. The effective date of the task order, if FACSIMILE is used, is the date the Government receives verbal or written confirmation of receipt from the Contractor.

(b) Fixed price task orders will be negotiated based on the projected level of effort required to complete the work. The pricing provided with the Sample Task Order will be used in aiding a fair and reasonable price determination. After acceptance of the fixed price task order by the Contractor, the contract price will only be adjusted to reflect changes in scope or conditions governed by other clauses (differing site conditions, etc.).

(c) The basic contract period has a guaranteed minimum amount of $0.00. The Contractor shall be paid the guaranteed minimum only if work equal to or exceeding the guaranteed minimum is not ordered in the based year of the contract. Funds other than the stated guaranteed minimum shall be obligated by issuance of individual task orders and not by this contract. The appropriate military/civil fund availability evidence shall be cited on each task order issued under the contract. The total estimated amount for the basic contract period and option periods is as stated in the Pricing Schedule, Section 00 11 00.

(d) In the event of any inconsistency between the contract and any task order, the terms and conditions of the contract shall control.

1.25. TASK ORDER CONTRACT AND DELIVERY ORDER CONTRACT OMBUDSMAN

The USACE Ombudsman is assigned to the USACE Office of the PARC, at the following address:

Headquarters, U.S. Army Corps of Engineers, Attention: CEPR-P (USACE Ombudsman), 441 G Street, N.W., Washington, D.C. 20314-1000.

1.26. CONTRACTOR SUPPLY AND USE OF ELECTRONIC SOFTWARE FOR PROCESSING DAVIS-BACON ACT CERTIFIED LABOR PAYROLLS (JULY 2011)

(a) The Contractor is encouraged to use a commercially-available electronic system to process and submit certified payrolls electronically to the Government. The Davis-Bacon Act (DBA) establishes requirements for preparing, processing and providing certified payrolls, as stated in FAR 52.222-8, PAYROLLS AND BASIC RECORDS and FAR 52.222-13, COMPLIANCE WITH DAVIS-BACON AND RELATED REGULATIONS.

(b) If the Contractor elects to use an electronic DBA payroll processing system, obtain and provide all access, licenses, and other services required to provide for receipt, processing, certifying, electronically transmitting to the Government, and storing all payrolls and other data required to comply with DBA and related Act regulations. An electronic DBA payroll system shall use the electronic payroll service to prepare, process, and maintain the relevant payrolls and basic records during all work under the contract. The electronic payroll service shall be capable of preserving these payrolls and related records for the required three years after contract completion. Obtain and provide electronic system access to the Government, as required to comply with the DBA and related Act regulations over the duration of the contract. Access shall include electronic review access by the Government contract administration office to the Contractor's electronic processing system.

(c) The provision and use of an electronic payroll system shall meet the following functional criteria: commercially available; compliant with appropriate DBA payroll provisions in the FAR; able to accommodate the required number of employees and subcontractors planned to be employed under the contract; capable of producing an Excel spreadsheet-compatible electronic output of weekly payroll records (format at http://www.mssupport.com/guides.aspx) for export in an excel spreadsheet to be imported into the Contractor's Quality Control System (QCS) version of Resident Management System (RMS), that in turn shall export payroll data to the Government's Resident Management System (RMS); demonstrated security of data and data entry rights; ability to produce Contractor-certified electronic versions of weekly payroll data; ability to identify erroneous data entries and track the data/time of all versions of the certified DBA payrolls submitted to the Government over the life of the contract; capable of generating a durable record copy, that is, a CD or DVD and PDF file record of data from the system database at end of the contract closeout. Provide the durable record copy to the Government during contract closeout.

(d) Include all Contractor-incurred costs related to the provision and use of an electronic payroll processing service in the contract price for the overall work under the contract. There will be no separate line item for or payment of costs for DBA compliance or the use of electronic payroll processing services.

2.0 PRODUCTS NOT USED

3.0 EXECUTION NOT USED

End of Section 00 73 00 (ID\IQ)

SECTION 00 73 10 (TASK ORDER
REV 1.4 – 31 JUL 2011

SUPPLEMENTAL CONTRACT REQUIREMENTS

1.0 GENERAL

1.1. COST LIMITATION

1.2. 52.211-10 COMMENCEMENT, PROSECUTION AND COMPLETION OF WORK (APR 1984).

1.3. 52.211-12 LIQUIDATED DAMAGES – CONSTRUCTION (SEP 2000).

1.4. 252.236-7001 CONTRACT DRAWINGS, MAPS, AND SPECIFICATIONS (AUG 2000).

1.5. TIME EXTENSIONS FOR UNUSUALLY SEVERE WEATHER (ER 415-1-15) (OCT 1989).

1.6. PHYSICAL DATA (FAR 52.236-4) (APR 1984).

1.7. IDENTIFICATION OF GOVERNMENT-FURNISHED PROPERTY.

1.8. PAYMENT FOR MATERIALS DELIVERED OFF-SITE (EFARS 52.232-5000) (MAR 1995).

1.9. TASK ORDER SITE SAFETY AND HEALTH OFFICER REQUIREMENTS AND QUALIFICATIONS (APR 10)

1.10. CONTRACTOR SUPPLY AND USE OF ELECTRONIC SOFTWARE FOR PROCESSING DAVIS-BACON ACT CERTIFIED LABOR PAYROLLS (JULY 2011)

1.11 Critical Activities

1.0 GENERAL

1.1. COST LIMITATION

The cost limitation for this task order is $0.00

1.2. 52.211-10 COMMENCEMENT, PROSECUTION AND COMPLETION OF WORK (APR 1984).

1.3. 52.211-12 LIQUIDATED DAMAGES – CONSTRUCTION (SEP 2000).

1.4. 252.236-7001 CONTRACT DRAWINGS, MAPS, AND SPECIFICATIONS (AUG 2000).

1.5. TIME EXTENSIONS FOR UNUSUALLY SEVERE WEATHER (ER 415-1-15) (OCT 1989).

1.6. PHYSICAL DATA (FAR 52.236-4) (APR 1984).

1.7. IDENTIFICATION OF GOVERNMENT-FURNISHED PROPERTY.

1.8. PAYMENT FOR MATERIALS DELIVERED OFF-SITE (EFARS 52.232-5000) (MAR 1995).

1.9. TASK ORDER SITE SAFETY AND HEALTH OFFICER REQUIREMENTS AND QUALIFICATIONS (APR 10)

(a) The Contractor shall employ a competent person at each project to function as the Site Safety and Health Officer (SSHO) in accordance with EM 385-1-1, Section 01.A.17. The SSHO shall report to the senior project official or to a senior corporate official. Submit the qualifications of the proposed SSHO for Government Approval.

(b) The SSHO may be a collateral duty responsibility.

(c) In the event this project involves hazardous, toxic or radioactive waste (HTRW) operations, additional site safety personnel qualifications and training are found in EM 385-1-1, 28.A.02 b.(3). In the event this project involves the handling, treatment, removal and/or disposal of asbestos, personnel qualifications and training shall be consistent with those specified in UFGS SECTION 02 82 14.00 10 titled ASBESTOS HAZARD CONTROL ACTIVITIES. In the event this project involves the abatement of lead based paint hazards, personnel qualifications and training shall be consistent with those specified in UFGS SECTION 01 83 13 LEAD IN CONSTRUCTION, and/or UFGS 01 83 19 for TARGET HOUSING AND CHILD OCCUPIED FACILITIES, depending on site applicability.

1.10. CONTRACTOR SUPPLY AND USE OF ELECTRONIC SOFTWARE FOR PROCESSING DAVIS-BACON ACT CERTIFIED LABOR PAYROLLS (JULY 2011)

(a) The Contractor is encouraged to use a commercially-available electronic system to process and submit certified payrolls electronically to the Government. The Davis-Bacon Act (DBA) establishes requirements for preparing, processing and providing certified payrolls, as stated in FAR 52.222-8, PAYROLLS AND BASIC RECORDS and FAR 52.222-13, COMPLIANCE WITH DAVIS-BACON AND RELATED REGULATIONS.

(b) If the Contractor elects to use an electronic DBA payroll processing system, obtain and provide all access, licenses, and other services required to provide for receipt, processing, certifying, electronically transmitting to the Government, and storing all payrolls and other data required to comply with DBA and related Act regulations. An electronic DBA payroll system shall use the electronic payroll service to prepare, process, and maintain the relevant payrolls and basic records during all work under the contract. The electronic payroll service shall be capable of preserving these payrolls and related records for the required three years after contract completion. Obtain and provide electronic system access to the Government, as required to comply with the DBA and related Act regulations over the duration of the contract. Access shall include electronic review access by the Government contract administration office to the Contractor's electronic processing system.

(c) The provision and use of an electronic payroll system shall meet the following functional criteria: commercially available; compliant with appropriate DBA payroll provisions in the FAR; able to accommodate the required number of employees and subcontractors planned to be employed under the contract; capable of producing an Excel spreadsheet-compatible electronic output of weekly payroll records (format at http://www.mssupport.com/guides.aspx) for export in an excel spreadsheet to be imported into the Contractor's Quality Control System (QCS) version of Resident Management System (RMS), that in turn shall export payroll data to the Government's Resident Management System (RMS); demonstrated security of data and data entry rights; ability to produce Contractor-certified electronic versions of weekly payroll data; ability to identify erroneous data entries and track the data/time of all versions of the certified DBA payrolls submitted to the Government over the life of the contract; capable of generating a durable record copy, that is, a CD or DVD and PDF file record of data from the system database at end of the contract closeout. Provide the durable record copy to the Government during contract closeout.

(d) Include all Contractor-incurred costs related to the provision and use of an electronic payroll processing service in the contract price for the overall work under the contract. There will be no separate line item for or payment of costs for DBA compliance or the use of electronic payroll processing services.

1.11 Critical Activities

Critical Activities

The following activities shall be listed as separate line activities on the Contractor's

project schedule and completed prior to scheduling Final Inspection:

a. Submission and approval of mechanical/electrical layout drawings.

b. Submission and approval of O & M manuals.

c. Submission and approval of as-built drawings.

d. Submission and approval of 1354 data and installed equipment lists.

e. Submission and approval of testing and air balance (TAB).

f. Submission of TAB specialist design review report.

g. Submission and approval of fire protection specialist.

h. Submission and approval of testing and balancing of HVAC plus commissioning

plans and data.

i. Air and water balance dates.

j. HVAC commissioning dates.

k. Controls testing plan.

l. Controls testing.

m. Performance Verification testing.

n. Other systems testing, if required.

o. Pre-final inspection, Submission of Pre-Final Punch list .

p. Correction of punch list from pre-final inspection.

q. Final inspection.

End of Section 00 73 10

SECTION 01 10 00.01
REV 3.4 – 31 OCT 2012

TASK ORDER STATEMENT OF WORK

1.0 PROJECT OBJECTIVES

1.1. SECTION ORGANIZATION

2.0 SCOPE

2.1. Company HQ Facility

2.2. SITE

2.3. GOVERNMENT-FURNISHED GOVERNMENT INSTALL EQUIPMENT (GFGI)

2.4. FURNITURE REQUIREMENTS

3.0 Company HQ Facility

3.1. GENERAL REQUIREMENTS

3.2. FUNCTIONAL AND AREA REQUIREMENTS

4.0 APPLICABLE CRITERIA

4.1. INDUSTRY CRITERIA

4.2. MILITARY CRITERIA

5.0 GENERAL TECHNICAL REQUIREMENTS

5.1. SITE PLANNING AND DESIGN

5.2. SITE ENGINEERING

5.3. COMMISSIONING

5.4. ARCHITECTURE AND INTERIOR DESIGN

5.5. STRUCTURAL DESIGN

5.6. THERMAL PERFORMANCE

5.7. PLUMBING AND WATER CONSUMING EQUIPMENT

5.8. ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

5.9. HEATING, VENTILATING AND AIR CONDITIONING

5.10. ENERGY CONSERVATION

5.11. FIRE PROTECTION

5.12. SUSTAINABLE DESIGN

5.13. SECURITY (ANTI-TERRORISM STANDARDS)

6.0 PROJECT SPECIFIC REQUIREMENTS

6.1. GENERAL

6.2. APPROVED DEVIATIONS

6.3. SITE PLANNING AND DESIGN

6.4. SITE ENGINEERING

6.5. ARCHITECTURE

6.6. STRUCTURAL DESIGN

6.7. THERMAL PERFORMANCE

6.8. PLUMBING

6.9. SITE ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

6.10. FACILITY ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

6.11. HEATING, VENTILATING AND AIR CONDITIONING

6.12. ENERGY CONSERVATION

6.13. FIRE PROTECTION

6.14. SUSTAINABLE DESIGN

6.15. ENVIRONMENTAL

6.16. PERMITS

6.17. DEMOLITION

6.18. ADDITIONAL FACILITIES

1.0 PROJECT OBJECTIVES

1.0.1 The project objective is to design and construct facilities for the military that are consistent with the design and construction practices used for civilian sector projects that perform similar functions to the military projects. For example, a Company Operations Facility has the similar function as an office/warehouse in the civilian sector; therefore the design and construction practices for a company operations facility should be consistent with the design and construction of an office/warehouse building.

Comparison of Military Facilities to Civilian Facilities

Military Facility	Civilian Facility
Company HQ Facility	Company Operations Facility

1.0.2 It is the Army's objective that these buildings will have a 50 year useful life. The design and construction should provide an appropriate level of quality to ensure the continued use of the facility over that time period with the application of reasonable preventive maintenance and repairs that would be industry-acceptable to a major civilian sector project OWNER. The facility design should consider that the Army may repurpose the use of the facility over the 50 year life. The Army's intent is to install products and materials of good quality that meet industry standard average life that corresponds with the period of performance expected before a major renovation or repurpose. The design should be flexible and adaptable to possible future uses different than the current to the extent practical while still meeting the operational and functional requirements defined within. Flexibility is achieved through design of more flexible structural load-bearing wall and column system arrangements. The site infrastructure will have at least a 50-year life expectancy with industry-accepted maintenance and repair cycles. Develop the project site for efficiency and to convey a sense of unity or connectivity with the adjacent buildings and with the Installation as a whole.

1.0.3 Requirements stated in this contract are minimums. Innovative, creative, and life cycle cost effective solutions, which meet or exceed these requirements are encouraged. Further, the OFFEROR is encouraged to seek solutions that will expedite construction (panelization, pre-engineered, etc.) and shorten the schedule. **The intent of the Government is to emphasize the placement of funds into functional/operational requirements. Materials and methods should reflect this by choosing the most economical Type of Construction allowed by code for this occupancy/project allowing the funding to be reflected in the quality of interior/exterior finishes and systems selected.**

1.1. SECTION ORGANIZATION

This Section is organized under 6 major “paragraphs”.

(1) Paragraph 1 is intended to define the project objectives and to provide a comparison between the military facility(ies) and comparable “civilian” type buildings.

(2) Paragraph 2 describes the scope of the project.

(3) Paragraph 3 provides the functional, operational and facility specific design criteria for the specific facility type(s) included in this contract or task order.

(4) Paragraph 4 lists applicable industry and government design criteria, generally applicable to all facility types, unless otherwise indicated in the Section. It is not intended to be all-inclusive. Other industry and government standards may also be used, where necessary to produce professional designs, unless they conflict with those listed.

(5) Paragraph 5 contains Army Standard Design Criteria, generally applicable to all facility types, unless otherwise indicated in the Section.

(6) Paragraph 6 contains installation and project specific criteria supplementing the other 5 paragraphs.

2.2. SITE:

Provide all site improvements necessary to support the new building facilities. Refer to Paragraph 6.

Approximate area available 0.00 acres

2.3. GOVERNMENT-FURNISHED GOVERNMENT-INSTALLED EQUIPMENT (GFGI)

Coordinate with Government on GFGI item requirements and provide suitable structural support, brackets for projectors/VCRs/TVs, all utility connections and space with required clearances for all GFGI items. Fire extinguishers are GF/GI personal property, while fire extinguisher brackets and cabinets are Contractor furnished and installed CF/CI. All Computers and related hardware, copiers, faxes, printers, video projectors, VCRs and TVs are GFGI.

The following are also GFGI items: No Additional Requirements

2.4. FURNITURE REQUIREMENTS

Provide furniture design for all spaces listed in Chapter 3 and including any existing furniture and equipment to be re-used. Coordinate with the user to define requirements for furniture systems, movable furniture, storage systems, equipment, any existing items to be reused, etc. Early coordination of furniture design is required for a complete and usable facility.

The procurement and installation of furniture is NOT included in this contract. Furniture will be provided and installed under a separate furniture vendor/installer contract. The general contractor shall accommodate that effort with allowance for entry of the furniture vendor/installer onto this project site at the appropriate time to permit completion of the furniture installation for a complete and usable facility to coincide with the Beneficial Occupancy Date (BOD) of this project. The furniture vendor/installer contract will include all electrical pre-wiring and the whips for final connection to the building electrical systems however; the general contractor shall make the final connections to the building electrical systems under this contract. Furthermore, the general contractor shall provide all Information/Technology (IT) wiring (i.e. LAN, phone, etc.) up to and including the face plate of all freestanding and/or systems furniture desk tops as applicable, the services to install the cable and face plates in the furniture, the coordination with the furniture vendor/installer to accomplish the installation at the appropriate time, and all the final IT connections to the building systems under this contract.

The Government reserves the right to change the method for procurement of and installation of furniture to Contractor Furnished/Contractor Installed (CF/CI). CF/CI furniture will require competitive open market procurement by the Contractor using the Furniture, Fixtures and Equipment (FF&E) package. Reference applicable appendix for Preliminary FF&E Information including furniture dimensions sizes as shown in the Standard Design.

4.0 APPLICABLE CRITERIA (REV 2.34– 30 JUN 2012)

Unless a specific document version or date is indicated, use criteria from the most current references, including any applicable addenda, unless otherwise stated in the contract or task order, as of the date of the Contractor's latest accepted proposal or date of issue of the contract or task order solicitation, whichever is later. In the event of conflict between References and/or Applicable Military Criteria, apply the most stringent requirement, unless otherwise specifically noted in the contract or task order.

4.1. INDUSTRY CRITERIA

Applicable design and construction criteria references are listed in Table 1 below. This list is not intended to include all criteria that may apply or to restrict design and construction to only those references listed. See also Paragraph 3 for additional facility-specific applicable criteria.

Table 1: Industry Criteria

Air Conditioning and Refrigeration Institute (ARI)	
ARI 310/380	Packaged Terminal Air-Conditioners and Heat Pumps
ARI 440	Room Fan-Coil and Unit Ventilator
ANSI/ARI 430-99	Central Station Air Handling Units
ARI 445	Room Air-Induction Units
ARI 880	Air Terminals
Air Movement and Control Association (AMCA)	
AMCA 210	Laboratory Methods of Testing Fans for Rating
American Architectural Manufacturers Association (AAMA)	
AAMA 605	Voluntary Specification Performance Requirements and Test Procedures for High Performance Organic Coatings on Aluminum Extrusions and Panels
AAMA 607.1	Voluntary Guide Specifications and Inspection Methods for Clear Anodic Finishes for Architectural Aluminum
AAMA 1503	Voluntary Test Method for Thermal Transmittance and Condensation Resistance of Windows, Doors, and Glazed Wall Sections
American Association of State Highway and Transportation Officials (AASHTO)	

	Roadside Design Guide [guardrails, roadside safety devices]
	Standard Specifications for Transportation Materials and Methods of Sampling and Testing [Road Construction Materials]
	Standard Specifications for Structural Supports for Highway Signs, Luminaires and Traffic Signals
	Guide for Design of Pavement Structures, Volumes 1 and 2 [pavement design guide]
	A Policy of Geometric Design of Highways and Streets
American Bearing Manufacturers Association (AFBMA)	
AFBMA Std. 9	Load Ratings and Fatigue Life for Ball Bearings
AFBMA Std. 11	Load Ratings and Fatigue Life for Roller Bearings
American Boiler Manufacturers Association (ABMA)	
ABMA ISEI	Industry Standards and Engineering Information
American Concrete Institute	
ACI 302.2R	Guide for Concrete Slabs that Receive Moisture-Sensitive Flooring Materials
ACI 318	Building Code Requirements for Structural Concrete
ACI SP-66	ACI Detailing Manual
ACI 530	Building Code Requirements for Masonry Structures
ADA Standards for Accessible Design	
See US Access Board	ADA and ABA Accessibility Guidelines for Buildings and Facilities, Chapters 3-10.
American Institute of Steel Construction (AISC)	
	Manual of Steel Construction – 13th Edition (or latest version)

American Iron and Steel Institute	
AISI S100	North American Specification for the Design of Cold-Formed Steel Structural Members
American National Standards Institute 11 (ANSI)	
ANSI Z21.10.1	Gas Water Heaters Vol. 1, Storage water Heaters with Input Ratings of 75,000 Btu per Hour or less
ANSI Z124.3	American National Standard for Plastic Lavatories
ANSI Z124.6	Plastic Sinks
ANSI Z21.45	Flexible Connectors of Other Than All-Metal Construction for Gas Appliances
ANSI/IEEE C2	National Electrical Safety Code
ANSI/AF&PA NDS	National Design Specification for Wood Construction
American Society of Civil Engineers (ASCE)	
ASCE 7	Minimum Design Loads for Buildings and Other Structures
ASCE ~~37~~77	Manual of Practice No. 77, Design and Construction of Urban Stormwater Management Systems~~Design and Construction of Sanitary and Storm Sewers, Manuals and Reports on Engineering Practice [sanitary sewer and storm drain design criteria]~~
ASCE 60	Gravity Sanitary Sewer Design and Construction (ASCE Manuals and Reports on Engineering Practice No. 60)
ASCE/SEI 31-03	Seismic Evaluation of Existing Buildings [Existing Building Alteration/Renovation]
ASCE/SEI 41-06	Seismic Rehabilitation of Existing Buildings [Existing Building Alteration/Renovation]
American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE)	
ASHRAE 90.1	ANSI/ASHRAE/IESNA 90.1, Energy Standard for Buildings Except Low-Rise Residential Buildings

ASHRAE Guideline 0	The Commissioning Process
ASHRAE Guideline 1.1	The HVAC Commissioning Process
ASHRAE Handbooks	Fundamentals, HVAC Applications, Systems and Equipment, Refrigeration (Applicable, except as otherwise specified)
ASHRAE Standard 15	Safety Standard for Refrigeration Systems
ASHRAE Standard 62.1	Ventilation for Acceptable Indoor Air Quality
ASHRAE Standard 55	Thermal Environmental Conditions for Human Occupancy (Design portion is applicable, except where precluded by other project requirements.)
ASHRAE Standard 189.1-2009	Standard for the Design of High-Performance Green Buildings (ANSI Approved; USGBC and IES Co-sponsored), - (APPLICABLE TO THE EXTENT SPECIFICALLY CALLED OUT IN THE CONTRACT)
American Society of Mechanical Engineers International (ASME)	
ASME BPVC SEC VII	Boiler and Pressure Vessel Code: Section VII Recommended Guidelines for the Care of Power Boilers
ASME A17.1	Safety Code for Elevators and Escalators
ASME B 31 (Series)	Piping Codes
American Water Works Association (AWWA)	
	Standards [standards for water line materials and construction]
American Welding Society	
	Welding Handbook
	Welding Codes and Specifications (as applicable to application, see International Building Code for example)
Architectural Woodwork Institute (AWI)	
Latest Version	AWI Quality Standards

Associated Air Balance Council (AABC)	
AABC MN-1	National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems
	AABC Associated Air Balance Council Testing and Balance Procedures
ASTM International	
ASTM C1060-90(	Standard Practice for Thermographic Inspection of Insulation Installations in Envelope Cavities of Frame Buildings
ASTM E 779	Standard Test Method for Determining Air Leakage Rate by Fan Pressurization
ASTM E1827-96	Standard Test Methods for Determining Airtightness of Buildings Using an Orifice Blower Door
Builders Hardware Manufacturers Association (BHMA)	
ANSI/BHMA	The Various BHMA American National Standards
Building Industry Consulting Service International	
	Telecommunications Distribution Methods Manual (TDMM)
	Customer-Owned Outside Plant Design Manual (CO-OSP)
Code of Federal Regulations (CFR)	
49 CFR 192	Transportation of Natural and Other Gas by Pipeline: Minimum Federal Safety Standards
10 CFR 430	Energy Conservation Program for Consumer Products
Consumer Electronics Association	
CEA 709.1B	Control Network Protocol Specification
CEA 709.3	Free-Topology Twisted-Pair Channel Specification
CEA 852	Tunneling Component Network Protocols Over Internet Protocol Channels

Electronic Industries Association (EIA)	
ANSI/EIA/TIA 568	Structured Cabling Series
ANSI/EIA/TIA 569	Commercial Building Standard for Telecommunications Pathways and Spaces (includes ADDENDA)
ANSI/TIA/EIA-606	Administrative Standard for the Telecommunications Infrastructure of Commercial Buildings
J-STD EIA/TIA 607	Commercial Building Grounding and Bonding Requirements for Telecommunications
Federal Highway Administration (FHWA)	
	Manual on Uniform Traffic Control Devices for Streets and Highways [signage and pavement markings for streets and highways]
FHWA-NHI-01-021	Hydraulic Engineering Circular No. 22, Second Edition, URBAN DRAINAGE DESIGN MANUAL
Illuminating Engineering Society of North America (IESNA)	
IESNA RP-1	Office Lighting
IESNA RP-8	Roadway Lighting
IESNA Lighting Handbook	Reference and Application
Institute of Electrical and Electronics Engineers Inc. (IEEE)	
	Standard for Use of the International System of Units (SI): the Modern Metric System
Standard 1100	Recommended Practice for Powering and Grounding Sensitive Electronic Equipment
International Code Council (ICC)	
IBC 2009	International Building Code Note: All references in the International Building Code to the International Electrical Code shall be considered to be references to NFPA 70.

	All references in the International Building Code to the International Fuel Gas Code shall be considered to be references to NFPA 54 and NFPA 58. All references in the International Building Code to the International Fire Code and Chapter 9 shall be considered to be references to Unified Facilities Criteria (UFC) 3-600-01.
IMC	International Mechanical Code – Note: For all references to “HEATING AND COOLING LOAD CALCULATIONS”, follow ASHRAE 90.1 Note: For all references to “VENTILATION”, follow ASHRAE 62.1
IRC	International Residential Code
IPC	International Plumbing Code
IEC	Energy Conservation Code (IEC) –Applicable only to the extent specifically referenced herein. Refer to Paragraph 5, ENERGY CONSERVATION requirements.
IGC	International Gas Code - not applicable. Follow NFPA 54, National Fuel Gas Code and NFPA 58, Liquified Petroleum Gas Code.
International Organization for Standardization (ISO)	
ISO 6781:1983	Qualitative detection of thermal irregularities in building envelopes – infrared method
LonMark International (LonMark)	
LonMark Interoperability Guidelines	(available at www.lonmark.org), including: Application Layer Guidelines, Layer 1-6 Guidelines, and External Interface File (XIF) Reference Guide
LonMark Resource Files	(available at www.lonmark.org), including Standard Network Variable Type (SNVT) definitions
Metal Building Manufacturers Association (MBMA)	
	Metal Building Systems Manual
Midwest Insulation Contractors Association (MICA)	

	National Commercial and Industrial Insulation Standards Manual
National Association of Corrosion Engineers International (NACE)	
NACE RP0169	Control of External Corrosion on Underground or Submerged Metallic Piping Systems
NACE RP0185	Extruded, Polyolefin Resin Coating Systems with Adhesives for Underground or Submerged Pipe
NACE RP0285	Corrosion Control of Underground Storage Tank Systems by Cathodic Protection
NACE RP0286	Electrical Isolation of Cathodically Protected Pipelines
National Electrical Manufacturers Association (NEMA)	
National Environmental Balancing Bureau (NEBB)	
	Procedural Standards Procedural Standards for Testing Adjusting Balancing of Environmental Systems
National Fire Protection Association (NFPA)	
NFPA 10	Standard for Portable Fire Extinguishers
NFPA 13	Installation of Sprinkler Systems
NFPA 13R	Residential Occupancies up to and Including Four Stories in Height Sprinkler Systems
NFPA 14	Standard for the Installation of Standpipes and Hose Systems
NFPA 20	Installation of Centrifugal Fire Pumps
NFPA 24 NFPA 25	Standard for the Installation of Private Fire Service Mains and Their Appurtenances [underground fire protection system design] Inspection, Testing And Maintenance Of Water-Based Fire Protection Systems
NFPA 30	Flammable and Combustible Liquids Code
NFPA 30A	Motor Fuel Dispensing Facilities and Repair Garages

NFPA 31	Installation of Oil Burning Equipment
NFPA 54	National Fuel Gas Code
NFPA 58	Liquefied Petroleum Gas Code
NFPA 70	National Electrical Code
NFPA 70E	Standard for Electrical Safety in the Workplace
NFPA 72	National Fire Alarm Code
NFPA 76	Fire Protection of Telecommunications Facilities
NFPA 80	Standard for Fire Doors and Fire Windows
NFPA 90a	Installation of Air Conditioning and Ventilating Systems
NFPA 96	Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations
NFPA 101	Life Safety Code
NFPA 780	Standard for the Installation of Lightning Protection Systems
National Roofing Contractor's Association (NRCA)	
	Roofing and Waterproofing Manual
National Sanitation Foundation, International	
NSF/ANSI Std. 2, 3, 4, 5, 6, 7, 8, 12, 13, 18, 20, 21, 25, 29, 35, 36, 37, 51, 52, 59, 169	Food Equipment Standards
ANSI/UL Std. 73, 197, 471, 621, 763	Food Equipment Standards
CSA Std. C22.2 No. 109, 120, 195	Food Equipment Standards
Occupational Safety and Health Administration (OSHA)	

Title 29, Part 1926	OSHA Construction Industry Standards, Title 29, Code of Federal Regulations, Part 1926, Safety and Health Regulations for Construction
Plumbing and Drainage Institute (PDI)	
PDI G 101	Testing and Rating Procedure for Grease Interceptors with Appendix of Sizing and Installation Data
PDI WH201	Water Hammer Arrestors
Precast Concrete Institute	
PCI Design Handbook	Precast and Prestressed Concrete
Sheet Metal and Air Conditioning Contractor's National Association (SMACNA)	
SMACNA HVAC Duct Construction Standards	HVAC Duct Construction Standards - Metal and Flexible
SMACNA Architectural Manual	Architectural Sheet Metal Manual
SMACNA HVAC TAB	HVAC Systems - Testing, Adjusting and Balancing
State/Local Regulations	
	State Department of Transportation Standard Specifications for Highway and Bridge Construction
	Sedimentation and Erosion Control Design Requirements
	Environmental Control Requirements
	Storm Water Management Requirements
Steel Door Institute (SDI)	
ANSI A250.8/SDI 100	Standard Steel Doors and Frames
Steel Deck Institute	
	SDI Diaphragm Design Manual

Steel Joist Institute	
	Catalog of Standard Specifications and Load Tables for Steel Joists and Joist Girders
Underwriters Laboratories (UL)	
UL 96A	Installation Requirements for Lightning Protection Systems
UL 300	Standard for Safety for Fire Testing of Fire Extinguishing Systems for Protection of Restaurant Cooking Areas
UNITED STATES ACCESS BOARD: U.S. ARCHITECTURAL AND TRANSPORTATION BARRIERS COMPLIANCE BOARD	
ADA and ABA Accessibility Guidelines for Buildings and Facilities	ABA Accessibility Standard for DoD Facilities Derived from the ADA and ABA Accessibility Guidelines: Specifically includes: ABA Chapters 1 and 2 and Chapters 3 through 10. Use this reference in lieu of IBC Chapter 11. Excluded are: (a) Facilities, or portions of facilities, on a military installation that are designed and constructed for use exclusively by able-bodied military personnel (See Paragraph 3 for any reference to this exclusion). (b) Reserve and National Guard facilities, or portions of such facilities, owned by or under the control of the Department of Defense, that are designed and constructed for use exclusively by able-bodied military personnel. (See paragraph 3 for any reference to this exclusion).
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	FDA National Food Code
U.S. GREEN BUILDING COUNCIL (USGBC)	
LEED-NC	Green Building Rating System for New Construction & Major Renovations
	Application Guide for Multiple Buildings and On-Campus Building Projects

4.2. MILITARY CRITERIA

The project shall conform to the following criteria. Certain design impacts and features due to these criteria are noted for the benefit of the offeror. However, all requirements of the referenced criteria will be applicable, whether noted or not, unless otherwise specified herein.

4.2.1. Energy Policy Act of 2005 (Public Law 109-58) (applies only to the extent specifically implemented in the contract, which may or may not directly cite or reference EPACT)

4.2.2. Energy Independence and Security Act of 2007- "EISA" (applies only to the extent specifically implemented in the contract)

4.2.3. Executive Order 12770: Metric Usage In Federal Government

(a) Metric design and construction is required except when it increases construction cost. Offeror to determine most cost efficient system of measurement to be used for the project.

4.2.4. TB MED 530: Occupational and Environmental Health Food Sanitation

4.2.5. Unified Facilities Criteria (UFC) 3-410-01FA: Heating, Ventilating, and Air Conditioning - applicable only to the extent specified in paragraph 5, herein.

4.2.6. UFC 3-101-01 Architectural Design, (Applies only to the extent specifically implemented herein).

4.2.7. UFC 3-210-10, Low Impact Development, applicable only to the extent specified herein.

4.2.8. UFC 3-600-01 Design: Fire Protection Engineering for Facilities. Use the latest edition of the IBC in coordination with this UFC. Use Chapters 3, 6, 7, 33 and UFC 3-600-01. If any conflict occurs between these Chapters and UFC 3-600-01, the requirements of UFC 3-600-01 take precedence. Use UFC 3-600-01 in lieu of IBC Chapters 4, 8,9,10.

4.2.9. UFC 4-010-01 DoD Minimum Antiterrorism Standards for Buildings

4.2.10. UFC 4-023-03 Design of Buildings to Resist Progressive Collapse (Use most recent version, regardless of references thereto in other publications)

(a) Note the option to use tie force method or alternate path design for Occupancy Category II.

4.2.11. UFC 4-021-01 Design and O&M: Mass Notification Systems

4.2.12. UFC 3-420-01, Plumbing Systems, (Applicable only to the extent specifically implemented herein).

4.2.13. Technical Criteria for Installation Information Infrastructure Architecture (I3A)

(a) Email: DetrickISECI3Aguide@conus.army.mil

4.2.14. U.S. Army Information Systems Engineering Command (USAISEC) SECRET Internet Protocol (IP) Router Network (SIPRNET) Technical Implementation Criteria (STIC).. See Paragraph 3 for applicability to specific facility type. May not apply to every facility. This is mandatory criteria for those facilities with SIPRNET.

4.2.14.1. Draft Guide Specification for Section 27 05 28 PROTECTIVE DISTRIBUTION SYSTEM (PDS) FOR SIPRNET COMMUNICATIONS SYSTEMS, found at http://mrsi.usace.army.mil/rfp/Shared%20Documents/SECTION_270528-v3.pdf

5.0 GENERAL TECHNICAL REQUIREMENTS (REV 2.2 - 31 OCT 2012)

This paragraph contains technical requirements with general applicability to Army facilities. See also Paragraph 3 for facility type-specific operational, functional and technical requirements. Residential or similar grade finishes and materials are not acceptable for inclusion in these buildings, unless otherwise specifically allowed. References to ASHRAE Standard 189.1 are to ASHRAE Standard 189.1-2009 unless otherwise specified in this Paragraph.

5.1. SITE PLANNING AND DESIGN

5.1.1. STANDARDS AND CODES: The site planning and design shall conform to APPLICABLE CRITERIA and to paragraph 6, PROJECT SPECIFIC REQUIREMENTS.

5.1.2. SITE SELECTION: Meet the allowable site requirements of ASHRAE Standard 189.1, Section 5.3, Manadatory Provisions, and either Section 5.4, Prescriptive Option, or Section 5.5, Performance Option; and ASHRAE Standard 189.1, Section 10.3.2.1.1, unless otherwise specified by the current Department of Defense Minimum Antiterrorism Standards for Buildings, UFC 4-010-01.

5.1.3. SITE PLANNING OBJECTIVES: Group buildings in configurations that create a sense of community and promote pedestrian use. See Paragraph 3 for additional site planning requirements relating to building functions.

5.1.3.1. Enclosures and Visual Screens: Provide enclosures and or visual screening devices for Outdoor Utility such as dumpsters, emergency generators, transformers, heating, ventilation, and air conditioning units from streetscape and courtyard views to limit visual impact. Enclosures shall be compatible with the building they serve and accessible by vehicle. The location of dumpsters can have a significant visual impact and should be addressed as part of an overall building design and incorporated in site planning.

5.1.3.2. Dumpster Pads: Where included in the project, dumpster pads shall be concrete (minimum of 8 inches thick on 4 inch base course, unless site conditions dictate more conservative requirements) and directly accessible by way of a paved service drive or parking lot with adequate overhead clearance for collection vehicles. Provide space at dumpster areas for recycling receptacles. Coordinate with Installation on recycling receptacle types, sizes and access requirements and provide space at dumpster areas to accommodate them.

5.1.3.3. Vehicular Circulation: Apply design vehicle templates provided by the American Association of State Highway and Transportation Officials (AASHTO) to the site design. The passenger car class includes passenger cars and light trucks, such as vans and pick-ups. The passenger car template is equivalent to the non-organizational – privately owned vehicle (POV). The truck class template includes single-unit trucks, recreation vehicles, buses, truck tractor-semi-trailer combinations, and trucks or truck tractors with semi-trailers in combination with full trailers. Provide vehicle clearances required to meet traffic safety for emergency vehicles, service vehicles, and moving vans. Provide required traffic control signage Site entrances and site drive aisles shall maximize spacing between drives, incorporate right-angle turns, and limit points of conflict between traffic. Design Services Drives to restrict access to unauthorized vehicles by removable bollards, gates, or other barriers to meet Anti-Terrorism/Force Protection (ATFP) requirements. Orient service drives to building entrances other than the primary pedestrian entry at the front of the building.

5.1.3.4. Emergency Vehicle Access: Provide Emergency Vehicle Access around the facility and shall be in accordance with AT/FP requirements. Maintain a 33-foot clear zone buffer for emergency vehicles, designed to prevent other vehicles from entering the AT/FP standoff to the building.

5.1.3.5. Stormwater Management and Low Impact Design: Employ design and construction strategies (Best Management Practices, or BMPs) that reduce stormwater runoff, reduce discharges of polluted

water offsite and maintain or restore predevelopment hydrology with respect to temperature, rate, volume, quality and duration of flow. See "Technical Guidance on Implementing the Stormwater Runoff Requirements for Federal Projects under Section 438 of the Energy Independence and Security Act (EISA)" (http://www.epa.gov/owow/NPS/lid/section438/pdf/final_sec438_eisa.pdf) and Paragraph 6, PROJECT SPECIFIC requirements for additional information. BMPs used to treat runoff must be capable of removing 80% of the average annual postdevelopment total suspended solids (TSS) load based on existing monitoring reports. BMPs are considered to meet these criteria if:

(a) They are designed in accordance with standards and specifications from a state or local program that has adopted these performance standardsOR

(b) There exists infield performance monitoring data demonstrating compliance with the criteria. Data must conform to accepted protocol (e.g., Technology Acceptance Reciprocity Partnership [TARP], Washington State Department of Ecology) for BMP monitoring.

(c) In addition, meet the requirements of ASHRAE Standard 189.1, Section 5.3, and either Section 5.4, Prescriptive Option or Section 5.5 Performance Option for Site Development and UFC 3-210-10. If any of the requirements in this subsection are prohibited by state law, state law shall take precedence but only as to those requirements found to be in conflict.

5.1.3.6. Erosion and Sedimentation Control: Meet the requirements of ASHRAE Standard 189.1, Section 10.3.1.3.

5.1.4. EXTERIOR SIGNAGE: Provide exterior signage in accordance with Appendix H, Exterior Signage. Provide exterior NO SMOKING signage that conveys building and grounds smoking policy. Meet the requirements of ASHRAE Standard 189.1, Section 8.3.1.4 (a).

5.1.5. EXISTING UTILITIES: Base utilities maps and capacities for this site are included as part of this RFP. See paragraph 6 for more detailed information.

5.2. SITE ENGINEERING

5.2.1. STANDARDS AND CODES: The site engineering shall conform to APPLICABLE CRITERIA.

5.2.2. SOILS:

5.2.2.1. Subsurface Conditions Report: A report has been prepared to characterize the subsurface conditions at the project site and is appended to these specifications. The report provides a general overview of the soil and geologic conditions with detailed descriptions at discrete boring locations. The Contractor's team shall include a licensed geotechnical engineer to interpret the report and develop earthwork and foundation recommendations and design parameters in which to base the contractor's design. If any additional subsurface investigation or laboratory analysis is required to better characterize the site or develop the final design, the Contractor shall perform it under the direction of a licensed geotechnical engineer. There will be no separate payment for the cost of additional tests. If differences between the Contractor's additional subsurface investigation and the government provided soils report or the reasonably expected conditions require material revisions in the design, an equitable adjustment may be made, in accordance with the provisions of the Differing Site Conditions clause. The basis for the adjustment would be the design and construction appropriate for the conditions described in the Government furnished report or the reasonably expected conditions, in comparison with any changes required by material differences in the actual conditions encountered, in accordance with the terms of contract clause Differing Site Conditions.

5.2.2.2. Geotechnical Evaluation Report: The contractor's licensed geotechnical engineer shall prepare a final geotechnical evaluation report, to be submitted along with the first foundation design submittal, as described in Section 01 33 16, *Design After Award*.

5.2.3. VEHICLE PAVEMENTS: (as applicable to the project)

5.2.3.1. Pavement Requirements: Except in Department of Energy (DOE) Climate Zones 6, 7, and 8, meet ASHRAE Standard 189.1, Section 5.3.2.1. If the project is located in DOE Climate Zones 6, 7, or 8, design procedures and materials shall conform to one of the following: 1) the USACE Pavement Transportation Computer Assisted Structural Engineering (PCASE) program, 2) American Association of State Highway and Transportation Officials (AASHTO) or, 3) the applicable state Department of Transportation standards in which the project is located. See Paragraph 5.2.2.2 and Section 01 33 16 for required information for the Contractor's geotechnical evaluation report. The minimum flexible pavement section shall consist of 2 inches of asphalt and 6 inches of base or as required by the pavement design, whichever is greater, unless specifically identified by the Government to be a gravel road. Design roads and parking areas for a life expectance of 25 years with normal maintenance. Parking area for tactical vehicles (as applicable to the project) shall be Portland Cement Concrete (PCC) rigid pavement design. For concrete pavements, submit joint layout plan for review and concurrence. Design pavements for military tracked vehicles (as applicable to the project) IAW USACE PCASE. Traffic estimates for each roadway area will be as shown on the drawings or listed in Section 01 10 00 Paragraph 6.4.4. Pavement markings and traffic signage in all DOE Climate Zones shall comply with the Installation requirements and with the Manual on Uniform Traffic Control Devices. Develop a Transportation Management Plan that meets the requirements of ASHRAE Standard 189.1, Section 10.3.2.4.1.

5.2.3.2. Parking Requirements. This subsection is applicable only to parking lots/areas that permit POV parking:

(a) General Parking Requirements:

(1) Design POV parking spaces for the type of vehicles anticipated, but shall be a minimum of 9 ft by 18 ft for POVs, except for two wheel vehicles.

(2) Handicap POV parking. All handicap POV parking lots (where applicable in the facility specific requirements) shall meet the ADA and ABA Accessibility Guidelines for accessible parking spaces.

(3) All handicap POV parking lots (where applicable in the facility specific requirements) shall meet the ADA and ABA Accessibility Guidelines for accessible parking spaces. Design POV parking spaces for the type of vehicles anticipated, but shall be a minimum of 9 ft by 18 ft for POVs, except for two wheel vehicles.

(b) Preferred Parking:

(c) Low-Emitting and Fuel Efficient Vehicles:

5.2.3.3. Sidewalks: Design the network of walks throughout the complex (where applicable) to facilitate pedestrian traffic among facilities, and minimize the need to use vehicles. Incorporate sidewalks to enhance the appearance of the site development, while creating a sense of entry at the primary patron entrances to the buildings. Minimum sidewalk requirements are in Paragraph 3, where applicable and/or paragraph 6 and/or site plans, where applicable. In addition, meet the requirements of ASHRAE Standard 189.1, Section 5.3.2.1.

5.2.4. CATHODIC PROTECTION: Provide cathodic protection systems for all underground metallic systems and metallic fittings/portions of non-metallic, underground systems, both inside and outside the building 5 foot line that are subject to corrosion. Coordinate final solutions with the installation to insure an approach that is consistent with installation cathodic protection programs.

5.2.5. UTILITIES: See Paragraph 6.4.6 for specific information on ownership of utilities and Paragraph 5.9.3.5 below for utility metering requirements.

5.2.6. PERMITS: The CONTRACTOR shall be responsible for obtaining all permits (local, state and federal) required for design and construction of all site features and utilities.

5.2.7. IRRIGATION: Landscape and irrigation systems, if provided, shall comply with ASHRAE Standard 189.1, Section 6.3, Mandatory Provisions, and either Section 6.4, Prescriptive Option, or Section 6.5, Performance Option. In addition, meet the requirements of ASHRAE Standard 189.1, Standard 10.3.2.

5.2.8. EPA WATERSENSE PRODUCTS AND CONTRACTORS: Except where precluded in this Paragraph or by other project requirements, use EPA WaterSense labeled products and irrigation contractors that are certified through a WaterSense labeled program where available.

5.3. COMMISSIONING: Execute total building commissioning practices in order to verify performance of building components and systems and ensure that Owner Project Requirements (OPR) are met. Adopt and follow the requirements of ASHRAE Standard 189.1 Section 10.3.1.2, ASHRAE Guideline 0, ASHRAE Guideline 1.1, LEED Energy and Atmosphere (EA) Prerequisite 1 and LEED EA Credit 3. Do not use the sampling techniques discussed in ASHRAE Guideline 1.1 and in ASHRAE Guideline 0. Commission 100% of the HVAC controls and equipment. Commissioning activities shall be consistent with the Pre-Design Phase, Design Phase, Construction Phase and Occupancy and Operations Phase. Perform and document a post occupancy system monitoring and inspection to review building operation within 12 months after beneficial occupancy. Post occupancy system monitoring and inspection results will be used to verify compliance with the Owner's Project Requirements (OPR), to revise and update the Systems Manual and for completion of the Final Commissioning Report.

5.3.1.

5.3.2. Plan Development: Meet the requirements for the development of the Maintenance Plan and Service Life Plan in ASHRAE Standard 189.1, Section 10.3.2.

5.4. ARCHITECTURE AND INTERIOR DESIGN.

5.4.1. STANDARDS AND CODES: The architecture and interior design shall conform to APPLICABLE CRITERIA.

5.4.2. GENERAL: Overall architectural goal is to provide a functional, quality, meet expected usable life standards, and visually appealing facility that is a source of pride for the installation and delivered within the available budget and schedule.

5.4.3. MATERIALS AND RESOURCES: Meet ASHRAE Standard 189.1, Section 9.3, Mandatory Provisions, and either Section 9.4, Prescriptive Option, or Section 9.5, Performance Option.

5.4.3.1. Construction and Demolition (C&D) Waste Management: Meet the requirements of ASHRAE Standard 189.1, Section 9.3.1. A waste management plan and waste diversion reports are required, as detailed in Section 01 57 20.00 10, ENVIRONMENTAL PROTECTION.

5.4.4. COMPUTATION OF AREAS: See APPENDIX Q of this RFP for how to compute gross and net areas of the facility(ies).

5.4.5. BUILDING EXTERIOR: Design buildings to enhance or compliment the visual environment of the Installation and reflect a human scale to the facility. Building entrance should be architecturally defined and easily seen. Exterior materials, roof forms, and detailing shall be compatible with the surrounding development and adjacent buildings on the Installation and follow locally established architectural themes. Use durable materials that are easy to maintain. Exterior materials colors shall conform to the Installation requirements and if brick or stone, have color that is throughout the material. See Paragraph 6 for project specific requirements.

5.4.5.1. Building Numbers: Permanently attach exterior signage on two faces of each building indicating the assigned building number or address. Building number signage details and locations shall conform to Appendix H, Exterior Signage of this RFP.

5.4.5.2. Roofs and Exterior Walls: Meet the requirements of ASHRAE Standard 189.1, Section 5.3, Mandatory Provisions, and Section 5.4, Prescriptive Option, or Section 5.5, Performance Option. In addition, if a green roof is considered for this project, meet the requirements of ASHRAE Standard 6.2, Mandatory Provisions, and Section 6.3, Prescriptive Option, or Section 6.4, Performance Option.

5.4.6. BUILDING INTERIOR

5.4.6.1. Daylighting and Low Emitting Materials: Meet the requirements of ASHRAE Standard 189.1, Section 8.3, Mandatory Provisions, and either Section 8.4, Prescriptive Option, or 8.5, Performance Option. In addition, meet the daylighting requirements of ASHRAE Standard 189.1, Section 7.3, Mandatory Provisions, and either Section 7.4, Prescriptive Option, or Section 7.5, Prescriptive Option.

5.4.6.2. Surfaces and Color:

(a) Surfaces: Appearance retention is the top priority for building and furniture related finishes. Provide low maintenance, easily cleaned room finishes that are commercially standard for the facility occupancy specified, unless noted otherwise. In daylit zones, meet the requirements of ASHRAE Standard 189.1 section 8.4.1.

(b) Color: The color, texture and pattern selections for the finishes of the building shall provide an aesthetically pleasing, comfortable, easily maintainable and functional environment for the occupants. Coordinate the building colors and finishes for a cohesive design. Select colors appropriate for the building type. Use color, texture and pattern to path or way find through the building. Trendy colors that will become dated shall be limited to non-permanent finishes such as carpet and paint. Select finishes with regards to aesthetics, maintenance, durability, life safety and image. Limit the number of similar colors for each material. Use medium range colors for ceramic and porcelain tile grout help hide soiling. Plastic laminate and solid surface materials shall have patterns that are mottled, flecked or speckled. Coordinate finish colors of fire extinguisher cabinets, receptacle bodies and plates, fire alarms / warning lights, emergency lighting, and other miscellaneous items with the building interior. Match color of equipment items on ceilings (speakers, smoke detectors, grills, etc.) to the ceiling color.

5.4.6.3. Builidng Entrance: Meet the requirements of ASHRAE Standard189.1, Section 8.3.1.5.

5.4.6.4. Signage: Provide interior signage for overall way finding and life safety requirements. A comprehensive interior plan shall be from one manufacturer. Include the following sign types: (1) Lobby Directory, (2) Directional Signs; (3) Room Identification Signs; (4) Building Service Signs; (5) Regulatory Signs; (6) Official and Unofficial Signs (7) Visual Communication Boards (8) NO SMOKING signage that conveys building smoking policy. Use of emblems or logos may also be incorporated into the signage plan.

5.4.6.5. Window Treatment: All exterior windows and interior windows are to receive either blinds, mini-blinds or roller shades in a color selected by the architect from the manufacturer's standard range of colors. Color shall compliment building's design theme. Maintain uniformity of treatment color and material to the maximum extent possible within a building. For all other window treatments and accessories (draperies, curtains, lining, sheers, rods, pulls), refer to Attachment A&B.

5.4.6.6. Casework: Unless, otherwise specified, all casework for Cabinetry and cases shall be "custom grade", as described in the AWI Quality Standards

5.4.7. COMPREHENSIVE INTERIOR DESIGN

5.4.7.1. SID and FF&E: Comprehensive Interior Design includes the integration of a Structural Interior Design (SID) and a Furniture, Fixtures and Equipment (FF&E) design and package. SID requires the design, selection and coordination of interior finish materials that are integral to or attached to the building structure. Completion of a SID involves the selection and specification of applied finishes for the building's interior features including, but not limited to, walls, floors, ceilings, trims, doors, windows,

window treatments, built-in furnishings and installed equipment, lighting, and signage. The SID package includes finish schedules, finish samples and any supporting interior elevations, details or plans necessary to communicate the building finish design and build out. The SID also provides basic space planning for the anticipated FF&E requirements in conjunction with the functional layout of the building and design issues such as life safety, privacy, acoustics, lighting, ventilation, and accessibility. See Section 01 33 16 for SID design procedures.

5.4.7.2. FF&E Package: The FF&E design and package includes the design, selection, color coordination and of the required furnishing items necessary to meet the functional, operational, sustainability, and aesthetic needs of the facility coordinated with the interior finish materials in the SID. The FF&E package includes the specification, procurement documentation, placement plans, ordering and finish information on all freestanding furnishings and accessories, and a cost estimate. Coordinate the selection of furniture style, function and configuration with the defined requirements. Examples of FF&E items include, but are not limited to workstations, seating, files, tables, beds, wardrobes, draperies and accessories as well as marker boards, tack boards, and presentation screens. Criteria for furniture selection include function and ergonomics, maintenance, durability, sustainability, comfort and cost. See Section 01 33 16 for FFE design procedures.

5.5. STRUCTURAL DESIGN

5.5.1. STANDARDS AND CODES: The structural design shall conform to APPLICABLE CRITERIA.

5.5.2. GENERAL: The structural system must be compatible with the intended functions and components that allows for future flexibility and reconfigurations of the interior space. Do not locate columns, for instance, in rooms requiring visibility, circulation or open space, including, but not limited to entries, hallways, common areas, classrooms, etc. Select an economical structural system based upon facility size, projected load requirements and local availability of materials and labor. Base the structural design on accurate, site specific geotechnical information and anticipated loads for the building types and geographical location. Consider climate conditions, high humidity, industrial atmosphere, saltwater exposure, or other adverse conditions when selecting the type of cement and admixtures used in concrete, the concrete cover on reinforcing steel, the coatings on structural members, expansion joints, the level of corrosion protection, and the structural systems. Analyze, design and detail each building as a complete structural system. Design structural elements to preclude damage to finishes, partitions and other frangible, non-structural elements to prevent impaired operability of moveable components; and to prevent cladding leakage and roof ponding. Limit deflections of structural members to the allowable of the applicable material standard, e.g., ACI, AISC, Brick Industry Association, etc. When modular units or other pre-fabricated construction is used or combined with stick-built construction, fully coordinate and integrate the overall structural design between the two different or interfacing construction types. If the state that the project is located in requires separate, specific licensing for structural engineers (for instance, such as in Florida, California and others), then the structural engineer designer of record must be registered in that state.

5.5.3. LOADS: See Paragraph 3 for facility specific (if applicable) and Paragraph 6 for site and project specific structural loading criteria. Unless otherwise specified in paragraph 6, use Exposure Category C for wind. If not specified, use Category C unless the Designer of Record can satisfactorily justify another Exposure Category in its design analysis based on the facility Master Plan. Submit such exceptions for approval as early as possible and prior to the Interim Design Submittal in Section “Design After Award”. Design the ancillary building items, e.g. doors, window jambs and connections, overhead architectural features, systems and equipment bracing, ducting, piping, etc. for gravity, seismic, lateral loads and for the requirements of UFC 4-010-01, DOD Minimum Antiterrorism Standards for Buildings. Ensure and document that the design of glazed items includes, but is not limited to, the following items under the design loads prescribed in UFC 4-010-01:

(a) Supporting members of glazed elements, e.g. window jamb, sill, header

(b) Connections of glazed element to supporting members, e.g. window to header

(c) Connections of supporting members to each other, e.g. header to jamb

(d) Connections of supporting members to structural system, e.g. jamb to foundation.

5.5.4. TERMITE TREATMENT AND GREEN CLEANING: (Except Alaska) Provide termite prevention treatment in accordance with Installation and local building code requirements, using licensed chemicals and licensed applicator firm. In all States, meet the requirements of ASHRAE Standard 189.1, Section 10.3.2, regarding the building Green Cleaning Plan.

5.6. THERMAL PERFORMANCE

5.6.1. STANDARDS AND CODES: Building construction and thermal insulation for mechanical systems shall conform to APPLICABLE CRITERIA.

5.6.2. BUILDING ENVELOPE SEALING PERFORMANCE REQUIREMENT: Design and construct the building envelope for office buildings, office portions of mixed office and open space (e.g., company operations facilities), dining, barracks and instructional/training facilities with a continuous air barrier to control air leakage into, or out of, the conditioned space that shall meet the requirements of ASHRAE Standard 189.1, Section 7.3, Mandatory Provisions, and either Section 7.4, Prescriptive Option, or 7.5, Performance Option. In addition, meet the requirements of ASHRAE Standard 189.1, Sections 10.3.1.4, 10.3.1.5, 10.3.1.6, and 10.3.2 as well as UFC 3-101-01, Section 3-6. Clearly identify all air barrier components of each envelope assembly on construction documents and detail the joints, interconnections and penetrations of the air barrier components. Clearly identify the boundary limits of the building air barriers, and of the zone or zones to be tested for building air tightness on the drawings. The use of painted interior walls is not an acceptable air barrier method.

5.6.2.1. Air Barrier: The air barrier must be durable to last the anticipated service life of the assembly. Provide a motorized damper in the closed position and connected to the fire alarm system to open on call and fail in the open position for any fixed open louvers at elevator shafts. Coordinate the motorized elevator hoistway vent damper(s) with the Fire Protection System design in Paragraph 5.10. Ensure that the damper(s) is accessible to facilitate regular inspection and maintenance.

5.6.2.2. Thermal Bridge. A Thermal Bridge (or cold bridge) occurs when a thermally conductive material (such as a metal stud, steel frame or concrete beam, slab or column) penetrates or bypasses the exterior insulation system. Design the building envelope to align all insulating elements, ie, the continuous wall insulation, insulated glazing, insulated doors from top of footing to bottom of roof deck. Wrap insulation around roof overhangs. Disconnect window and door sills from interior construction. Utilize thermally broken window and door frames. Provide details to eliminate thermal bridges particularly at floor slabs, roof/wall intersections, steel lintels and relief angles, metal through-wall flashings and at building corners.

5.6.2.3. Damper and Control: Close all ventilation or make-up air intakes and exhausts, , etc., when leakage can occur during inactive periods. Atrium smoke exhaust and intakes shall only open when activated per IBC and other applicable Fire Code requirements.

5.6.2.4. Garages: Compartmentalize garages under buildings by providing air-tight vestibules at building access points.

5.6.2.5. Spaces Under Negative Pressure: Compartmentalize spaces under negative pressure such as boiler rooms and provide make-up air for combustion.

5.6.2.6. TESTING, ADJUSTING AND BALANCING: Test and balance air and hydronic systems, using a firm certified for testing and balancing by the Associated Air Balance Council (AABC), National Environmental Balancing Bureau (NEBB), or the Testing Adjusting, and Balancing Bureau (TABB). The prime contractor shall hire the TAB firm directly, not through a subcontractor. Perform TAB in accordance with the requirements of the standard under which the TAB Firm's qualifications are approved, i.e., AABC MN-1, NEBB TABES, or SMACNA HVACTAB unless otherwise specified herein. All recommendations

and suggested practices contained in the TAB Standard shall be considered mandatory. Use the provisions of the TAB Standard, including checklists, report forms, etc., as nearly as practicable to satisfy the Contract requirements. Use the TAB Standard for all aspects of TAB, including qualifications for the TAB Firm and Specialist and calibration of TAB instruments. Where the instrument manufacturer calibration recommendations are more stringent than those listed in the TAB Standard, adhere to the manufacturer's recommendations. All quality assurance provisions of the TAB Standard such as performance guarantees shall be part of this contract. For systems or system components not covered in the TAB Standard, the TAB Specialist shall develop TAB procedures. Where new procedures, requirements, etc., applicable to the Contract requirements have been published or adopted by the body responsible for the TAB Standard used (AABC, NEBB, or TABB), the requirements and recommendations contained in these procedures and requirements are mandatory.

5.6.2.7. Performance Criteria and Substantiation: Test the completed building for air tightness in accordance with UFC 3-101-01, Section 3-6.3. Submit the qualifications and experience of the testing entity for approval. Demonstrate performance of the continuous air barrier for the opaque building envelope by the following tests:

(a) Air Barrier Quality Control Plan: Develop an Air Barrier Quality Control plan to assure that a competent air barrier inspector/specialist inspects the critical components prior to them being concealed. At a minimum, three onsite inspections are required during construction to assure the completeness of the construction and design.

(b) Notification of Testing: Notify the Government at least three working days prior to the tests to provide the Government the opportunity to witness the tests. Provide the Government written test results confirming the results of all tests.

5.7. PLUMBING AND WATER CONSUMING EQUIPMENT

5.7.1. STANDARDS AND CODES: The plumbing system and water consuming equipment shall conform to APPLICABLE CRITERIA and ASHRAE Standard 189.1, Section 6.3, Mandatory Provisions, and either Section 6.4, Prescriptive Option, or Section 6.5, Performance Option. In addition, meet the requirements of ASHRAE Standard 189.1, Section 10.3.2.

5.7.2. PRECAUTIONS FOR EXPANSIVE SOILS: Where expansive soils are present, include design features for underslab piping systems and underground piping serving chillers, cooling towers, etc, to control forces resulting from soil heave. Some possible solutions include, but are not necessarily limited to, features such as flexible expansion joints, slip joints, horizontal offsets with ball joints, or multiple bell and spigot gasketed fittings. For structurally supported slabs, suspend piping from the structure with adequate space provided below the pipe for the anticipated soil movement.

5.7.3. HOT WATER SYSTEMS: For hot water heating and supply systems, meet the requirements in UFC 3-420-01 and amendments, and the service water heating requirements of ASHRAE 189.1, Section 7.4.4.

5.7.4. SIZING HOT WATER SYSTEMS: Unless otherwise specified or directed in Paragraph 3, design in accordance with ASHRAE Handbook HVAC Applications, Chapter 49, “Service Water Heating,” UFC 3-420-01 and amendments, and ASHRAE 189.1, Section 7.4.3. Size and place equipment so that it is easily accessible and removable for repair or replacement.

5.7.5. JANITOR CLOSETS: In janitor spaces/room/closets, provide at minimum, a service sink with heavy duty shelf and wall hung mop and broom rack(s).

5.7.6. FLOOR DRAINS: As a minimum, provide floor drains in mechanical rooms and areas, janitor spaces/rooms/closets and any other area that requires drainage from fixtures or equipment, drain downs, condensate, as necessary.

5.7.7. WATER EFFICIENT PLUMBING FIXTURES: Indoor plumbing fixture equipment shall comply with the following criteria: ASHRAE 189.1, Section 6.3, Mandatory Provisions, and either Section 6.4, Prescriptive Option, or Section 6.5, Performance Option.

5.7.7.1. Water Closets (Toilets): ASHRAE 189.1, Sections 6.3.2.1.a and b. requirements for water closets (toilets) shall be as follows: Flushometer valve type: For single flush, maximum flush volume shall be determined in accordance with ASME A112.19.2/CSA B45.1 and shall be 1.28 gal (4.8 L). For dual-flush, the effective flush volume shall be determined in accordance with ASME A112.19.14 and shall be 1.28 gal (4.8 L). Water closets (toilets)—tank-type: Tank-type water closets shall be certified to the performance criteria of the U.S. EPA WaterSense Tank-Type High-Efficiency Toilet Specification and shall have a maximum flush volume of 1.28 gal (4.8 L).

5.7.7.2. URINALS: Non-water urinals shall comply with ASME A112.19.19 (vitreous china) or IAPMO Z124.9 (plastic) as appropriate.

5.7.7.3. PUBLIC LAVATORY FAUCETS: Lavatory faucets in a public setting shall have a maximum flow rate of 0.5 gallons per minute and be in accordance with ASME A112.18.1/CSA B125.1.

5.7.7.4. PUBLIC METERING SELF-CLOSING FAUCETS: Faucets in a public setting that supply a specific amount of water over a given period shall have a maximum water use of 0.25 gallons per cycle and be in accordance with ASME A112.18.1/CSA B125.1.

5.7.7.5. PRIVATE LAVATORY FAUCETS: Faucets in a private setting such as barracks, family housing, or hospitals shall have a maximum flow rate of 1.5 gallons per minute and be in accordance with ASME A112.18.1/CSA B125.1 and shall comply with the performance requirements of the US EPA WaterSense High-Efficiency Lavatory Faucet Specification.

5.7.7.6. KITCHEN FAUCETS: Kitchen faucets shall have a maximum flow rate of 2.2 gallons per minute and be in accordance with ASME A112.18.1/CSA B125.1.

5.7.7.7. Cooling Towers: In addition to the requirements of Subsection 5.7.1. above, conduct a one-time potable water analysis, measuring at least the following control parameters, in ppm or mg/l: calcium (Ca); total alkalinity; silica (Si); chloride (Cl); and conductivity . Calculate the number of cooling tower cycles by dividing the amount of each parameter in the condenser water by the amount in the potable makeup water. The maximum acceptable levels of the parameters in the condenser water are: Ca (as $CaCO_3$) and Total alkalinity – 1000 ppm; SiO_2 –100 ppm; Cl – 250 ppm; Conductivity – 3500 µS/ml. Limit cooling tower cycles to avoid exceeding maximum values for any of these parameters. AND Complete the following: A system to monitor and control microbiological growth is recommended; Meter the potable makeup water to the cooling tower and blowdown from the cooling; Blowdown must be controlled with a conductivity meter; Report monthly results of the amount of potable water used, microbiological levels, blowdown, and corrosion; On cooling towers, install drift eliminators that achieve minimum efficiencies of 0.2% for counter-flow systems or 0.5% for cross-flow systems.

5.7.7.8. Drainage Systems: Do not use engineered vent or Sovent® type drainage systems.

5.7.7.9. Pipe Location and Insulation: Where the seasonal design temperature of the cold water entering a building is below the seasonal design dew point of the indoor ambient air insulate plumbing piping with a vapor barrier type of insulation to prevent condensation. Do not locate water or drainage piping over electrical wiring or equipment unless adequate protection against water (including condensation) damage is provided. Insulation alone is not adequate protection against condensation. Meet pipe insulation requirements of ASHRAE 189.1, Section 7.4.3.11 and Table C-11 of Normative Appendix C.

5.7.7.10. Pipe Protection During Construction: Cover all drain, waste and vent piping to prevent mortar or other debris during such construction activities.

5.8. ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

5.8.1. STANDARDS AND CODES: The electrical systems for all facilities shall conform to APPLICABLE CRITERIA.

5.8.2. MATERIALS AND EQUIPMENT: Materials, equipment and devices shall, as a minimum, meet the requirements of Underwriters Laboratories (UL) where UL standards are established for those items. Wiring for branch circuits shall be copper. Motors larger than one-half horsepower shall be three phase. All electrical systems shall be pre-wired and fully operational unless otherwise indicated. Wall mounted electrical devices (power receptacles, communication outlets and CATV outlets) shall have matching colors, mounting heights and faceplates.

5.8.3. POWER SERVICE: Primary service from the base electrical distribution system to the pad-mounted transformer and secondary service from the transformer to the building service electrical equipment room shall be underground. See paragraph 6 for additional site electrical requirements.

5.8.3.1. Space Capacity: Provide 10% space for future circuit breakers in all panelboards serving residential areas of buildings and 15% spaces in all other panelboards.

5.8.4. TELECOMMUNICATION SERVICE: Connect the project's facilities to the Installation telecommunications (voice and data) system through the outside plant (OSP) telecommunications underground infrastructure cabling system per the I3A Criteria. Connect to the OSP cabling system from each facility main cross connect located in the telecommunications room.

5.8.5. LIGHTING: Comply with the recommendations of the Illumination Engineering Society (IES) and requirements of EPAct-2005 and Federal Energy Management Program (FEMP) for lighting products.

5.8.5.1. Interior Lighting:

(a) Reflective Surfaces: Coordinate daylighting requirements and interior architectural space surfaces and colors with the lighting systems to provide the most energy-efficient workable combinations.

(1) Fluorescent Lighting: Fluorescent lighting systems shall utilize NEMA premium electronic ballasts and high performance fluorescent lamps with a Correlated Color Temperature (CCT) of 4100 Kelvin (K) to 5000 K. Linear fluorescent and compact fluorescent lamps shall have a Color Rendering Index (CRI) of ≥ 82. All fluorescent lamps (compact and linear) shall be reclaimed through a process that captures and properly disposes of or recycles the mercury content. Do not use surface mounted luminaires on acoustical tile ceilings. Provide outside each building emergency egress door an un-switched emergency egress luminaire controlled by photocell or astronomical time clock. All other emergency egress luminaires shall be controlled the same as non-emergency luminaires in a shared space during normal (non-emergency) operation.

(2) Solid-State Lighting: Fixtures shall have a lumen maintenance life expectancy (L_{70}) of ≥ 36,000 hours, a CRI of ≥ 82, and a CCT of 4100 K to 5000 K. Each solid-state fixture model shall be tested in accordance with IES LM-79. Test reports shall verify the fixture performance (lumen output, lumen maintenance, power consumption, efficacy and color) meets or exceeds the fixture manufactures published data. Laboratory testing shall be completed by a National Voluntary Laboratory Accreditation Program laboratory. Provide a five year warranty for fixtures.

(3) Light Level Tuning: Light level tuning is a closed-loop feedback system that measures the illumination level in a space and dims the luminaires when the measured level exceeds the target level, thereby saving the energy that otherwise would be used to compensate for future light depreciation. Provide a life-cycle cost-benefit analysis (LCCA) of light level tuning for all spaces where the general lighting luminaires are equipped with dimming ballasts or LED drivers. The LCCA shall follow the methodology contained in 10 CFR 436. Provide light level tuning where the LCCA shows it to be life cycle cost effective.

(4) Lighting Systems and Controls: Lighting systems (including lighting controls, daylighting controls, and lighting power density limits) shall comply with the requirements of Section 7.4.6 of ASHRAE Standard 189.1 and Section 9 of ANSI/ASHRAE/IES 90.1-2007. Lighting designs shall follow the recommended practices of the IES and shall target the recommended illumination levels of the IES.

(5) Occupancy or Vacancy Sensors: Use occupancy or vacancy sensors to automatically turn off lighting a specified time after all occupants leave the space. The off time shall be user adjustable to 5, 15, or 30 minutes. Selection of the sensor type (single or dual technology, wired or wireless) shall be based on the space configuration, user functionality and life-cycle cost-benefit analysis. Single technology solutions shall incorporate signal processing technology that distinguishes between background noise and actual motion without automatically changing their sensitivity.

(6) Automated Shading: Automated shading shall be considered in spaces utilizing daylight harvesting to maximize the energy savings of the daylighting system. The shades shall be controlled to reduce glare and unwanted heat gain while still allowing natural light to enter the space. When utilizing automated shading consider the following :

i. For ease of use and space aesthetics, incorporate the automated shades with the lighting control system.

ii. For maximum energy savings the automated shading system shall predictably position the shades based on a combination of time of day, façade direction, and sky conditions.

iii. For maximum design flexibility and ease of installation, shade system should have the capability to address and control each shade individually.

iv. The shading system shall have a manual override that allows the occupant to temporarily adjust the shades to any desired position. The system shall revert back to automatic control after a specified period of time.

(b) Provide a life-cycle cost-benefit analysis (LCCA) of automated shading for all spaces where daylight harvesting is provided. The LCCA shall follow the methodology contained in 10 CFR 436. Provide automated shading where the LCCA shows it to be economical.

(1) Scene-Based Dimming: Use scene based dimming in multiple-use areas including auditoriums, conference rooms and classrooms. Also provide scene based dimming in dining rooms and gymnasiums with multiple functions. One button preset touch recall shall allow multiple zones of light within a space to go to the appropriate light levels, known as a scene, for a specific task or use. Scene based control shall allow the integration of AV controls, shading/projection screens and lighting to work seamlessly with one button preset touch (i.e. lights dim, projection screen lowers, and shades go down).

(2) Personal Lighting Control: Personal lighting controls exceeding ASHRAE requirements shall be considered. Personal lighting controls allow users to vary the general light level based on the task at hand. Personal control can be achieved by wall mounted controls (hard wired or wireless), Infrared or Radio Frequency (RF) wireless devices, or via computer. Digital addressable ballasts and light emitting diode (LED) drivers allow the control flexibility of personal dimming of installed lighting on the occupant's work area (i.e. dim the luminaire over their cubicle to the appropriate light level).

(3) Wireless and Plug-and-Play Controls: Wireless and plug-and-play lighting controls shall be considered for all installations where flexibility is paramount. To avoid interference, wireless products shall communicate in an FCC frequency band that does not allow continuous transmissions.

(4) Testing Agent: An independent agent with no less than three years experience in testing of complex lighting control systems shall be hired to conduct and certify functional testing of lighting control devices and control systems. The testing agent shall not be directly involved in either the design or construction of the project and shall certify the installed lighting controls meet or exceed all requirements of ASHRAE Standard 189.1, ANSI/ASHRAE/IES Standard 90.1-2007, and all documented performance criteria. The lighting control manufacturer's authorized technical representative may serve as the testing agent. Submit qualifications of the testing agent for approval.

(5) Manufacturer Support: shall include technical phone support located in the United States. The technical phone support shall be available 24 hours a day, 365 days a year.

5.8.5.2. Exterior Lighting Requirements: These requirements apply to exterior lighting illuminating any building, site, property, structure, gate, sign, roadway, parking lot, pathway, sidewalk, landscape, structure, etc. that is owned, operated by, or constructed to be leased to the Department of the Army. This includes all Sustainment, Restoration, and Modernization (SRM) and Military Construction activities within the United States, its territories, and overseas on permanent Active Army installations, Army Reserve Centers, Army National Guard Readiness Facilities, and Armed Forces Reserve Centers, regardless of funds source. See Paragraph 6.9 for site specific information, if any, on exterior lighting systems.

(a) General: Exterior lighting technology should be selected based on a balance of energy performance and quality of light, while remaining life-cycle cost effective and environmentally responsible. Exterior lighting systems or luminaires selected for use should have demonstrated adherence to quality standards by being recognized by the DesignLights Consortium (reference e), the ENERGY STAR Program, the FEMP or other third-party qualifier appropriate to the technology. Manufacturers should also stand behind their products by providing a Luminaire warranty for at least five years or more. Design teams should carefully consider the occupancy and purpose of the lighting requirements and incorporate energy-saving controls, sensors, and the use of bi-level fixtures to provide exterior lighting levels only as appropriate and only during the hours of night needed. Other energy-saving and lighting quality design considerations include ensuring better uniformity of lighting distribution to required levels to reduce over-lighted hotspots and control light trespass outside the area of intended coverage.

(b) Exterior Lighting Performance by Application: Exterior lighting systems should meet, at a minimum, the better of the standards below in Table 1 or the DLC Product Qualification Criteria (reference e) or current ENERGY STAR qualification or FEMP designation requirements.

(c) General Exterior Lighting: Typically lighting to provide visibility for security and people moving along established circulation pathways through an illuminated area to or from a destination. Examples include roadways, parking lots, parking structures, sidewalks, tarmacs, service areas, and secondary exits from buildings.

(d) Architectural Lighting: Lighting in use where exterior spaces are occupied at night for a functional purpose, such as plazas, gas stations, pavilions, or amphitheaters. Also, for use where a higher quality of light is desired, such as building entrances, wall-wash luminaires, illumination of architectural or landscaping features, sculpture, displays, exhibits, flags, gates, primary signage, etc.

(e) Exceptions: Where a non-white light color is specifically desired by aesthetic design or a color-specific functional requirement (e.g. water feature lighting, entertainment, signal lights, airfield lights, marine wildlife protection, etc.), the CRI and CCT range values indicated may not apply. Specialized lighting, such as lighting for monitoring systems designed to use non-visible spectrum light, are also exempt from the minimum CRI and CCT standards as well. Luminaires primarily powered by on-site renewable energy (e.g. solar and/or wind) are also exempt from the requirements herein.

Table 1 – Minimum Exterior Lighting Performance by Application. These values represent minimum standards and do not supersede higher standards that may also be applicable or specified by design.

Application	Luminaire Efficacy	CRI	Nominal CCT Ranges	Lamp Life
General Exterior Lighting	65	65	3000-5700	50,000
Architectural Lighting	50	75	3500-5000	50,000

Units:

Luminaire Efficacy (with complete fixture load including ballast/driver loads) is in lumens per watt

CRI (Color Rendering Index) is a value without units
CCT (Correlated Color Temperature) Range is in Kelvin Temperature
Minimum Lamp Life is in Rated Hours per TM-21

(f) Life-Cycle Cost Analysis (LCCA) and Renewable Energy Opportunities. On-site renewable or alternative energy power system cost over a 25-year life-cycle should be compared to the cost of the conventional grid-connection infrastructure, operation and maintenance costs thereof, proper time-of-use grid energy cost with line losses and price escalation. Renewable or alternative energy systems should be used wherever the payback period less than or equal to the life cycle period. Design team selections and Value Engineering evaluations are to prioritize a reduced total cost of ownership during the full life-cycle period over the first costs of design and construction. The LCCA shall follow the methodology contained in 10 CFR 436.

(g) Sustainability and Environmental Impact Reduction. To meet the mercury-use reduction intent of EISA 2007 (Reference c) and other sustainability goals, lighting systems should not contain added mercury in excess of 5mg per lamp or 80 picograms per Lumen Hour. Whenever two or more viable lighting technologies are substantially equal in life-cycle cost and performance, preference should be given to the technology with the lowest mercury content per Lumen Hour.

5.8.6. TELECOMMUNICATION SYSTEM: Building telecommunications cabling systems (BCS) and OSP telecommunications cabling system shall conform to APPLICABLE CRITERIA, including but not limited to I3A Technical Criteria. An acceptable BCS encompasses, but is not limited to, copper and fiber optic (FO) entrance cable, termination equipment, copper and fiber backbone cable, copper and fiber horizontal distribution cable, workstation outlets, racks, cable management, patch panels, cable tray, cable ladder, conduits, grounding, and labeling. Items included under OSP infrastructure encompass, but are not limited to, manhole and duct infrastructure, copper cable, fiber optic cable, cross connects, terminations, cable vaults, and copper and FO entrance cable.

5.8.6.1. Testing: Design, install, label and test all telecommunications systems in accordance with the I3A Criteria and ANSI/TIA/EIA 568, 569, and 606 standards. A Building Industry Consulting Services International (BICSI) Registered Communications Distribution Designer (RCDD) with at least 2 yrs related experience shall develop and stamp telecommunications design, and prepare the test plan. See Paragraph 5.9.2.5 for design of environmental systems for Telecommunications Rooms.

5.8.6.2. Installation: The installers assigned to the installation of the telecommunications system or any of its components shall be regularly and professionally engaged in the business of the application, installation and testing of the specified telecommunications systems and equipment. Key personnel; i.e., supervisors and lead installers assigned to the installation of this system or any of its components shall be BICSI Registered Cabling Installers, Technician Level. Submit documentation of current BICSI certification for each of the key personnel. In lieu of BICSI certification, supervisors and installers shall have a minimum of 5 years experience in the installation of the specified copper and fiber optic cable and components. They shall have factory or factory approved certification from each equipment manufacturer indicating that they are qualified to install and test the provided products.

5.8.6.3. End to End Test: Perform a comprehensive end to end test of all circuits to include all copper and fiber optic cables upon completion of the BCS and prior to acceptance of the facility. Provide adequate advanced notification to the COR to allow COR and Installation personnel attendance The BCS circuits include but are not limited to all copper and fiber optic(FO) entrance cables, termination equipment, copper and fiber backbone cable, copper and fiber horizontal distribution cable, and workstation outlets. Test in accordance with ANSI/EIA/TIA 568 standards. Use test instrumentation that meets or exceeds the standard. Submit the official test report to include test procedures, parameters tested, values, discrepancies and corrective actions in electronic format. Test and accomplish all necessary corrective actions to ensure that the government receives a fully operational, standards based, code compliant telecommunications system.

5.8.7. LIGHTNING PROTECTION SYSTEM: Provide a lightning protection system where recommended by the Lightning Risk Assessment of NFPA 780, Annex L.

5.9. HEATING, VENTILATING, AND AIR CONDITIONING

5.9.1. STANDARDS AND CODES: The HVAC system shall conform to APPLICABLE CRITERIA.

5.9.2. DESIGN CONDITIONS:

5.9.2.1. Outdoor and Indoor Calculations and Requirements: Indoor design conditions and load calculations shall be in accordance with UFC 3-410-01FA. Outdoor air and exhaust ventilation requirements for indoor air quality shall be in accordance with ASHRAE 62.1-2007. Outdoor design conditions are in UFC 3-410-01FA except that weather data is specified in paragraph 6, rather than at the URL (web link) listed in the UFC.

5.9.2.2. Indoor Air Quality: Buildings indoor air quality sytems, thermal comfort, acoustical control, equipment, calculation procedures, construction and start-up shall comply with ASHRAE Standard 189.1, Section 8.3, Mandatory Provisions, and Section 8.4, Prescriptive Option, and either Section 8.5, Performance Option unless otherwise specified in this subsection.

5.9.2.3. Outdoor Air Delivery Monitoring: Spaces Ventilated by Mechanical Systems. Reference Sections 7.4.3.2, 8.3.1.2.1, and 10.3.2, of ASHRAE Standard 189.1. A densely occupied space is defined as those spaces with a design occupant density greater than or equal to 25 people per 1000 ft^2 ($100m^2$).

5.9.2.4. Environmental Tobacco Smoke: a. Smoking shall not be allowed inside the building. Signage stating such shall be posted within 10 ft (3 m) of each building entrance. b. Any exterior designated smoking areas shall be located a minimum of 50 ft (7.5 m) away from *building entrances*, *outdoor air* intakes, and operable windows. c. Section 6.2.9 of ANSI/ASHRAE Standard 62.1 shall not apply.

5.9.2.5. High Humidity Areas: Design HVAC systems in geographical areas meeting the definition for high humidity in UFC 3-410-01FA to comply with the special criteria therein for humid areas.

5.9.2.6. Controls Maintenance: Locate all equipment so that service, adjustment and replacement of controls or internal components are readily accessible for easy maintenance.

5.9.2.7. Environmental Requirements for Telecommunications Rooms and Telecommunications Equipment Rooms, (including SIPRNET ROOMS, where applicable for specific facility type): Comply with ANSI/EIA/TIA 569 (including applicable Addenda**)**. Maintain environmental conditions at the Class 1 and 2 Recommended Operating Environment. Before being introduced into the room, filter and pre-condition outside air to remove particles with the minimum MERV filtration quality shown in the ASHRAE HVAC Applications, Chapter 19. Maintain rooms under positive pressure relative to surrounding spaces. Design computer room air conditioning units specifically for telecommunications room applications. Build and test units in accordance with the requirements of ANSI/ASHRAE Standard 127. A complete air handling system shall provide ventilation, air filtration, cooling and dehumidification, humidification (as determined during the design phase), and heating. The system shall be independent of other facility HVAC systems and shall be required year round.

5.9.2.8. Fire dampers: dynamic type with a dynamic rating suitable for the maximum air velocity and pressure differential to which the damper is subjected. Test each fire damper with the air handling and distribution system running.

5.9.3 Utility Meters: Measurement devices with remote communication capability shall be provided to collect energy and water consumption data for each energy supply source and water supply source to each facility, including gas, water (potable, reclaimed and rainwater), electricity, and distributed energy that exceeds the thresholds listed in ASHRAE Standard 189.1. Meet the requirements of ASHRAE Standard 189.1, Sections 6.3.3, 7.3.3, 10.3.2 and AR 420-1, Chapter 22. For Government owned utilities, install meters with remote communication capability as well as have a continuous manual reading option. Water meters shall provide daily data and shall record hourly consumption. Gas and electric meters will

also provide demand readings based on consumption over a maximum of any 15 minute period. Configure all meters to transmit to a meter data management system at least daily even if no receiver for the data is currently available at the time of project acceptance. For privatized utilities, coordinate with the privatization utility(ies) for the proper meter base and meter installation. Exception: Renovation or energy projects with programmed costs less than $200,000 shall incorporate lower-cost energy monitors when cost effective over the life-cycle of the building following the monitoring guidance as detailed in ASHRAE Standard 189.1 Section 7.3.3.

5.9.3.1 Data Storage and Retrieval. The meter data management system shall be capable of electronically storing water meter and sub-meter data and creating user reports showing calculated hourly, daily, monthly and annual water consumption for each meter and sub-meter and provide alarming notification capabilities as needed. In addition, verification of meter operation will be conducted at installation.

5.9.3.2 Evaporative Cooling Sub-metering: For buildings that use evaporative cooling, cooling tower(s), hot water makeup systems, or automatic landscape irrigation system(s), separate submeters shall be provided for each such application. Water use data shall be collected at each source (e.g. *potable water*, reclaimed water, rainwater) for any source that exceeds the thresholds of: Potable water- 3,800 L/day (1,000 gal/day); Municipally reclaimed water - 3,800 L/day (1,000 gal/day); and Alternate sources of water - 1,900 L/day (500 gal/day).

5.9.3.3 Water Sub-metering: Sub-metering shall also be provided to collect water use data for each of following building subsystems, if they are sized above the threshold levels: Cooling towers – Primary flow > 30 L/s (500 gpm); Evaportative Coolers – Makeup water > 0.04 L/s (0.6 gpm); Steam and hot water boilers - > 50 kW (500,000 Btu/h) input; Irrigated landscape area with controllers - > 2500 m2 (25,000 ft2); Any large water using process – Consumption > 3,800 L/day (1000 gal/day).

5.9.3.4 Outdoor Irrigation: Outdoor irrigation shall have smart controllers that will shut off when rainfall is sensed (ASHRAE Standard 189.1 paragraph 6.3.1.3 (2011 version)). Outdoor irrigation shall be used only to temporarily for plant establishment and shall be removed within a period not to exceed 18 months of installation.

5.9.3.5 Energy Metering: Meters with remote metering capability or automatic meter reading (AMR) capability shall be provided to collect energy use data for each supply energy source (e.g. gas, electricity, district steam) to the building that exceed thresholds of: Electrical service - > 200 kVA; On-site renewable electric power – All systems > 1 kVA (peak); Gas and steam service - >300 kW (1,000,000 Btu/h); Geothermal - >300 kW (1,000,000 Btu/h0 heating; Solar thermal - >10 kW (30,000 Btu/h). Utility company service entrance/interval meters are allowed to be used provided they are configured for automatic meter reading (AMR) capability. Sub-metering with remote metering capability shall be provided to collect energy use data for each subsystem component that meet the following thresholds: Chillers/heat pumps - >70 kW (240,000 Btu/h) cooling capacity; Packaged AC units - > 70 kW (240,000 Btu/h) cooling; Fans - > 15 kW (20 hp); Pumps - > 15 kW (20 hp); Cooling towers - > 15 kW (20 hp); Boilers and other heating equipment - >300 kW (1,000,000 Btu/h) input; General lighting circuits - > 100 kVA; Miscellaneous electric loads - > 100 kVA).

5.9.4 BUILDING AUTOMATION SYSTEM: The Building Automation System (BAS) shall be a single complete non-proprietary Direct Digital Control (DDC) system for control of the heating, ventilating and air conditioning (HVAC) and other building systems. The BAS shall be based on an Open implementation of BACnet using ASHRAE 135-2004 exclusively as the communications protocol for communication between DDC Hardware devices to allow multi-vendor interoperability. The building BAS shall include integration to a basewide supervisory monitoring and control (M&C) system.

5.9.4.1 The system shall be Open in that it is designed and installed such that the Government or its agents are able to perform repair, replacement, upgrades, and expansions of the system without further dependence on the original hardware vendor or their agents. This includes, but is not limited to the following:

(a) Hardware shall be installed such that individual control equipment can be replaced by similar control equipment from other equipment manufacturers with no loss of system functionality.

(b) Necessary documentation (including rights to documentation and data), configuration information, configuration tools, application programs (with comments explaining program logic), application source code for programmable controllers, drivers, and other software shall be licensed to and remain with the Government such that the Government or its agents are able to perform repair, replacement, upgrades, and expansions of the system without subsequent or future dependence on the Contractor.

5.9.4.2 All DDC Hardware shall:

(a) Be connected to a ASHRAE 135 MS/TP control network.

(b) Implement all required functionality of the application network interface via BACnet objects, properties, and services

(c) Shall conform to basewide addressing schemes, particularly with regard to Device ID.

(d) Minimize the use of proprietary BACnet objects and properties

(e) Not use any of the following BACnet services for application control functionality or communication:

(1) AtomicFile or AtomicFileWrite

(2) ConfirmedTextMessage or UnconfirmedTextMessage

(3) ConfirmedPrivateTransfer or UnconfirmedPrivateTransfer

(f) Communicate over the control network via ASHRAE 135 exclusively.

(g) Conform to the BACnet Testing Lab's Device Implementation Guidelines.

(h) Be capable of responding to Who-Is/I-Am and Who-Has/I-Have service requests.

(i) All settings and parameters used by the application shall be fully configurable:

(1) to the greatest extent possible, via properties of BACnet objects that can be written to via BACnet services.

(2) via properties of BACnet objects that can be written to via BACnet services for the following

(j) Setpoint

(k) Alarm limit

(l) Schedule modification

(m) Trend modification

(1) All other settings and parameters that can not be written to via BACnet services shall be fully configurable via either:

(n) Properties of BACnet objects that can be written to with a configuration tool, or

(o) Hardware settings on the controller itself to support the application.

(p) Provide BACnet objects, properties, and services required to support the application and supervisory monitoring and control functionality including:

(1) System start/stop and overrides.

(2) Scheduling

(3) Alarming

(4) Trending

(q) To the greatest extent practical, not rely on the control network to perform the application

(r) Be BTL Listed

5.9.4.3 Include any device capable of communicating over IEEE 802.3 (Ethernet) in a DIACAP and Certificate of Networthiness (CoN) for this installation, regardless of whether the Ethernet connection is active at time of installation. Do not use devices with Ethernet connection capability not included in a DIACAP or without a DIACAP or without a CoN shall not be used.

5.9.4.4 Gateways may be used provided that each gateway communicates with and performs protocol translation for control hardware controlling one and only one package unit.

5.9.4.5 Not Used

5.9.4.6 Perform all necessary actions needed to fully integrate the ASHRAE 135-based building control system to the UMCS. These actions include but are not limited to:

(a) Install BACnet MS/TP-to-IP routers and/or BACnet/IP Broadcast Management Devices (BBMD) in accordance with ASHRAE 135 Annex J as needed to connect the building control network to the UMCS IP network. Devices shall be capable of configuration via DHCP and Write-Broadcast-Distribution-Table messages but shall not rely on these services for configuration. All communication between the UMCS and building networks shall be via BACnet/IP and in accordance with ASHRAE 135. Any IP network work including access to existing networks shall be coordinated with the installation Network Enterprise Center (NEC).

(b) Configure M&C Software functionality including: graphical pages for System Graphic Displays including overrides, alarm handling, scheduling, trends for critical values needing long-term or permanent monitoring via trends, and demand limiting.

(c) Configure M&C software to provide hierarchically arranged screens to allow operator to configure (via BACnet services to the appropriate objects) all devices on the installation BACnet internetwork. The following adjustments shall be supported:

(1) Setpoints

(2) Alarm limits

(3) Schedules

(4) Trends

This requirement is separate from and in addition to the requirement to provide all necessary programming and configuration software.

5.9.4.7 Perform all necessary actions needed to integrate legacy systems to the UMCS. Configure M&C Software functionality including: graphical pages for System Graphic Displays including overrides, alarm handling, scheduling, trends for critical values needing long-term or permanent monitoring via trends, and demand limiting. Integration may be via drivers in the M&C Software or hardware gateways may be provided. Where hardware gateways are provided, include all hardware, software, software licenses, and configuration tools required for gateway operation, modification, and maintenance. Configure software driver or a hardware gateway to support M&C software functionality as listed above.

5.9.4.8 Provide the following to the Government for review prior to acceptance of the system:

(a) The latest version of all software including source code for application software (for programmable controllers), software licenses, and user manuals required to program, configure and operate the system.

(b) Points Schedule drawing that shows every DDC Hardware device. The Points Schedule shall contain the following information as a minimum for each device:

(1) Device ID and network address (MS/TP network and MAC address, or IP address).

(2) Input and Output Objects including Name, Type, Description, and relevant supported or required Properties.

(3) Hardware I/O, including Type (AI, AO, BI, BO) and Description.

(4) Alarm information including alarm limits and BACnet device IDs, object IDs, and property information.

(5) Supervisory control information including BACnet device IDs, object IDs, and properties for trending and overrides.

(6) Objects and Properties needed for device configuration.

(7) Device IDs and objects (where applicable) of remote devices and objects that communicate with the given Device (e.g. clients and servers for BACnet services used by the given device).

(8) Example Points Schedules are available at: https://eko.usace.army.mil/fa/besc/

(c) Riser diagram of the network showing all network cabling and hardware. Label hardware with BACnet Device IDs, BACnet network addresses, network names, and locations.

(d) A consolidated list of all Device IDs.

(e) Control System Schematic diagram and Sequence of Operation for each controlled system.

(f) Operation and Maintenance Instructions including procedures for system start-up, operation and shut-down, a routine maintenance checklist, and a qualified service organization list.

(g) Quality Control (QC) checklist (below) completed by the Contractor's Chief Quality Control (QC) Representative

Table 5-1: QC Checklist

Instructions: Initial each item, sign and date verifying that the requirements have been met.		
#	Description	Initials
1	All DDC Hardware is installed on a MS/TP or IP local control bus IAW ASHRAE135 section 9 or Annex J.	
2	Communication between DDC Hardware is only via ASHRAE 135. PrivateTransfer, TextMessage, or AtomicFile services have not been used.	
3	All sequences are performed using DDC Hardware.	
4	All software has been licensed to the Government	
5	Final As-built Drawings accurately represent the final installed system.	
6	O&M Instructions have been completed and submitted.	
7	All DDC hardware connected or intended to be connected to the IP network is covered under a DIACAP and has a certificate of Networthiness	
8	M&C software monitoring displays have been created for all building systems, including all override and display points indicated on Points Schedule drawings	
9	Connections between the UMCS IP network and ASHRAE 135 building networks is in accordance with ASHRAE 135 Annex J, including BACnet Broadcast Management Devices (BBMDs) as needed.	
By signing below I verify that all requirements of the contract, including but not limited to the above, been met. Signature:_____ Date:_____		

5.9.4.9 Perform a Performance Verification Test (PVT) under Government supervision prior to system acceptance. During the PVT, demonstrate that the system performs as specified, including but not limited to demonstrating that the system is Open and correctly performs the Sequences of Operation.

5.9.4.10 Provide a 1 year unconditional warranty on the installed system and on all service call work. The warranty shall include labor and material necessary to restore the equipment involved in the initial service call to a fully operable condition.

5.9.4.11 Provide training at the project site on the installed building system, including all commissioned systems and equipment (ASHRAE Standard 189.1, Section 10.3.1.2), . Upon completion of this training each student, using appropriate documentation, should be able to start the system, operate the system, recover the system after a failure, perform routine maintenance and describe the specific hardware, architecture and operation of the system.

5.9 ENERGY CONSERVATION

5.10.1 ENERGY EFFICIENCY: The building(s), including the envelope(s), HVAC systems, service water heating, power, and lighting systems, shall meet, at a minimum, the Mandatory Provisions in Section 7.3 and either the Prescriptive Option in Section 7.4 or the Performance Option in Section 7.5 of ASHRAE Standard 189.1. ASHRAE 189.1 is the minimum requirement that incorporates by reference the requirements of ASHRAE Standard 90.1-2007 and shall be used as the project baseline for life-cycle cost comparisons. A LCCA is not required on the baseline project. Substantiation requirements are defined in Section 01 33 16, Design After Award and ASHRAE Standard 189.1, Section 10.3.2. Exception 1: The on-site renewable energy systems included in ASHRAE Standard 189.1, Section 7.4.1.1 are not required.

5.10.1.1 Minimum Energy Consumption: The building, including the building envelope, HVAC systems, service water heating, power, lighting systems and process and plug loads shall achieve an energy consumption that is a minimum of 30% below the consumption of a baseline building meeting the minimum requirements of ANSI/ASHRAE/IESNA Standard 90.1-2007 and that is life cycle cost effective. Energy calculation methodologies and substantiation requirements are defined in Section 01 33 16, Design After Award. A LCCA is required.

5.10.1.2 EISA 2007 Requirement: Design the building to achieve the maximum possible fossil fuel-generated energy consumption reduction based on the requirements of EISA 2007 Section 433 that is life cycle cost effective. A LCCA is required.

5.10.1.3 LCCA: Where a LCCA is required, an incremental LCCA shall be completed for all energy efficiency or conservation features provided in excess of the baseline to ensure the payback period is no greater than the lesser of 40 years or the projected life of the facility. Equipment procurement, fuel, maintenance, repair, replacement, and any other quantifiable benefits and costs are to be included in the LCCA. The LCCA will be documented and made part of the design analysis. The LCCA shall follow the methodology contained in 10 CFR 436.

5.10.2 EnergyStar AND FEMP PRODUCTS: The heating, ventilation, and air conditioning shall comply with Section 6 of ANSI/ASHRAE/IESNA 90.1-2007 and Section 7.4.2.1.b of ASHRAE Standard 189.1, including the Normative Appendix C of ASHRAE Standard 189.1 with the following modification: Purchase Energy Star products, except use FEMP designated products where FEMP is applicable to the product type. The term “Energy Star” means a product that is rated for energy efficiency under an Energy Star program. The term “FEMP designated” means a product that is designated under the Federal Energy Management Program of the Department of Energy as being among the highest 25 percent of equivalent products for energy efficiency. For projects located OCONUS the products listed in ASHRAE Standard 189.1, Section 7.4.7, shall have an equipment efficiency that is equivalent or greater than the criteria required to achieve the ENERGY STAR label or meets or exceeds the equivalent of FEMP designated efficiency requirements.

5.10.3 SOLAR HOT WATER HEATING: Design and construct all new construction projects with an average daily non-industrial hot water requirement of 50 gallons or more, and located in an area shown on the NREL solar radiation maps (http://www.nrel.gov.gis.solar.html) as receiving an annual average of 4kWh/m2/day or more to provide a minimum of 30 percent of the facility’s hot water demand by solar water heating. Waste heat harvesting, integrated co-generation systems, or a combination thereof may be used in lieu of solar water heating where they achieve equivalent energy savings, as documented in the project’s design analysis and commissioning analysis.

5.10.4 WATER USED FOR HEATING AND COOLING: Meet the requirements of ASHRAE 189.1 Section 6.3.2.3 – HVAC Systems and Equipment and Section 6.4.2.1 – Cooling Towers. When potable water is used to improve a building’s energy efficiency, employ life-cycle cost effective water conservation measures per requirements of EPAct 2005 Section 109. This includes potable water used for both domestic and process purposes.

5.10.5 RENEWABLE ENERGY: See Paragraph 6, PROJECT SPECIFIC REQUIREMENTS for renewable energy requirements for this project.

5.10.6 FUNDAMENTAL REFRIGERANT MANAGEMENT: Meet the requirements of ASHRAE Standard 189.1, Section 9.3.3.

5.11 FIRE PROTECTION

5.11.2 STANDARDS AND CODES Provide the fire protection system conforming to APPLICABLE CRITERIA.

5.11.3 INSPECTION AND TESTING: Inspect and test all fire suppression equipment and systems, fire pumps, fire alarm and detection systems and mass notification systems in accordance with the applicable NFPA standards. The fire protection engineer of record shall witness final tests. The fire protection engineer of record shall certify that the equipment and systems are fully operational and meet the contract requirements. Two weeks prior to each final test, the contractor shall notify, in writing, the installation fire department and the installation public work representative of the test and invite them to witness the test.

5.11.4 FIRE EXTINGUISHER CABINETS: Provide fire extinguisher cabinets and locations for hanging portable fire extinguishers in accordance with NFPA 10 Standard for Portable Fire Extinguishers. The Government will furnish and install portable fire extinguishers, which are personal property, not real property installed equipment.

5.11.5 FIRE ALARM AND DETECTION SYSTEM: Required fire alarm and detection systems shall be the addressable type. Fire alarm initiating devices, such as smoke detectors, heat detectors and manual pull stations shall be addressable. When the system is in alarm condition, the system shall annunciate the type and location of each alarm initiating device. Sprinkler water flow alarms shall be zoned by building and by floor. Supervisory alarm initiating devices, such as valve supervisory switches, fire pump running alarm, low-air pressure on dry sprinkler system, etc. shall be zoned by type and by room location.

5.11.6 ROOF ACCESS: Paragraph 2-9 of UFC 3-600-01 Fire Protection for Facilities will be modified in the next update to that UFC. Pending revision, comply with roof access and stairway requirements in accordance with the International Building Code. Where roof access is required by the IBC or other criteria, comply with UFC 4-010-01, Anti-Terrorist Force Protection, Standard 14. "Roof Access".

5.11.7 FIRE PROTECTION ENGINEER QUALIFICATIONS: In accordance with UFC 3-600-01, FIRE PROTECTION ENGINEERING FOR FACILITIES**,** the fire protection engineer of record shall be a registered professional engineer (P.E.) who has passed the fire protection engineering written examination administered by the National Council of Examiners for Engineering and Surveys (NCEES), or a registered P.E. in a related engineering discipline with a minimum of 5 years experience, dedicated to fire protection engineering that can be verified with documentation.

5.12 SUSTAINABLE DESIGN

5.12.1 STANDARDS: Sustainable design shall conform to APPLICABLE CRITERIA. See Paragraph 6, PROJECT-SPECIFIC REQUIREMENTS for which version of LEED applies to this project, however, this project shall achieve a minimum of LEED Silver Certification by Green Building Certification Institute (GBCI). Each building must individually comply with the requirements of paragraphs ENERGY CONSERVATION and PLUMBING AND WATER CONSUMING EQUIPMENT. The project must earn the points associated with compliance with paragraph 5.10, ENERGY CONSERVATION,of this RFP.

5.12.2 In accordance with the National Defense Appropriations Acto fo 2012, Section 2830, the contractor will not be compensated for any expenses associated with the express intent to obtain LEED certification above the SILVER level. It is recognized that competitive best balue proposal details and requirements cited else where in this document and supporting documents may provide for features which allow for a certification higher than SILVER to be obtained. Whether to achieve a future marketing advantage or for toher purposes, the contractor may obtain LEED GOLD or PLATINUM certification(s) provided that achieving such certification imposes no additional cost to the government.

5.12.3 CONSTRUCTION WASTE MANAGEMENT: A minimum of 60% of non hazardous construction and demolition waste material generated prior to the issuance of the final certificate of occupancy shall be diverted from discposal in landfills and incinerators by recycling and/or reuse. Reuse includes donation of materials to charitable organization, salvage of existing materials onsite, and packaging materials returned to the manufacturer, shipper, or other source that will reuse the packaging in future shipments. Excavated soil and land clearing debris shall not be included in the calculation. Calculations are allowed to be done by either weight or volume, but shall be consistent throughout. Specific area(s) on the

construction site shall be designated for collection of recyclable and reusable materials. Off-site storage and sorting of materials shall be allowed. Civersion efforts shall be tracked throughout the construction process.

5.12.4 LEED INNOVATION AND DESIGN AND REGIONAL PRIORITY CREDITS: LEED Innovation and Design (ID) credits are acceptable only if they are supported by formal written approval by GBCI (either published in USGBC Innovation and Design Credit Catalog or accompanied by a formal ruling from GBCI). LEED ID and RP credits that require any Owner actions or commitments are acceptable only when Owner commitment is indicated in paragraph PROJECT-SPECIFIC REQUIREMENTS or Appendix LEED Project Credit Guidance.

5.12.5 DOCUMENTATION FOR CERTIFICATION: All LEED Prerequisite and Credit documentation shall be provided to GBCI and the Owner (if requested) in addition to any other documentation requirements Online documentation shall be uploaded to GBCI and updated at each phase of the project.

5.13 SECURITY (ANTI-TERRORISM STANDARDS): Unless otherwise specified in Project Specific Requirements, only the minimum protective measures as specified by the current Department of Defense Minimum Antiterrorism Standards for Buildings, UFC 4-010-01, are required for this project. The element of those standards that has the most significant impact on project planning is providing protection against explosives effects. That protection can either be achieved using conventional construction (including specific window requirements) in conjunction with establishing relatively large standoff distances to parking, roadways, and installation perimeters or through building hardening, which will allow lesser standoff distances. Even with the latter, the minimum standoff distances cannot be encroached upon. These setbacks will establish the maximum buildable area. All standards in Appendix B of UFC 4-010-01 must be followed and as many of the recommendations in Appendix C that can reasonably be accommodated should be included. The facility requirements listed in these specifications assume that the minimum standoff distances can be met, permitting conventional construction. Lesser standoff distances (with specific minimums) are not desired, however can be provided, but will require structural hardening for the building. See Project Specific Requirements for project specific siting constraints. The following list highlights the major points but the detailed requirements as presented in Appendix B of UFC 4-010-01 must be followed.

(a) Standoff distance from roads, parking and installation perimeter; and/or structural blast mitigation

(b) Blast resistant windows and skylights, including glazing, frames, anchors, and supports

(c) Progressive collapse resistance for all facilities 3 stories or higher. Unless determined otherwise by the Installation and noted in paragraphs 3 or 6, the building shall be considered to have areas of uncontrolled public access when designing for progressive collapse.

(d) Mass notification system (shall also conform to UFC 4-021-01, Mass Notification Systems)

(e) For facilities with mailrooms (see Paragraph 3 for applicability) – mailrooms have separate HVAC systems and are sealed from rest of building

6.0 PROJECT SPECIFIC REQUIREMENTS (REV 2.10 – 31 MAR 2012)

6.1. GENERAL

The requirements of this paragraph augment the requirements indicated in Paragraphs 3 through 5.

6.2. APPROVED DEVIATIONS

The following are approved deviations from the requirements stated in Paragraphs 3 through 5 that only apply to this project.

No deviations approved for this project.

6.3. SITE PLANNING AND DESIGN

6.3.1. General:

The Contractor shall be responsible for the site planning, design, and construction of all functional and technical supporting facilities requirements including: landscaping, erosion control measures, mechanical equipment, electrical equipment, storm drainage, underground conduit, piping, utility service lines, etc.

All UFC's and other technical requirements shall be followed. Changes to the site will involve removal and replacement of existing sidewalks from the entrances to the street sidewalk. Repair or replace any of the existing sidewalks that are damaged within the construction limits. All sidewalks shall be ADA compliant. A handicapped accessible ramp shall be provided from the parking lot to the building.

Contractor shall comply with EM-385-1-1, Safety and Heath Requirements Manual (latest edition).

Construction Area/Safety Fencing: The Contractor shall enclose the construction site with a construction area safety fence throughout the duration of the contract. Fence shall be 6 feet tall chain link fence with fabric screening. The Contractor shall locate fence in accordance with the temporary fence location shown in Appendix BB. Upon completion of construction, all construction area and safety fence shall be removed and become the property of the Contractor to dispose off the installation. Provide signage stating "CONSTRUCTION AREA" and "HARD HAT REQUIRED" and place along all edges of the construction area.

Anti-terrorism Standards: Due to the existing conditions, setback and building hardening requirements are waived for this contract; however, the remaining criteria in UFC 4-010-01 still apply and shall be met. Any deviations must be approved by the Ft. Gordon ATFP officer.

6.3.2. Site Structures and Amenities

Bicycle racks are rarely used and is not desired by Fort Gordon Installation. Do not provide bicycle racks.

Replace picnic tables and barbeque pits per Fort Gordon IDG. Provide two picnic tables and one barbeque pit on each side of the building. Site furnishings shall be coordinated and approved by Fort Gordon DPW.

6.3.3. Site Functional Requirements:

6.3.3.1. Stormwater Management (SWM) Systems.

All storm drainage structures and pipe leading from the site shall be cleaned of sediment and debris and shall be flushed. Repair or replace storm pipes or drains as necessary to provide proper drainage from the building and site. Roof drains can to be provided from the building downspouts to the existing storm drain system; however, Low Impact Design (LID) is encouraged.

A Stormwater Pollution Prevention Plan (Best Management Plan) shall be designed and included in the design submittals. The approved plan shall be onsite at all times for inspection by EPA, Georgia Department Natural Resources (Georgia DNR) and Fort Gordon environmental personnel.

6.3.3.2. Erosion and Sediment Control

The Contractor shall provide an Erosion Control Package, approved by the Georgia Soil and Water Conservation Commission prior to construction. Any violation to such permits will result in the immediate shutdown of work until corrective measures have been taken at the Contractor's expense. The Contractor shall implement any additional erosion and sediment control measures necessary to retain sediment within the boundaries of the project sites during entire phase of construction.

6.3.3.3. Vehicular Circulation.

Asphalt for parking lot and both driveways up to Barnes Avenue shall be minimum 1" seal coated and provided with new striping per ADA Standards. Repair pot holes prior to seal coating. Remove miscellaneous paint from sidewalks and curbs. Remove all painted signage from curbs. Provide newly required signage or striping as required such as handicapped parking, cross walks, etc. Provide thirteen (13) reserved parking signs (CO, SG, etc.) plus handicapped accessible signs. Coordinate the text for the 13 reserved parking signs with the Government.

All handicap POV parking spaces shall meet the ADA and ABA Accessibility Guidelines for accessible parking. Design POV parking spaces for the type of vehicles anticipated, but shall be a minimum of 9 ft by 18 ft for POVs.

OPTION #1:

Provide a Minimum of 1½” – 2” milling along with 2” re-paving in lieu of 1" seal coat.

6.4. SITE ENGINEERING

6.4.1. Existing Topographical Conditions

The Contractor shall provide a complete digital topographic and utility survey for the site as part of their design and construction. The survey shall provide survey control points and a coordinate system and shall identify horizontal and vertical datums used.

6.4.2. Existing Geotechnical conditions: See Appendix A for a preliminary geotechnical report.

The existing site soils are considered to be acceptable for shallow foundations to match the existing building. A preliminary allowable soil bearing capacity of 2,500 pounds per square foot will be used to develop earthwork and foundation recommendations and design parameters upon which to base contractor's proposal. If additional subsurface investigation or laboratory analysis is required to better characterize the site or develop the final design, it will be performed subsequent to the award under the direction of a licensed geotechncial engineer and will be the full responsibility of the Contractor. A final geotechnical evaluation report will be prepared by the contractor's licensed geotechncial engineer and submitted along with the first foundation design submittal. This report will summarize the subsurface conditions; provide recommendations for the design of appropriate foundations, floor slabs, retaining walls and pavements. The report will include the recommended spectral accelerations a Site Class for seismic design along with the evaluation of any seismic hazards and recommendations for mitigation, if required. If the results of the contractor's soils exploration yield results and factors that are drastically different from those state herein, these shall be immediately brought to the attention of the contracting officer.

6.4.3. Fire Flow Tests See Appendix D for results of fire flow tests to use for basis of design for fire flow and domestic water supply requirements.

See Appendix D for Fire Flow tests.

6.4.4. Pavement Engineering and Traffic Estimates:

Concrete or asphalt pavement to be removed shall be saw cut. Asphalt can be recycled.

6.4.5. Traffic Signage and Pavement Markings

All traffic signs shall be in accordance with the Manual on Uniform Traffic Control Devices.

6.4.6. Base Utility Information

Based on the Contractor's design and the location of the existing utilities as determined by the Contractor's topographical survey, the Contractor may have to modify, upgrade, replace, or relocate existing utilities to provide for a complete and usable facility. The Contractor shall coordinate with and procure the services of the various Privatized Utility Companies. The Contractor shall be responsible for the costs and fees associated with modifications, upgrades, replacement/additions, or relocations of utility system components as required by the Privatized Utility Companies to provide a complete and usable facility. No work shall be done by Privatized Utility Companies outside of this contract.

Prior to the start of construction, the Contractor shall conduct a utility coordination meeting with the Contracting Officer and the Privatized Utility Companies. The Contractor shall use the coordination meeting to identify the utility lines impacted by project construction and verify working status of the existing lines. Utility impacts to be coordinated shall include, but not be limited to, connections, removals, temporary service, and permanent relocations. and working status of the existing lines.

See Appendix JJ for Ft. Gordon utility maps provided for information only. Some of the information on these maps may be outdated so all utilities shall be field verified by the Contractor prior to design.

6.4.6.1 Electrical Services

The Contractor shall coordinate electric utility information and design features (e.g., transformer adequacy, fault current availability) with Georgia Power Company. The Contractor shall procure the services of Georgia Power Company to design, furnish and install all site power systems and to replace and/or relocate site power and lighting lines as necessary. The following is contact information for electrical utilities:

Georgia Power Company
POC is Mr. Mark Mills
Work: (706) 667-5633
Mobile: (706) 564-5553

.

6.4.6.2 Water and Wastewater Systems:

Ownership, operation, and maintenance of the Fort Gordon water distribution and wastewater collection systems have been transferred by the Government to the City of Augusta Utilities Department (AUD). As a result, AUD has complete jurisdiction over all existing and proposed water/wastewater infrastructure to within 5 feet of every building/structure on the post. Further, since AUD is required by contract to maintain all on-post backflow preventers, major building renovation projects must relocate them to outside the 5 foot demarcation line.

For proposed construction of new or renovation of old buildings/structures, AUD will provide all water/wastewater design and cost estimate services. If the contractor desires to utilize a design service provider other than AUD, then a written exception request must be submitted to AUD. If this action is approved by AUD, the design service provider will have to be a Georgia licensed professional engineer and the design must meet AUD's Water and Sewer Systems Guidelines (see Appendix CC). AUD is the final authority in interpreting the Guidelines and approving the proposed designs.

All sewer laterals shall be cleaned to the main and cleanout caps shall be installed at the building 5'-0" line. Prior to turnover, provide certified verification that sewer lines are cleaned to the main. The Contractor shall procure the services of Augusta Utilities Department to design, furnish and install all water and sewer systems and to replace and/or relocate water/ sewer lines as necessary. The following is contact information for water and sewer utilities:

Horace Luke - Assistant Director
Augusta Utilities Department
706-910-0538 Office
706-910-0539 FAX
hluke@augustaga.gov

6.4.6.3 Natural Gas Services:

The Contractor is responsible for coordinating gas utility information and design features (e.g. location, size, orientation, etc.) with Atlanta Gas and Light. The Contractor shall procure the services of Atlanta Gas and Light to furnish and install all site gas piping systems and to replace and/or relocate site gas pipes or gas meters as required to complete this project. The Contractor shall be responsible for the installation of Natural Gas piping from all equipment within the building to the gas meter on the exterior of the building. The Contractor shall tie in to existing gas lines for domestic hot water heating. The following is contact information for Natural Gas utilities:

Atlanta Gas and Light
POC is Mr. Carl Corley
Mobile: (706) 214-0858
Email: icorley@aglresources.com

6.4.6.4 Central Energy Plant (CEP)

The Contractor shall coordinate CEP information and design features (i.e. location, orientation, etc.) with the base. Per base DPW, the CEP is sufficient. Coordinate with base for all utility shutdowns. The CEP POC is Glenn Stubblefield glenn.stubblefield@us.army.mil or Tim Lynch david.t.lynch@us.army.mil. The plant's hot water only runs in the winter months. For design purposes, the water is between 250-300 degrees F at 100-200psig supply and return water is at 60 psig and 230 degrees F. For design purposes, the chilled water supply from the central energy plant is 42 deg F and 121 psi, and the chilled water return to the central energy plant is 54 deg F and 45 psi. The Contractor shall field verify all chilled water and hot water distribution locations.

6.4.7. Cut and Fill

All earth cut and fill slopes shall not be steeper than 4 horizontal to 1 vertical.

6.4.8. Borrow Material

There is no borrow pit and no landfill at Ft. Gordon. The Contractor shall obtain borrow material from an off-post source and dispose of all waste material and debris off-post. The Contractor shall identify the specific disposal/recycling sites for any waste materials.

6.4.9. Haul Routes and Staging Areas

Haul Routes entrance to the site will be through Gate 3 only. Exit during normal business hours will be through any of the operating gates. Do not use 28th and 29th Streets. Chamberlain to 19th Street to Barnes Ave is the preferred route. The axle load earth-hauling equipment operating on paved streets shall not exceed 12,000 pounds.

The Contractor shall submit their proposed staging area for the office trailer, power hookup, water, sewer, and storage area for review and approval prior to mobilizing. Lay down area shall be at the Gate 3 vicinity. A small shed would be permittable on the construction site for use as a local office. Contractor furnished meters shall be installed to meter all utilities.

The Contractor shall be responsible for maintaining the construction site and haul route. Damages to existing sidewalks, pavements, curb and gutter, utilities, and/or landscaping within the construction limit, adjacent to the construction site, and along the Contractor’s haul route resulting from the Contractor’s construction activities shall be repair/replace by the Contractor at no additional cost to the Government. Prior to construction activities, the Contractor and Contracting Officer Representative shall perform an existing condition survey. At the completion of the Task Order, the Contractor and Contracting Officer representative shall perform a final condition survey to determine repair/replacement requirements.

Ft. Gordon Installation Access:

1. All drivers must possess a valid DoD ID card or a valid Fort Gordon Pass.

a. Driver Pass requirements:

(1) Valid driver's license, proof of insurance and vehicle registration

(2) Non-US citizens require a passport and driver's license

b. Passenger/s must have ONE of the following:

(1) Valid driver's license

(2) Passport

(3) Identification card issued by Federal, State, or local government agencies, provided it contains a photograph and biographic information such as name, date of birth, gender, height, eye color, and address

(4) Permanent resident card or Alien Registration Receipt Card (Form I-551).

2. Passes will only be issued at gate #1. The RIGHT lane at Gate #1 will be used for those personnel who require a PASS. Personnel who have a DoD ID card or a valid pass, must use the left lanes of gate #1.

3. Personnel who work on Fort Gordon may obtain an initial 30 day pass.

To obtain a permanent pass, the employee's manager/supervisor must submit a request through the Law Enforcement Center or Vehicle Registration Office. The individual must consent to a background investigation to obtain the permanent pass.

4. Temporary 1-3 day passes may be authorized at Gate #1 as well.

5. Once the passes are obtained, individuals can use any gate to access the installation.

6. Personnel who don't meet the criteria for entrance into Fort Gordon will be denied access and no pass will be given.

7. Contractors and sub-contractors entering the installation with passes in their POVs can access any gate. However, contractors and sub-contractors operating commercial vehicles (tractor trailers, vans, trucks with tool boxes, etc) that require inspections, must use Gate #3.

8. All vehicles are subject to random inspections.

6.4.10. Clearing and Grubbing:

Clear and grub all brush and vegetation from the site area as necessary for new work. See paragraph 5.1.2.5.

6.4.11. Landscaping:

Provide exterior landscaping to enhance the grounds following the demolition at Bldg 25604. Contractor shall match Landscaping at Bldg. 25605. Landscaping design shall be coordinated with and approved by Ft. Gordon DPW.

Remove all existing shrubs along the buildng exterior and mulch the remaining planting beds. Install perimeter edging, and provide weed barrier and pre-emergent under the mulching. See Sheet C-103, Appendix J.

6.4.12. Turf:

Common Bermuda Sod shall be provided on all finished disturbed earth area. Temporary seeding shall be provided as necessary to meet the erosion and sediment requirements. Use zoysia grass (Zoysia spp) for high traffic grass turf areas.

6.5. ARCHITECTURE

6.5.1. General: To the maximum extent possible within the contract cost limitation, the buildings shall conform to the look and feel of the architectural style and shall use the same colors as adjacent facilities as expressed herein . The Government will evaluate the extent to which the proposal is compatible with the architectural theme expressed in the RFP during the contract or task order competition. The first priority in order of importance is that the design provides comparable building mass, size, height, and configuration compared to the architectural theme expressed herein. The second priority is that design is

providing compatible exterior skin appearance based upon façade, architectural character (period or style), exterior detailing, matching nearby and installation material/color pallets, as described herein.

6.5.2. **Design**

6.5.2.1. Appendix F is provided "For Information Only", to establish the desired site and architectural themes for the area. Appendix F identifies the desired project look and feel based on Fort Gordon**'s** Installation Architectural Theme from existing and proposed adjacent building forms; i.e. building exterior skin, roof lines, delineation of entrances, proportions of fenestration in relation to elevations, shade and shadow effects, materials, textures, exterior color schemes, and organizational layout.

6.5.2.2. The design should address Fort Gordon's identified preferences. Implement these preferences considering the following:

(a) Achievable within the Construction Contract Cost Limitation (CCL)

(b) Meets Milestones within Maximum Performance Duration.

(c) Achieves Full Scope identified in this Solicitation

(d) Best Life-Cycle Cost Design

(e) Meets the Specified Sustainable Design and LEED requirements

(f) Complies with Energy Conservation Requirements Specified in this RFP.

6.5.2.3. Priority #1. Visual Compatibility: Facility Massing (Size, Height, Spacing, Architectural Theme, etc.) Exterior Aesthetic Considerations: The buildings massing, exterior functional aesthetics, and character shall create a comprehensive and harmonious blend of design features that are sympathetic to the style and context of the Installation. The Installation's intent for this area is:

The architecture and interior design shall conform to APPLICABLE CRITERIA. Overall architectural goal is to provide a functional, quality, visually appealing facility that is a source of pride for the installation and delivered within the available budget and schedule. The exterior building design and colors shall match Bldg. 25719 and be compatible with the other newly renovated Company HQ buildings along Barnes Ave. Exterior elevations for Bldg. 25719 are provided in Appendix J. Exterior colors from Fort Gordon Installation Design Guide are also provided for information in Appendix EE. If there are any conflicts between the IDG Color Chart and Bldg. 25719 design, then the Bldg. 25719 design shall govern.

6.5.2.4. Priority #2. Architectural Compatibility: Exterior Design Elements (Materials, Style, Construction Details, etc.) Roofs, Exterior Skin, and Windows & Door Fenestrations should promote a visually appealing compatibility with the desired character while not sacrificing the integrity and technical competency of building systems.

6.5.2.5. See Appendix F for exterior colors that apply to Architectural character at Fort Gordon. The manufacturers and materials referenced are intended to establish color only, and are not intended to limit manufacturers and material selections.

6.5.2.6. Additional architectural requirements:

(a) Install fall protection anchor points on all roofs with a slope greater than 2:12

(b) **Roof:** Provide a new dutch hip style standing seam metal roof system with a minimum 4/12 slope in the base standard color in compliance with the Installation Design Guide. Roof shall have a 24" fascia and a 24" overhang. Color finishes shall be standard 70 percent polyvinylidene fluoride (Kynar 500) color finish. Wind loading design shall be in accordance with ASCE 7 latest edition. The roof system shall also include a complete

roof drainage system. Gutters and downspouts shall match the standing seam metal roof and utilize the existing cast-iron downspout conductors where feasible and tie into drain pipe system. Roof equipment shall be factory-primed and -painted to match the standing seam metal roof. Furnish the manufacturer's 20-year no dollar limit roof system materials and installation workmanship warranty, including flashing, components, trim, and accessories necessary for a watertight roof system construction. The warranty shall be established directly with the Government and commence at the time of the Government's acceptance of the work.

Provide a manufacturer's 20 year exterior material finish warranty warranting that the factory color finish, under normal atmospheric conditions at the site, will not crack, peel, or delaminate; chalk in excess of a numerical rating of 8 when measured in accordance with ASTM D 4214; or fade or change colors in excess of 5 NBS units as measured in accordance with ASTM D 2244. The Contractor shall warrant for a period of not less than two years that the roof system, as installed, is free from defects in installation workmanship, to include the roof panel installation, flashing, accessories, attachments, and sheet metal installation integral to a complete watertight roof system assembly. The warranty shall be established directly with the Government. Correction of defective workmanship and replacement of damaged or affected materials shall be the responsibility of the Contractor. All costs associated with the repair or replacement work shall be the responsibility of the Contractor.

Attic Access: Provide a scuttle or hatch access to the new attic space above the existing metal deck.

(c) **Floors:** Level the existing concrete slab prior to the installation of finish floors. Slope floors to drains where applicable. If thick leveling compounds are necessary, door openings and sills shall be adjusted as necessary to meet current code and ADA requirements. Finish concrete floors in scrub room with a slip-resistant sealant.

(d) **Doors:** Replace all exterior doors and frames with new doors and frames that are blast-resistant and meet all AT/FP requirements. All exterior steel doors shall be level 3 (minimum), seamless, insulated (full thermal brake), galvanized metal with factory prime and field painted finish. Utility doors shall be flush and louvered as necessary. All entrances on the front of the building shall be fully glazed, storefront style doors. Dark bronze finish is desired for these doors to match building 25719. All interior doors shall be level 3. Door locks and keying shall be compatible with the base standard system (Best Locks). The arms vault door shall be a solid door with a metal cage interior door as required for vault security and be a GSA approved Class 5 armory per GSA Fed Spec AA-D-660D. Provide 6'-0" high and 3" wide high impact corner guards at the interior corners of all exterior doors on the North side of the building adjacent to the parking lot.

(e) **Windows:** Replace all exterior windows with new energy efficient and AT/FP compliant windows and aluminum frames. Glazing shall be one-inch insulated composed of 1/4" tempered and 1/4" laminated glazing. Color of glazing and frames shall comply with the Installation Design

Guide. All windows shall be installed with metal insect screens and provided with window blinds. Provide spandrel or opaque glazing at all exterior windows that are located in latrine areas.

(f) **Louvers:** Exterior louvers shall have bird screens and shall be designed to exclude wind-driven rain. Exterior louvers shall be made to withstand wind loads in accordance with the applicable codes. Wall louvers shall bear the Air Movement & Control Association (AMCA) International certified ratings program seal for air performance and water penetration in accordance with AMCA 500-D and AMCA 511. Louver finish shall be factory applied.

(g) **Exterior Finishes:** The intent of this project is to improve the exterior appearance of this facility and bring it into compliance with the Installation Design Guide. Acceptable materials include brick and metal panels. Exterior design and new exterior finishes shall match Bldg. 25719. Exterior brick and mortar shall match existing building. Exposed structural elements are not acceptable. Galvanized steel is not an acceptable exposed finish. Reference IDG Color Chart in Appendix EE.

Exterior miscellaneous metals shall be corrosion resistant. Acceptable materials include finished aluminum and factory primed, field painted steel. The exterior handrails and guardrails are to be powder coated steel.

Exterior of existing building shall be pressure washed and cleaned. All miscellaneous paints and coatings shall be removed from the building exterior.

(h) **Exterior Signage:** Each building shall have exterior signage permanently attached on two faces of the building indicating the assigned building number or address. Building number signage details and locations shall conform to the Fort Gordon Installation Design Guide.

(i) **Interior Walls:** Interior walls dividing offices, toilets and storage areas shall be metal stud construction with gypsum board finish and painted on both sides. Existing and new interior concrete or masonry walls are to be furred out with “Z” channels, insulation board and a gypsum board finish, painted. Interior Finish schedule shall match building 25719, see Appendix J.

6.5.3. Programmable Electronic Key Card Access Systems:

No requirements for programmable key cards.

6.5.4. INTERIOR DESIGN

Interior Finishes shall match Building 25719, see Finish Schedule in Appendix J.

Provide throughout the building a durable, washable and scrubbable paint to match Bldg. 25719. The paint used in Bldg. 25719 was Dulux Ultra Velvet Sheen interior flat latex wall and trim finish 1201-XXXXV.

FF&E package shall not be provided in this contract. However, a furniture plan is required using the reference FF&E package in Appendix GG. Coordinate power and data drops per Section 01 33 16, Attachment B.

Interior building signage requirements:

All signage shall be removed and replaced as required in paragraph 5.0 and coordinated with the User. Signage package shall include signage for all reception desks.

6.6. STRUCTURAL DESIGN

Standards and Codes: The structural design shall follow the design criteria given in current edition of the International Building Code. These criteria shall be supplemented with United Facility Criteria (UFC) wherever applicable.

General: This is a renovation project where the existing COF facility is to be up graded to the current code. It is required that the existing framing meets the current wind & seismic codes. Special attention shall be given to Force Protection Criteria and new standing seam roof. The structural renovation includes a new standing seam roof, window & door replacement, etc. It is required that the renovation design shall identify any deterioration/defects in the current building structures and upgrade them to meet the current codes. Most of the structural AS-BUILT drawings are available for review at DPW Office, Ft. Gordon, GA, phone 706-791-3465. A site visit to inspect the facility is highly recommended to verify the information given in the drawings.

Design parameters include (reference IBC 2006):

Building Category; III

Importance Factors

Seismic – 1.25

Snow – 1.1

Wind – 1.15

Roof Live Load: 20 PSF

Ground Snow Load – 5 PSF

Wind (3 sec gust) – 90 PSF

Exposure B

Seismic

Seismic Use Group II

0.2 sec Spectral Response (Site Class B) = 40

1.0 sec Spectral Response (Site Class B) = 14

Site Case (Pending Geotechnical report) – C

Site Coefficient Fa = 1.2

Site Coefficient Fv = 1.65

Sds = 32% or 0.32g

Sd1 = 15% or 0.15g

Seismic Design Category B

Add to APPLICABLE CRITERIA in paragraph 4.0.

UFC 3-310-01 Structural Load Data

UFC 3-310-02A Structural Design Criteria for Buildings

UFC 3-310-04 Seismic Design for Buildings

FRAGO 18 Seismic and Progressive Collapse Requirements for Renovation Projects.

6.7. THERMAL PERFORMANCE

See paragraph 5.5.

6.8. PLUMBING

(a) The existing plumbing system shall be completely demolished to include plumbing fixtures and water heater. The existing plumbing system shall be removed back to the existing building entrance location. The building contractor shall provide a complete plumbing system. All redesigned plumbing systems shall be designed as per the latest edition of the International Plumbing Code (IPC) and other industry standard criteria. Plumbing fixtures shall be water conserving type. All UFC's and other technical requirements shall be followed.

(b) Existing sanitary waste shall be replaced to the 5'-0" line of the building to support installation of new plumbing fixtures. Domestic water piping shall be removed and new copper piping to be installed to serve the new restrooms and fixtures. New plumbing fixtures will be installed in the restroom and janitor's closet.

(c) The existing gas system shall be removed back to the entrance into the building. New lines shall connect to existing lines.

(d) Domestic Hot Water System: The main water heating equipment shall be located within a mechanical room. A new gas water heater will be installed in the mechanical room. Instantaneous water heaters are not allowed to be used for hot water serving all COF areas. Hot water heaters shall be gas fired. System storage and recovery shall be sized for delivery of hot water at every plumbing fixture.

(e) Where backflow prevention assemblies are required to be installed on the domestic water piping, installation shall conform to Augusta Utility Department guidelines and specifications (Appendix CC).

6.9. SITE ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

Site Power Requirements:

The Contractor shall be responsible for all site primary and secondary electrical work required to serve the renovated building. Responsibilities shall include demolition, relocation and new work. See Appendix G, for scope of work from Georgia Power. All existing power lines interfering with the renovation shall be removed, replaced and/or relocated. If an outage longer than 4 hours is required for any reason, temporary service shall be provided to occupied buildings disrupted by the outage.

Site Power Metering Requirements:

Provide a new electrical meter at facility service entrance on exterior of facility. Electric meters shall provide demand readings based on consumption over a maximum of any 15 minute period. Configure all meters to transmit at least daily even if no receiver for the data is currently available at the time of project acceptance. The privatization utility shall furnish two CT cabinets and meter base for installation by the Contractor on a CFCI rack. The Contractor shall also provide three 3-inch PVC conduits 30-inches below grade, extending from the base of the CT cabinet. The Contractor shall coordinate with and pay the privatization utility for the utility-furnished equipment and the meter installation and connections.

Site Telecom Requirements:

Provide new 2-way, 4-inch duct bank, encased in concrete from building 25714 to HH-5F-1, and used existing maintenance hole system to the new Communications Hut. The 12 single mode fiber and 100 pair copper from communications shelter are required for this project. Each conduit shall have one quad innerduct (Maxcell Fiber Flow innerduct, or approved equal). All empty conduit and ducts shall include pull wire and shall be sealed, capped, tagged and marked at each end.

The 12 strand single mode fiber shall be terminated with SC connectors in a rack mounted patch panel in the communications shelter and communications room building 25714.All Cat6E voice and data cable shall be plenum rated. All voice and data shall be home run back to the communications room. RJ-45 connector jacks shall be used. All voice and data shall be rack mounted. The total cable length between instrument and backboard terminations shall not exceed 295 feet.

6.10. FACILITY ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

Remove all electrical panels, devices, equipment, wiring, and exposed conduit, including conduit above ceilings. Existing 120/208 volt, 3 phase service to be removed. Provide new upgraded panels, devices, wiring, and lighting as required in each of the three new areas. Main panel is to be equipped with a transient voltage surge suppression device. Coordinate new electrical disconnect and panel service with Georgia Power. Provide 200% neutral on circuits containing computers.

Existing conduit concealed in walls or floors may be abandoned in place. Raceways in walls and above suspended ceilings shall be conventional wiring in EMT, except for flexible metallic conduit used for whips to devices only. Conduit may be exposed in unfinished spaces such as mechanical rooms and electrical rooms. All other conduit shall be Concealed. Minimum size conductor shall be 12 AWG.

(a) **Interior Lighting:** Demolish existing lighting branch circuits, lighting fixtures, boxes and switches. Contractor shall provide new energy efficient and high efficiency fluorescent lighting throughout in accordance with paragraph 5.0. No incandescent lighting shall be used. Provide glare-free fixtures in office areas. Lensed fixtures are unacceptable in office areas. Provide energy efficient fluorescent strip fixtures in storage spaces and mechanical rooms. Lighting level in mechanical and electrical rooms shall be 30 foot-candles average maintained. Provide night light circuits in corridors and common areas as necessary. Provide dimmer lights and switches in training and conference rooms to allow for Audio/ Visual presentations.

Local manual controls shall supplement automatic controls in offices and specialized areas such as conference rooms. Occupancy sensor controls shall be provided in restrooms, electrical rooms, telecommunications rooms and similar spaces. Interior ambient illumination shall provide a generally glare free, high quality lighting environment and conform to IESNA RP-1-04. Lighting fixtures with dimming ballasts capable of dimming to 5 percent shall be provided in all training / conference rooms.

Provide a light fixture with a vandal resistant wire cage above the entrance door to the Arms Vault for 24 hour visibility. This light shall be on the emergency lighting circuit to remain operational even through power outages.

(b) **Exterior Lighting:** Exterior light fixtures are to utilize energy efficient compact fluorescent lamps and incorporate emergency battery ballasts where required. Wall-mounted exterior light fixtures shall be the low-glare cut-off type such that the light source is not visible. (Match wall mounted fixtures on nearby renovated TBUP buildings.)

(c) **Emergency Lighting:** Emergency Egress lighting and exit signs shall be provided as required. Emergency battery ballasts are to be provided in light fixtures where emergency lighting is required. Emergency battery ballasts and exit signs shall be self-diagnostic type. Avoid the use of separate emergency fixtures ("bug-eyes").

(d) **Lightning Protection Systems:** Remove existing lightning protection system from roof and provide new lightning protection system on new roof. Design shall be in accordance with NFPA 780 and other referenced criteria.

(e) **Power:** Provide new power, lighting, communication and signaling systems as required. Provide a minimum of 20% spare capacity (not 15% as specified in paragraph 5.7.3.1) throughout the interior electrical distribution system and provide space for future circuit breakers in all panelboards. Breaker panels shall be lockable and all breaker panels in each building shall be keyed to one master key for maintenance personnel access only. All receptacles and light switches to be 20 ampere minimum. Surface raceway shall be used only in unfinished spaces. Power poles shall not be used.

Provide a minimum of one duplex receptacle per wall and one quadraplex receptacle at each desk in all offices. Provide one quadraplex receptacle at each workstation. (Assume a workstation for each occupant). Provide a receptacle adjacent to each CATV outlet and each communications jack. Provide receptacles in corridors for floor maintenance. A minimum of one duplex receptacle shall be provided on each wall in each mechanical room, electrical room, communications room and laundry room. In addition, one dedicated circuit NEMA 5-20R duplex receptacle, one dedicated circuit NEMA 5-20R quadraplex receptacle and one dedicated circuit L5-30P receptacle shall be provided in each communications room. Interior power shall be provided for all installed equipment requiring power including washers, dryers, vending machines and government furnished government installed equipment. Provide power for ceiling mounted projectors in each training/ conference room. Coordinate electrical outlet layout with furniture and equipment layouts. Receptacles shall be in accordance with NFPA 70.

Transient voltage surge suppression equipment shall be provided for the new service entrance and downstream panelboards serving electronic equipment. Provide minimal lighting and receptacles in attic space.

(f) **Grounding:** The ground counterpoise shall be provided around the building perimeter and shall be utilized for grounding incoming service, building steel, telephone service, piping, lightning protection, and internal grounding requirements. Ground straps shall be provided where required by function and will be connected to the building grounding system. Additional grounding may be provided based on project requirements. Systems shall conform to NFPA 70 National Electrical Code, NFPA 780 Lightning Protection Code, local codes, and the US Army I3A Guide.

Ground resistance for existing ground system shall be measured and a report provided to contracting office. Contractor shall provide additional ground rods if resistance is greater than 5 ohms. Green grounding conductor shall be provided with each feeder, and branch circuits, size as per NEC.

A ground bar shall be provided in each electrical backboard (each backboard wall). Ground bars shall be a 1/4-inch x 4-inch x 18-inch copper bus bar with 4-inch standoff insulators. Bars shall be provided with pre-drilled holes in accordance with NEMA standards for attachment of bolted compression fittings.

All buildings communications cabling system (BCS) and OPS communications system shall conform to APPLICABLE CRITERIA to include I3A Technical Guide and the UFC 3-580-01 Telecommunications Bldg Cabling System Planning/Design and ANSI/EIA/TIA Standards. Technical Guide for Installation Information Infrastructure Architecture, July 2008.

A completely operational turn-key voice/data communication system including, but not limited to copper and fiber distribution, entrance protectors, patch panels, connectors, all raceway, cable trays, cabling, terminations, jacks, faceplates and hardware shall be provided. The communication system shall be pre-wired. The design of the communication systems shall be coordinated with the Fort Gordon Network Enterprise Center (NEC).

(a) **Workstations:** Provide communications drops for each fax, copier, printer, and computer workstation as required by user. Provide capacity for ceiling mounted projectors in multipurpose rooms and conference rooms. Additional phones are required in Company Admin areas (see drawings). Coordinate locations with Architectural features and owner. Provide for 6 (six) workstations in each Admin area and Company Admin area. Provide for 14 (fourteen) workstations in swing space (center bay).Provide cable tray distribution for Communications cables.

(b) **Communications Rooms:** Communications Rooms shall be provided for voice and data. There shall be a minimum of two rooms; one near present service entrance and one near center of building. The Communications rooms shall be designed in accordance with the I3A Guide and ANSI/EIA/TIA-569-B. Each telecommunications room shall have an air conditioning duct and register, closet door shall have a ventilation grate, communications room shall have lighting, and the lock on the communications door shall be 2M4.

Installation of racks shall be 2 (two) 7’X19” shall be mounted to the floor and wall supported with ladder tray to the wall. Equipment racks shall be 84 inches in height. Provide distribution to allow for capacity of one pathway from NIPRNET (communications) room to each work space. Each communications room shall have one NEMA 5-20R receptacle, one NEMA L5-30R receptacle, and three 110/120 VAC quad

receptacle inside the Communications room. In the communications room and building 25714, the 100 pair copper shall be terminated with building entrance protector terminal, with solid state modulars. The building entrance outside plant cable shall have a cable between the entrance and 110 block and mounted on the backboard.

(c) Velcro shall be used for all voice and data applications inside building 25714 to include inside the communications shelter building 25723 for copper cable and single fiber. All voice and data shall be home run back to the communications room. RJ-45 connector jacks shall be used. The data cables shall terminated at rack mounted data patch panels. RJ-45 connector jacks shall be used.

(d) All Cat6E cable shall be plenum rated Cables installed in non-accessible area shall be conduits.

(e) **Communications Outlets:** Communications outlets shall be provided per the I3A technical guide based on functional purpose of the various spaces with the facility as modified by user special operational requirements. Voice/data RJ-45 communication jacks shall be wired to T568B. Communications outlets shall consist of 4-11/16” square boxes and shall be provided throughout the building as required. Contractor shall install wall-mounted communications outlets. A 1” conduit shall be a homerun from each outlet to cable tray, which will be installed to the cable tray to the Communications room.

All COF workstations shall have voice and data connection capability. All multi-purpose rooms shall have voice and data connection capability (minimum two outlets). A wall telephone outlet with a single jack shall be provided in each mechanical room, electrical room, arms vault and communications room. Provide a duplex (voice/data) outlet in each of the Storage Rooms in the Operational area. Telecommunications infrastructure shall meet the Installation Information Infrastructure Architecture (I3A) Guide and ANSI/TIA/EIA requirements.

(f) **Cable Trays:** Provide cable tray pathways through-out the facility to support the systems required for the construction of the facility as well as user's computer networks, video integration system, telecommunication connections to each arms vault, and other specialized electronic systems that require connectivity. Cable trays shall be sized to provide no less than one square inch of cross-sectional area per duplex outlet served. Size shall be increased as necessary to accommodate all cables installed. The cable tray fill ration shall be 50 percent where practical. Cable tray shall be installed around the entire perimeter of all communications room.

(g) **Telecommunications Design:** Telecommunications design must be performed and stamped by a Registered Communication Distribution Designer (RCDD, BICSI) with 5 yrs related experience or person with 5 yrs related experience. The information systems designer must prepare the test plan, and witness and certify the testing of telecommunications cabling. The I3A Technical Guide shall be MANDATORY Criteria.

All supervisors and lead installers assigned to the installation of this system or any of its components shall be Building Industry Consulting Services International (BICSI) Registered Cabling Installers; Technician Level (or equivalent).Documentation of current BICSI certification for each of the key personnel shall be submitted and approved by the Contracting Officer's Representative. (Contracting Office shall provide a copy of the certificate to NEC Gordon).

(h) A ground bar shall be provided in each voice/data communications backboard (each backboard wall). A ground bar shall also be provided in the communications room ground bars shall be a ¼ inch x4-inch x 18-inch copper bus bar with 4 inch standoff insulators. Bars shall be provided with pre-drilled holes in accordance with NEMA standards for attachment of bolted compression fittings. Ground bars shall be connected with a #6 AWG grounding insulated conductor to the building grounding system at the main service panel. Grounding system resistance shall not exceed 5 ohms.

(i) Equipment shall include, not limited to cables, patch panels, connectors. All single mode fiber cables shall be terminated in the patch panel with SC connectors. For single mode optical fiber, perform optical fiber end to end attenuation tests in accordance with EIA TIA/EIA-568-B.3and EIA TIA/EIA-526-7 using Method A, Optical Power Meter Source. Cable inspection, verification, and performance tests shall be done in accordance with EIA TIA/EIA-568-B-Cabling terminations in telecommunications rooms and at workstations, shall be inspected to confirm color code for 568B pin assignment, and inspect cabling connections to confirm compliance with EIA TIA/EIA-568B.1.

(j) The exact layout of each room shall be approved by the NEC through the Contracting Officer's Representative prior to work. Pathways, spaces, and outlets shall be provided for the building. Cables, termination blocks, equipment (including Building Entrance Protectors, hubs, switches, patch panels, etc), will be provided by Contractor.

Contractor shall remove all existing non-electronic equipment, cables, conduit, and cable trays in existing facilities. Existing distribution terminal blocks located in each of the existing bays will be removed by Contractor.

Contractor shall terminate voice one rack mounted, and category 6 110 type port patch panels shall be provided for data connections. Wire managers shall be provided between each patch panel. The communications room shall have two racks. The Communications rooms will have 4'x8'sheets of fire retardant plywood covering three sides of the room (not including wall with door) installed with bottom at 12" above finished floor. Provide distribution to allow for capacity of one pathway from Communications room to each work space. Provide, in the offices and conference rooms, a minimum of 2 pathways each (on opposite walls) to Communications room. Provide connection for each mechanical device that will require BAS connectivity. Provide all new plenum rated copper CAT 6E cables. Provide cable terminations and patch panels for future connection.

(k) **Cable Television:** CATV shall be installed in the central Janitor's Closet (Room 214 or 314, Sheet A-101 in Appendix J.) Stub in from the Mechanical Room 401 to the Janitor's Closet. The cable television system shall consist of cabling, pathways, and outlets. All building CATV systems shall conform to

APPLICABLE CRITERIA to include I3A Technical Guide and the UFC 3-580-01 (Draft) Telecommunications Bldg Cabling Systems Planning/Design.

(l) **Audio/Visual Systems:** Provisions consisting of a power receptacle, conduit for signal wiring, and mounting hardware for a Government- furnished Government-installed projector and a Contractor-furnished Contractor-installed ceiling mounted projection screen shall be provided in each training/ conference room.

(m) **Intrusion Detection System:** Contractor shall install the necessary conduit, electrical power, and wiring, to support installation of an Integrated Commercial Intrusion Detection System (ICIDS) in each of the Arms Rooms. The Intrusion Detection System shall be a conduit and box system as indicated. The Government shall install the signal devices and equipment necessary to activate the system. Each Arms Room shall have a dedicated power circuit and a dedicated communications circuit to support the ICIDS. Coordinate additional requirements with Ft. Gordon Physical Security Officer, Jay Hampton 706-791-3937.

6.11. HEATING, VENTILATING, AND AIR CONDITIONING

The mechanical systems provided will be highly efficient environmental control systems consisting of:

DDC controls, all sheet metal ductwork, variable flow chilled water and hot water systems, variable air volume air distribution systems and energy recovery units. The use of variable air / water volume systems will help achieve an energy savings in accordance with published energy mandates. Only Energy Star or FEMP designated products will be utilized.

Designers shall ensure that adequate maintenance clearance and accessibility is provided for mechanical equipment. Primary air distribution systems and piping systems will be located in accessible Mechanical Corridors. The ductwork upstream of the VAV boxes will be sized based on the static regain duct design method. VAV units will be located above ceilings with hot water coil valves and hose kits located in accessible Mechanical Corridors or hallways. The mechanical systems will be commissioned and verified to be operating properly. The controls shall be Dorsetts, which is the existing base wide UMCS system.

Cooling

Chilled water will be provided from one of Fort Gordon's central energy plants. A variable speed chilled water pump will distribute chilled water through insulated piping to all cooling coils. The pump head shall be sized for the pressure drop of the project's piping, valves, circuit setters, balancing valves, and coils only. The pumps at the central energy plant are sized to supply the water to the project and return from the project. The intent is not to oversize the pump and over pressurize the base distribution system.

For design purposes, assume the chilled water supply temperature to the project is 44 °F and the return temp from the project is 56 °F. The controls shall be Dorsetts, which is the existing base wide UMCS system.

Heating

High temperature water will be provided from one of Fort Gordon's central energy plants. The piping system will consist of a primary/secondary setup. The high temperature water will be supplied from the central energy plant to the project at 300 degrees °F and return from the project to the CEP at 150 °F. A heat exchanger will be utilized in the projects mechanical room to produce 180 °F hot water supply from the heat exchanger to the heating coils and 160 °F hot water return from the heating coils to the heat exchanger. A variable speed hot water pump will distribute hot water through insulated piping to all heating coils. The controls shall be Dorsetts, which is the existing base wide UMCS system. At the installation's discretion, the hote water boiler can be shut down during the summer. No supplemental boiler permitted for re-heat.

Air Handling Systems

Each variable air volume air handling unit will be of double wall type construction. The interior of the condensate drain pan will be constructed of Type 304 stainless steel. Air handling units will be horizontal draw-thru type with the following sections in the direction of air flow: mixing box, filter section with MERV 8 pre-filter and MERV 13 final filters, hot water preheat coil, chilled water cooling coil, access section with UVC disinfection system, and supply fan section.

Pressure independent shutoff type VAV boxes with hot water heating coils will be provided for all areas of the building served by the VAV air handling units. A wall mounted temperature sensor will be provided for each VAV box. The sensor will report back to the base wide UMCS system.

Ductwork shall be constructed of galvanized sheet metal in accordance with the latest SMACNA standards. Supply air diffusers will be of the architectural plate type. Ceiling mounted return and exhaust registers will be of the grid core type. A ducted return air system will be utilized. The controls shall be Dorsetts, which is the existing base wide UMCS system.

Ventilation

Each building will be ventilated to comply with the requirements of the RFP and the requirements of ASHRAE 62.1. All outdoor air will be preconditioned by a total enthalpy type energy recovery unit utilizing exhaust air to precondition the outside air. The pre-conditioned supply air from the ERU will be ducted to the mixing box on the return side of the VAV AHU. A hot water heating coil will be provided downstream of each energy recovery unit to heat air to a minimum of 55 degrees F. (during cold weather conditions).

Telephone/Data Rooms

For facilities that have access to year round chilled water, telephone/data rooms will each be served by a dedicated variable air volume terminal unit. However, for facilities that do not have access to year round chilled water, telephone/data rooms may be served by a DX unit.

Mechanical HVAC Controls

The building control network shall be Dorsetts, which is the existing base wide UMCS system, a single complete non-proprietary Direct Digital Control (DDC) system for control of the heating, ventilating, and air conditioning systems.

The mechanical controls shall be designed and installed in accordance with the Fort Gordon's HVAC controls specifications. The intention of this paragraph is to require a complete and operational HVAC control system using DDC control components that are 100% compatible with Fort Gordon's existing UMCS to allow the exchange of system information between the UMCS workstations and the new DDC system installed in the building without the need for "gateways" or any type of protocol converter between the building and the UMCS servers in building 14600.

The contractor shall provide HVAC controls, materials, design, programming, installation, programming, graphic displays, start-up, commissioning, and warranty services for a complete and operational system of HVAC controls using DDC technology that is Dorsetts, which is the existing base wide UMCS system. All work shall be performed in accordance with the National Electrical Code, all Fort Gordon standards and regulations, and the Fort Gordon UMCS controls Spec including installation methods, display standards, sequences of operation, and software practices. The system shall include all hardware and software points listed in the Fort Gordon UMCS controls spec, input/output (I/O) list for the building. The completed scope of work shall result in a complete and operational system of DDC controls interfaced to the UMCS and programmable in building 14600. The building control network shall be Bacnet and/or MODBUS.

New building DDC systems will be Dorsett Utility Monitoring and Control System.

Energy Conservation

The mechanical design and equipment will meet or exceed published energy mandates. Only Energy Star or FEMP designated products will be utilized.

Strategies for attaining energy savings includes:

· Insulation values for wall and roof that meet or exceed ASHRAE 90.1 requirements.

· Glass performance characteristics that meet or exceed ASHRAE 90.1 requirements.

· Variable flow chilled water pumping.

· Variable flow hot water pumping.

· Variable air volume air handling systems.

· Preconditioning of outside air by recovering energy from exhaust air with a total enthalpy energy recovery unit.

· The controls shall be Dorsetts, which is the existing base wide UMCS system.

· 95% or higher efficient natural gas fired domestic water heaters.

· Solar water heating systems to provide 30% of domestic water heating load.

· Occupancy sensors on lighting systems.

ATFP Considerations

The mechanical design will comply with all requirements of UFC 4-010-01. This includes but is not limited to ventilation air intake location, seismic restraints and emergency air distribution shutdown switches.

Integrate the control system to the installation's existing UMCS. The existing UMCS is Dorsett UMCS.

6.12. ENERGY CONSERVATION

6.12.1. General

Energy Conservation is utilized in conjunction with electrical system to create the most energy-efficient system. Energy Star compliant equipment will be selected whenever possible. Design in accordance with Executive Order 13123 and Public Law 109.58, Energy Policy Act (EPAct) of 2005 and Federal Acquisition Regulation (FAR) Section 23.203. Building design shall meet the silver standard of the LEED, Leadership in Energy & Environmental Design. See paragraph 5.9 for additional requirements.

6.12.2. Inclusion of Renewable Energy Features. The following renewable energy features have been determined lifecycle cost effective, are included in the project budget and shall be provided:

No requirements.

6.13. FIRE PROTECTION

(a) **Standards and Codes:** All fire protection and life safety features shall be in accordance with UFC 3-600-01, the International Building Code (IBC), NFPA 101, and the APPLICABLE CRITERIA.

(b) **Fire Protection and Life Safety Analysis:** A fire protection and life safety design analysis shall be provided for all buildings in the project. The analysis shall be submitted with the preliminary design submittal. The analysis shall include classification of occupancy (both per the IBC and NFPA 101); type of construction; height and area limitations (include calculations for allowable area increases); life safety provisions (exit

travel distances, common path distances, dead end distances, exit unit width required and provided); building separation or exposure protection; specific compliance with NFPA codes and the IBC; requirements for fire-rated walls, doors, fire dampers, etc.; analysis of automatic suppression systems and protected areas; water supplies; smoke control systems; fire alarm system, including connection to the base-wide system; fire detection system; standpipe systems; fire extinguishers; interior finish ratings; and other pertinent fire protection data. The submittal shall include a life safety floor plan for all buildings in the project showing occupant loading, occupancy classifications and construction type, egress travel distances, exit capacities, fire extinguisher locations, ratings of fire-resistive assemblies, and other data necessary to exhibit compliance with life safety code requirements.

(c) **Fire Alarm and Detection and Mass Notification Requirements**

Each building shall be provided with an addressable Class X fire alarm and mass notification system (FA/MNS).

Base-wide Honeywell EBI System Interface Requirements

The FA/MNS shall communicate with and be fully compatible with the existing base-wide Honeywell/ EBI system located in Building 14600 DPWL Server Room. Communication between the FA/MNS and the EBI shall utilize the existing Fort Gordon WAN communication infrastructure. The Contractor shall provide the Contracting Officer with a CD-ROM with all required installation software to interface the existing EBI with the building FA/MNS. Software shall be installed on the Government-owned EBI by Government-authorized personnel (BASOPS/Akima).

Base-wide Monaco D21 System Interface Requirements

The FA/MNS shall also communicate with and be fully compatible with and the existing base-wide Monaco D21 CPU based fire management system located in Building 15301 Law Enforcement Center. Communication between the FA/MNS and the D21 shall utilize a new Monaco BT-XF radio transmitter or approved equal. Radio transmitters submitted as “equal” shall provide equivalent communication and control between the FA/MNS and the D21 with no loss in functionality and must be approved by the Contracting Officer prior to procurement. Radio transmitters submitted as “equal” shall include a statement from the proposed equipment manufacturer certifying the proposed equipment is fully compatible with the Monaco D21 equipment with no loss in functionality. Radio transmitters submitted as “equal” shall also include references from past users certifying the proposed equipment is fully compatible with the Monaco D21 equipment with no loss in functionality.

Base-wide Mass Notification System Interface Requirements

The FA/MNS shall include provisions for connection to a base-wide mass notification system. Coordinate system interface requirements with the Fort Gordon Fire Department through the Contracting Officer.

Final Inspection Requirements

As part of the final inspection and testing, the Contractor shall complete and submit for approval the Fort Gordon Record of Completion (included herein as APPENDIX II). Also comply with Fire Detection and Suppression Systems Turnover Checklist provided in Appendix AA.

Training Requirements

Four hours of training shall be provided to Government personnel. A training outline shall be submitted to the Contracting Officer for approval. Upon approval, the Contractor shall notify the Contracting Officer two weeks prior to the start of training. Training shall cover all components, including front end equipment, communications devices, graphics and database generation.

(d) **Fire Protection Engineer:** The project fire protection engineer shall review all plans for compliance with NFPA codes and standards including NFPA 101. The project fire protection engineer shall also witness all preliminary and final system testing per NFPA and UFC 3-600-01 requirements.

Inspect and test all fire alarm and detection systems in accordance with the applicable NFPA standards. The fire protection engineer of record shall witness final tests. The fire protection engineer of record shall certify that the equipment and systems are fully operational and meet the contract requirements. Two weeks prior to each final test, the contractor shall notify, in writing, the installation fire department and the installation public work representative of the test and invite them to witness the test.

(e) **Backflow Preventer:** A double check backflow preventer shall be provided on the water main serving the building and locate in a vault below ground.

(f) **Knox Box:** The building shall be provided with a wall-mounted knox box for access by the Ft. Gordon Fire Department. The knox box is to be located on the main street side of the building (Barnes Ave) near the main entrance and per Ft. Gordon Fire Department, POC Chief Ryan 706-791-6680/ 9743.

(g) For information only, fire flow data for hydrants 9082 and 9083 is provided in Appendix D.

(h) **Fire Extinguisher Cabinets and Brackets:** Fire Extinguisher cabinets and brackets shall be provided when fire extinguishers are required by UFC 3-600-01 and NFPA 101. Placement of cabinets and brackets shall be in accordance with NFPA 10. Fully-recessed cabinets shall be provided in finished areas and brackets shall be provided in non-finished areas (such as utility rooms, storage rooms, shops, and vehicle bays). Fire extinguishers shall be provided in this contract. Fire extinguishers shall be 10 lbs ABC, certified and tagged.

(i) All initiating devices shall be connected, Class A, Style 6, to signal line circuits (SLC). All alarm appliances shall be connected to notification appliance circuits (NAC), Class A. A looped conduit system shall be provided so that if the conduit and all conductors within are severed at any point, all NAC and SLC shall remain functional. Use red color EMT.

(j) Breakglass manual fire alarm stations shall not be used.

(k) Over-voltage and surge protection shall be provided at the input power of all panels.

(l) Provide smoke detectors in every room. Provide heat detectors in addition to smoke detectors to the Mechanical room, Restrooms, and Scrub room.

6.14. SUSTAINABLE DESIGN

6.14.1. LEED Rating Tool Version. This project shall be executed using LEED-NC Version 3.

6.14.2. The minimum requirement for this project is to achieve LEED Silver level. Each non-exempt facility (building plus sitework) must achieve this level. In addition to any facilities indicated as exempt in paragraph 3, the following facilities are exempt from the minimum LEED achievement requirement: N/A.

6.14.3. Credit Validation: LEED registration, compiling of documentation at LEED OnLine and use of the LEED Letter Templates is required. Registration and payment of registration fees will be by the Contractor. Administration/team management of the online project will be by the Contractor. Validation of credits will be accomplished by the Government. LEED certification of the project by the Contractor is not required. The Government may choose to seek LEED certification of the project, in which case the Government will pay certification fees and coordinate with the GBCI and the Contractor will furnish audit data as requested at no additional cost.

6.14.4. Commissioning: See Appendix M for Owner's Project Requirements document(s).

6.14.5. LEED Credits Coordination. The following information is provided relative to Sustainable Sites and other credits.

SS Credit 1 Site Selection:

Project site IS NOT considered prime farmland.

Project site is five feet or more above 100-year flood elevation.

Project site contains no habitat for threatened or endangered species.

No portion of project site lies within 100 feet of any water, wetlands or areas of special concern.

Project site WAS NOT previously used as public parkland.

SS Credit 2 Development Density & Community Connectivity.

Project site DOES meets the criteria for this credit.

SS Credit 3 Brownfield Redevelopment.

Project site DOES NOT meets the criteria for this credit.

SS Credit 4.1 Public Transportation Access.

Project site DOES NOT meets the criteria for this credit.

EA Credit 6 Green Power.

35% of the project's electricity WILL NOT be provided through an Installation renewable energy contract. Do not purchase Renewable Energy Credits (REC's) to earn this credit.

MR Credit 2 Construction Waste Management.

The Installation does not have an on-post recycling facility available for Contractor's use.

Regional Priority Credits (Version 3 only)

The project zip code is 30905.

6.14.6. LEED Credit Preferences, Guidance and Resources. See Appendix L LEED Project Credit Guidance for supplemental information relating to individual credits.

6.14.7. Not Used

6.14.8. Additional Information

There is a recycling center on post for paper, plastic, and recyclables generated by building occupants, however, not for construction materials. Contractor will need to take construction materials off post for recycling.

6.15. ENVIRONMENTAL

6.15.1 Hazardous Materials.

6.15. 1.1 Asbestos data for Building 25714 has been provided in Appendix E for information. A copy of the currently renovated Building 25719 hazardous material report has also been provided in Appendix E for additional information and historical data. The Hazardous Material information in Appendix E is

provided to give the Contractor a general idea of types and quantities of Abestos Containing Material (ACM) found in the two buildings. Because the survey was a "Non-destructive" survey ACM has been estimated based on site inspections as well as renovations of similar age and style buildings. The Contractor shall use his knowledge and experience in determining the type and amount of ACM that will be encountered and removed in this project. No additional funds above the proposal for materials or quantities encountered but not listed in the survey reports will be provided by the government.

ACM is to be removed when encountered. No ACM shall be enclosed or encapsulated in place. Asbestos that is not removable due to access or other issues shall be noted and data compiled in a report for installation ACM building management information. Data shall include location, type and approximate quantity. All asbestos and asbestos contaminated debris is to be disposed of off post. This and other guidance shall be detailed in the Contractor-prepared construction specifications.

6.15.1.2 A lead-based paint (LBP) survey will not be conducted by the government for this project. LBP over the regulatory limit will most likely be present. In addition to painted surfaces such as walls and trim, metal structural and decorative components are likely to have LBP primers above the regulatory limits. LBP is of concern for materials that must be sanded, welded, or otherwise affected to create lead dusts or fumes. The Contractor's bid shall include all costs associated with the OSHA Lead in Construction Standard as well as abatement and disposal costs. LBP may be of concern when determining materials to be recycled and when to go to landfills. No abatement of LBP for the sole purpose of removal is to be performed as this project does not include child-targeted housing. The Contractor shall use his knowledge and experience in determining the type and amount of LBP that will be encountered and removed in this project. No additional funds above the proposal for materials or quantities encountered will be provided by the government.

The Contractor shall ensure that workers are protected from lead-containing dust hazards during renovation activities in accordance with OSHA’s lead in Construction Standard. The Contractor shall also ensure that dusts from LBP painted surfaces do not contaminate clean and renovated areas.

6.15.1.3 All Hazardous Building Materials (HBMs) must be removed and disposed of in accordance with all regulations. These include Universal Waste materials as well as Hazardous Waste materials. The Contractor shall maintain and submit all manifests, logs, chains of custody, and receipts associated with the disposal. This and other guidance shall be detailed in the Contractor-prepared construction specifications.

6.15.2 Soil Treatment. See Appendix E for soil termite treatment specifications.

6.16. PERMITS

The Contractor shall be responsible for obtaining all applications and permits (local, state and federal) required for design and construction of all site features and utilities as necessary for this construction. The Contractor shall obtain any additional applications and permits not listed as required for the construction of this projects.

6.16.1 Air Permit Information

a. Pursuant to satisfying requirements under the Clean Air Act, at or before the 60 percent design stage, the designer of record shall submit the following to the installation's environmental office: (1) a listing of boilers and domestic hot water heaters that will be fired by natural gas, propane, and/or fuel oil, (2) the fuel or fuels (primary and backup, if applicable) that will be utilized for each piece of equipment, (3) the quantity of each particular size, (4) the respective input firing rate. The document shall also provide a point of contact and an alternate point of contact, should the environmental office require additional information from the designer of record during the permitting process. Furthermore, two copies of the document shall also be sent to the Savannah District, one to the Project Manager for placement in Central Files, and another to the Mechanical Section.

b. This document shall not be sent prematurely, since any increase in boiler sizing subsequent to submission of the document will require revision to the permitting process. In any event, if there is a change in equipment sizing during refinement of the design process, an updated copy of said document shall be submitted per the guidance above.

c. Additionally, the designer of record is responsible for incorporating into the design the equipment accessories required for compliance with the governing environmental laws. This includes, but is not limited to, determining the need for individual metering and the level of emissions monitoring required. In the first design submittal the design narrative shall specifically address those features that will be incorporated into the boiler system design to assure compliance with the applicable environmental laws of the State.

d. In addition, the designer of record shall submit to the installation's environmental office the final Boiler(s) BTU's a minimum of 120 days prior to anticipated construction start date.

e. Normally, for fast track design-build contracts, the construction permit will not have been obtained prior to award of the design-build contract. No construction associated with the building(s) housing the boiler(s) or other source(s) of contaminant can be done prior to obtaining the required permit.

6.16.2 Ft. Gordon digging permiting can be found at – HYPERLINK "http://www.gordon.army.mil/dpw/"http://www.gordon.army.mil/dpw/

Or via the Contracting Officer Representative.

6.17. DEMOLITION

Site Demolition: As part of renovations, civil demolition shall be IAW an approved Design and Drawings which are submitted to the Government for final review and approval.

Building Demolition: As part of repairs/renovations, building demolition shall be IAW with an accepted design and drawings which are submitted to the Government for final review and acceptance. The following level and effort of demolition may be required. Interior demolition will be limited to interior doors, frames, and associated hardware, toilet partitions, interior walls and ceiling grid, light fixtures, floor tiles, plumbing fixtures, etc., see paragraph 3.0. Both asbestos and lead abatement will be required, see paragraph 6.15.

Service outages shall be coordinated with DPW and local utility provider 2 weeks in advance.

6.18. ADDITIONAL FACILITIES

There are no additional facilities.

End of Section 01 10 00.01

SECTION 01 32 01.00 10
REV 5.3 - 30 APR 2012

PROJECT SCHEDULE

1.0 GENERAL

1.1. REFERENCES

1.2. QUALIFICATION

2.0 PRODUCTS (NOT APPLICABLE)

3.0 EXECUTION

3.1. GENERAL REQUIREMENTS

3.2. BASIS FOR PAYMENT AND COST LOADING

3.3. PROJECT SCHEDULE DETAILED REQUIREMENTS

3.4. PROJECT SCHEDULE SUBMISSIONS

3.5. SUBMISSION REQUIREMENTS

3.6. PERIODIC SCHEDULE UPDATE MEETINGS

3.7. REQUESTS FOR TIME EXTENSIONS

3.8. DIRECTED CHANGES

3.9. WEEKLY PROGRESS MEETINGS

3.10. OWNERSHIP OF FLOAT

3.11. TRANSFER OF SCHEDULE DATA INTO RMS/QCS

1.0 GENERAL

1.1. REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE) ER 1-1-11 (1995) Progress, Schedules, and Network Analysis Systems

ECB 2005-10 (2005) Scheduling Requirements for Testing of Mechanical Systems in Construction

(Both are aAvailable through the Publications page of the US Army Corps of Engineers TECHINFO Website at http://www.hnd.usace.army.mil/techinfo/. See link for Engineer Regulation ER 1-1-11).

1.2. QUALIFICATIONS

Designate an authorized representative who shall be responsible for the preparation of the schedule and all required updating (statusing) and preparation of reports. The authorized representative shall be experienced in electronic scheduling (has developed, created, and maintained) at least 2 projects similar in nature to this project and shall be experienced in the use of the scheduling software that meets the requirements of this specification.

1.3. SUBMITTALS

Government approval is required for submittals with a "G" designation. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Project Schedule and required updates thereto: G

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. GENERAL REQUIREMENTS

3.1.1. Submit a project schedule pursuant to Contract Clause, SCHEDULE FOR CONSTRUCTION CONTRACTS and as specified herein for approval, showing the sequence in which the Contractor proposes to perform the work and dates on which the Contractor contemplates starting and completing all schedule activities. The scheduling of the entire project, including the design and construction sequences is required. Contractor management personnel shall actively participate in its development. Designers, subcontractors and suppliers working on the project shall also contribute in developing an accurate project schedule. The schedule must be a forward planning as well as a project monitoring tool.

3.1.2. Approved Project Schedule. The approved project schedule shall be used to measure the progress of the work and to aid in evaluating requests for excusable time extensions. The schedule shall be cost loaded and activity coded as specified herein. The schedule will provide the basis for all progress payments. If the Contractor fails to submit any schedule within the time prescribed, the Contracting Officer may withhold approval of progress payments until the Contractor submits the required schedule

3.1.3. Schedule Status Report. Status the schedule on at least a monthly basis, as specified herein. If in the opinion of the Contracting Officer, the Contractor falls behind the approved schedule, the Contractor shall take steps necessary to improve its progress including those that may be required by the

Contracting Officer, without additional cost to the Government. In this circumstance, the Contracting Officer may require the Contractor to increase the number of shifts, overtime operations, days of work, and/or the amount of construction plant, and to submit for approval any supplementary schedule or schedules as the Contracting Officer deems necessary to demonstrate how the approved rate of progress will be regained. See paragraph 3.7.4.

3.1.4. Default Terms. Failure of the Contractor to comply with the requirements of the Contracting Officer shall be grounds for a determination by the Contracting Officer that the Contractor is not prosecuting the work with sufficient diligence to ensure completion within the time specified in the contract. Upon making this determination, the Contracting Officer may terminate the Contractor's right to proceed with the work, or any separable part of it, in accordance with the default terms of the contract.

3.2. BASIS FOR PAYMENT AND COST LOADING

The schedule shall be the basis for determining contract earnings during each update period and therefore the amount of each progress payment. Lack of an approved schedule update or qualified scheduling personnel will result in an inability of the Contracting Officer to evaluate contract earned value for the purposes of payment. Failure of the Contractor to provide all information, as specified herein will result in the disapproval of the preliminary, initial and subsequent schedule updates. In the event schedule revisions are directed by the Contracting Officer and those revisions have not been included in subsequent revisions or updates, the Contracting Officer may hold retainage up to the maximum allowed by contract, each payment period, until such revisions to the project schedule have been made. Activity cost loading shall be reasonable as determined by the Contracting Officer. The aggregate value of all activities coded to a contract CLIN as specified herein shall equal the value of the CLIN on the Schedule.

3.3. PROJECT SCHEDULE DETAILED REQUIREMENTS

The computer software system utilized to produce and update the project schedule shall be capable of meeting all requirements of this specification. Failure of the Contractor to meet the requirements of this specification will result in the disapproval of the schedule. ~~Scheduling software that meets the activity coding structure defined in the Standard Data Exchange Format (SDEF) in ER-1-1-11(1995) referenced herein are Primavera Project Planner (P3) by Primavera, and Open Plan by Deltek.~~

3.3.1. Use of the Critical Path Method

Use the Critical Path Method (CPM) of network calculation to generate the project schedule. Prepare the project schedule using the Precedence Diagram Method (PDM).

3.3.2. Level of Detail Required

Develop the project schedule to an appropriate level of detail. Failure to develop the project schedule to an appropriate level of detail, as determined by the Contracting Officer, will result in its disapproval. The Contracting Officer will consider, but is not limited to, the following characteristics and requirements to determine appropriate level of detail:

3.3.2.1. Activity Durations

Reasonable activity durations are those that allow the progress of ongoing activities to be accurately determined between update periods. Less than 2 percent of all non-procurement activities shall have Original Durations (OD) greater than 20 work days or 30 calendar days. Procurement activities are defined herein.

3.3.2.2. Design and Permit Activities

Include design and permit activities, including necessary conferences and follow-up actions and design package submission activities. Include the design schedule in the project schedule, showing the sequence of events involved in carrying out the project design tasks within the specific contract period. This shall be at a detailed level of scheduling sufficient to identify all major design tasks, including those that control the flow of work. Include review and correction periods associated with each item.

3.3.2.3. Procurement Activities

Include activities associated with the submittal, approval, procurement, fabrication and delivery of long lead materials, equipment, fabricated assemblies and supplies. Long lead procurement activities are those with an anticipated procurement sequence of over 90 calendar days. A typical procurement sequence includes the string of activities: submit, approve/review, procure, fabricate, and deliver.

3.3.2.4. Mandatory Tasks

Include and properly schedule the following tasks (See also the Sample Preliminary Submittal Register Input Form):

(a) Submission, review and acceptance of design packages, including BIM

(b) Submission of mechanical/electrical/information systems layout drawings

(c) Submission and approval of O & M manuals

(d) Submission and approval of as-built drawings

(e) Submission and approval of 1354 data and installed equipment lists

(f) Submission and approval of testing and air balance (TAB)

(g) Submission of TAB specialist design review report

(h) Submission and approval of fire protection specialist

(i) Submission and approval of testing and balancing of HVAC plus commissioning plans and ~~—~~data. Develop the schedule logic associated with testing and commissioning of mechanical systems to a level of detail consistent with the contract commissioning requirements as well as ~~.~~ECB 2005-10

(j) Air and water balancing

(k) HVAC commissioning

(l) Controls testing plan submission

(m) Controls testing

(n) Performance Verification testing

(o) Other systems testing, if required

(p) Contractor's pre-final inspection

(q) Correction of punch list from Contractor's pre-final inspection

(r) Government's pre-final inspection

(s) Correction of punch list from Government's pre-final inspection

(t) Final Inspection

3.3.2.5. Government Activities. Show Government and other agency activities that could impact progress. These activities include but are not limited to: approvals, design reviews, review conferences, release for construction of design package(s), environmental permit approvals by State regulators, inspections, utility tie-ins, Government Furnished Property/Equipment (GFP) and ~~Notice to Proceed for~~ phasing requirements, if any.

3.3.2.6. Activity Responsibility Coding (RESP)

Assign Responsibility Code for all activities to the Prime Contractor, Subcontractor or Government agency responsible for performing the activity. Activities coded with a Government Responsibility code include, but are not limited to: Government approvals, Government design reviews, environmental permit approvals by State regulators, Government Furnished Equipment (GFE) and ~~Notice to Proceed (NTP) for~~ authorization to proceed with phasing requirements. Code all activities not coded with a Government Responsibility Code to the Prime Contractor or Subcontractor responsible to perform the work. Activities shall not have more than one Responsibility Code. Examples of acceptable activity code values are: DOR (for the designer of record); ELEC (for the electrical subcontractor); MECH (for the mechanical subcontractor); and GOVT (for USACE). Unacceptable code values are abbreviations of the names of subcontractors.

3.3.2.7. Activity Work Area Coding (AREA)

Assign Work Area code to activities based upon the work area in which the activity occurs. Define work areas based on resource constraints or space constraints that would preclude a resource, such as a particular trade or craft work crew from working in more than one work area at a time due to restraints on resources or space. Examples of Work Area Coding include different areas within a floor of a building, different floors within a building, and different buildings within a complex of buildings. Activities shall not have more than one Work Area Code. Not all activities are required to be Work Area coded. A lack of Work Area coding will indicate the activity is not resource or space constrained.

3.3.2.8. Contract Changes/Requests for Equitable Adjustment (REA) Coding (MODF)

Assign Activity code to any activity or sequence of activities added to the schedule as a result of a Contract Modification, when approved by Contracting Officer, with a Contract Changes/REA Code. Key all Code values to the Government's modification numbering system. Any activity or sequence of activities added to the schedule as a result of alleged constructive changes made by the Government may be added to a copy of the current schedule, subject to the approval of the Contracting Officer. Assign Activity codes for these activities with a Contract Changes/REA Code. Key the code values to the Contractor's numbering system. Approval to add these activities does not necessarily mean the Government accepts responsibility and therefore liability for such activities and any associated impacts to the schedule, but rather the Government recognizes such activities are appropriately added to the schedule for the purposes of maintaining a realistic and meaningful schedule. Such activities shall not be Responsibility Coded to the Government unless approved. An activity shall not have more than one Contract Changes/REA Code

3.3.2.9. Contract Line Item (CLIN) Coding (BIDI)

Code all activities to the CLIN on the Contract Line Item Schedule to which the activity belongs. An activity shall not contain more than one CLIN Item Code. CLIN Item code all activities, even when an activity is not cost loaded.

3.3.2.10. Phase of Work Coding (PHAS)

Assign Phase of Work Code to all activities, based upon the phase of work in which the activity occurs. Code activities to either a Design Phase or a Construction Phase. Code fast track design and construction phases proposed by the Contractor to allow filtering and organizing the schedule by fast track design and construction packages. If the contract specifies construction phasing with separately defined performance periods, identify a Construction Phase Code to allow filtering and organizing the schedule accordingly. Each activity shall have only one Phase of Work code.

3.3.2.11. Category of Work Coding (CATW)

Assign Category of Work code to all Activities based upon the category of work which the activity belongs. Category of Work Code must include, but is not limited to: Design, Design Submittal, design reviews, review conferences, Construction Submittal, Approvals (if any), Acceptance, Procurement, Fabrication, Delivery, Weather Sensitive Installation, Non-Weather Sensitive Installation, Start Up, Test, and Turnover. Assign a Category of Work code to each activity. Each activity shall have only one Category of Work Code.

3.3.2.12. Definable Features of Work Coding (FOW1, FOW2, FOW3)

Assign a Definable Feature of Work Code to appropriate activities based on the definable feature of work to which the activity belongs. Definable Feature of Work is defined in Specification Section 01 45 04.00 10, Contractor Quality Control. An activity shall not have more than one Definable Feature of Work Code. Not all activities are required to be Definable Feature of Work Coded.

3.3.3. Scheduled Project Completion and Activity Calendars

The schedule interval shall extend from NTP date to the required contract completion date. The contract completion activity (End Project) shall finish based on the required contract duration, as adjusted for any approved contract time extensions. The first scheduled work period shall be the day after NTP is acknowledged by the Contractor. Schedule activities on a calendar to which the activity logically belongs. Activities may be assigned to a 7 day calendar when the contract assigns calendar day durations for the activity such as a Government Acceptance activity. If the Contractor intends to perform physical work less than seven days per week, schedule the associated activities on a calendar with non-work periods identified including weekends and holidays. Assign the Category of Work Code - Weather Sensitive Installation to those activities that are weather sensitive. Original durations must account for anticipated normal adverse weather. The Government will interpret all work periods not identified as non-work periods on each calendar as meaning the Contractor intends to perform work during those periods.

3.3.3.1. Project Start Date

The schedule shall start no earlier than the date on which the NTP was acknowledged. Include as the first activity in the project schedule an activity called "Start Project" or “NTP”. The "Start Project" activity shall have an "ES" constraint date equal to the date that the NTP was acknowledged, with a zero day duration.

3.3.3.2. Schedule Constraints and Open Ended Logic

Constrain completion of the last activity in the schedule by the contract completion date. Schedule calculations shall result in negative float when the calculated early finish date of the last activity is later than the contract completion date. Include as the last activity in the project schedule an activity called "End Project". The "End Project" activity shall have an "LF" constraint date equal to the contract completion date for the project, and with a zero day duration or by using the “project must finish by” date in the scheduling software. The schedule shall have no constrained dates other than those specified in the contract. The use of artificial float constraints such as “zero fee float” or “zero total float” are typically prohibited. There shall only be 2 open ended activities: Start Project (or NTP) with no predecessor logic and End Project with no successor logic.

3.3.3.3. Early Project Completion

In the event the Preliminary or Initial project schedule calculates an early completion date of the last activity prior to the contract completion date, the Contractor shall identify those activities that it intends to accelerate and/or those activities that are scheduled in parallel to support the Contractor's "early" completion. The last activity shall have a late finish constraint equal to the contract completion date and the schedule will calculate positive float. The Government will not approve an early completion schedule

with zero float on the longest path. The Government is under no obligation to accelerate activities for which it is responsible to support a proposed early contract completion.

3.3.4. Interim Completion Dates

Constrain contractually specified interim completion dates to show negative float when the calculated early finish date of the last activity in that phase is later than the specified interim completion date.

3.3.4.1. Start Phase

Include as the first activity for a project phase an activity called "Start Phase X" where "X" refers to the phase of work. The “Start Phase X" activity shall have an "ES" constraint date equal to the date on which the NTP was acknowledged, and a zero day duration.

3.3.4.2. End Phase

Include as the last activity for a project phase an activity called "End Phase X" where "X" refers to the phase of work. The "End Phase X" activity shall have an "LF" constraint date equal to the specified completion date for that phase and a zero day duration.

3.3.4.3. Phase “X” Hammock

Include a hammock type activity for each project phase called "Phase X" where "X" refers to the phase of work. The "Phase X" hammock activity shall be logically tied to the earliest and latest activities in the phase.

3.3.5. Default Progress Data Disallowed

Do not automatically update Actual Start and Finish dates with default mechanisms that may be included in the scheduling software. Activity Actual Start (AS) and Actual Finish (AF) dates assigned during the updating process shall match those dates provided from Contractor Quality Control Reports. Failure of the Contractor to document the AS and AF dates on the Daily Quality Control report for every in-progress or completed activity, and failure to ensure that the data contained on the Daily Quality Control reports is the sole basis for schedule updating shall result in the disapproval of the Contractor's updated schedule and the inability of the Contracting Officer to evaluate Contractor progress for payment purposes. Updating of the percent complete and the remaining duration of any activity shall be independent functions. Disable program features which calculate one of these parameters from the other.

3.3.6. Out-of-Sequence Progress

Activities that have progressed before all preceding logic has been satisfied (Out-of-Sequence Progress) will be allowed only on a case-by-case basis subject to approval by the Contracting Officer. Propose logic corrections to eliminate all out of sequence progress or justify not changing the sequencing for approval prior to submitting an updated project schedule..

3.3.7. Negative Lags and Start to Finish Relationships

Lag durations contained in the project schedule shall not have a negative value. Do not use Start to Finish relationships (SF).

3.3.8. Calculation Mode

Schedule calculations shall retain the logic between predecessors and successors even when the successor activity starts and the predecessor activity has not finished. Software features that in effect

sever the tie between predecessor and successor activities when the successor has started and the predecessor logic is not satisfied ("progress override") will not be allowed.

3.3.9. Milestones

Include milestone activities for each significant project event including but not limited to: milestone activities for each fast track design package released for construction; design complete; foundation/substructure construction complete; superstructure construction complete; -building dry-in or enclosure complete to allow the initiation of finish activities; permanent power complete; and building systems commissioning complete.

3.3.10. Use of Primavera "P6"

If P6 is being used, the following settings are mandatory in the Preliminary Project Schedule, Initial Project Schedule and all schedule submissions to the Government:

3.3.10.1. Activity Codes shall be Project Level not Global or EPS level.

3.3.10.2. Calendars shall be Project Level not Global or Resource level.

3.3.10.3. Set Activity Duration Types to "Fixed Duration & Units".

3.3.10.4. Set Percent Complete Types to "Physical".

3.3.10.5. Use Default Time Period Admin Preferences "8.0 hr/day, 40 hr/week, 172 hr/month, 2000 hr/year". Set Calendar Work Hours/Day to 8.0 Hour days. This is not to mandate the Contractor's work week. Alternate workweeks may be set up in "Calendar Settings".

3.3.10.6. Set Schedule Option for defining Critical Activities "Longest Path".

3.3.10.7. Set Schedule Option for defining progressed activities "Retained Logic".

3.3.10.8. Set up Cost loading a single lump sum Resource. The Price/Unit shall be $1/hr, Default Units/Time shall be "8h/d", and select settings "Auto Compute Actuals" and "Calculate costs from units".

3.3.10.9. Activity ID's shall not exceed 10 characters.

3.3.10.10. Activity Names shall have the most defining and detailed description within the first 30 characters.

3.4. PROJECT SCHEDULE SUBMISSIONS

Provide the submissions as described below. The data CD, reports, and network diagrams required for each submission are contained in paragraph SUBMISSION REQUIREMENTS.

3.4.1. Preliminary Project Schedule Submission

Submit the Preliminary Project Schedule, defining the Contractor's planned operations for the first 90 calendar days for approval within 15 calendar days after the NTP is acknowledged. The approved Preliminary Project Schedule will be used for payment purposes not to exceed 90 calendar days after NTP. Completely cost load the Preliminary Project Schedule to balance the contract award CLINS shown on the Price Schedule. Detail it for the first 90 calendar days. It may be summary in nature for the remaining performance period. It must be early start and late finish constrained and logically tied as previously specified. The Preliminary Project Schedule forms the basis for the Initial Project Schedule specified herein and must include all of the required Plan and Program preparations, submissions and

approvals identified in the contract (for example, Quality Control Plan, Safety Plan, and Environmental Protection Plan) as well as design activities, the planned submissions of all early design packages, permitting activities, design review conference activities and other non-construction activities intended to occur within the first 90 calendar days. Schedule any construction activities planned for the first 90 calendar days after NTP. Constrain planned construction activities by Government acceptance of the associated design package(s) and all other specified Program and Plan approvals. Activity code any activities that are summary in nature after the first 90 calendar days with Responsibility Code (RESP) and Feature of Work code (FOW1, FOW2, FOW3)

3.4.2. Initial Project Schedule Submission

Submit the Initial Project Schedule for approval within 42 calendar days after NTP. The schedule shall demonstrate a reasonable and realistic sequence of activities which represent all work through the entire contract performance period. The Initial Schedule shall be at a reasonable level of detail as determined by the Contracting Officer. Include detailed design and permitting activities, including but not limited to identification of individual design packages, design submission, reviews and conferences; permit submissions and any required Government actions; and long lead procurement activities required prior to design completion. The Initial Project Schedule shall include the entire construction sequence and all fast track construction activities, with as much detail as is known at the time but, as a minimum, shall include all construction start and completion milestone activities, and detailed construction activities through the dry-in milestone, including all activity coding and cost loading. Include the remaining construction, including cost loading, but it may be scheduled summary in nature. As the design proceeds and design packages are developed, fully detail the remaining construction activities concurrent with the monthly schedule updating process. Constrain construction activities by Government acceptance of associated designs. When the design is complete, incorporate into the then approved schedule update all remaining detailed construction activities that are planned to occur after the dry-in milestone.

3.4.3. Design Package Schedule Submission:

With each design package submitted to the Government, submit a frag-net schedule extracted from the then current Preliminary, Initial or Updated schedule which covers the activities associated with that Design Package including construction, procurement and permitting activities.

3.4.4. Periodic Schedule Updates

Based on the result of the meeting specified in PERIODIC SCHEDULE UPDATE MEETINGS, submit periodic schedule updates. These submissions shall enable the Contracting Officer to assess Contractor's progress. If the Contractor fails or refuses to furnish the information and project schedule data, which in the judgment of the Contracting Officer or authorized representative is necessary for verifying the Contractor's progress, the Contractor shall be deemed not to have provided an estimate upon which progress payment may be made. Update the schedule to include detailed lower WBS activities procurement and construction activities as the design progresses, but not later than the submission of the final, un-reviewed design submission for each separate design package. The Contracting Officer may require submission of detailed schedule activities for any distinct construction that is started prior to submission of a final design submission, if such activity is authorized.

3.4.5. Standard Activity Coding Dictionary

Use the activity coding structure defined in the Standard Data Exchange Format (SDEF) in ER 1-1-11, Appendix A. This exact structure is mandatory, even if some fields are not used. A template SDEF compatible schedule backup file (sdef.prx) is available on the QCS website: http://rms.usace.army.mil .

The SDEF format is as follows:

Field	Activity Code	Length	Description

1	WRKP	3	Workers per Day
2	RESP	4	Responsible Party (e.g. GC, subcontractor, USACE)
3	AREA	4	Area of Work
4	MODF	6	Modification or REA number
5	BIDI	6	Bid Item (CLIN)
6	PHAS	2	Phase of Work
7	CATW	1	Category of Work
8	FOW1	10	Feature of Work (used up to 10 characters in length)
9	FOW2	10	Feature of Work (used up to 20 characters in length)
10	FOW3	10	Feature of Work (used up to 30 characters in length)

3.5. SUBMISSION REQUIREMENTS

Submit the following items for the Preliminary Schedule, Initial Schedule, and every Periodic Schedule Update throughout the life of the project:

3.5.1. Data CD's

Provide two sets of data CD's containing the project schedule in the backup format. Each CD shall also contain all previous update backup files. File medium shall be CD. Label each CD, indicating the type of schedule (Preliminary, Initial, Update), full contract number, Data Date and file names. Each schedule shall have a unique file name as determined by the Contractor.

3.5.2. Narrative Report

Provide a Narrative Report with the Preliminary, Initial, and each Periodic Update of the project schedule, as the basis of the progress payment request. The Narrative Report shall include: a description of activities along the 2 most critical paths where the total float is less than or equal to 20 work days, a description of current and anticipated problem areas or delaying factors and their impact, and an explanation of corrective actions taken or required to be taken. The narrative report is expected to communicate to the Government, the Contractor's thorough analysis of the schedule output and its plans to compensate for any problems, either current or potential, which are revealed through its analysis. Identify and explain why any activities that, based their calculated late dates, should have either started or finished during the update period but did not.

3.5.3. Approved Changes Verification

Include only those project schedule changes in the schedule submission that have been previously approved by the Contracting Officer. The Narrative Report shall specifically reference, on an activity by

activity basis, all changes made since the previous period and relate each change to documented, approved schedule changes.

3.5.4. Schedule Reports

The format, filtering, organizing and sorting for each schedule report shall be as directed by the Contracting Officer. Typically reports shall contain: Activity Numbers, Activity Description, Original Duration, Remaining Duration, Early Start Date, Early Finish Date, Late Start Date, Late Finish Date Total Float, Actual Start Date, Actual Finish Date, and Percent Complete. The following lists typical reports that will be requested. One or all of these reports may be requested for each schedule submission.

3.5.4.1. Activity Report

A list of all activities sorted according to activity number.

3.5.4.2. Logic Report

A list of detailed predecessor and successor activities for every activity in ascending order sorted by activity number.

3.5.4.3. Total Float Report

A list of all incomplete activities sorted in ascending order of total float. List activities which have the same amount of total float in ascending order of Early Start Dates. Do not show completed activities on this report.

3.5.4.4. Earnings Report by CLIN

A compilation of the Contractor's Total Earnings on the project from the NTP to the data date. This report shall reflect the earnings of specific activities based on the agreements made in the schedule update meeting defined herein. Provided that the Contractor has provided a complete schedule update, this report shall serve as the basis of determining progress payments. Group activities by CLIN Item number and sort by activity number. This report shall: sum all activities coded to a particular CLIN and provide a CLIN Item percent earned value; and complete and sum CLIN items to provide a total project percent complete. The printed report shall contain, for each activity: the Activity Number, Activity Description, Original Budgeted Amount, Quantity to Date, Percent Complete (based on cost), and Earnings to Date.

3.5.5. Network Diagram

The network diagram is required for the Preliminary, Initial and Periodic Updates. Depict and display the order and interdependence of activities and the sequence in which the work is to be accomplished. The Contracting Officer will use, but is not limited to, the following conditions to review compliance with this paragraph:

3.5.5.1. Continuous Flow

Show a continuous flow from left to right with no arrows from right to left. Show the activity number, description, duration, and estimated earned value on the diagram.

3.5.5.2. Project Milestone Dates

Show dates on the diagram for start of project, any contract required interim completion dates, and contract completion dates.

3.5.5.3. Critical Path

Clearly show the critical path.

3.5.5.4. Banding

Organize activities as directed to assist in the understanding of the activity sequence. Typically, this flow will group activities by category of work, work area and/or responsibility.

3.5.5.5. S-Curves

Earnings curves showing projected early and late earnings and earnings to date.

3.6. PERIODIC SCHEDULE UPDATE MEETINGS

Conduct periodic schedule update meetings for the purposes of reviewing the Contractor's proposed out of sequence corrections, determining causes for delay, correcting logic, maintaining schedule accuracy and determining earned value. Meetings shall occur at least monthly within five days of the proposed schedule data date and after the Contractor has updated the schedule with Government concurrence respecting actual start dates, actual finish dates, remaining durations and percent complete for each activity it intend to status. Match the ~~acutal~~ actual start and finish dates with the dates exported, as described in paragraph 3.3.5. Provide a computer with the scheduling software loaded and a projector during the meeting which allows all meeting participants to view the proposed schedule update during the meeting. The meeting and resultant approvable schedule update shall be a condition precedent to a formal submission of the update as described in SUBMISSION REQUIREMENTS and to the submission of an invoice for payment. The meeting will be a working interactive exchange which will allow the Government and the Contractor the opportunity review the updated schedule on a real time and interactive basis. The Contractor's authorized scheduling representative will organize, sort, filter and schedule the update as requested by the Government. The meeting will last no longer than 8 hours. A rough draft of the proposed activity logic corrections and narrative report shall be provided to the Government 48 hours in advance of the meeting. The Contractor's Project Manager and Authorized Scheduler shall attend the meeting with the Authorized Representative of the Contracting Officer.

3.6.1. Update Submission Following Progress Meeting

Submit a complete update of the project schedule containing all approved progress, revisions, and adjustments, pursuant to paragraph SUBMISSION REQUIREMENTS not later than 4 working days after the periodic schedule update meeting, reflecting only those changes made during the previous update meeting.

3.6.2. Status of Activities

Update statusing information, including Actual Start Dates (AS), Actual Finish Dates (AF), Remaining Durations (RD) and Percent Complete shall be subject to the approval of the Government prior to the meeting. As a minimum, address the following items on an activity by activity basis during each progress meeting:

3.6.2.1. Actual Start and Finish Dates

Accurately status the AS and/or AF dates for each activity currently in-progress or completed since the last update The Government may allow an AF date to be assigned with the percent complete less than 100% to account for the value of work remaining but not restraining successor activities. Only assign AS dates when actual progress occurs on an activity.

3.6.2.2. Remaining Duration

Update the estimated RD for all incomplete activities independent of Percent Complete. Remaining durations may exceed the activity OD or may exceed the activity's prior update RD if the Government considers the current OD or RD to be understated based on current progress, insufficient work crews actually manning the job, unrealistic OD or deficiencies that must be corrected that restrain successor activities.

3.6.2.3. Percent Complete

Update the percent complete for each activity started based on the realistic assessment of earned value. Activities which are complete but for remaining minor punch list work and which do not restrain the initiation of successor activities may be statused 100 percent complete. To allow for proper schedule management, cost load the correction of punch list from Government pre-final inspection activity(ies) not less than 1% of the total contract value, which activity(ies) may be declared 100 percent complete upon completion and correction of all punch list work identified during Government pre-final inspection(s).

3.6.2.4. Logic Changes

Specifically identify and discuss all logic changes pertaining to NTP on change orders, change orders to be incorporated into the schedule, contractor proposed changes in work sequence, corrections to schedule logic for out-of-sequence progress, and other changes that have been made pursuant to contract provisions. The Government will only approve logic revisions for the purpose of keeping the schedule valid in terms of its usefulness in calculating a realistic completion date, correcting erroneous logic ties, and accurately sequencing the work.

3.6.2.5. Other Changes

Other changes required due to delays in completion of any activity or group of activities include: 1) delays beyond the Contractor's control, such as strikes and unusual weather. 2) delays encountered due to submittals, Government Activities, deliveries or work stoppages which make re-planning the work necessary. 3) Changes required to correct a schedule that does not represent the actual or planned prosecution and progress of the work.

3.7. REQUESTS FOR TIME EXTENSIONS

In the event the Contractor believes it is entitled to an extension of the contract performance period, completion date, or any interim milestone date, furnish the following for a determination by the Contracting Officer: justification, project schedule data, and supporting evidence as the Contracting Officer may deem necessary. Submission of proof of excusable delay, based on revised activity logic, duration, and costs (updated to the specific date that the delay occurred) is a condition precedent to any approvals by the Government. In response to each Request For Proposal issued by the Government, the Contractor shall submit a schedule impact analysis demonstrating whether or not the change contemplated by the Government impacts the critical path.

3.7.1. Justification of Delay

The project schedule shall clearly display that the Contractor has used, in full, all the float time available for the work involved with its request. The Contracting Officer's determination as to the number of allowable days of contract extension shall be based upon the project schedule updates in effect for the time period in question, and other factual information.

Actual delays that are found to be caused by the Contractor's own actions, which result in a calculated schedule delay, will not be a cause for an extension to the performance period, completion date, or any interim milestone date.

3.7.2. Submission Requirements

Submit a justification for each request for a change in the contract completion date of less than 2 weeks based upon the most recent schedule update at the time of the NTP or constructive direction issued for the change. Such a request shall be in accordance with the requirements of other appropriate Contract Clauses and shall include, as a minimum:

3.7.2.1. A list of affected activities, with their associated project schedule activity number.

3.7.2.2. A brief explanation of the causes of the change

3.7.2.3. An analysis of the overall impact of the changes proposed.

3.7.2.4. A sub-network of the affected area

Identify activities impacted in each justification for change by a unique activity code contained in the required data file.

3.7.3. Additional Submission Requirements

The Contracting Officer may request an interim update with revised activities for any requested time extension of over 2 weeks. Provide this disk within 4 days of the Contracting Officer's request.

3.7.4. If Progress Falls Behind the Approved Project Schedule

3.7.4.1. Should progress fall behind the approved schedule (more than 20 work days of negative float) due to Contractor generated problems, promptly provide a supplemental recovery or completion schedule that illustrates its efforts to regain time to assure a completion by the required contract completion date.

3.7.4.2. The supplemental recovery or completion schedule will not replace the original, approved schedule as the official contract schedule. Continue to update the original, approved schedule on at least a monthly basis. In addition, the Contractor and the Contracting Officer will monitor the supplemental recovery or completion schedule on at least a bi-weekly basis to determine its effect on regaining the rate of progress to assure project completion by the contractually required completion date.

3.7.4.3. Do not artificially improve progress by simply revising the schedule logic, modifying or adding constraints, or shortening future work activity durations. Resource and manpower load the supplemental recovery schedule or completion schedule with crew size and productivity for each remaining activity, indicating overtime, weekend work, and/or double shifts needed to regain the schedule, in accordance with FAR 52.236.15, without additional cost to the Government. Indicate assumptions made and the basis for any logic, constraint, or duration changes used in the creation of the supplemental recovery or completion schedule in a narrative submitted for the Contracting Officer’s approval. Any additional resources or manpower must be evident at the work site. Do not modify the official contract schedule to include these assumptions.

3.7.4.4. Failure to perform work and maintain progress in accordance with the supplemental recovery or completion schedule may result in an interim and final unsatisfactory performance rating and/or may result in corrective action by the Contracting Officer in accordance with FAR 52.236-15.

3.8. DIRECTED CHANGES

If the NTP is issued for changes prior to settlement of price and/or time, submit proposed schedule revisions to the Contracting Officer within 2 weeks of the NTP being issued. The Contracting Officer will approve proposed revisions to the schedule prior to inclusion of those changes within the project schedule. If the Contractor fails to submit the proposed revisions, the Contracting Officer may furnish the Contractor with suggested revisions to the project schedule. The Contractor shall include these revisions in the project schedule until revisions are submitted and final changes and impacts have been negotiated.

If the Contractor has any objections to the revisions furnished by the Contracting Officer, advise the Contracting Officer within 2 weeks of receipt of the revisions. Regardless of the objections, the Contractor shall continue to update the schedule with the Contracting Officer's revisions until a mutual agreement in the revisions is reached. If the Contractor fails to submit alternative revisions within 2 weeks of receipt of the Contracting Officer's proposed revisions, the Contractor will be deemed to have concurred with the Contracting Officer's proposed revisions. The proposed revisions will then be the basis for an equitable adjustment for performance of the work.

3.9. WEEKLY PROGRESS MEETINGS

3.9.1. The Government and the Contractor shall meet weekly (or as otherwise mutually agreed to) between the meetings described in paragraph PERIODIC SCHEDULE UPDATE MEETINGS for the purpose of jointly reviewing the actual progress of the project as compared to the as planned progress and to review planned activities for the upcoming two weeks. The then current and approved schedule update shall be used for the purposes of this meeting and for the production and review of reports. The Contractor’s Project Manager and the Authorized Representative of the Contracting Officer shall attend. The weekly progress meeting will address the status of RFI’s, RFP’s and Submittals.

3.9.2. Provide a bar chart produced by the scheduling software, organized by Total Float and Sorted by Early Start Date, and a two week “look-ahead” schedule by filtering all schedule activities to show only current ongoing activities and activities schedule to start during the upcoming two weeks, organized by Work Area Code (AREA) and sorted by Early Start Date.

3.9.3. The Government and the Contractor shall jointly review the reports. If it appears that activities on the longest path(s) which are currently driving the calculated completion date (driving activities), are not progressing satisfactorily and therefore could jeopardize timely project completion, corrective action must be taken immediately. Corrective action includes but is not limited to: increasing the number of work crews; increasing the number of work shifts; increasing the number of hours worked per shift; and determining if Government responsibility coded activities require Government corrective action.

3.10. OWNERSHIP OF FLOAT

Float available in the schedule, at any time, shall not be considered for the exclusive use of either the Government or the Contractor.

3.11. TRANSFER OF SCHEDULE DATA INTO RMS/QCS

Download and upload the schedule data into the Resident Management System (RMS) prior to RMS databases being transferred to the Government and is considered to be additional supporting data in a form and detail required by the Contracting Officer pursuant to FAR 52.232-5 - Payments under Fixed-Price Construction Contracts. The receipt of a proper payment request pursuant to FAR 52.232-27 - Prompt Payment for Construction Contracts is contingent upon the Government receiving both acceptable and approvable hard copies and electronic export from QCS of the application for progress payment.

End of Section 01 32 01.00 10

SECTION 01 33 00
REV 4.1 - 30 APR 2010

SUBMITTAL PROCEDURES

1.0 GENERAL

1.1. DEFINITIONS

1.2. NOT USED

1.3. SUBMITTAL CLASSIFICATION

1.4. APPROVED OR CONCURRED WITH SUBMITTALS

1.5. DISAPPROVED SUBMITTALS

1.6. WITHHOLDING OF PAYMENT

1.7. GENERAL

1.8. SUBMITTAL REGISTER

1.9. SCHEDULING

1.10. TRANSMITTAL FORM (ENG FORM 4025)

1.11. SUBMITTAL PROCEDURES

1.12. CONTROL OF SUBMITTALS

1.13. GOVERNMENT APPROVED SUBMITTALS

1.14. INFORMATION ONLY SUBMITTALS

1.15. STAMPS

1.0 GENERAL

1.1. DEFINITIONS

1.1.1. Submittal

Contract Clauses "FAR 52.236-5, Material and Workmanship," paragraph (b) and "FAR 52.236-21, Specifications and Drawings for Construction," paragraphs (d), (e), and (f) apply to all "submittals."

1.1.2. Submittal Descriptions (SD)

Submittals requirements are specified in the technical sections. Submittals are identified by SD numbers and titles as follows.

SD-01 Preconstruction Submittals

- Certificates of insurance.
- Surety bonds.
- List of proposed subcontractors.
- List of proposed products.
- Construction Progress Schedule.
- Submittal register.
- Schedule of prices.
- Accident Prevention Plan.
- Work plan.
- Quality control plan.
- Environmental protection plan.

SD-02 Shop Drawings

- Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work.
- Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the Contractor for integrating the product or system into the project.
- Drawings prepared by or for the Contractor to show how multiple systems and interdisciplinary work will be coordinated.

SD-03 Product Data

- Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials or equipment for some portion of the work.
- Samples of warranty language when the contract requires extended product warranties.

SD-04 Samples

- Physical examples of materials, equipment or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged.
- Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the project.
- Field samples and mock-ups constructed on the project site establish standards by which the ensuring work can be judged. Includes assemblies or portions of assemblies that are to be incorporated into the project and those which will be removed at conclusion of the work.

SD-05 Design Data

- Calculations, mix designs, analyses or other data pertaining to a part of work.
- Design submittals, design substantiation submittals and extensions of design submittals.

SD-06 Test Reports

- Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. (Testing must have been within three years of date of contract award for the project.)
- Report which includes findings of a test required to be performed by the Contractor on an actual portion of the work or prototype prepared for the project before shipment to job site.
- Report which includes finding of a test made at the job site or on sample taken from the job site, on portion of work during or after installation.
- Investigation reports.
- Daily checklists.
- Final acceptance test and operational test procedure.

SD-07 Certificates

- Statements printed on the manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements. Must be dated after award of project contract and clearly name the project.
- Document required of Contractor, or of a supplier, installer or subcontractor through Contractor, the purpose of which is to further quality of orderly progression of a portion of the work by documenting procedures, acceptability of methods or personnel qualifications.
- Confined space entry permits.
- Text of posted operating instructions.

SD-08 Manufacturer's Instructions

- Preprinted material describing installation of a product, system or material, including special notices and Material Safety Data sheets concerning impedances, hazards and safety precautions.

SD-09 Manufacturer's Field Reports

- Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.
- Factory test reports.

SD-10 Operation and Maintenance Data

- Data that is furnished by the manufacturer, or the system provider, to the equipment operating and maintenance personnel. This data is needed by operating and maintenance personnel for the safe and efficient operation, maintenance and repair of the item.

SD-11 Closeout Submittals

- Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

1.1.3. Approving Authority

Office authorized to approve submittal.

1.1.4. Work

As used in this section, on- and off-site construction required by contract documents, including labor necessary to produce submittals, construction, materials, products, equipment, and systems incorporated or to be incorporated in such construction.

1.2. NOT USED

1.3. SUBMITTAL CLASSIFICATION

Submittals are classified as follows:

1.3.1. Designer of Record Approved (DA)

1.3.1.1. Designer of Record (DOR) approval is required for all extensions of design, critical materials, equipment whose compatibility with the entire system must be checked, and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings". Provide the Government the number of copies designated hereinafter of all DOR approved submittals, after the DOR has taken appropriate action. The DOR shall ensure that submittals conform to the Solicitation, the Accepted Proposal and the completed design, however see below for those submittals proposing a deviation to the contract or a substitution of a material, system, or piece of equipment that was identified by manufacturer, brand name or model description in the accepted contract proposal.

1.3.1.2. The DOR shall ensure that the submittals comply with all applicable Buy American Act and Trade Agreement Act clauses in the contract. The DOR may confer with the Contracting Officer's Representative for advice and interpretation of those clauses, as necessary.

1.3.1.3. The Government may, but is not required to, review any or all DOR approved submittals for conformance to the solicitation, accepted proposal and the completed design. Except for submittals designated as deviating from the Solicitation, the Accepted Proposal or completed design, the Contractor may proceed with acquisition and installation upon DOR approval. Government Approved (GA)

1.3.2. Government Approved (GA)

Government approval is required for any item specifically designated as requiring Government approval in the Solicitation, for internal and external color finish selections and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction," they are considered to be "shop drawings."

1.3.3. Government Conformance Review of Design (CR)

The Government will review all intermediate and final design submittals for conformance with the technical requirements of the solicitation. Section 01 33 16 **DESIGN AFTER AWARD** covers the design submittal and review process in detail. Review will be only for conformance with the applicable codes, standards and contract requirements. Design data includes the design documents described in Section 01 33 16 **DESIGN AFTER AWARD**. Generally, design submittals should be identified as SD-05 Design Data submittals.

1.3.4. Designer of Record Approved/Government Conformance Review (DA/CR)

1.3.4.1. Deviations to the Accepted Design. Designer of Record approval and the Government’s concurrence are required for any proposed deviation from the accepted design which still complies with the contract (the Solicitation and Accepted Proposal) before the Contractor is authorized to proceed with material acquisition or installation. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings.” If necessary to facilitate the project schedule, the Contractor and the DOR may discuss a submittal proposing a deviation with the Contracting Officer's Representative prior to officially submitting it to the Government. However, the Government reserves the right to review the submittal before providing an opinion, if it deems it necessary. In any case, the Government will not formally agree to or provide a preliminary opinion on any deviation without the DOR's approval or recommended approval. The Government reserves the right to non-concur with any deviation from the design, which may impact furniture, furnishings, equipment selections or operations decisions that were made, based on the reviewed and concurred design.

1.3.4.2. Substitutions. Unless prohibited or provided for otherwise elsewhere in the Contract, where the accepted contract proposal named products, systems, materials or equipment by manufacturer, brand name and/or by model number or other specific identification, and the Contractor desires to substitute manufacturer or model after award, submit a requested substitution for Government concurrence. Include substantiation, identifying information and the DOR's approval, as meeting the contract requirements and that it is equal in function, performance, quality and salient features to that in the accepted contract proposal.

1.3.5. Designer of Record Approved/Government Approved (DA/GA)

Any proposed deviation to the solicitation and/or the accepted proposal constitutes a change to the contract. In addition to the above stated requirements for proposed deviations to the accepted design, both Designer of Record and Government Approval and, where applicable, a contract modification are required before the Contractor is authorized to proceed with material acquisition or installation for any proposed deviation to the contract. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings". The Government reserves the right to accept or reject any such proposed deviation at its discretion.

1.3.6. Information Only

All submittals not requiring Designer of Record or Government approval will be for information only. Provide the Government "For Information Only" copies of all submittals not requiring Government approval or concurrence, after the Designer of Record has taken the appropriate action.

1.4. APPROVED OR CONCURRED WITH SUBMITTALS

Do not construe the Contracting Officer's approval of or concurrence with submittals as a complete check, but only that design, general method of construction, materials, detailing and other information appear to meet the Solicitation and Accepted Proposal. Approval or concurrence will not relieve the Contractor of the responsibility for any error which may exist, as the Contractor under the Contractor Quality Control (CQC) requirements of this contract is responsible for design, dimensions, all design extensions, such as the design of adequate connections and details, etc., and the satisfactory construction of all work. The Government won't consider re-submittals for the purpose of substituting previously approved materials or equipment unless accompanied by an explanation of why a substitution is necessary.

1.5. DISAPPROVED SUBMITTALS

Make all corrections required by the Contracting Officer, obtain the Designer of Record's approval when applicable, and promptly furnish a corrected submittal in the form and number of copies specified for the initial submittal. Resubmit any "information only" submittal found to contain errors or unapproved deviations from the Solicitation or Accepted Proposal as one requiring "approval" action, requiring both Designer of Record and Government approval. If the Contractor considers any correction indicated on the submittals to constitute a change to the contract, provide prompt notice in accordance with the Contract Clause "Changes" to the Contracting Officer.

1.6. WITHHOLDING OF PAYMENT

No payment for materials incorporated in the work will be made if all required Designer of Record or required Government approvals have not been obtained. No payment will be made for any materials incorporated into the work for any conformance review submittals or information only submittals found to contain errors or deviations from the Solicitation or Accepted Proposal.

1.7. GENERAL

Make submittals as required by the specifications. The Contracting Officer may request submittals in addition to those specified when deemed necessary to adequately describe the work covered in the respective sections. Units of weights and measures used on all submittals shall be the same as those used in the contract drawings. Each submittal shall be complete and in sufficient detail to allow ready determination of compliance with contract requirements. Prior to submittal, the Contractor's Quality Control (CQC) System Manager and the Designer of Record, if applicable, shall check, approve, sign, and stamp all items, indicating action taken. Clearly idenify proposed deviations from the contract requirements. Include items such as: Contractor's, manufacturer's, or fabricator's drawings; descriptive literature including (but not limited to) catalog cuts, diagrams, operating charts or curves; test reports; test cylinders; samples; O&M manuals (including parts list); certifications; warranties; and other such required submittals. Schedule and make submittals requiring Government approval prior to the acquisition of the material or equipment covered thereby. Pick up and dispose of samples remaining upon completion of the work in accordance with manufacturer's Material Safety Data Sheets (MSDS) and in compliance with existing laws and regulations.

1.8. SUBMITTAL REGISTER (GA)

Develop a complete list of submittals, including each separate design package submittal. Submit the initial submittal register within 15 days after Notice to Proceed, including, as a minimum, the design packages and other initial submittals required elsewhere in the contract. The Designer of Record shall identify required submittals in the specifications, and use the list to prepare the Submittal Register, utilizing the government-provided software, QCS (see Section 01 45 01.10), to create the ENG Form 4288. Appendix R is a preliminary submittal register input form for use with the Quality Management System and the Resident Office Management System (QCS and RMS). The Government will provide the Contractor the actual Excel Spreadsheet version of this sample input form after award to modify and to use for input into QCS. The Excel Spreadsheet is not totally inputable into QCS, so additional keystroke input will be necessary. The sample input form is not all-inclusive. In addition, additional submittals may be required by other parts of the contract. After award, the parties will meet to discuss contract specific (or task order specific for a task order contract) distribution for the submittals all-inclusive and additional submittals may be required by other parts of the contract. Develop and complete the submittal register as the design is completed. Submit it to the Contracting Officer with the un-reviewed final design package submission or as soon as the design specifications are completed, if before the final design submission. When applicable, if the Contractor elects to fast track design and construction, using multiple design package submissions, update the submittal register to reflect the submittals associated with each design submission, clearly denoting all revisions to the previous submission. The submittal register serves as a scheduling document for submittals and for control of submittal actions throughout the contract period. Coordinate the submit dates and need dates used in the submittal register with dates in the Contractor prepared progress schedule. Submit monthly updates to the submittal register showing the Contractor action codes and actual dates with Government action codes and actual dates or until all submittals have been satisfactorily completed. Revise and submit the submittal register when revising the progress schedule.

1.9. SCHEDULING

Schedule submittals covering component items forming a system or items that are interrelated to be coordinated and submitted concurrently. Schedule certifications to be submitted with the pertinent drawings. Allow adequate time (a minimum of 15 calendar days exclusive of mailing time) and show on the register for those items requiring Government approval or concurrence. No delay damages or time extensions will be allowed for time lost in late submittals by the Contractor.

1.10. TRANSMITTAL FORM (ENG FORM 4025)

Use the transmittal form (ENG Form 4025) for submitting submittals in accordance with the instructions on the reverse side of the form. These forms will be furnished to the Contractor or are included in the QCS software if the Contractor is required to use QCS for this contract. Use a separate transmittal form for each specification section Complete this form by filling out all the heading blank spaces and identify

each item submitted. Exercise special care to ensure proper listing of the specification paragraph and/or sheet number of the contract drawings pertinent to the data submitted for each item.

1.11. SUBMITTAL PROCEDURES

Make submittals as follows:

1.11.1. Procedures

The Government will further discuss detailed submittal procedures with the Contractor at the Post-Award Conference.

1.11.2. Deviations

For submittals which include proposed deviations requested by the Contractor, check the column "variation" of ENG Form 4025. Set forth in writing the reason for any deviations and annotate such deviations on the submittal. The Government reserves the right to rescind inadvertent approval of submittals containing unnoted deviations.

1.12. CONTROL OF SUBMITTALS

Carefully control his procurement operations to ensure that each individual submittal is made on or before the scheduled submittal date shown on the approved "Submittal Register."

1.13. GOVERNMENT APPROVED OR CONCURRED WITH SUBMITTALS

Upon completion of review of submittals requiring Government approval or concurrence, the Government will stamp and date the submittals as approved or concurred.. The Government will retain three (3) copies of the submittal and return one (1) copy(ies) of the submittal.

1.14. INFORMATION ONLY SUBMITTALS

Normally submittals for information only will not be returned. Approval of the Contracting Officer is not required on information only submittals. The Government reserves the right to require the Contractor to resubmit any item found not to comply with the contract. This does not relieve the Contractor from the obligation to furnish material conforming to the plans and specifications; will not prevent the Contracting Officer from requiring removal and replacement of nonconforming material incorporated in the work; and does not relieve the Contractor of the requirement to furnish samples for testing by the Government laboratory or for check testing by the Government in those instances where the technical specifications so prescribe. The Government will retain three (3) copies of information only submittals.

1.15. STAMPS

Use stamps similar to the following on the submittal data to certify that the submittal meets contract requirements:

CONTRACTOR

(FIRM NAME)

_____ Approved

_____

Approved with corrections as noted on submittal data and/or attached sheet(s)

_____

Signature: _____

Title: _____

Date: _____

For design-build construction, both the Contractor Quality Control System Manager and the Designer of Record shall stamp and sign to certify that the submittal meets contract requirements.

SECTION 01 33 16
REV 2.38 – 31 AUG 2012

DESIGN AFTER AWARD

1.0 GENERAL INFORMATION

1.1. INTRODUCTION

1.2. DESIGNER OF RECORD

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. PRE-WORK ACTIVIES & CONFERENCES

3.1.1. Design Quality Control Plan

3.1.2. Post Award Conference

3.1.3. Partnering & Project Progress Processes

3.1.4. Initial Design Conference

3.1.5. Pre-Construction Conference

3.2. STAGES OF DESIGN SUBMITTALS AND OVER THE SHOULDER PROGRESS REVIEWS

3.2.1. Site/Utilities

3.2.2. Interim Design Submittals

3.2.3. Over-the-Shoulder Progress Reviews

3.2.4. Final Design Submissions

3.2.5. Design Complete Submittals

3.2.6. Holiday Periods for Government Review or Actions

3.2.7. Late Submittals and Reviews

3.3. DESIGN CONFIGURATION MANAGEMENT

3.3.1. Procedures

3.3.2. Tracking Design Review Comments

3.3.3. Design and Code Checklists

3.4. INTERIM DESIGN REVIEWS AND CONFERENCES

3.4.1. General

3.4.2. Procedures

3.4.3. Conference Documentation

3.5. INTERIM DESIGN REQUIREMENTS

3.5.1. Drawings

3.5.2. Design Analyses

3.5.3. Geotechnical Investigations and Reports

3.5.4. LEED Documentation

3.5.5. Energy Conservation

3.5.6. Specifications

3.5.7. Building Rendering

3.5.8. Interim Building Design Contents

3.6. FINAL DESIGN REVIEWS AND CONFERENCES

3.7. FINAL DESIGN REQUIREMENTS

3.7.1. Drawings

3.7.2. Design Analysis

3.7.3. Specifications

3.7.4. Submittal Register

3.7.5. Preparation of DD Form 1354 (Transfer of Real Property)

3.7.6. Acceptance and Release for Construction

3.8. DESIGN COMPLETE CONSTRUCTION DOCUMENT REQUIREMENTS

3.9. SUBMITTAL DISTRIBUTION, MEDIA AND QUANTITIES

3.9.1. Submittal Distribution and Quantities

3.9.2. Web based Design Submittals

3.9.3. Mailing of Design Submittals

3.10. AS-BUILT DOCUMENTS

ATTACHMENT A STRUCTURAL INTERIOR DESIGN (SID) REQUIREMENTS

ATTACHMENT B FURNITURE, FIXTURES AND EQUIPMENT REQUIREMENTS

ATTACHMENT C TRACKING COMMENTS IN DRCHECKS

ATTACHMENT D SAMPLE FIRE PROTECTION AND LIFE SAFETY CODE REVIEW

ATTACHMENT E LEED SUBMITTALS

ATTACHMENT F BUILDING INFORMATION MODELING REQUIREMENTS

ATTACHMENT G DESIGN SUBMITTAL DIRECTORY AND SUBDIRECTORY FILE ARRANGEMENT

1.0 GENERAL INFORMATION

1.1. INTRODUCTION

1.1.1. The information contained in this section applies to the design required after award. After award, the Contractor will develop the accepted proposal into the completed design, as described herein.

1.1.2. The Contractor may elect to fast track the design and construction that is, proceed with construction of parts of the sitework and facilities prior to completion of the overall design. To facilitate fast tracking, the Contractor may elect to divide the design into no more than six (6) design packages per major facility type and no more than three (3) design packages for site and associated work. Designate how it will package the design, consistent with its overall plan for permitting (where applicable) and construction of the project. See Sections 01 33 00 SUBMITTAL PROCEDURES and 01 32 01.00 10 PROJECT SCHEDULE for requirements for identifying and scheduling the design packaging plan in the submittal register and project schedule. See also Sections 01 10 00 STATEMENT OF WORK and 01 57 20.00 10 ENVIRONMENTAL PROTECTION for any specified permit requirements. If early procurement of long-lead item construction materials or installed equipment, prior to completion of the associated design package, is necessary to facilitate the project schedule, also identify those long-lead items and how it will assure design integrity of the associated design package to meet the contract requirements (The Contract consists of the Solicitation requirements and the accepted proposal). Once the Government is satisfied that the long-lead items meet the contract requirements, the Contracting Officer will allow the Contractor to procure the items at its own risk.

1.1.3. The Contractor may proceed with the construction work included in a separate design package after the Government has reviewed the final (100%) design submission for that package, review comments have been addressed and resolved to the Government's satisfaction and the Contracting Officer (or the Administrative Contracting Officer) has agreed that the design package may be released for construction.

1.1.4. INTEGRATED DESIGN. To the maximum extent permitted for this project, use a collaborative, integrated design process for all stages of project delivery with comprehensive performance goals for siting, energy, water, materials and indoor environmental quality and ensures incorporation of these goals. Consider all stages of the building lifecycle, including deconstruction.

1.2. DESIGNER OF RECORD

Identify, for approval, the Designer of Record (“DOR”) that will be responsible for each area of design. One DOR may be responsible for more than one area. Listed, Professional Registered, DOR(s) shall account for all areas of design disciplines. The DOR’s shall stamp, sign, and date each design drawing and other design deliverables under their responsible discipline at each design submittal stage (see contract clause Registration of Designers). If the deliverables are not ready for release for construction, identify them as "preliminary" or "not for release for construction" or by using some other appropriate designation. The DOR(s) shall also be responsible for maintaining the integrity of the design and for compliance with the contract requirements through construction and documentation of the as-built condition by coordination, review and approval of extensions of design, material, equipment and other construction submittals, review and approval or disapproval of requested deviations to the accepted design or to the contract, coordination with the Government of the above activities, and by performing other typical professional designer responsibilities.

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. PRE-WORK ACTIVITIES & CONFERENCES

3.1.1. Design Quality Control Plan

Submit for Government acceptance, a Design Quality Control Plan in accordance with Section 01 45 04.00 10 CONTRACTOR QUALITY CONTROL before design may proceed.

3.1.2. Post Award Conference

3.1.2.1. The government will conduct a post award contract administration conference at the project site, as soon as possible after contract award. This will be coordinated with issuance of the contract notice to proceed (NTP). The Contractor and major sub-contractor representatives shall participate. All designers need not attend this first meeting. Government representatives will include COE project delivery team members, facility users, facility command representatives, and installation representatives. The Government will provide an agenda, meeting goals, meeting place, and meeting time to participants prior to the meeting.

3.1.2.2. The post award conference shall include determination and introduction of contact persons, their authorities, contract administration requirements, discussion of expected project progress processes, and coordination of subsequent meetings for quality control (see Section 01 45 04.00 10 CONTRACTOR QUALITY CONTROL), Partnering (see below and SCR: Partnering), and the initial design conference (see below).

3.1.2.3. The government will introduce COE project delivery team members, facility users, facility command representatives, and installation representatives. The DB Contractor shall introduce major subcontractors, and other needed staff. Expectations and duties of each person shall be defined for all participants. A meeting roster shall be developed and distributed by the government with complete contact information including name, office, project role, phone, mailing and physical address, and email address.

3.1.3. Partnering & Project Progress Processes

3.1.3.1. The initial Partnering conference may be scheduled and conducted at any time with or following the post award conference. The Government proposes to form a partnership with the DB Contractor to develop a cohesive building team. This partnership will involve the COE project delivery team members, facility users, facility command representatives, installation representatives, Designers of Record, major subcontractors, contractor quality control staff, and contractor construction management staff. This partnership will strive to develop a cooperative management team drawing on the strengths of each team member in an effort to achieve a quality project within budget and on schedule. This partnership will be bilateral in membership and participation will be totally voluntary. All costs, excluding labor and travel expenses, shall be shared equally between the Government and the Contractor. The Contractor and Government shall be responsible for their own labor and travel costs. Normally, partnering meetings will be held at or in the vicinity of the project installation.

3.1.3.2. As part of the partnering process, the Government and Contractor shall develop, establish, and agree to comprehensive design development processes including conduct of conferences, expectations of design development at conferences, fast-tracking, design acceptance, Structural Interior Design (SID)/ Furniture, Fixtures & Equipment (FF&E) design approval, project closeout, etc. The government will explain contract requirements and the DB Contractor shall review their proposed project schedule and suggest ways to streamline processes.

3.1.4. Initial Design Conference

The initial design conference may be scheduled and conducted at the project installation any time after the post award conference, although it is recommended that the partnering process be initiated with or before the initial design conference. Any design work conducted after award and prior to this conference should be limited to site and is discouraged for other items. All Designers of Record shall participate in

the conference. The purpose of the meeting is to introduce everyone and to make sure any needs the contractor has are assigned and due dates established as well as who will get the information. See also Attachment F, BUILDING INFORMATION MODELING REQUIREMENTS for discussion concerning the BIM Implementation Plan demonstration at this meeting. The DB Contractor shall conduct the initial design conference.

3.1.5. Pre-Construction Conference

Before starting construction activities, the Contractor and Government will jointly conduct a pre-construction administrative conference to discuss any outstanding requirements and to review local installation requirements for start of construction. It is possible there will be multiple Pre-Construction Conferences based on the content of the design packages selected by the Contractor. The Government will provide minutes of this meeting to all participants.

3.2. STAGES OF DESIGN SUBMITTALS AND OVER THE SHOULDER PROGRESS REVIEWS

The stages of design submittals described below define Government expectations with respect to process and content. The Contractor shall determine how to best plan and execute the design and review process for this project, within the parameters listed below. As a minimum, the Government expects to see at least one interim design submittal, at least one final design submittal before construction of a design package may proceed and at least one Design Complete submittal that documents the accepted design. The Contractor may sub-divide the design into separate packages for each stage of design and may proceed with construction of a package after the Government accepts the final design for that package. See discussion on waivers to submission of one or more intermediate design packages where the parties partner during the design process. See also Attachment F, BUILDING INFORMATION MODELING REQUIREMENTS for discussion concerning BIM and the various stages of design submittals and over-the-shoulder progress reviews**.**

3.2.1. Site/Utilities

To facilitate fast-track design-construction activities the contractor may submit a final (100%) site and utility design as the first design submittal or it may elect to submit interim and final site and utility design submittals as explained below. Following review, resolution, and incorporation of all Government comments, and submittal of a satisfactory set of site/utility design documents, after completing all other pre-construction requirements in this contract and after the pre-construction meeting, the Government will allow the Contractor to proceed with site development activities, including demolition where applicable, within the parameters set forth in the accepted design submittal. For the first site and utility design submission, whether an interim or final, the submittal review, comment, and resolution times from this specification apply, except that the Contractor shall allow the Government a 14 calendar day review period, exclusive of mailing time. No on-site construction activities shall begin prior to written Government clearance to proceed.

3.2.2. Interim Design Submittals

The Contractor may submit either a single interim design for review, representing a complete package with all design disciplines, or split the interim design into smaller, individual design packages as it deems necessary for fast-track construction purposes. As required in Section 01 32 01.00 10 PROJECT SCHEDULE, the Contractor shall schedule its design and construction packaging plan to meet the contract completion period. This submission is the Government's primary opportunity to review the design for conformance to the solicitation and to the accepted contract proposal and to the Building Codes at a point where required revisions may be still made, while minimizing lost design effort to keep the design on track with the contract requirements. The requirements for the interim design review submittals and review conferences are described hereinafter. This is not necessarily a hold point for the design process; the Contractor may designate the interim design submittal(s) as a snapshot and proceed with design development at its own risk. See below for a waiver, where the parties establish an effective

over-the-shoulder progress review procedure through the partnering process that would eliminate the need for or expedite a formal intermediate design review on one or more individual design packages.

3.2.3. Over-the-Shoulder Progress Reviews

To facilitate a streamlined design-build process, the Government and the Contractor may agree to one-on-one reviewer or small group reviews, electronically, on-line (if available within the Contractor's standard design practices) or at the Contractor's design offices or other agreed location, when practicable to the parties. The Government and Contractor will coordinate such reviews to minimize or eliminate disruptions to the design process. Any data required for these reviews shall normally be provided in electronic format, rather than in hard copy. If the Government and Contractor establish and implement an effective, mutually agreeable partnering procedure for regular (e.g., weekly) over-the shoulder review procedures that allow the Government reviewers the opportunity to keep fully informed of the progress, contents, design intent, design documentation, etc. of the design package, the Government will agree to waive or to expedite the formal intermediate design review period for that package. The Contractor shall still be required to submit the required intermediate design documentation, however the parties may agree to how that material will be provided, in lieu of a formal consolidated submission of the package. It should be noted that Government funding is extremely limited for non-local travel by design reviewers, so the maximum use of virtual teaming methods must be used. Some possible examples include electronic file sharing, interactive software with on-line or telephonic conferencing, televideo conferencing, etc. The Government must still perform its Code and Contract conformance reviews, so the Contractor is encouraged to partner with the reviewers to find ways to facilitate this process and to facilitate meeting or bettering the design-build schedule. The Contractor shall maintain a fully functional configuration management system as described herein to track design revisions, regardless of whether or not there is a need for a formal intermediate design review. The formal intermediate review procedures shall form the contractual basis for the official schedule, in the event that the partnering process determines that the formal intermediate review process to be best suited for efficient project execution. However, the Government pledges to support and promote the partnering process to work with the Contractor to find ways to better the design schedule.

3.2.4. Final Design Submissions

This submittal is required for each design package prior to Government acceptance of that design package for construction. The requirements for the final design submittal review conferences and the Government's acceptance for start of construction are described herein after.

3.2.5. Design Complete Submittals

After the final design submission and review conference for a design package, revise the design package to incorporate the comments generated and resolved in the final review conferences, perform and document a back-check review and submit the final, design complete documents, which shall represent released for construction documents. The requirements for the design complete submittals are described hereinafter.

3.2.6. Holiday Periods for Government Review or Actions

Do not schedule meetings, Government reviews or responses during the last two weeks of December or other designated Government Holidays (including Friday after Thanksgiving). Exclude such dates and periods from any durations specified herein for Government actions.

3.2.7. Late Submittals and Reviews

If the Contractor cannot meet its scheduled submittal date for a design package, it must revise the proposed submittal date and notify the government in writing, at least one (1) week prior to the submittal, in order to accommodate the Government reviewers' other scheduled activities. If a design submittal is

over one (1) day late in accordance with the latest revised design schedule, or if notification of a proposed design schedule change is less than seven (7) days from the anticipated design submission receipt date, the Government review period may be extended up to seven (7) days due to reviewers' schedule conflicts. If the Government is late in meeting its review commitment and the delay increases the Contractor's cost or delays completion of the project, the Suspension of Work and Defaults clauses provide the respective remedy or relief for the delay.

3.3. DESIGN CONFIGURATION MANAGEMENT

3.3.1. Procedures

Develop and maintain effective, acceptable design configuration management (DCM) procedures to control and track all revisions to the design documents after the Interim Design Submission through submission of the As-Built documents. During the design process, this will facilitate and help streamline the design and review schedule. After the final design is accepted, this process provides control of and documents revisions to the accepted design (See Special Contract Requirement: Deviating From the Accepted Design). The system shall include appropriate authorities and concurrences to authorize revisions, including documentation as to why the revision must be made. Include the DCM procedures in the Design Quality Control Plan. The DCM data shall be available to the Government reviewers at all times. The Contractor may use its own internal system with interactive Government concurrences, where necessary or may use the Government's "DrChecks Design Review and Checking System" (see below and Attachment C).

3.3.2. Tracking Design Review Comments

Although the Contractor may use its own internal system for overall design configuration management, the Government and the Contractor shall use the DrChecks Design Review and Checking System to initiate, respond to, resolve and track Government design compliance review comments. This system may be useful for other data which needs to be interactive or otherwise available for shared use and retrieval. See Attachment C for details on how to establish an account and set-up the DrChecks system for use on the project.

3.3.3. Design and Code Checklists

Develop and complete various discipline-specific checklists to be used during the design and quality control of each submittal. Submit these completed checklists with each design submittal, as applicable, as part of the project documentation. See Section 01 45 04.00 10 Contractor Quality Control, Attachment D for a Sample Fire Protection and Life Safety Code review checklist and Attachment E for LEED SUBMITTALS.

3.4. INTERIM DESIGN REVIEWS AND CONFERENCES

3.4.1. General

At least one interim design submittal, review and review conference is required for each design package (except that, per paragraph 3.2.1, the Contractor may skip the interim design submission and proceed directly to final design on the sitework and utilities package). The DB Contractor may include additional interim design conferences or over-the-shoulder reviews, as needed, to assure continued government concurrence with the design work. Include the interim submittal review periods and conferences in the project schedule and indicate what part of the design work is at what percentage of completion. The required interim design conferences shall be held when interim design requirements are reached as described below. See also Paragraph: **Over-the-Shoulder Progress Reviews** for a waiver to the formal interim design review.

3.4.2. Procedures

After receipt of an Interim Design submission, allow the Government fourteen (14) calendar days after receipt of the submission to review and comment on the interim design submittal. For smaller design packages, especially those that involve only one or a few separate design disciplines, the parties may agree on a shorter review period or alternative review methods (e.g., over-the–shoulder or electronic file sharing), through the partnering process. For each interim design review submittal, the COR will furnish, to the Contractor, a single consolidated, validated listing of all comments from the various design sections and from other concerned agencies involved in the review process using the DrChecks Design Review and Checking System. The review will be for conformance with the technical requirements of the solicitation and the Contractor's RFP proposal. If the Contractor disagrees technically with any comment or comments and does not intend to comply with the comment, he/she must clearly outline, with ample justification, the reasons for noncompliance within five (5) days after receipt of these comments in order that the comment can be resolved. Furnish disposition of all comments, in writing, through DrChecks. The Contractor is cautioned that if it believes the action required by any comment exceeds the requirements of this contract, that it should take no action and notify the COR in writing immediately. The Interim Review conference will be held for each design submittal at the installation. Bring the personnel that developed the design submittal to the review conference. The conference will take place the week after the receipt of the comments by the Contractor. For smaller fast-track packages that involve only a few reviewers, the parties may agree to alternative conferencing methods, such as teleconferencing, or televideo, where available, as determined through Partnering.

3.4.3. Conference Documentation

3.4.3.1. In order to facilitate and accelerate the Government code and contract conformance reviews, identify, track resolution of and maintain all comments and action items generated during the design process and make this available to the designers and reviewers prior to the Interim and subsequent design reviews.

3.4.3.2. The DB Contractor shall prepare meeting minutes and enter final resolution of all comments into DrChecks. Copies of comments, annotated with comment action agreed on, will be made available to all parties before the conference adjourns. Unresolved problems will be resolved by immediate follow-on action at the end of conferences. Incorporate valid comments. The Government reserves the right to reject design document submittals if comments are significant. Participants shall determine if any comments are critical enough to require further design development prior to government concurrence. Participants shall also determine how to proceed in order to obtain government concurrence with the design work presented.

3.5. INTERIM DESIGN REQUIREMENTS

Interim design deliverables shall include drawings, specifications, and design analysis for the part of design that the Contractor considers ready for review.

3.5.1. Drawings

Include comments from any previous design conferences incorporated into the documents to provide an interim design for the “part” submitted.

3.5.2. Design Analyses

3.5.2.1. The designers of record shall prepare and present design analyses with calculations necessary to substantiate and support all design documents submitted. Address design substantiation required by the applicable codes and references and pay particular attention to the following listed items:

3.5.2.2. For parts including sitework, include site specific civil calculations.

3.5.2.3. For parts including structural work, include structural calculations.

(a) Identify all loads to be used for design.

(b) Describe the method of providing lateral stability for the structural system to meet seismic and wind load requirements. Include sufficient calculations to verify the adequacy of the method.

(c) Provide calculations for all principal roof, floor, and foundation members and bracing and secondary members.

(d) Provide complete seismic analyses for all building structural, mechanical, electrical, architectural, and building features as dictated by the seismic zone for which the facility is being constructed.

(e) Computer generated calculations must identify the program name, source, and version. Provide input data, including loads, loading diagrams, node diagrams, and adequate documentation to illustrate the design. The schematic models used for input must show, as a minimum, nodes/joints, element/members, materials/properties, and all loadings, induced settlements/deflections, etc., and a list of load combinations. Include an output listing for maximum/minimum stresses/forces and deflections for each element and the reactions for each loading case and combination.

(f) See also the Security (Anti-Terrorism) requirements below for members subject to Anti-Terrorist Force Protection (ATFP) and Progressive Collapse requirements.

(g) Fully coordinate and integrate the overall structural design between two different or interfacing construction types, such as modular and stick-built or multistory, stacked modular construction. Provide substantiation of structural, consolidation/settlement analysis, etc., as applicable, through the interfaces.

3.5.2.4. For Security (Anti-Terrorism): Provide a design narrative and calculations where applicable, demonstrating compliance with each of the 22 standards in UFC 4-010-01, which includes Design of Buildings to Resist Progressive Collapse (use the most recent version of UFC 4-023-03, regardless of references to any specific version in UFC 4-010-01). Where sufficient standoff distance is not being provided, show calculations for blast resistance of the structural system and building envelope. Show complete calculations for members subjected to ATFP loads, e.g., support members of glazed items (jambs, headers, sills) connections of windows to support members and connections of support members to the rest of the structure. For 3 story and higher buildings, provide calculations to demonstrate compliance with progressive collapse requirements.

3.5.2.5. For parts including architectural work, include building floor area analysis.

3.5.2.6. For parts including mechanical work, include HVAC analysis and calculations. Include complete design calculations for mechanical systems. Include computations for sizing equipment, compressed air systems, air duct design, and U-factors for ceilings, roofs and exterior walls and floors. Contractor shall employ commercially available energy analysis techniques to determine the energy performance of all passive systems and features. Use of hourly energy load computer simulation is required (see paragraph 3.5.5.2 for list of acceptable software). Based on the results of calculations, provide a complete list of the materials and equipment proposed with the manufacturer's published cataloged product installation specifications and roughing-in data.

3.5.2.7. For parts including life safety, include building code analysis and sprinkler and other suppression systems. Notwithstanding the requirements of the Codes, address the following:

(a) A registered fire protection engineer (FPE) must perform all fire protection analyses. Provide the fire protection engineer’s qualifications. See Section 01 10 00, paragraph 5 for qualifications.

(b) Provide all references used in the design including Government design documents and industry standards used to generate the fire protection analysis.

(c) Provide classification of each building in accordance with fire zone, building floor areas and height and number of stories.

(d) Provide discussion and description of required fire protection requirements including extinguishing equipment, detection equipment, alarm equipment and water supply. Alarm and detection equipment shall interface to requirements of Electronic Systems.

(e) Provide hydraulic calculations based on water flow test for each sprinkler system to insure that flow and pressure requirements can be met with current water supply. Include copies of Contractor's water flow testing done to certify the available water source.

3.5.2.8. For parts including plumbing systems:

(a) List all references used in the design.

(b) Provide justification and brief description of the types of plumbing fixtures, piping materials and equipment proposed for use.

(c) Detail calculations for systems such as sizing of domestic hot water heater and piping; natural gas piping; LP gas piping and tanks, fuel oil piping and tanks, etc., as applicable.

(d) When the geotechnical report indicates expansive soils are present, indicate in the first piping design submittal how piping systems will be protected against damage or backfall/backflow due to soil heave (from penetration of slab to the 5 foot building line).

3.5.2.9. For elevator systems:

(a) List all criteria codes, documents and design conditions used.

(b) List any required permits and registrations for construction of items of special mechanical systems and equipment.

3.5.2.10. For parts including electrical work, include lighting calculations to determine maintained foot-candle levels, electrical load analysis and calculations, electrical short circuit and protective device coordination analysis and calculations and arc fault calculations.

3.5.2.11. For parts including telecommunications voice/data (including SIPRNET, where applicable), include analysis for determining the number and placement of outlets

3.5.2.12. For Cathodic Protection Systems, provide the following stamped report by the licensed corrosion engineer or NACE specialist with the first design submission. The designer must be qualified to engage in the practice of corrosion control of buried or submerged metallic surfaces. He/she must be accredited or certified by the National Association of Corrosion Engineers (NACE) as a NACE Accredited Corrosion Specialist or a NACE certified Cathodic Protection Specialist, or must be a registered professional engineer with a minimum of five years experience in corrosion control and cathodic protection, Clearly describe structures, systems or components in soil or water to be protected. Describe methods proposed for protection of each.

3.5.2.13. Air Barrier System: Provide a narrative of the design and installation requirements for the Air Barrier system. As part of the design quality control process an air barrier consultant shall review drawing details to assure that details of critical Air Barrier components are properly detailed and incorporated during the design drawings and process (i.e. window flashing details, penetration in air barrier details, door flashing details, roofing/ceiling barrier interface details and etc.). Furnish the Government written review details and results.

3.5.2.14. Life Cycle Cost Analysis (LCCA) Documentation: Sufficient documentation is required for all life cycle cost analyses required in paragraph 5 of Section 01 10 00, the Statement of Work. Each LCCA must be complete and substantial, sufficient of being read as a standalone document which defines all the parameters of the analysis. Use of commercially available software programs to calculate life cycle costs are acceptable, however, provide the LCCA Documentation requirements, as outlined below in addition to any input/output documents generated by the software. As a minimum, include the following items in the LCCA documentation:

(a) Definition of Baseline Condition

(b) Narrative Identification/Explanation of Each Alternative Considered

(c) Energy Usage Analysis (Narrative explanation as well as computer outputs)

(d) Energy Costs Used (Source of Rate Structure or Utility Rates)

(e) First Cost of Baseline Condition and Each Alternative (Cost information must demonstrate inclusion of applicable components and sub-components - single line, lump sum cost estimates for the baseline or alternative conditions are not acceptable)

(f) Cyclical Replacement Costs (Identify data source for equipment/component life used)

(g) Annual/Recurring Maintenance Costs (Identify data source for required maintenance tasks and duration/cost of tasks)

(h) Salvage Values (Identify data source for equipment/component life used)

(i) Life Cycle Cost Results Including:

(1) Life Cycle Cost of the Baseline Condition

(2) Life Cycle Cost of Each Alternative Evaluated

(3) Simple Payback Calculations for Each Alternative

(4) Savings to Investment Ratio for Each Alternative

(5) Study Period Utilized

(6) Net Savings for Each Alternative (As Applicable)

(7) Narrative Discussion/Analysis of Results

(8) Uncertainty Analysis

(9) Certification that the analysis conducted and documented is compliant with the terms, instructions, and conditions of 10 CFR 436 Subpart A.

3.5.3. Geotechnical Investigations and Reports:

3.5.3.1. The contractor's licensed geotechnical engineer shall prepare a final geotechnical evaluation report, to be submitted along with the first foundation design submittal. Make this information available as early as possible during the over-the-shoulder progress review process. Summarize the subsurface conditions and provide recommendations for the design of appropriate utilities, foundations, floor slabs, retaining walls, embankments, and pavements. Include compaction requirements for fill and backfill under buildings, sidewalks, other structures and open areas. Recommend foundation systems to be used, allowable bearing pressures for footings, lateral load resistance capacities for foundation systems, elevations for footings, grade beams, slabs, etc. Provide an assessment of post-construction settlement potential including total and differential. Provide recommendations regarding lateral earth pressures (active, at-rest, passive) to be used in the design of retaining walls. Include the recommended spectral accelerations and Site Class for seismic design along with an evaluation of any seismic hazards and recommendations for mitigation, if required. Include calculations to support the recommendations for bearing capacity, settlement, and pavement sections. Include supporting documentation for all recommended design parameters such as Site Class, shear strength, earth pressure coefficients, friction factors, subgrade modulus, California Bearing Ratio (CBR), etc. Provide earthwork recommendations, expected frost penetration, expected groundwater levels, recommendations for dewatering and groundwater control and the possible presence of any surface or subsurface features that may affect the construction of the project such as sinkholes, boulders, shallow rock, old fill, old structures, soft areas, or unusual soil conditions. Include pH tests, salinity tests, resistivity measurements, etc., required to design corrosion control and grounding systems. Include the raw field data. Arrange a meeting with the Government subsequent to completion and evaluation of the site specific geotechnical exploration to outline any differences encountered that are inconsistent with the Government provided preliminary soils

information. Clearly outline differences which require changes in the foundation type, or pavement and earthwork requirements from that possible and contemplated using the Government furnished preliminary soils investigation, which result in a change to the design or construction. Any equitable adjustment is subject to the provisions of the contract's Differing Site Conditions Clause.

3.5.3.2. Vehicle Pavements: The Contractor's geotechnical report shall contain flexible and rigid pavement designs, as applicable for the project, including design CBR and modulus of subgrade reaction and the required compaction effort for subgrades and pavement layers. Provide Information on the types of base course materials available in the area and design strengths.

3.5.3.3. The Contractor and the professional geotechnical engineer consultant shall certify in writing that the design of the project has been developed consistent with the Contractor's final geotechnical report. The certification shall be stamped by the consulting professional geotechnical engineer and shall be submitted with the first design submission. If revisions are made to the initial design submission, a new certification shall be provided with the final design submission.

3.5.4. LEED Documentation:

Assign a LEED Accredited Professional, responsible to track LEED planning, performance and documentation for each LEED credit through construction closeout. Incorporate LEED credits in the plans, specifications and design analyses. Develop LEED supporting documentation as a separable portion of the Design Analysis and provide with each required design submittal. Include the LEED Project checklist for each non-exempt facility (one checklist may be provided for multiple facilities in accordance with the LEED-NC Application Guide for Multiple Buildings and On-Campus Building Projects and the LEED SUBMITTALS (Attachment E, herein) with each submittal. Final design submittal for each portion of the work must include all required design documentation relating to that portion of work (example - all site credit design documents with final site design). Submittal requirements are as indicated in Attachment E, LEED SUBMITTALS. Submit all documentation indicated on Attachment E as due at final design at final design submittal (for fast-track projects with multiple final design submittals, this shall be at the last scheduled final design submittal). All project documentation related to LEED shall conform to USGBC requirements for both content and format, including audit requirements and be separate from other design analyses. Maintain and update the LEED documentation throughout project progress to construction closeout and shall compile product data, receipts, calculations and other data necessary to substantiate and support all credits claimed. The Government may audit any or all individual credits. Audit documentation is not required to be submitted unless requested. These requirements apply to all projects. If the project requires the Contractor to obtain USGBC certification, the Contractor shall also be responsible for obtaining USGBC certification and shall provide written evidence of certification with the construction closeout LEED documentation submittal. Install the USGBC building plaque at the location indicated by the Government upon receipt. If Contractor obtains USGBC interim design review, submit the USGBC review to the Government within 30 days of receipt for information only.

3.5.4.1. LEED Documentation for Technology Solution Set. If the Solicitation provides a Prescriptive Technology Solution Set, use of the Technology Solution set has no effect on LEED documentation requirements. Provide all required LEED documentation, including energy analysis, in accordance with LEED requirements when using the Technology Solution Set.

3.5.5. Energy Conservation:

3.5.5.1. Refer to Section 01 10 00, Paragraph 5. Interim and Final Design submittals shall demonstrate that each building including the building envelope, HVAC systems, service water heating, power, and lighting systems meet the Mandatory Provisions and the Prescriptive Path requirements of ASHRAE 90.1. Use Compliance Documentation forms available from ASHRAE and included in the ASHRAE 90.1 User's Manual for this purpose. The Architectural Section of the Design Analysis shall include completed forms titled "Building Envelope Compliance Documentation Parts I and II". The Heating Ventilating and Air Conditioning (HVAC) Section of the Design Analysis shall include a completed form titled "HVAC Simplified Approach Option - Part I" if this approach is allowed by the Standard. Otherwise, the HVAC

Section of the Design Analysis shall include completed forms titled “HVAC Mandatory Provisions - Part II” and “HVAC Prescriptive Requirements - Part III”. The Plumbing Section of the Design Analysis shall include a completed form titled “Service Water Heating Compliance Documentation”. The Electrical Section of the Design Analysis shall include an explanatory statement on how the requirements of ASHRAE 90.1 Chapter 8 Power were met. The Electrical Section of the Design Analysis shall also include a completed form titled “Lighting Compliance Documentation”.

3.5.5.2. Interim and Final Design submittals which address energy consuming systems, (heating, cooling, service hot water, lighting, power, etc.) must also include calculations in a separate Energy Conservation Section of the Design Analysis which demonstrate and document (a) the baseline energy consumption for the facility or facilities under contract, that would meet the requirements of ANSI/ASHRAE/IESNA Standard 90.1 and (b) the energy consumption of the facility or facilities under contract utilizing the materials and methods required by this construction contract. Use the USGBC Energy and Atmosphere (EA) Credit 1 compliance template / form or an equivalently detailed form for documenting compliance with the energy reduction requirements. This template / form is titled PERFORMANCE RATING METHOD and is available when the project is registered for LEED. The calculation methodology used for this documentation and analysis shall follow the guidelines set forth in Appendix G of ASHRAE 90.1, with two exceptions: a) receptacle and process loads may be omitted from the calculation; and b) the definition of the terms in the formula for Percentage Improvement found in paragraph G1.2 are modified as follows: Baseline Building Performance shall mean the annual energy consumption calculated for a building design intended for use as a baseline for rating above standard design meeting the minimum requirements of the energy standard, and Proposed Building Performance shall mean annual energy consumption calculated for the proposed building design intended for construction. This calculation shall address all energy consuming systems in a single integrated methodology. Include laboratory fume hoods and kitchen ventilation loads in the energy calculation. They are not considered process loads. Individual calculations for heating, cooling, power, lighting, power, etc. systems will not be acceptable. The following building simulation software is acceptable for use in calculating building energy consumption: Hourly Analysis Program (HAP) by Carrier Corp., TRACE 700 by Trane Corp., DOE-2 by US Department of Energy, EnergyPlus by DOD/DOE.

3.5.6. Specifications

Specifications may be any one of the major, well known master guide specification sources. Uuse only one source. Examples include specifications from MASTERSPEC from the American Institute of Architects, SPECTEXT from Construction Specification Institute or Unified Facility Guide Specifications (UFGS using MASTERFORMAT 2004 numbering system), etc. The UFGS are available through the “Whole Building Design Guide” website, using a websearch engine. Manufacturers’ product specifications, utilizing CSI’s Manu-Spec, three part format may be used in conjunction with the selected specifications. The designers of record shall edit and expand the appropriate Specifications to insure that all project design requirements, current code requirements, and regulatory requirements are met. Specifications shall clearly identify, where appropriate, specific products chosen to meet the contract requirements (i.e., manufacturers’ brand names and model numbers or similar product information). Note that the UFGS are NOT written for Design-Build and must be edited appropriately. For instance, they assume that the Government will approve most submittals, whereas in Design-Build, the Designer of Record has that action, unless this Solicitation requires Government approval for specific submittals. The Designer of Record should also note that some UFGS sections might either prescribe requirements exceeding the Government’s own design standards in applicable references or contain requirements that should be selected where appropriately required by the applicable references. At any rate, where the UFGS are consistent with other major, well known master commercial guide specifications, then generally retain such requirements, as good practices.

3.5.7. Building Rendering

Present and provide a draft color computer, artist, or hand drawn rendering with the conceptual design submittal of the building exterior. Perspective renderings shall include a slightly overhead view of the

entire building to encompass elevations and the roof configuration of the building. After Government review and acceptance, provide a final rendering, including the following:

Three (3) 18” x 24” color prints, framed and matted behind glass with project title underneath the print.

One (1) Image file (high resolution) in JPG format on CD for those in the submittal distribution list.

3.5.8. Interim Building Design Contents

The following list represents what the Government considers should be included in the overall completed design for a facility or project. It is not intended to limit the contractor from providing different or additional information as needed to support the design presented, including the require design analyses discussed above. As the Contractor develops individual design packages and submits them for Interim review, include as much of the applicable information for an individual design package as is developed at the Interim design level for review purposes. These pieces shall be developed as the design progresses toward the design complete stage.

3.5.8.1. Lawn and Landscaping Irrigation System

3.5.8.2. Landscape, Planting and Turfing

3.5.8.3. Architectural

(a) Design Narrative

(b) Architectural Floor Plans, Typical Wall and Roof Sections, Elevations

(c) Finish schedule

(d) All required equipment

(e) Special graphics requirements

(f) Door and Window Schedules

(g) Hardware sets using BHMA designations

(h) Composite floor plan showing all pre-wired workstations

(i) Structural Interior Design (SID) package: See ATTACHMENT A for specific requirements

(j) Furniture, Fixtures & Equipment (FF&E) design package: See ATTACHMENT B for specific requirements

(k) Air Barrier Design: Details of all Air Barrier components, (i.e. window flashing details, penetrations in air barrier details, door flashing details, roofing/ceiling barrier interface details and etc.)

3.5.8.4. Structural Systems. Include:

(a) Drawings showing principal members for roof and floor framing plans as applicable

(b) Foundation plan showing main foundation elements where applicable

(c) Typical sections for roof, floor, and foundation conditions

3.5.8.5. Plumbing Systems

(a) Show locations and general arrangement of plumbing fixtures and major equipment

(b) Plan and isometric riser diagrams of all areas including hot water, cold water, waste and vent piping. Include natural gas (and meter as required), (natural gas and meter as required), (LP gas), (fuel oil) and other specialty systems as applicable.

(c) Include equipment and fixture connection schedules with descriptions, capacities, locations, connection sizes and other information as required

3.5.8.6. HVAC Systems

(a) Mechanical Floor Plans: The floor plans shall show all principle architectural features of the building which will affect the mechanical design. The floor plans shall also show the following:

(1) Room designations.

(2) Mechanical legend and applicable notes.

(3) Location and size of all ductwork and piping.

(4) Location and capacity of all terminal units (i.e., registers, diffusers, grilles, hydronic baseboards).

(5) Pre-Fabricated Paint Spray Booth (where applicable to project scope)

(6) Paint Preparation Area (where applicable to project scope)

(7) Exhaust fans and specialized exhaust systems.

(8) Thermostat location.

(9) Location of heating/cooling plant (i.e., boiler, chiller, cooling tower, etc).

(10) Location of all air handling equipment.

(11) Air balancing information.

(12) Flue size and location.

(13) Piping diagram for forced hot water system (if used).

(b) Equipment Schedule: Provide complete equipment schedules. Include:

(1) Capacity

(2) Electrical characteristics

(3) Efficiency (if applicable)

(4) Manufacturer's name

(5) Optional features to be provided

(6) Physical size

(7) Minimum maintenance clearances

(a) Details: Provide construction details, sections, elevations, etc., only where required for clarification of methods and materials of design.

(b) HVAC Controls: Submit complete HVAC controls equipment schedules, sequences of operation, wiring and logic diagrams, Input/Output Tables, equipment schedules, and all associated information. See the Statement of Work for additional specific requirements.

3.5.8.7. Fire Protection and Life Safety.

(a) Provide plan for each floor of each building that presents a compendium of the total fire protection features being incorporated into the design. Include the following types of information:

(1) The location and rating of any fire-resistive construction such as occupancy separations, area separations, exterior walls, shaft enclosures, corridors, stair enclosures, exit passageways, etc.

(2) The location and coverage of any fire detection systems

(3) The location and coverage of any fire suppression systems (sprinkler risers, standpipes, etc.)

(4) The location of any other major fire protection equipment

(5) Indicate any hazardous areas and their classification

(6) Schedule describing the internal systems with the following information: fire hazard and occupancy classifications, building construction type, GPM/square foot sprinkler density, area of operation and other as required

(b) Working plans and all other materials submitted shall meet NFPA 13 requirements, with respect to required minimum level of detail.

3.5.8.8. Elevators. Provide:

(a) Description of the proposed control system

(b) Description, approximate capacity and location of any special mechanical equipment for elevators.

3.5.8.9. Electrical Systems.

(a) Electrical Floor Plan(s): Show all principle architectural features of the building which will affect the electrical design. Show the following:

(1) Room designations.

(2) Electrical legend and applicable notes.

(3) Lighting fixtures, properly identified.

(4) Switches for control of lighting.

(5) Receptacles.

(6) Location and designation of panelboards. Clearly indicate type of mounting required (flush or surface) and reflect accordingly in specifications.

(7) Service entrance (conduit and main disconnect).

(8) Location, designation and rating of motors and/or equipment which requires electrical service. Show method of termination and/or connection to motors and/or equipment. Show necessary junction boxes, disconnects, controllers (approximate only), conduit stubs, and receptacles required to serve the motor and/or equipment.

(b) Building Riser Diagram(s) (from pad-mounted transformer to unit load center panelboard): Indicate the types and sizes of electrical equipment and wiring. Include grounding and metering requirements.

(c) Load Center Panelboard Schedule(s): Indicate the following information:

(1) Panelboard Characteristics (Panel Designation, Voltage, Phase, Wires, Main Breaker Rating and Mounting.

(2) Branch Circuit Designations.

(3) Load Designations.

(4) Circuit Breaker Characteristics. (Number of Poles, Trip Rating, AIC Rating)

(5) Branch Circuit Connected Loads (AMPS).

(6) Special Features

(d) Lighting Fixture Schedule(s): Indicate the following information:

(1) Fixture Designation.

(2) General Fixture Description.

(3) Number and Type of Lamp(s).

(4) Type of Mounting.

(5) Special Features.

(e) Details: Provide construction details, sections, elevations, etc. only where required for clarification of methods and materials of design.

3.5.8.10. Electronic Systems including the following responsibilities:

(a) Fire Detection and Alarm System. Design shall include layout drawings for all devices and a riser diagram showing the control panel, annunciator panel, all zones, radio transmitter and interfaces to other systems (HVAC, sprinkler, etc.)

(b) Fire Suppression System Control. Specify all components of the Fire Suppression (FS) System in the FS section of the specifications. Clearly describe how the system will operate and interact with other systems such as the fire alarm system. Include a riser diagram on the drawings showing principal components and interconnections with other systems. Include FS system components on drawing legend. Designate all components shown on floor plans “FS system components” (as opposed to “Fire Alarm components”). Show location of FS control panels, HVAC control devices, sensors, and 120V power panel connections on floor plans. Indicate zoning of areas by numbers (1, 2, 3) and detectors sub-zoned for cross zoning by letter designations (A and B). Differentiate between ceiling mounted and under floor detectors with distinct symbols and indicate sub-zone of each.

(c) Public Address System

(d) Special Grounding Systems. Completely reflect all design requirements in the specifications and drawings. Specifications shall require field tests (in the construction phase), witnessed by the Government, to determine the effectiveness of the grounding system. Include drawings showing existing construction, if any.

(e) Cathodic Protection.

(f) Intrusion Detection, Card Access System

(g) Central Control and Monitoring System

(h) Mass Notification System

(i) Electrical Power Distribution Systems

3.5.8.11. Separate detailed Telecommunications drawings for Information Systems including the following responsibilities:

(a) Telecommunications Cabling

(b) Supporting Infrastructure

(c) Outside Plant (OSP) Cabling - Campus or Site Plans - Exterior Pathways and Inter-Building Backbones

(d) Include a layout of the voice/data outlets (including voice only wall & pay phones) on telecommunication floor plan drawing, location of SIPRNET data outlets (where applicable), and a legend and symbol definition to indicate height above finished floor. Show size of conduit and cable type and size on Riser Diagram. Do not show conduit runs between backboard and outlets on the floor plans. Show underground distribution conduit and cable with sizing from point of presence to entrance facility of building.

(e) Layout of complete building per floor - Serving Zone Boundaries, Backbone Systems, and Horizontal Pathways including Serving Zones Drawings - Drop Locations and Cable ID's

(f) Communication Equipment Rooms - Plan Views - Tech and AMEP/Elevations - Racks and Walls. Elevations with a detailed look at all telecomm rooms. Indicate technology layout (racks, ladder-racks, etc.), mechanical/electrical layout, rack elevation and backboard elevation. They may also be an enlargement of a congested area of T1 or T2 series drawing.

3.6. FINAL DESIGN REVIEWS AND CONFERENCES

A final design review and review conference will be held upon completion of final design at the project installation, or – where equipment is available - by video teleconference or a combination thereof, for any design package to receive Government acceptance to allow release of the design package for construction. For smaller separate design packages, the parties may agree on alternative reviews and conferences (e.g., conference calls and electronic file sharing, etc.) through the Partnering process. Include the final design conference in the project schedule and shall indicate what part of the design work is at 100% completion. The final design conference will be held after the Government has had seven (7) calendar days after receipt of the submission to review the final design package and supporting data. For smaller packages, especially those involving only one or a few design disciplines the parties may agree on a shorter period.

3.7. FINAL DESIGN REQUIREMENTS

Final design deliverables for a design package shall consist of 100% complete drawings, specifications, submittal register and design analyses for Government review and acceptance. The 100% design submission shall consist of drawings, specifications, updated design analyses and any permits required by the contract for each package submitted. In order to expedite the final design review, prior to the conference, ensure that the design configuration management data and all review comment resolutions are up-to-date. Include the 100% SID and 100% FF&E binders for government approval. The Contractor shall have performed independent technical reviews (ITR's) and back-checks of previous comment resolutions, as required by Section 01 45 04.00 10 CONTRACTOR QUALITY CONTROL, including providing documentation thereof. Use DrChecks or other acceptable comment tracking system during the ITR and submit the results with each final design package

3.7.1. Drawings

3.7.1.1. Submit drawings complete with all contract requirements incorporated into the documents to provide a 100% design for each package submitted.

3.7.1.2. Prepare all drawings with the Computer-Aided Design and Drafting (CADD)/Computer-Aided Design (CAD) system, organized and easily referenced electronically, presenting complete construction information.

3.7.1.3. Drawings shall be complete. The Contractor is encouraged to utilize graphics, views, notes, and details which make the drawings easier to review or to construct but is also encouraged to keep such materials to those that are necessary.

3.7.1.4. Provide detail drawings that illustrate conformance with the contract. Include room finish schedules, corresponding color/finish/special items schedules, and exterior finish schedules that agree with the submitted SID binders.

3.7.1.5. The design documents shall be in compliance with the latest version of the A/E/C CAD Standard, available at https://cadbim.usace.army.mil/CAD. Use the approved vertical Corps of Engineers title blocks and borders on all drawings with the appropriate firm name included within the title block area.

3.7.1.6. CAD System and Building Information Modeling (BIM) (NOTE: If this is a Single Award or Multiple Award, Indefinite Delivery/Indefinite Quantity Contract, this information will be provided for each task order.)

All CAD files shall be fully compatible with MicroStation V8 format. Save all design CAD files as MicroStation V8 format files. Select BIM application(s) and software(s) but all submitted BIM Models and associated Facility/Site Data shall be fully compatible with any of the following file formats: Autodesk Revit 2011 or Autodesk Revit 2012, Bentley BIM with associated USACE Bentley BIM Workspace, or ArchiCAD 10 or higher~~All CAD files shall be~~

~~fully compatible with MicroStation V8 or higher. Save all design CAD files as MicroStation V8 or higher files. Select BIM application(s) and software(s) but all submitted BIM Models and associated Facility Data shall be fully compatible with any of the following file formats: Autodesk Revit 9.0 or higher, Bentley BIM v8 with associated USACE Bentley BIM v8 Workspace, or ArchiCAD 11 or higher.~~

(a) CAD Data Final File Format: During the design development capture geo-referenced coordinates of all changes made to the existing site (facility footprint, utility line installations and alterations, roads, parking areas, etc) as a result of this contract. There is no mandatory methodology for how the geo-referenced coordinates will be captured, however, Engineering and Construction Bulletin No. 2006-15, Subject: Standardizing Computer Aided Design (CAD) and Geographic Information Systems (GIS) Deliverables for all Military Design and Construction Projects identifies the format for final as-built drawings and data sets to be delivered to the government. Close-out requirements at the as-built stage; require final geo-referenced GIS Database of the new facility along with all exterior modifications. The Government will incorporate this data set into the Installation's GIS Masterplan or Enterprise GIS System. See also, Section 01 78 02.00 10 Closeout Submittals.

(b) Electronic Drawing Files: In addition to the native CAD design files, provide separate electronic drawing files (in editable CAD format and Adobe Acrobat PDF version 7.0 or higher) for each project drawing.

(c) Each file (both CAD and PDF) shall represent one complete drawing from the drawing set, including the date, submittal phase, and border. Each drawing file shall be completely independent of any data in any other file, including fonts and shapes not included with the basic CAD software program utilized. Fonts that are not included as part of the default CAD software package installation or recognized as an allowable font by the A/E/C CAD Standard are not acceptable in delivered CAD files. All displayed graphic elements on all levels of the drawing files shall be part of the project drawing image. The drawing files shall not contain any graphic element that is not part of the drawing image.

(d) Deliver BIM Model and associated Facility Data files in their native format. At a minimum, BIM files shall address major architecture design elements, major structural components, mechanical systems and electrical/communication distribution and elements as defined in Attachment F. See Attachment F for additional BIM requirements.

(e) Drawing Index: Provide an index of drawings sheet in CAD as part of the drawing set, and an electronic list in Microsoft Excel of all drawings on the CD. Include the electronic file name, the sheet reference number, the sheet number, and the sheet title, containing the data for each drawing.

(f) Hard Copies: Plot submitted hard copy drawings directly from the "electronic drawing files" and copy for quantities and sizes indicated in the distribution list at the end of this specification section. The Designers of Record shall stamp, sign and date original hard copy sheets as Released For Construction, and provide copies for distribution from this set.

3.7.2. Design Analyses

3.7.2.1. The designers of record shall update, finalize and present design analyses with calculations necessary to substantiate and support all design documents submitted.

3.7.2.2. The responsible DOR shall stamp, sign and date the design analysis. Identify the software used where, applicable (name, version, vendor). Generally, provide design analyses, individually, in an original (file copy) and one copy for the assigned government reviewer.

3.7.2.3. All disciplines review the LEED design analysis in conjunction with their discipline-specific design analysis; include a copy of the separable LEED design analysis in all design analysis submittals.

3.7.2.4. Do not combine multi-disciplined volumes of design-analysis, unless multiple copies are provided to facilitate multiple reviewers (one copy per each separate design analysis included in a volume).

3.7.3. Specifications

Specifications shall be 100% complete and in final form.

3.7.4. Submittal Register

Prepare and update the Submittal Register and submit it with the 100% design specifications (see Specification Section 01 33 00, SUBMITTAL PROCEDURES) with each design package. Include the required submittals for each specification section in a design package in the submittal register.

3.7.5. Preparation of DD Form 1354 (Transfer of Real Property)

This form itemizes the types, quantities and costs of various equipment and systems that comprise the project, for the purpose of transferring the new construction project from the Corps Construction Division to the Installation's inventory of real property. The Government will furnish the DB Contractor's design manager a DD Form 1354 checklist to use to produce a draft Form 1354. Submit the completed checklist and prepared draft Form DD 1354 with the 100% design in the Design Analysis. The Corps will use these documents to complete the final DD 1354 upon completion of construction.

3.7.6. Acceptance and Release for Construction

3.7.6.1. At the conclusion of the Final Design Review (after resolutions to the comments have been agreed upon between DOR and Government reviewers), the Contracting Officer or the ACO will accept the Final Design Submission for the design package in writing and allow construction to start for that design package. The Government may withhold acceptance until all major corrections have been made or if the final design submission requires so many corrections, even though minor, that it isn't considered acceptably complete.

3.7.6.2. Government review and acceptance of design submittals is for contract conformance only and shall not relieve the Contractor from responsibility to fully adhere to the requirements of the contract, including the Contractor’s accepted contract proposal, or limit the Contractor’s responsibility of design as prescribed under Special Contract Requirement: “Responsibility of the Contractor for Design” or limit the Government’s rights under the terms of the contract. The Government reserves the right to rescind inadvertent acceptance of design submittals containing contract deviations not separately and expressly identified in the submittal for Government consideration and approval.

3.8. DESIGN COMPLETE CONSTRUCTION DOCUMENT REQUIREMENTS

After the Final Design Submission and Review Conference and after Government acceptance of the Final Design submission, revise the design documents for the design package to incorporate the comments generated and resolved in the final review conference, perform and document a back-check review and submit the final, design complete documents. Label the final design complete documents “FOR CONSTRUCTION” or use similar language. In addition to the final drawings and specifications, the following deliverables are required for distribution and field use. The deliverable includes all documentation and supporting design analysis in final form, as well as the final review comments, disposition and the back-check. As part of the quality assurance process, the Government may perform a back-check of the released for construction documentation. Promptly correct any errors or omissions found during the Government back-check. The Government may withhold retainage from progress payments for work or materials associated with a final design package until this submittal has been received and the Government determines that it is complete.

3.9. SUBMITTAL DISTRIBUTION, MEDIA AND QUANTITIES

3.9.1. Submittal Distribution and Quantities

General: The documents which the Contractor shall submit to the Government for each submittal are listed and generally described in preceding paragraphs in this Section. Provide copies of each design

submittal and design substantiation as follows (NOTE: If this is a Single Award or Multiple Award, Indefinite Delivery/Indefinite Quantity Contract, this information will be provided for each task order):

Activity and Address	Drawing Size (Full Size) **22 x 34** Full Sets/ *Partial Sets	Design Analyses & Specs Full Sets/ *Partial Sets	Drawing Size (Half Size) **11 x 17** Full Sets/ *Partial Sets	Non-BIM Data CD-ROM or DVD as Necessary (PDF& **.dgn**)	Furniture Submittal (Per Attachment B)	Structural Interior Design Submittal	BIM Data DVD (Per Attach F)
Commander, U.S.Army Engineer District **[Not Supplied - DistrictInfoGeneral : CONSTRUCTION_DISTRICT]**	0/0	0/0	2/0	1	1	0	1
Commander, U.S.Army Engineer District, Center of Standardization **N/A**	0/0	0/0	0/0	0	0	0	0
Installation	2/0	2/0	2/0	1	2	1	1
U.S.Army Corps of Engineers Construction Area Office	1/0	6/0	8/0	2	1	2	1
Information Systems Engineering Command (ISEC)	0/0	0/1	0/0	1	*Partial Set (Work Station/System Furniture- IT Details)	N/A	1
Huntsville Engineer & Support Center, Central Furnishings Program	N/A	N/A	N/A	N/A	1 Interim/Refer to attachment B for the final submission Qty	N/A	N/A
Other Offices	0/0	0/0	0/0	0	N/A	0	0

***NOTE: For partial sets of drawings, specifications and design analyses, see paragraph 3.9.3.3, below.**

****NOTE: When specified below in 3.9.2, furnish Installation copies of Drawings as paper copies, in lieu of the option to provide secure web-based submittals.**

3.9.2. Web based Design Submittals

Except for full or half-sized drawings for Installation personnel, as designated in the Table above, Web based design submittals will be acceptable as an alternative to the paper copies listed in the Table above, provided a single hard-copy PDF based record set is provided to the Contracting Officer for record purposes. Where the contract requires the Contractor to submit documents to permitting authorities, still provide those authorities paper copies (or in an alternate format where required by the authority). Web based design submittal information shall be provided with adequate security and availability to allow unlimited access those specifically authorized to Government reviewers while preventing unauthorized access or modification. File sizes must be of manageable size for reviewers to quickly download or open on their computers. As a minimum, drawings shall be full scale on American National Standards Institute (ANSI) D sheets (34" x 22"). In addition to the optional website, provide the BIM data submission on DVD to each activity and address noted above in paragraph 3.9.1 for each BIM submission required in Attachment F.

3.9.3. Mailing of Design Submittals

3.9.3.1. Mail all design submittals to the Government during design and construction, using an overnight mailing service. The Government will furnish the Contractor addresses where each copy shall be mailed to after award of the contract (or individual task order if this is an indefinite delivery/indefinite quantity, task order contract). Mail the submittals to three (3) different addresses. Assemble drawing sheets, specs, design analyses, etc. into individual sets; do not combine duplicate pages from individual sets so that the government has to assemble a set.

3.9.3.2. Each design submittal shall have a transmittal letter accompanying it indicating the date, design percentage, type of submittal, list of items submitted, transmittal number and point of contact with telephone number.

3.9.3.3. Provide partial sets of drawings, specifications, design analyses, etc., as designated in the Table in paragraph 3.9.1, to those reviewers who only need to review their applicable portions of the design, such as the various utilities. The details of which office receives what portion of the design documentation will be worked out after award.

3.10. AS-BUILT DOCUMENTS

Provide as-built drawings and specifications in accordance with Section 01 78 02.00 10, CLOSEOUT SUBMITTALS. Update LEED design phase documentation during construction as needed to reflect construction changes and advancing project completion status (example - Commissioning Plan updates during construction phase) and include updated LEED documentation in construction closeout submittal.

ATTACHMENT A
STRUCTURAL INTERIOR DESIGN (SID) REQUIREMENTS

1.0 GENERAL INFORMATION

Structural Interior Design includes all building related elements and components generally part of the building itself, such as wall finishes, ceilings finishes, floor coverings, marker/bulletin boards, blinds, signage and built in casework. Develop the SID in conjunction with the furniture footprint.

2.0 STRUCURAL INTERIOR DESIGN (SID) REQUIREMENTS FOR THE INTERIM AND FINAL DESIGN SUBMITTALS

2.1. FORMAT AND SCHEDULE

Prepare and submit for approval an interior and exterior building finishes scheme for an interim design submittal. The DOR shall meet with and discuss the finish schemes with the appropriate Government officials prior to preparation of the schemes to be presented. Present original sets of the schemes to reviewers at an interim design conference.

At the conclusion of the interim phase, after resolutions to the comments have been agreed upon between DOR and Government reviewers, the Contractor may proceed to final design with the interior finishes scheme presented.

The SID information and samples are to be submitted in 8 ½” x 11” format using three ring binders with pockets on the inside of the cover. When there are numerous pages with thick samples, use more than one binder. Large D-ring binders are preferred to O-ring binders. Use page protectors that are strong enough to keep pages from tearing out. Anchor large or heavy samples with mechanical fasteners, Velcro, or double-faced foam tape rather than rubber cement or glue. Fold out items must have a maximum spread of 25 ½”. Provide cover and spine inserts sheets identifying the document as “Structural Interior Design” package. Include the project title and location, project number, Contractor/A/E name and phone number(s), submittal stage and date.

Design submittal requirements include, but are not limited to:

2.1.1. Narrative of the Structural Interior Design Objectives

The SID shall include a narrative that discusses the building related finishes. Include topics that relate to base standards, life safety, sustainable design issues, aesthetics, durability and maintainability, discuss the development and features as they relate to the occupants requirements and the building design.

2.1.2. Interior Color Boards

Identify and key each item item on the color boards to the contract documents to provide a clear indication of how and where each item will be used. Arrange finish samples to the maximum extent possible by room type in order to illustrate room color coordination. Label all samples on the color boards with the manufacturer’s name, patterns and colors name and number. Key or code samples to match key code system used on contract drawings.

Material and finish samples shall indicate true pattern, color and texture. Provide photographs or colored photocopies of materials or fabrics to show large overall patterns in conjunction with actual samples to show the actual colors. Finish samples must be large enough to show a complete pattern or design where practical.

Color boards shall include but not be limited to original color samples of the following:

All walls finishes and ceiling finishes, including corner guards, acrylic wainscoting and wall guards/chair rail finishes

All tile information, including tile grout color and tile patterns.

- All flooring finishes, including patterns.
- All door, door frame finishes and door hardware finishes
- All signage, wall base, toilet partitions, locker finishes and operable/folding partitions and trim
- All millwork materials and finishes (cabinets, counter tops, etc.)
- All window frame finishes and window treatments (sills, blinds, etc.)

Color board samples shall reflect all actual finish textures, patterns and colors required as specified. Patterned samples shall be of sufficient size to adequately show pattern and its repeat if a repeat occurs.

2.1.3. Exterior Color Boards

Prepare exterior finishes color boards in similar format as the interior finishes color boards, for presentation to the reviewers during an interim design conference. Provide original color samples of all exterior finishes including but not limited to the following:

- All Roof Finishes
- All Brick and Cast Stone Samples
- All Exterior Insulation and Finish Samples
- All Glass Color Samples
- All Exterior Metals Finishes
- All Window & Door Frame Finishes
- All Specialty Item Finishes, including trim

Identify each item on the exterior finishes color boards and key to the building elevations to provide a clear indication of how and where each item will be used.

2.2. STRUCTURAL INTERIOR DESIGN DOCUMENTS

2.2.1. General

Structural interior design related drawings must indicate the placement of extents of SID material, finishes and colors and must be sufficiently detailed to define all interior work. The following is a list of minimum requirements:

2.2.2. Finish Color Schedule

Provide finish color schedule(s) in the contract documents. Provide a finish code, material type, manufacturer, series, and color designations. Key the finish code to the color board samples and drawings.

2.2.3. Interior Finish Plans

Indicate wall and floor patterns and color placement, material transitions and extents of interior finishes.

2.2.4. Furniture Footprint Plans

Provide furniture footprint plans showing the outline of all freestanding and systems furniture for coordination of all other disciplines.

2.2.5. Interior Signage

Include interior signage plans or schedules showing location and quantities of all interior signage. Key each interior sign to a quantitative list indicating size, quantity of each type and signage text.

2.2.6. Interior Elevations, Sections and Details

Indicate material, color and finish placement.

ATTACHMENT B
FURNITURE, FIXTURES & EQUIPMENT (FF&E) REQUIREMENTS

1.0 FF&E REQUIREMENTS FOR THE INTERIM AND FINAL DESIGN SUBMITTALS

1.1. FORMAT AND SCHEDULE

Prepare and submit for approval a comprehensive FF&E scheme for an interim design submittal. The Contractor's interior designer, NOT A FURNITURE DEALER, shall develop the design. FF&E is the selection, layout, specification and documentation of furniture and includes but is not limited to workstations, seating, tables, storage and shelving, filing, trash receptacles, clocks, framed artwork, artificial plants, and other accessories. Contract documentation is required to facilitate pricing, procurement and installation. The FF&E package is based on the furniture footprint developed in the Structural Interior Design (SID) portion of the interior design. Develop the FF&E package concurrently with the building design to ensure that there is coordination between the electrical outlets, switches, J-boxes, communication outlets and connections, and lighting as appropriate. In addition, coordinate layout with other building features such as architectural elements, thermostats, location of TV's, GF/GI equipment (for example computers, printers, copiers, shredders, faxes), etc. Locate furniture in front of windows only if the top of the item falls below the window and unless otherwise noted, do not attach furniture including furniture systems to the building. If project has SIPRNET and/or NIPRNET, coordinate furniture layout with SIPRNET and NIPRNET separation requirements. Verify that access required by DOIM for SIPRNET box and conduit is provided. The DOR shall interview appropriate Government personnel to determine FF&E requirements for furniture and furnishings prior to preparation of the scheme to be presented. Determine FFE items and quantities by, but not limited to: (1) the number of personnel to occupy the building, (2) job functions and related furniture/office equipment to support the job function, (3) room functions, (4) rank and grade. Present original sets of the scheme to reviewers at an interim design conference upon completion of the interim architectural submittal or three months prior to the submittal of the final FF&E package (whichever comes first).

Design may proceed to final with the FF&E scheme presented at the conclusion of the interim phase, after resolutions to the comments have been agreed upon between DOR and Government reviewers.

Provide sixcopies of the electronic versions of all documents upon completion of the final architectural submittal or ten months prior to the contract completion date (whichever comes first), to ensure adequate time for furniture acquisition. Provide six compact disks with all drawings files needed to view the complete drawings unbound and in the latest version AutoCAD. Provide six additional compact disks of all text documents in Microsoft Word or Excel..

Submit four copies of the final and complete FF&E information and samples in 8 ½" x 11" format using three ring binders with pockets on the inside of the cover upon completion of the final architectural submittal or ten months prior to the contract completion date (whichever comes first). Use more than one binder when there are numerous pages with thick samples. Large D-ring binders are preferred to O-ring binders. Use page protectors that are strong enough to keep pages from tearing out for upholstery and finish boards. Anchor large or heavy samples with mechanical fasteners, Velcro, or double-faced foam tape rather than rubber cement or glue. Fold out items must have a maximum spread of 25 ½". Provide cover and spine inserts sheets identifying the document as "Furniture, Fixtures & Equipment" package and include the project title and location, project number, Contractor/A/E name and phone number(s), submittal stage and date.

Design submittal requirements include, but are not limited to:

1.1.1. Narrative of Interior Design Objectives

Provide a narrative description of the furniture, to include functional, safety and ergonomic considerations, durability, sustainability, aesthetics, and compatibility with the building design.

1.1.2. Furniture Order Form

Prepare one Furnishings Order Form for each item specified in the design. This form identifies all information required to order each individual item. In addition to the project name and location, project number, and submittal phase, the order form must include:

(a) Furniture item illustration and code

(b) Furniture item name

(c) Job name, location, and date

(d) General Services Administration (GSA) FSC Group, part, and section

(e) GSA Contract Number, Special Item Number (SIN), and contract expiration date

(f) Manufacturer, Product name and Product model number or National Stock Number (NSN)

(g) Finish name and number (code to finish samples)

(h) Fabric name and number, minimum Wyzenbeek Abrasion Test double rubs (code to fabric samples)

(i) Dimensions

(j) Item location by room number and room name

(k) Quantity per room

(l) Total quantity

(m) Special instructions for procurement ordering and/or installation (if applicable)

(n) Written Product Description: include a non-proprietary paragraph listing the salient features of the item to include but not limited to:

(1) required features and characteristics

(2) ergonomic requirements

(3) functional requirements

(4) testing requirements

(5) furniture style

(6) construction materials

(7) minimum warranty

The following is an example for “m” features and characteristics, ergonomic requirements and functional requirements:

Chair Description:

(1) Mid-Back Ergonomic Task Chair

(2) Pneumatic Gaslift; Five Star Base

(3) Mesh Back; Upholstered Seat

(4) Height and Width Adjustable Task Arms:

a. Arm Height: 6”- 11” (+-1/2”)

b. Arm Width: 2”– 4” adjustment

(5) Height Adjustable Lumbar Support

(6) Adjustable Seat Height 16”-21” (+- 1”)

(7) Sliding Seat Depth Adjustment 15”-18” (+-1”)

(8) Standard Hard Casters (for carpeted areas)

(9) Overall Measurements:

a. Overall width: 25” - 27”

b. Overall depth: 25”– 28”

(10) Must have a minimum of the following adjustments (In addition to the above):

a. 360 Degree Swivel

b. Knee-Tilt with Tilt Tension

c. Back angle

d. Forward Tilt

e. Forward Tilt and Upright Tilt Lock

For projects with systems furniture, also provide a written description of the following minimum requirements:

(1) Type furniture systems (panel, stacking panels, spine wall, desk based system, or a combination)

(2) Minimum noise reduction coefficient (NRC)

(3) Minimum sound transfer coefficient (STC)

(4) Minimum flame spread and smoke development

(5) UL testing for task lighting and electrical system

(6) Panel widths and heights and their locations (this may be done on the drawings)Worksurface types and sizes (this may be done on the drawings)

(7) Worksurface edge type

(8) Varying panel/cover finish materials and locations (locations may be shown on the drawings)

(9) Storage requirements

(10) Keyboard requirements

(11) Lock and keying requirements

(12) Accessory components (examples: tack boards, marker boards, paper management)

(13) Electrical and communication raceway requirement; type, capacity and location (base, beltline, below and/or above beltline)

(14) Locations of communication cables (base, beltline, below and/or above beltline, top channel)

(15) Types of electrical outlets

(16) Types of communication jacks; provided and installed by others

(17) Locations of electrical outlets and communication jacks (this may be done on the drawings)

(18) Type of cable (examples: Cat. 5, Cat. 6, fiber optic; UTP or STP, etc.) system needs to support; provided and installed by others

1.1.3. Manufacturer & Alternate Manufacturer List

Provide a table consisting of all the major furniture items in the order forms and two alternate manufacturers for each item. ALTERNATE MANUFACTURER ITEMS MUST BE SELECTED FROM

GSA SCHEDULE AND MEET ALL THE SALIENT FEATURES OF THE ORIGINALLY SPECIFIED ITEM. Provide manufacturer name, address, telephone number, product series and product name for each item and the two alternate items. Major furniture items include, but are not limited to, casegoods, furniture systems, seating, and tables. Organize matrix by item code and item name.

1.1.4. FF&E Procurement List

Provide a table that lists all FF&E furniture, mission unique equipment and building Contractor Furnished/Contractor Installed (CF/CI) items. Give each item a code and name and designate whether item will be procured as part of the FF&E furniture, mission unique equipment or the building construction contract. Use the item code to key all FF&E documents including location plans, color boards, data sheets, cost estimate, etc. Divide the FF&E package into different sections based on this listing, applies to order forms and cost estimates.

1.1.5. Points of Contact (POCs)

Provide a comprehensive list of POCs needed to implement the FF&E package. This would include but not be limited to appropriate project team members, using activity contacts, interior design representatives, construction contractors and installers involved in the project. In addition to name, address, phone, fax and email, include each contact's job function. Divide the FF&E package into different sections based on this listing, applies to order forms and cost estimates.

1.1.6. Color Boards

Provide color boards for all finishes and fabrics for all FF&E items. Finishes to be included but not limited to paint, laminate, wood finish, fabric, etc.

1.1.7. Itemized Furniture Cost Estimate

Provide an itemized cost estimate of furnishings keyed to the plans and specifications of products included in the package. This cost estimate should be based on GSA price schedules. The cost estimate must include separate line items for general contingency, installation, electrical hook-up for systems furniture or other furniture requiring hardwiring by a licensed electrician, freight charges and any other related costs. Installation and freight quotes from vendors should be used in lieu of a percentage allowance when available. Include a written statement that the pricing is based on GSA schedules. An estimate developed by a furniture dealership may be provided as support information for the estimate, but must be separate from the contractor provided estimate.

1.2. INTERIOR DESIGN DOCUMENTS

1.2.1. Overall Furniture and Area Plans

Provide floor Plans showing locations and quantities of all freestanding, and workstation furniture proposed for each floor of the building. Key each room to a large scale Furniture Placement Plan showing the furniture configuration, of all furniture. Provide enlarged area plans with a key plan identifying the area in which the building is located. Key all the items on the drawings by furniture item code. Do not provide manufacturer specific information such as product names and numbers on drawings, Drawings shall be non-proprietary. This is typical for FFE on all plans, including those mentioned below. Coordinate the overall furniture and area plans with the Life Safety Code Review to ensure adequate clearances are provided for egress. Provide a narrative of this coordination to accompany the Furniture and Area plans.

1.2.2. Workstation Plans

Show each typical workstation configuration in plan view. In addition, provide either elevations or an isometric view. Drawings shall illustrate panels and all major components for each typical workstation configuration. Identify workstations using the same numbering system as shown on the project drawings. Key components to a legend on each sheet which identifies and describes the components along with dimensions. Provide the plan, elevations and isometric of each typical workstation together on the same drawing sheet.

1.2.3. Panel Plans

Show panel locations and critical dimensions from finished face of walls, columns, panels including clearances and aisle widths. Key panel assemblies to a legend which shall include width, height, configuration of frames, panel fabric and finishes (if there are different selections existing within a project), powered or non-powered panel and wall mount locations.

1.2.4. Desk Plans

Provide typical free standing desk configurations in plan view. In addition, provide either elevation or an isometric view and identify components to clearly represent each desk configuration.

1.2.5. Reflected Ceiling Plans

Provide typical plans showing ceiling finishes and heights, lighting fixtures, heating ventilation and air conditioning supply and return, and sprinkler head placement for coordination of furniture.

1.2.6. Electrical and Telecommunication Plans

Show power provisions including type and locations of feeder components, activated outlets and other electrical componentsShow locations and quantities of outlets for workstations. Clearly identify different outlets, i.e. electrical, LAN and telecommunication receptacles indicating each type proposed. Show wiring configuration, (circuiting, switching, internal and external connections) and provide as applicable.

1.2.7. Artwork Placement Plans

Provide an Artwork Placement Plan to show location of artwork, assign an artwork item code to each piece of artwork. As an alternative, artwork can be located on the Furniture Plans. Provide a schedule that identifies each piece by room name and number. Provide installation instructions; include mounting height.

1.2.8. Window Drapery Plans

Provide Interior Window Drapery Plans. Key each drapery treatment to a schedule showing color, pattern, material, drapery size and type, draw direction, location and quantities.

1.2.9. Portable Fire extinguishers:

Provide a list of all required portable fire extinguishers, with descriptions (location, size, type, etc.) and total number per type. See also attachment D, "SAMPLE FIRE PROTECTION AND LIFE SAFETY CODE REVIEW", paragraph 1.14.

1.3. FURNITURE SELECTION

1.3.1. Select furniture from the GSA Schedules. Specify furniture available open market when an item is not available on the GSA Schedules. Provide justification fort items not available on the GSA Schedules.

1.3.2. To the greatest extent possible when specifying furniture work within a manufacturer's family of furniture for selections, example: Steelcase, Turnstone, Brayton International, Metro, and Vecta are all Steelcase companies. Each alternate should also be specified from a manufacturer's family of furniture, example: first set of alternates would be specified from Knoll's family of furniture and the second from Herman Miller family of furniture. It may be necessary to make some selections from other than a manufacturer's family of furniture if costs are not reasonable for particular items, some items are not available or appropriate for the facility or the items are not on GSA Schedule. If this occurs, consider specifying product from an open line that is accessible by numerous dealerships. Select office furniture including case goods, tables, storage, seating, etc. that is compatible in style, finish and color. Select furniture that complies with ANSI/BIFMA and from manufacturer's standard product line as shown in the most recent published price list and/or amendment and not custom product.

1.4. CONSTRUCTION

1.4.1. Provide knee space at workstations and tables that is not obstructed by panels/legs that interfere with knee space of seated person and specificy modesty panels at walls to be of a height or be hinged to allow access to building wall electrical outlets and communication jacks. Provide desks, storage and tables with leveling devices to compensate for uneven floors.

1.4.2. Unless otherwise noted, specify workstations and storage of steel construction. Provide high pressure laminate worksurface tops constructed to prevent warpage (thermallyfused worksurfaces are not acceptable). Provide user friendly features such as radius edges. Do not use sharp edges and exposed connections and ensure the underside of desks, tables and worksurfaces are completely and smoothly finished. Provide abutting worksurfaces that mate closely and are of equal heights when used in side-by-side configurations in order to provide a continuous and level worksurface.

1.4.3. Drawers shall stay securely closed when in the closed position and protect wires from damage during drawer operation. Include a safety catch to prevent accidental removal when fully open

1.4.4. Unless otherwise noted, provide lockable desks and workstations, filing cabinets and storage. Key all locks within a one person office the same; key all one person offices within a building differently. If an office or open office area has more than one workstation, key all the workstations differently, but key all locks within an individual workstation the same. Use tempered glass glazing when glazing is required. Use light-emitting diode (LED)/solid state lighting where task lighting is required in furniture.

1.5. FINISHES AND UPHOLSTERY

1.5.1. Specify neutral colors for casegoods, furniture systems, storage and tables. Specify desk worksurfaces and table tops that are not too light or too dark in color and have a pattern to help hide soiling. Accent colors are allowed in break and lounge areas. Keep placement of furniture systems panel fabric accent colors to a minimum. All finishes shall be cleanable with ordinary household cleaning solutions.

1.5.2. Use manufacturer's standard fabrics; including textile manufacturers fabrics that have been graded into the furniture manufactures fabric grades and are available through their GSA Schedule. Customers Own Material (COM) can be used in headquarter buildings in command suites with executive furniture. Coordinate specific locations with Corps of Engineers Interior Designer.

1.5.3. Specify seating upholstery that meets Wyzenbeek Abrasion Test, 55,000 minimum rubs. Specify a soil retardant finish for woven fabrics if Crypton or vinyl upholstery is not provided for seating in dining areas. Use manufacturer's standard fabrics. This includes textile manufacturers fabrics that have been graded into the furniture manufactures fabric grades and are available through their GSA Schedule. Specify upholstery and finish colors and patterns that help hide soiling. Specify finishes that can be cleaned with ordinary household cleaning solutions.

1.6. ACCESSORIES

1.6.1. Specify all accessories required for completely finished furniture installation. Provide filing cabinets and storage for office supplies. Provide tack surfaces at workstations with overhead storage. Provide tackable surfaces at workstations with overhead storage.

1.6.2. Not Used.

1.6.3. Workstations are to be equipped with stable keyboard trays that have height adjustability, tilting capability, including negative tilt, have a mouse pad at same height as the keyboard tray that can accommodate both left and right handed users, and retractable under worksurface.

1.7. MISSION UNIQUE EQUIPMENT

Funding for FF&E furniture items and mission unique equipment (MUE) items are from two different sources. Separate the designs and procurement documentation for FFE items and MUE. MUE includes, but is not limited to, items such as commerical appliances, fitness equipment, IT equipment and supporting carts. The User will purchase and install mission unique equipment items, unless otherwise noted. Identify locations of known MUE items such as commercial appliances, etc. for space planning purposes.

1.8. SUSTAINABILITY

1.8.1. For all designs provided regardless of facility type, make every effort to implement all aspects of sustainability to the greatest extent possible for all the selections made in the FF&E package. This includes but is not limited to the selection of products that consider: **Material Chemistry and Safety of Inputs** (What chemicals are used in the construction of the selections?); **Recyclability** (Do the selections contain recycled content?); **Disassembly** (Can the selections be disassembled at the end of their useful life to recycle their materials?).

1.8.2. Make selections to the greatest extent possible of products that possess current McDonough Braungart Design Chemistry (MBDC) certification or other “third-party” certified Cradle to Cradle program, Forest Stewardship Council (FSC) certification, GREENGAURD certification or similar “third-party” certified products consisting of low-emitting materials.

1.9. FURNITURE SYSTEMS

1.9.1. General.

Where appropriate, design furniture systems in open office areas. Coordinate style and color of furniture systems with other storage, seating, etc. in open office areas. Minimize the number of workstation typicals and the parts and pieces required for the design to assist in future reconfiguration and inventorying.

1.9.2. Connector Systems.

Specify a connector system that allows removal of a single panel or spine wall within a typical workstation configuration without requiring disassembly of the workstation or removal of adjacent panels. Specify connector system with tight connections and continuous visual seals. When Acoustical panels are used, provide connector system with continuous acoustical seals. Specify concealed clips, screws, and other construction elements, where possible.

1.9.3. Panels and Spine Walls

Specify panels and spine walls with hinged or removable covers that permit easy access to the raceway when required but are securely mounted and cannot be accidentally dislodged under normal conditions. Panels shall be capable of structurally supporting more than 1 fully loaded component per panel per side. Raceways are to be an integral part of the panel and must be able to support lay-in cabling and have a large capacity for electrical and IT. Do not thread cables through the frame.

1.9.4. Electrical And Information/Technology (IT)

Design furniture with electrical systems that meets requirements of UL 1286 when powered panels are required and UL approved task lights that meet requirements of NFPA 70. Dependent on user requirements and Section 01 10 00, paragraph 3 requirements, it is recommended that workstation electrical and IT wiring entry come from the building walls to eliminate the use of power poles and access at the floor. Design electrical and IT systems that are easily accessed in the spine wall and panels without having to move return panels and components. Electrical and IT management will be easily accessible by removable wall covers which can be removed while workstation components are still attached. Specify connector system that has continuation of electrical and IT wiring within workstations and workstation to workstation.

1.9.5. Pedestals

Specify pedestals that are interchangeable from left to right, and right to left, and retain pedestal locking system capability.

1.10. EXECUTIVE FURNITURE

1.10.1. Design for executive furniture in command areas, coordinate specific locations with Corps of Engineers Interior Designer. Use upgraded furniture, upholsteries and finishes in command suites. This includes but is not limited to wood casegoods, seating and tables. Select executive furniture casegoods from a single manufacturer and style line, to include workstations, credenzas, filing, and storage, etc.

1.10.2. Specify furniture with wood veneer finish with mitered solid wood edge of same wood type. Other executive office furniture such as seating, tables, executive conference room furniture, etc. shall be compatible in style, finish and color with executive furniture casegoods.

1.11. SEATING

1.11.1. General

Specify appropriate chair casters and glides for the floor finish where the seating is located. All task seating shall support up to a minimum of 250 lbs.

1.11.2. Desk and Guest Seating

Select ergonomic desk chairs with casters, waterfall front, swivel, tilt, variable back lock, adjustable back height or adjustable lumbar support, pneumatic seat height adjustment, and padded, contoured upholstered seat and back. Desk and guest chair backs may be other than upholstered such as mesh fabric if it is ergonomically designed, forms to back and is comfortable. Depending on scale of desk chair provide seat pan forward and back adjustment to increase or decrease depth of seat pan. All desk chairs shall have an adjustable seat height range of 4 1/2", range to include 16 1/2-20". Select guest chairs that are compatible in style, finish and color with the desk chairs.

1.11.3. Conference Room Seating

At tables, select ergonomic conference seating with casters, non-upholstered arms, waterfall front, swivel, tilt, pneumatic seat height adjustment, and padded, contoured seat and back, unless otherwise noted.

Select arm height and/or design that allows seating to be moved up closely to the table top. Conference chair backs may be other than upholstered such as mesh fabric if it is ergonomically designed, forms to back and is comfortable. Perimeter conference chairs shall be compatible in style, finish and color with conference seating at the tables.

1.11.4. Lounge, Waiting and Reception Area Seating

Select seating with arms and cushioned, upholstered seat and back. In heavy use areas, arms shall be easily cleaned such as non-upholstered arms or upholstered arms with wood arm caps unless otherwise noted.

1.11.5. Break Room Seating

Select stackable seating that is easily cleaned. Seating shall be appropriate for table and counter heights as applicable with non-upholstered arms if arms are required. Chairs shall have metal legs and composite materials for seats.

1.12. FILING AND STORAGE.

Select storage and shelving units that meet customer’s functional load requirements for stored items. Specify counterweights for filing cabinets when required by the manufacturer for stability. File drawers shall allow only one drawer to be opened at a time. Provide heavy duty storage and shelving if information is not available.

1.13. TRAINING TABLES.

raining tables shall be reconfigurable, moveable and storable; lighter weight folding with dollies or castered as necessary. Plastic laminate self edges are unacceptable. Specify power and data requirements and dollies as required.

1.14. FURNITURE WARRANTIES.

Specify manufacturer's performance guarantees or warranties that include parts, labor and transportation as follows:

Furniture System, unless otherwise noted – 10 year minimum
Furniture System Task Lights – 2 year minimum, excluding bulbs
Furniture System Fabric – 3 year minimum
Wood Desks - 10 year minimum

Metal Desks – 12 year minimum
Seating, unless otherwise noted - 10 year minimum
Seating Mechanisms and Pneumatic Cylinders - 10 years
Seating Fabric - 3 years minimum
Wood Filing and Storage - 10 year minimum

Tables, unless otherwise noted - 10 year minimum
Table Mechanisms – 5 year minimum
Table Ganging Device - 1 year minimum
Items not listed above - 1 year minimum

ATTACHMENT C
TRACKING COMMENTS IN DRCHECKS

1.0 General

The Government and DB Contractor shall set up the project in Dr Checks. Throughout the design process, the parties shall enter, track, and back-check comments using the DrChecks system. Government and Contractor reviewers enter design review comments into DrChecks. Designers of Record shall annotate comments timely and specifically to indicate for the review conference exactly what action will be taken or why the action is not required. After the design review conference and prior to the next design submittal for the package, the DOR's will annotate those comments that require DOR action, design revision, etc. to show how and where it has been addressed in the design documents, This shall be part of the required design configuration management plan. Comments considered critical by the conference participants shall be flagged as such.

2.0 DrChecks Review Comments

The Contractor and the Government shall monitor DrChecks to assure all comments are annotated and resolved prior to the next submittal. Print and include the DrChecks comments and responses and included in the design analysis for record in the next design submittal for that package.

2.1. Upon review of comments prior to the design review conference, the DOR(s) shall identify whether they concur, non-concur, mark it "for information only" or mark it "check and resolve". Indicate exactly what action will be taken or why the action is not required.

2.2. Conference participants (reviewers) will expect coordination between Design Analysis calculations and the submitted design. Reviewers will also focus on the design submittal's satisfaction of the contract requirements.

2.3. After the conference, the DOR(s) shall formally respond to each applicable comment in DrChecks a second time prior to the next submittal, clearly indicating what action was taken and what drawing/spec/design analysis changed. Designers of Record are encouraged to directly contact reviewers to discuss and agree to the formal comment responses rather than relying only on DrChecks and review meetings to discuss comments. With the next submittal, reviewers will back-check answers to the comments against the new submittal, in addition to reviewing additional design work.

2.4. Clearly annotate in DrChecks those comments that, in the DB Contractor's opinion, require effort outside the scope of the contract. Do not proceed with work outside the contract until a modification to the contract is properly executed, if one is necessary.

3.0 DrChecks Initial Account Set-Up

To initialize an office's use of DrChecks, choose a contact person within the office to call the DrChecks Help Desk at 800-428-HELP, M-F, 8AM-5PM, Central time. This POC will be given an office password to distribute to others in the office. Individuals can then go to the hyperlink at http://www.projnet.org and register as a first time user. Upon registration, each user will be given a personal password to the DrChecks system.

3.1. Once the office and individuals are registered, the COE's project manager or lead reviewer will assign the individuals and/or offices to the specific project for review. At this point, persons assigned can make comments, annotate comments, and close comments, depending on their particular assignment.

4.0 DrChecks Reviewer Role

The Contractor is the technical reviewer and the Government is the compliance reviewer of the DB's design documents. Each reviewer enters their own comments into the Dr Checks system. To enter comments:

4.1. Log into DrChecks.

4.2. Click on the appropriate project.

4.3. Click on the appropriate review conference. An Add comment screen will appear.

4.4. Select or fill out the appropriate sections (particularly comment discipline and type of document for sorting) of the comment form and enter the comment in the space provided.

4.5. Click the Add Comment button. The comment will be added to the database and a fresh screen will appear for the next comment you have.

4.6. Once comments are all entered, exit DrChecks by choosing "My Account" and then Logout.

5.0 DrChecks Comment Evaluation (Step 1 of 2)

The role of the DOR(s) is to evaluate and respond to the comments entered by the Government's and DB Contractor's reviewers. To respond to comments:

5.1. Log into DrChecks.

5.2. Click on the appropriate project.

5.3. Under "Evaluate" click on the number under "Pending".

5.4. Locate the comments that require your evaluation. (Note: If you know the comment number you can use the Quick Pick window on your home page in DrChecks; enter the number and click on go.)

5.5. Select the appropriate evaluation radio button (concur, non-concur, for information only, or check and resolve) and respond with a brief explanation in the Discussion field. An explanation other than to say "concur" is not necessary for "Concur", but may be useful for the Design Configuration Management purposes.

5.6. Click on the Add button. The evaluation will be added to the database and a fresh screen will appear with the next comment.

5.7. Once evaluations are all entered, exit DrChecks by choosing "My Account" and then Logout.

6.0 DrChecks Comment Evaluation (Step 2 of 2)

This is where the DOR(s) respond to each applicable comment in DrChecks after the design review conference, prior to the next submittal, clearly indicating what action was taken and what drawing/spec/design analysis changed. Respond to the previous comments, following the same steps as above, adding the narrative in the discussion field.

7.0 DrChecks Back-Check

At the following design conference, (where applicable) or at some other agreed time, Government and Contractor reviewers will back-check comment annotations against newly presented documents to verify that the designers' responses are acceptable and that all revisions have been completed. Reviewers

shall either enter additional back-check comments, if necessary, or close those where actions are complete.

7.1. Log into DrChecks.

7.2. Click on the appropriate project.

7.3. Under “My Backcheck” click on the number under “Pending”.

7.4. If you agree with the designer’s response select “Close Comment” and add a closing response if desired.

7.5. If you do not agree with the designer’s response or the submittal does not reflect the response given, select “Issue Open”, enter additional information.

7.6. Click on the Add button. The back-check will be added to the database and a fresh screen will appear with the next comment.

7.7. Once back-checks are all entered, exit DrChecks by choosing “My Account” and then Logout. The design is completed and final when there are no pending comments to be evaluated and there are no pending or open comments under back-check.

ATTACHMENT D
SAMPLE FIRE PROTECTION AND LIFE SAFETY CODE REVIEW

Instructions: Use the information outlined in this document to provide the minimum requirement for development of Fire Protection and Life Safety Code submittals for all building projects. Additional and supplemental information may be used to further develop the code review. Insert N/A after criteria, which may be “not applicable”.

1.0 SAMPLE FIRE PROTECTION AND LIFE SAFETY CODE REVIEW

1.1. Project Name (insert name and location)

1.2. Applicable Codes and Standards

1.2.1. Unified Facilities Criteria (UFC): 3-600-01, Design: Fire Protection Engineering For Facilities

1.2.2. International Building Code (IBC) for fire resistance requirements, allowable floor area, building height limitations and building separation distance requirements, except as modified by UFC 3-600-01.

1.2.3. National Fire Protection Association (NFPA) 101 Life Safety Code (latest edition), for building egress and life safety and applicable criteria in UFC 3-600-01.

1.2.4. ADA and ABA Accessibllity Guidelines. For Buildings and Facilities See Section 01 10 00, Paragraph 3 for facility specific criteria.

1.3. Occupancy Classification
IBC chapters 3 and 4

1.4. Construction Type
IBC chapter 6

1.5. Area Limitations
IBC chapter 5, table 503

1.6. Allowable Floor Areas
IBC section 503, 505

1.7. Allowable area increases
IBC section 506, 507

1.8. Maximum Height of Buildings
IBC section 504

1.9. Fire-resistive substitution

1.10. Occupancy Separations
IBC table 302.3.2

1.11. Fire Resistive Requirements

1.11.1. Exterior Walls - [_____] hour rating, IBC table 601, 602

1.11.2. Interior Bearing walls - [_____] hour rating

1.11.3. Structural frame - [_____] hour rating

1.11.4. Permanent partitions - [_____] hour rating

1.11.5. Shaft enclosures - [_____] hour rating

1.11.6. Floors & Floor-Ceilings - [_____] hour rating

1.11.7. Roofs and Roof Ceilings - [_____] hour rating

1.12. Automatic Sprinklers and others used to determine the need for automatic Extinguishing Equipment, Extinguishing Systems, Foam Systems, Standpipe

1.12.1. UFC 3-600-01, chapters 4 and 6 systems, wet chemical systems, etc. State which systems are required and to what criteria they will be designed.

1.12.2. UFC 3-600-01, Appendix B Occupancy Classification. Note the classification for each room. This may be accomplished by classifying the entire building and noting exceptions for rooms that differ (E.g. The entire building is Light Hazard except boiler room and storage rooms which are [_____], etc.)

1.12.3. UFC 3-600-01, Chapter 3 Sprinkler Design Density, Sprinkler Design Area, Water Demand for Hose Streams (supply pressure and source requirements).

1.12.4. UFC 3-600-01, Chapter 4 Coverage per sprinkler head. Extended coverage sprinkler heads are not permitted.

1.12.5. Available Water Supply. Provide the results of the water flow tests showing the available water supply static pressure and residual pressure at flow. Based on this data and the estimated flow and pressure required for the sprinkler system, determine the need for a fire pump.

1.12.6. NFPA 13, Para. 8.16.4.6.1. Provide backflow preventer valves as required by the local municipality, authority, or water purveyor. Provide a test valve located downstream of the backflow preventer for flow testing the backflow preventer at full system demand flow. Route the discharge to an appropriate location outside the building.

1.13. Kitchen Cooking Exhaust Equipment

Describe when kitchen cooking exhaust equipment is provided for the project. Type of extinguishing systems for the equipment should be provided. per NFPA 96. Show all interlocks with manual release switches, fuel shutoff valves, electrical shunt trips, exhaust fans, and building alarms.

1.14. Portable Fire Extinguishers, fire classification and travel distance. per NFPA 10

1.15. Enclosure Protection and Penetration Requirements. - Opening Protectives and Through Penetrations

1.15.1. IBC Section712, 715 and Table 715.3. Mechanical rooms, exit stairways, storage rooms, janitor [_____] hour rating. IBC Table 302.1.1

1.15.2. Fire Blocks, Draft Stops, Through Penetrations and Opening Protectives

1.16. Fire Dampers. Describe where fire dampers and smoke dampers are to be used (IBC Section 716 and NFPA 90A}. State whether isolation smoke dampers are required at the air handler.

1.17. Detection Alarm and Communication. UFC 3-600-01, (Chapter 5); NFPA 101 para. 3.4 (chapters 12-42); NFPA 72

1.18. Mass Notification. Describe building/facility mass notification system (UFC 4-021-01) type and type of base-wide mass notification/communication system. State whether the visible notification appliances will be combined with the fire alarm system or kept separate. (Note: Navy has taken position to combine visible notification appliances with fire alarm).

1.19. Interior Finishes (classification). NFPA 101.10.2.3 and NFPA 101.7.1.4

1.20. Means of Egress

1.20.1. Separation of Means of Egress, NFPA 101 chapters 7 and 12-42; NFPA101.7.1.3

1.20.2. Occupant Load, NFPA101.7.3.1 and chapters 12-42.

1.20.3. Egress Capacity (stairs, corridors, ramps and doors) NFPA101.7.3.3

1.20.4. Number of Means of Egress, NFPA101.7.4 and chapters 12-42.

1.20.5. Dead end limits and Common Path of Travel, NFPA 101.7.5.1.6 and chapters 12-42.

1.20.6. Accessible Means of Egress (for accessible buildings), NFPA101.7.5.4

1.20.7. Measurement of Travel Distance to Exits, NFPA101.7.6 and chapters 12-42.

1.20.8. Discharge from Exits, NFPA101.7.7.2

1.20.9. Illumination of Means of Egress, NFPA101.7.8

1.20.10. Emergency Lighting, NFPA101.7.9

1.20.11. Marking of Means of Egress, NFPA101.7.10

1.21. Elevators, UFC 3-600-01, Chapter 6; IBC and ASME A17.1 - 2000,(Safety Code for Elevators and Escalators)

1.22. Accessibility Requirements, ADA and ABA Accessibility Guidelines for Buildings and Facilities

1.23. Certification of Fire Protection and Life Safety Code Requirements. (Note: Edit the Fire team membership if necessary). Preparers of this document certify the accuracy and completeness of the Fire Protection and Life Safety features for this project in accordance with the attached completed form(s).

1.24. Designer of Record. Certification of Fire protection and Life Safety Code Requirements. (Note: Edit the Fire team members if necessary). Preparers of this document certify the accuracy and completeness of the Fire Protection and Life Safety features of this project.

Fire Protection Engineer of Record:

_____

Signature and Stamp

Date

OR

Architect of Record:

_____

Signature and Stamp

Date

Mechanical Engineer of Record:

_____

Signature and Stamp

Date

Electrical Engineer of Record:

_____

Signature/Date

ATTACHMENT E
LEED SUBMITTALS

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
GENERAL							
	GENERAL - All calculations shall be in accordance with LEED 2009 Reference Guide.						
	GENERAL: Obtain excel version of this spreadsheet at http://en.sas.usace.army.mil/enWeb, "Engineering Criteria".						
	GENERAL - For all credits, narrative/comments may be added to describe special circumstances or considerations regarding the project's credit approach.						
	GENERAL - Include all required LEED drawings indicated below in contract drawings with applicable discipline drawings, labeled For Reference Only.						
	NOTE: Each submittal indicated with "**" differs from LEED certified project submittals by either having a different due date or being an added submittal not required by GBCI.						
	NOTE: Projects seeking LEED certification need only submit to GBCI whatever documentation is acceptable to GBCI (for example, licensed professional certifications). This checklist identifies what must be submitted to the Government for internal review purposes. Government review of LEED documentation in no way supercedes or modifies the requirements and rulings of of GBCI for purposes of compliance with project requirement to obtain LEED certifiaction.						
	GENERAL - Audit documentation may include but is not limited to what is indicated in this table.						
			Closeout		List of all Final Design submittals revised after final design to reflect actual closeout conditions. Revised Final Design submittals. - OR - Statement confirming that no changes have been made since final design that effect final design submittal documents.		Proj Engr (PE)
CATEGORY 1 - SUSTAINABLE SITES							
SSPR1		Construction Activity Pollution Prevention (PREREQUISITE)	**Final Design		List of drawings and specifications that address the erosion control, particulate/dust control and sedimentation control measures to be implemented.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			**Final Design		Narrative that indicates which compliance path was used (NPDES or Local standards) and describes the measures to be implemented on the project. If a local standard was followed, provide specific information to demonstrate that the local standard is equal to or more stringent than the NPDES program.		CIV
SS1		Site Selection	Final Design		Statement confirming that project does not meet any of the prohibited criteria.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design	X	LEED Site plan drawing that shows all proposed development, line depicting boundary of all bodies of water and/or wetlands within 100 feet of project boundary and a line depicting 5' elevation above 100 year flood line that falls within project boundary. Not required if neither condition applies.		CIV
SS2		Development Density & Community Connectivity	Final Design		Option 1: LEED Site vicinity plan showing project site and surrounding development. Show density boundary or note drawing scale.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Table indicating, for project site and all surrounding sites within density radius (keyed to site vicinity plan), site area and building area. Project development density calculation. Density radius calculation. Development density calculation within density radius.		CIV
			Final Design		Option 2: LEED Site vicinity plan showing project site, the 1/2 mile community radius, pedestrian walkways and the locations of the residential development(s) and Basic Services surrounding the project site.		CIV
			Final Design		Option 2: List (including business name and type) of all Basic Services facilities within the 1/2 mile radius, keyed to site vicinity plan.		CIV
SS3		Brownfield Redevelopment	Final Design		Narrative describing contamination and the remediation activities included in project. Include statement indicating how site was determined to be a brownfield.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
SS4.1		Alternative Transportation: Public Transportation Access	Final Design		Statement indicating which option for compliance applies. State whether public transportation is existing or proposed and, if proposed, cite source of this information.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: LEED Site vicinity plan showing project site, mass transit stops and pedestrian path to them with path distance noted.		CIV
			Final Design		Option 2: LEED Site vicinity plan showing project site, bus stops and pedestrian path to them with path distance noted.		CIV
SS4.2		Alternative Transportation: Bicycle Storage & Changing Rooms	Final Design		FTE calculation. Bicycle storage spaces calculation. Shower/changing facilities calculation.		CIV
			Final Design		List of drawings that show the location(s) of bicycle storage areas. Statement indicating distance from building entrance.		CIV
			Final Design		List of drawings that show the location(s) of shower/changing facilities and, if located outside the buiding, statement indicating distance from building entrance.		ARC

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
SS4.3		Alternative Transportation: Low Emitting & Fuel Efficient Vehicles	Final Design		Statement indicating which option for compliance applies. FTE calculation. Statement indicating total parking capacity of site.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Low-emission & fuel-efficient vehicle calculation.		CIV
			Final Design		Option 1: List of drawings and specification references that show location and number of preferred parking spaces for low-emission & fuel-efficient vehicles and signage.		CIV
			Final Design		Option 1: Statement indicating quantity, make, model and manufacturer of low-emission & fuel-efficient vehicles to be provided. Statement confirming vehicles are zero-emission or indicating ACEEE vehicle scores.		CIV
			Final Design		Option 2: Low-emission & fuel-efficient vehicle parking calculation.		CIV
			Final Design		Option 2: List of drawings and specification references that show location and number of preferred parking spaces and signage.		CIV
			Final Design		Option 3: Low-emission & fuel-efficient vehicle refueling station calculation.		CIV
			Final Design		Option 3: List of drawings and specifications indicating location and number of refueling stations, fuel type and fueling capacity for each station for an 8-hour period.		CIV
			Closeout	X	Option 3: Construction product submittals indicating what was provided and confirming compliance with respect to fuel type and fueling capacity for each station for an 8-hour period.		CIV
SS4.4		Alternative Transportation: Parking Capacity	Final Design		Statement indicating which option for compliance applies.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Preferred parking calculation including number of spaces required, total provided, preferred spaces provided and percentage.		CIV
			Final Design		Option 2: FTE calculation. Preferred parking calculation including number of spaces provided, preferred spaces provided and percentage.		CIV
			Final Design		Options 1 and 2: List of drawings and specification references that show location and number of preferred parking spaces and signage.		CIV
			Final Design		Option 3: Narrative indicating number of spaces required and provided and describing infrastructure and support programs with description of project features to support them.		CIV
SS5.1		Site Development: Protect or Restore Habitat	**Final Design		Option 1: List of drawing and specification references that convey site disturbance limits.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			**Final Design		Option 2: LEED site plan drawing that delineates boundaries of each preserved and restored habitat area with area (sf) noted for each.		CIV
			**Final Design		Option 2: Percentage calculation of restored/preserved habitat to total site area. List of drawings and specification references that convey restoration planting requirements.		CIV
SS5.2		Site Development: Maximize Open Space	Final Design		Option 2: LEED site plan drawing delineating boundary of vegetated open space adjacent to building with areas of building footprint and designated open space noted.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
SS6.1		Stormwater Design: Quantity Control	Final Design		Statement indicating which option for compliance applies.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Indicate pre-development and post-development runoff rate(cfs) and runoff quantity (cf) -OR - Narrative describing site conditions, measures and controls to be implemented to prevent excessive stream velocities and erosion.		CIV
			Final Design		Option 2: Indicate pre-development and post-development runoff rate(cfs) and runoff quantity (cf). Indicate percent reduction in each.		CIV
SS6.2		Stormwater Design: Quality Control	Final Design		For non-structural controls, list all BMPs used and, for each, describe the function of the BMP and indicate the percent annual rainfall treated. List all structural controls and, for each, describe the pollutant removal and indicate the percent annual rainfall treated.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
SS7.1		Heat Island Effect: Non-Roof	**Final Design		LEED site plan drawing indicating locations and quantities of each paving type, including areas of shaded pavement. Percentage calculation indicating percentage of reflective/shaded/open grid area.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
SS7.2		Heat Island Effect: Roof	Final Design		Option 1: Percentage calculation indicating percentage of SRI compliant roof area. List of drawings and specification references that convey SRI requirements and roof slopes.		ARC
			Final Design		Option 1: List of specified roof materials indicating, for each, type, manufacturer, product name and identification if known, SRI value and roof slope.		ARC
			**Closeout		Option 1: List of installed roof materials indicating, for each, manufacturer, product name and identification, SRI value and roof slope.		PE
			Closeout	X	Option 1: Manufacturer published product data or certification confirming SRI		PE
			Final Design		Option 2: Percentage calculation indicating percentage of vegetated roof area.		ARC
			Final Design		Option 3: Combined reflective and green roof calculation.		ARC
			Final Design		Option 3: List of specified roof materials indicating, for each, type, manufacturer, product name and identification if known, SRI value and roof slope.		ARC
			**Closeout		Option 3: List of installed roof materials indicating, for each, manufacturer, product name and identification, SRI value and roof slope.		PE
			Closeout	X	Option 3: Manufacturer published product data or certification confirming SRI		PE
SS8		Light Pollution Reduction	Final Design		Interior Lighting: List of drawings and specification references that convey interior lighting requirements (location and type of all installed interior lighting, location of non-opaque exterior envelope surfaces, allowing confirmation that maximum candela value from interiorfixtures does not intersect non-opaque building envelope surfaces). - OR - List of drawings and specification references that show automatic lighting controls compliance with credit requirement.		ELEC
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		ELEC
			Final Design		Exterior Lighting: List of drawings and specification references that convey exterior lighting requirements (location and type of all site lighting and building façade/landscape lighting).		ELEC
			Final Design		Exterior Site Lighting Power Density (LPD): Tabulation for exterior site lighting indicating, for each location identification or description, units of measure, area or distance of the location, actual LPD using units consistent with ASHRAE 90.1, and the ASHRAE allowable LPD for that type of location. Percentage calculation of actual versus allowable LPD for all site lighting.		ELEC
			Final Design		Exterior Building Facade/Landscape Lighting Power Density (LPD): Tabulation for exterior building facade/landscape lighting indicating, for each location identification or description, units of measure, area or distance of the location, actual LPD using units consistent with ASHRAE 90.1, and the ASHRAE allowable LPD for that type of location. Percentage calculation of actual versus allowable LPD for all building facade/landscape lighting.		ELEC
			Final Design		Exterior Lighting IESNA Zone: Indicate which IESNA zone is applicable to the project.		ELEC
			Final Design		Exterior Lighting Site Lumen table indicating, for each fixture type, quantity installed, initial lamp lumens per luminaire, initial lamp lumens above 90 degrees from Nadir, total lamp lumens and total lamp lumens above 90 degrees. Percentage of site lamp lumens above 90 degrees from nadir to total lamp lumens.		ELEC
			Final Design		Exterior Lighting Narrative describing analysis used for addressing requirements for light trespass at site boundary and beyond.		ELEC
CATEGORY 2 – WATER EFFICIENCY							
WEPR1		Water Use Reduction: 20% Reduction	Final Design		Statement confirming which occupancy breakdown applies (default or special). For special occupancy breakdown, indicate source and explanation for ratio.		MEC
			Final Design		Occupancy calculation including male/female numbers for FTEs, visitors, students, customers, residential and other type occupants/users		MEC
			Final Design		Statement indicating percent of male restrooms with urinals. Statement indicating annual days of operation.		MEC

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	LEED-NC v3 Submittals (OCT09)		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
			Final Design		Baseline flush fixture calculation spreadsheet indicating, for each fixture type, gender, flush rate, daily uses per person for each occupant type identified in occupancy calculation and annual baseline flush fixture water usage.		MEC
			Final Design		Design case flush fixture calculation spreadsheet indicating, for each fixture type, gender, fixture manufacturer, fixture model number, flush rate, percent of occupants using this fixture type, daily uses per person for each occupant type identified in occupancy calculation and annual design case flush fixture water usage.		MEC
			Closeout	X	Manufacturer published product data or certification confirming fixture water usage.		PE
WE1.1		Water Efficient Landscaping: Reduce by 50%	Final Design		Statement indicating which option for compliance applies.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Calculation indicating, for baseline and design case, total water applied, total potable water applied, total non-potable water applied. Design case percent potable water reduction. If nonpotable water is used, indicate source of nonpotable water.		CIV
			Final Design		List of landscape plan drawings.		CIV
			Final Design		Narrative describing landscaping and irrigation design strategies, including water use calculation methodology used to determine savings and, if non-potable water is used, specific information about source and available quantity.		CIV
WE1.2		Water Efficient Landscaping: No Potable Water Use or No Irrigation	Same as WE1.1		Same as WE1.1		CIV
WE2		Innovative Wastewater Technologies	Final Design		Statement confirming which option for compliance applies.		MEC
			Final Design		Statement confirming which occupancy breakdown applies (default or special). For special occupancy breakdown, indicate source and explanation for ratio.		MEC
			Final Design		Occupancy calculation including male/female numbers for FTEs, visitors, students, customers, residential and other type occupants/users		MEC
			Final Design		Statement indicating percent of male restrooms with urinals. Statement indicating annual days of operation.		MEC
			Final Design		Baseline flush fixture calculation spreadsheet indicating, for each fixture type, gender, flush rate, daily uses per person for each occupant type identified in occupancy calculation and annual baseline flush fixture water usage.		MEC
			Final Design		Design case flush fixture calculation spreadsheet indicating, for each fixture type, gender, fixture manufacturer, fixture model number, flush rate, percent of occupants using this fixture type, daily uses per person for each occupant type identified in occupancy calculation and annual design case flush fixture water usage.		MEC
			Final Design		Option 1: If onsite non-potable water is used, identify source(s), indicate annual quantity from each source and indicate total annual quantity from all onsite non-potable water sources.		MEC
			Final Design		Option 1: Summary calculation indicating baseline annual water consumption, design case annual water consumption, non-potable annual water consumption and total percentage annual water savings.		MEC
			Final Design		Option 2: Statement confirming on-site treatment of all generated wastewater to tertiary standards and all treated wastewater is either infiltrated or used on-site.		MEC
			Final Design		Option 2: List of drawing and specification references that convey design of on-site wastewater treatment features.		CIV
			Final Design		Option 2: On-site water treatment quantity calculation indicating all on-site wastewater source(s), annual quantity treated, annual quantity infiltrated and annual quantity re-used on site from each source and totals for annual quantity treated, annual quantity infiltrated and annual quantity re-used on site from all sources.		CIV
			Final Design		Option 2: Wastewater summary calculation indicating design case annual flush fixture water usage, annual on-site water treatment and percentage sewage convyance reduction.		MEC
			Final Design		Narrative describing project strategy for reduction of potable water use for sewage conveyance, including specific information on reclaimed water usage and treated wastewater usage.		MEC
WE3		Water Use Reduction: 30% - 40% Reduction	Same as WEPR1		Same as WEPR1		MEC
CATEGORY 3 – ENERGY AND ATMOSPHERE							

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
EAPR1		Fundamental Commissioning of the Building Energy Systems (PREREQUISITE)	**Final Design		**Owner's Project Requirements document		ALL
			**Final Design		**Basis of Design document for commissioned systems		MEC, ELEC
			**Final Design		**Commissioning Plan		MEC, ELEC
			Closeout		Statement confirming all commissioning requirements have been incorporated into construction documents.		PE
			Closeout		Commissioning Report		PE
EAPR2		Minimum Energy Performance (PREREQUISITE)	Final Design		Statement listing the mandatory provisions of ASHRAE 90.1 that project meets relative to compliance with this prerequisite and indicating which compliance path was used.		MEC ELEC ARC
			Final Design		Statement indicating which compliance path option applies.		MEC
			Final Design		Option 1: Statement confirming simulation software capabilities and confirming assumptions and methodology.		MEC
			Final Design		Option 1: General information including simulation program, principal heating source, percent new construction and renovation, weather file, climate zone and Energy Star Target Finder score.		MEC
			Final Design		Option 1: Space summary listing, for each building use, the conditioned area, unconditioned area and total area and include total area for each category		MEC
			Final Design		Option 1: List of all simulation output advisory message data and show difference between baseline and proposed design		MEC
			Final Design		Option 1: Comparison summary for energy model inputs including description of baseline and design case energy model inputs, showing both by element type		MEC
			Final Design		Option 1: Energy type summary lising, for each energy type, utility rate description, units of energy and units of demand		MEC
			Final Design		Option 1: Statement indicating whether project uses on-site renewable energy. If yes, list all sources and indicate, for each source, backup energy type, annual energy generated, rated capacity and renewable energy cost		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, statement describing how exceptional calculation measure cost savings is determined		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, for each exceptional calculation method indicate energy types and, for each energy type, annual energy savings, annual cost savings, and brief descriptive narrative		MEC
			Final Design		Option 1: Baseline performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand for all four orientations. For each orientation indicate total annual energy use for each orientation and total annual process energy use.		MEC
			Final Design		Option 1: Baseline energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Proposed Design performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand, baseline annual and peak energy demand and percent savings. Indicate total annual energy use and total annual process energy use for both proposed design and baseline and percent savings.		MEC
			Final Design		Option 1: Proposed Design energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Energy cost and consumption by energy type report indicating, for each energy type, proposed design and baseline annual use and annual cost, percent savings annual use and annual cost. Indicate for renewable energy annual energy generated and annual cost. Indicate exceptional calculations annual energy savings and annual cost savings. Indicate building total annual energy use, annual energy cost for proposed design and baseline and indicate percent savings annual energy use and annual energy cost.		MEC

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	LEED-NC v3 Submittals (OCT09)		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
			Final Design		Option 1: Compliance summaries from energy simulation software. If software does not produce compliance summaries provide output summaries and example input summaries for baseline and proposed design supporting data in the tables. Output summaries must include simulated energy consumption by end use and total energy use and cost by energy type. Example input summaries should represent most common systems and must include occupancy, use pattern, assumed envelope component sizes and descriptive features and assumed mechanical equipment types and descriptive features		MEC
			Final Design		Option 1: Energy rate tariff from project energy providers (only if not using LEED Reference Guide default rates)		MEC
EAPR3		Fundamental Refrigerant Management (PREREQUISITE)	Final Design		Statement indicating which option for compliance applies.		MEC
			Final Design		Option 2: Narrative describing phase out plan, including specific information on phase out dates and refrigerant quantities.		MEC
EA1		Optimize Energy Performance	Final Design		Statement indicating which compliance path option applies.		MEC
			Final Design		Option 1: Statement confirming simulation software capabilities and confirming assumptions and methodology.		MEC
			Final Design		Option 1: General information including simulation program, principal heating source, percent new construction and renovation, weather file, climate zone and Energy Star Target Finder score.		MEC
			Final Design		Option 1: Space summary listing, for each building use, the conditioned area, unconditioned area and total area and include total area for each category		MEC
			Final Design		Option 1: List of all simulation output advisory message data and show difference between baseline and proposed design		MEC
			Final Design		Option 1: Comparison summary for energy model inputs including description of baseline and design case energy model inputs, showing both by element type		MEC
			Final Design		Option 1: Energy type summary lising, for each energy type, utility rate description, units of energy and units of demand		MEC
			Final Design		Option 1: Statement indicating whether project uses on-site renewable energy. If yes, list all sources and indicate, for each source, backup energy type, annual energy generated, rated capacity and renewable energy cost		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, statement describing how exceptional calculation measure cost savings is determined		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, for each exceptional calculation method indicate energy types and, for each energy type, annual energy savings, annual cost savings, and brief descriptive narrative		MEC
			Final Design		Option 1: Baseline performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand for all four orientations. For each orientation indicate total annual energy use for each orientation and total annual process energy use.		MEC
			Final Design		Option 1: Baseline energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Proposed Design performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand, baseline annual and peak energy demand and percent savings. Indicate total annual energy use and total annual process energy use for both proposed design and baseline and percent savings.		MEC
			Final Design		Option 1: Proposed Design energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Energy cost and consumption by energy type report indicating, for each energy type, proposed design and baseline annual use and annual cost, percent savings annual use and annual cost. Indicate for renewable energy annual energy generated and annual cost. Indicate exceptional calculations annual energy savings and annual cost savings. Indicate building total annual energy use, annual energy cost for proposed design and baseline and indicate percent savings annual energy use and annual energy cost.		MEC

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	LEED-NC v3 Submittals (OCT09)		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
			Final Design		Option 1: Compliance summaries from energy simulation software. If software does not produce compliance summaries provide output summaries and example input summaries for baseline and proposed design supporting data in the tables. Output summaries must include simulated energy consumption by end use and total energy use and cost by energy type. Example input summaries should represent most common systems and must include occupancy, use pattern, assumed envelope component sizes and descriptive features and assumed mechanical equipment types and descriptive features		MEC
			Final Design		Option 1: Energy rate tariff from project energy providers (only if not using LEED Reference Guide default rates)		MEC
EA2.1		On-Site Renewable Energy	Final Design		Statement indicating which compliance path option applies.		ELEC
			Final Design		List all on-site renewable energy sources and indicate, for each source, backup energy type, annual energy generated, rated capacity and renewable energy cost. Indicate total annual energy use (all sources), total annual energy cost (all sources) and percent renewable energy cost.		ELEC MEC
			Final Design		Option 1: Indicate, for renewable energy,proposed design total annual energy generated and annual cost.		ELEC MEC
			Final Design		Option 2: Indicate CBECS building type and building gross area. Provide the following CBECS data: median annual electrical intensity, median annual non-electrical fuel intensity, average electric energy cost, average non-electric fuel cost, annual electric energy use and cost, annual non-electric fuel use and cost.		ELEC MEC
			Final Design		Option 2: Narrative describing renewable systems and explaining calculation method used to estimate annual energy generated, including factors influencing performance.		ELEC MEC
EA2.2		On-Site Renewable Energy	Same as EA2.1		Same as EA2.1		ELEC MEC
EA2.3		On-Site Renewable Energy	Same as EA2.1		Same as EA2.1		ELEC MEC
EA3		Enhanced Commissioning	**Final Design		**Owner's Project Requirements document (OPR)		ALL
			**Final Design		**Basis of Design document for commissioned systems (BOD)		ELEC MEC
			**Final Design		**Commissioning Plan		ELEC MEC
			Closeout		Statement confirming all commissioning requirements have been incorporated into construction documents.		PE
			Closeout		**Commissioning Report		PE
			**Final Design		Statement by CxA confirming Commissioning Design Review		
			Closeout		Statement by CxA confirming review of Contractor submittals for compliance with OPR and BOD		PE
			Closeout		**Systems Manual		PE
			Closeout		Statement by CxA confirming completion of O&M staff and occupant training		PE
			Closeout		**Scope of work for post-occupancy review of building operation, including plan for resolution of outstanding issues		PE
			**Predesign		Statement confirming CxA qualifications and contractual relationships relative to work on this project, demonstrating that CxA is an independent third party.		MEC
EA4		Enhanced Refrigerant Management	Final Design		Refrigerant impact calculation table with all building data and calculation values as shown in LEED 2009 Reference Guide Example Calculations		MEC
			Final Design		Narrative describing any special circumstances or explanatory remarks		
			Closeout	X	Cut sheets highlighting refrigerant data for all HVAC components.		PE
EA5		Measurement & Verification	Closeout		Statement indicating which compliance path option applies.		PE
			Closeout		Measurement and Verification Plan including Corrective Action Plan		PE
			Closeout		**Scope of work for post-occupancy implementation of M&V plan including corrective action plan.		PE
EA6		Green Power	Closeout		Statement indicating which compliance path option applies.		PE
			Closeout		Option 1: Indicate proposed design total annual electric energy usage		PE
			Closeout		Option 2: Indicate actual total annual electric energy usage		PE
			Closeout		Option 3: Calculation indicating building type, total gross area, median electrical intensity and annual electric energy use		PE

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	LEED-NC v3 Submittals (OCT09)		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
			Closeout		Green power provider summary table indicating, for each purchase type, provider name, annual quantity green power purchased and contract term. Indicate total annual green power use and indicate percent green power		PE
			Closeout		Narrative describing how Green Power or Green Tags are purchased		PE
CATEGORY 4 – MATERIALS AND RESOURCES							
MRPR1		Storage & Collection of Recyclables (PREREQUISITE)	Final Design		Statement confirming that recycling area will accommodate recycling of plastic, metal, paper, cardboard and glass. Narrative indicating any other materials addressed and coordination with pickup.		ARC
MR1.1		Building Reuse: Maintain 55% of Existing Walls, Floors & Roof	**Final Design		If project includes a building addition, confirm that area of building addition does not exceed 2x the area of the existing building.		ARC
			**Final Design		Spreadsheet listing, for each building structural/envelope element, the existing area and reused area. Total percent reused.		ARC
MR1.2		Building Reuse: Maintain 75% of Existing Walls, Floors & Roof	Same as MR1.1		Same as MR1.1		ARC
MR1.3		Building Reuse: Maintain 95% of Existing Walls, Floors & Roof	Same as MR1.1		Same as MR1.1		ARC
MR1.4		Building Reuse: Maintain 50% of Interior Non-Structural Elements	**Final Design		If project includes a building addition, confirm that area of building addition does not exceed 2x the area of the existing building.		ARC
			**Final Design		Spreadsheet listing, for each building interior non-structural element, the existing area and reused area. Total percent reused.		ARC
MR2.1		Construction Waste Management: Divert 50% From Disposal	**Preconstruction		Waste Management Plan		PE
			**Construction Quarterly and Closeout		Spreadsheet calculations indicating material description, disposal/diversion location (or recycling hauler), weight, total waste generated, total waste diverted, diversion percentage		PE
			**Construction Quarterly and Closeout		Receipts/tickets for all items on spreadsheet		PE
MR2.2		Construction Waste Management: Divert 75% From Disposal	Same as MR2.1		Same as MR2.1		PE
MR3.1		Materials Reuse: 5%	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each reused/salvaged material, material description, source or vendor, cost. Total reused/salvaged materials percentage.		PE
MR3.2		Materials Reuse: 10%	Same as MR3.1		Same as MR3.1		PE
MR4.1		Recycled Content: 10% (post-consumer + 1/2 pre-consumer)	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each recycled content material, material name/description, manufacturer, cost, post-consumer recycled content percent, pre-consumer recycled content percent, source of recycled content data. Total post-consumer content materials cost, total pre-consumer content materials cost, total combined recycled content materials cost, recycled content materials percentage.		PE
			Final Design or NLT Preconstruction		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		PE
			Closeout	X	Manufacturer published product data or certification, confirming recycled content percentages in spreadsheet		PE
MR4.2		Recycled Content: 20% (post-consumer + 1/2 pre-consumer)	Same as MR4.1		Same as MR4.1		PE
MR5.1		Regional Materials:10% Extracted, Processed & Manufactured Regionally	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each regional material, material name/description, manufacturer, cost, percent compliant, harvest distance, manufacture distance, source of manufacture and harvest location data. Total regional materials cost, regional materials percentage.		PE
			Preconstruction		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		PE
			Closeout	X	Manufacturer published product data or certification confirming regional material percentages in spreadsheet		PE

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
MR5.2		Regional Materials:20% Extracted, Processed & Manufactured Regionally	Same as MR5.1		Same as MR5.1		PE
MR6		Rapidly Renewable Materials	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each rapidly renewable material, material name/description, manufacturer, cost, rapidly renewable content percent, rapidly renewable product value. Total rapidly renewable product value, rapidly renewable materials percentage.		PE
			Final Design		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		ARC
			Closeout	X	Manufacturer published product data or certification confirming rapidly renewable material percentages in spreadsheet		PE
MR7		Certified Wood	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each certified wood material, material name/description, vendor, cost, wood component percent, certified wood percent of wood component, FSC chain of custody certificate number. Total certified wood product value, certified wood materials percentage.		PE
			Final Design or NLT Preconstruction		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		PE
			Closeout	X	Vendor invoices, FSC chain of custody certificates and anufacturer published product data or certification confirming all certified wood materials percentages in spreadsheet.		PE
INDOOR ENVIRONMENTAL QUALITY							
EQPR1		Minimum IAQ Performance (PREREQUISITE)	Final Design		Statement indicating which option for compliance applies, stating applicable criteria/requirement, and confirming that project has been designed to meet the applicable requirements.		MEC
			Final Design		Narrative describing the project's ventilation design, including specifics about fresh air intake volumes and special considerations.		MEC
EQPR2		Environmental Tobacco Smoke (ETS) Control (PREREQUISITE)	Final Design		Statement indicating which option for compliance applies, stating applicable criteria/requirement, and confirming that project has been designed to meet the applicable requirements.		ARC
			Final Design		List of drawing and specification references that convey conformance to applicable requirements (signage, exhaust system, room separation details, etc).		ARC
EQ1		Outdoor Air Delivery Monitoring	Final Design		Statement indicating which option for compliance applies and confirming that project has been designed to meet the applicable requirements.		MEC
			Final Design		List of drawing and specification references that convey conformance to applicable requirements.		MEC
			Final Design		Narrative describing the project's ventilation design and CO2 monitoring system, including specifics about monitors, operational parameters and setpoints.		MEC
			Closeout	X	Cut sheets for CO2 monitoring system.		PE
EQ2		Increased Ventilation	Final Design		Statement indicating which option for compliance applies and confirming that project has been designed to meet the applicable requirements.		MEC
			Final Design		Narrative describing the project's ventilation design, including specifics about zone fresh air intake volumes and demonstrating compliance.		MEC
			Final Design		Option 2: Narrative describing design method used for determining natural ventilation design, including calculation methodology/model results and demonstrating compliance.		MEC
			Final Design		List of drawing and specification references that convey conformance to applicable requirements.		MEC
EQ3.1		Construction IAQ Management Plan: During Construction	**Preconstruction		Construction IAQ Management Plan		PE
			Closeout		Statement confirming whether air handling units were operated during construction		PE
			Closeout		Dated jobsite photos showing examples of IAQ management plan practices being implemented. Label photos to indicate which practice they demonstrate. Minimum one photo of each practice at each building.		PE

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
			Closeout		Spreadsheet indicating, for each filter installed during construction, the manufacturer, model number, MERV rating, location installed, and if it was replaced immediately prior to occupancy.		PE
EQ3.2		Construction IAQ Management Plan: Before Occupancy	**Preconstruction		Construction IAQ Management Plan		PE
			Closeout		Statement indicating which option for compliance applies and confirming that required activities have occurred that meet the applicable requirements.		PE
			Closeout		Option 1a: Narrative describing the project's flushout process, including specifics about temperature, airflow and duration, special considerations (if any) and demonstrating compliance.		PE
			Closeout		Option 1b: Narrative describing the project's pre-occupancy and post-occupancy flushout processes, including specifics about temperature, airflow and duration, special considerations (if any) and demonstrating compliance.		PE
			Closeout		Option 2: Narrative describing the project's IAQ testing process, including specifics about contaminants tested for, locations, remaining work at time of test, retest parameters and special considerations (if any).		PE
			Closeout		Option 2: IAQ testing report demonstrating compliance.		PE
EQ4.1		Low Emitting Materials: Adhesives & Sealants	Closeout		Spreadsheet indicating, for each applicable indoor adhesive, sealant and sealant primer used, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data.		PE
			Closeout		Spreadsheet indicating, for each applicable indoor aerosol adhesive, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data - OR - Statement confirming no indoor aerosol adhesives were used for the project.		PE
			Closeout	X	Manufacturer published product data or certification confirming material VOCs in spreadsheet		PE
EQ4.2		Low Emitting Materials: Paints & Coatings	Closeout		Spreadsheet indicating, for each applicable indoor paint and coating used, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data.		PE
			Closeout		Spreadsheet indicating, for each applicable indoor anti-corrosive/anti-rust paint and coating used, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data - OR - Statement confirming no indoor anti-corrosive/anti-rust paints were used for the project .		PE
			Closeout	X	Manufacturer published product data or certification confirming material VOCs in spreadsheet		PE
EQ4.3		Low Emitting Materials: Flooring Systems	Closeout		Spreadsheet indicating, for each indoor flooring system used, the manufacturer, product name/model number, if it meets LEED requirement (yes/no) and source of LEED compliance data.		PE
			Closeout		Spreadsheet indicating, for each indoor carpet cushion used, the manufacturer, product name/model number, if it meets LEED requirement (yes/no) and source of LEED compliance data - OR - Statement confirming no indoor carpet cushion was used for the project.		PE
			Closeout	X	Manufacturer published product data or certification confirming material compliance label in spreadsheet		PE
EQ4.4		Low Emitting Materials: Composite Wood & Agrifiber Products	Closeout		Spreadsheet indicating, for each indoor composite wood and agrifiber product used, the manufacturer, product name/model number, if it contains added urea formaldehyde (yes/no) and source of LEED compliance data.		PE
			Closeout	X	Manufacturer published product data or certification confirming material urea formaldehyde in spreadsheet		PE
EQ5		Indoor Chemical & Pollutant Source Control	Closeout		Spreadsheet indicating, for each permanent entryway system used, the manufacturer, product name/model number and description of system.		PE
			Final Design		List of drawing and specification references that convey locations and installation methods for entryway systems.		ARC
			Final Design		Spreadsheet indicating, for each chemical use area, the room number, room name, description of room separation features (walls, floor/ceilings, openings) and pressure differential from surrounding spaces with doors closed - OR - Statement confirming that project includes no chemical use areas and that no hazardous cleaning materials are needed for building maintenance.		ARC MEC
			Final Design		If project includes chemical use areas: List of drawing and specification references that convey locations of chemical use areas, room separation features and exhaust system.		ARC MEC

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	LEED-NC v3 Submittals (OCT09)		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
			Final Design		If project includes places where water and chemical concentrate mixing occurs: List of drawing and specification references that convey provisions for containment of hazardous liquid wastes OR - Statement confirming that project includes no places where water and chemical concentrate mixing occurs.		ARC MEC
			Closeout		If project includes chemical use areas: Spreadsheet indicating, for AHUs/mechanical ventilation equipment serving occupied areas, the manufacturer, model number, MERV rating, location installed, and if it was replaced immediately prior to occupancy (yes/no) - OR - Statement confirming that project does not use mechanical equipment for ventilation of occupied areas.		PE
EQ6.1		Controllability of Systems: Lighting	Final Design		Calculation indicating total number of individual workstations, number of workstations with individual lighting controls and the percentage of workstations with individual lighting controls.		ELEC
			Final Design		For each shared multi-occupant space, provide a brief description of lighting controls.		ELEC
			Final Design		Narrative describing lighting control strategy, including type and location of individual controls and type and location of controls in shared multi-occupant spaces.		ELEC
EQ6.2		Controllability of Systems: Thermal Comfort	Final Design		Calculation indicating total number of individual workstations, number of workstations with individual thermal comfort controls and the percentage of workstations with individual thermal comfort controls.		MEC
			Final Design		For each shared multi-occupant space, provide a brief description of thermal comfort controls.		MEC
			Final Design		Narrative describing thermal comfort control strategy, including type and location of individual and shared multi-occupant controls.		MEC
EQ7.1		Thermal Comfort: Design	Final Design		Design criteria spreadsheet indicating, for spring, summer, fall and winter, maximum indoor space design temperature, minimum indoor space design temperature and maximum indoor space design humidity.		MEC
			Final Design		Narrative describing method used to establish thermal comfort control conditions and how systems design addresses the design criteria, including compliance with the referenced standard.		MEC
EQ7.2		Thermal Comfort: Verification	Final Design		Narrative describing the scope of work for the thermal comfort survey, including corrective action plan development		MEC
			Final Design		List of drawing and specification references that convey permanent monitoring system.		MEC
EQ8.1		Daylight & Views: Daylight 75% of Spaces	Final Design		Option 2: Table indicating all regularly occupied spaces with space area and space area with compliant daylight zone. Sum of regularly occupied areas and regularly occupied areas withcompliant daylight zone. Percentage calculation of areas withcompliant daylight zone to total regularly occupied areas.		ARC
			Final Design		Option 1: Simulation model method, software and output data		ELEC
			Final Design		Option 1: Table indicating all regularly occupied spaces with space area, space area with minimum 25 footcandles daylighting illumination, and method of providing glare control. Sum of regularly occupied areas and regularly occupied areas with 25 fc daylighting. Percentage calculation of areas with 25 fc daylighting to total regularly occupied areas.		ELEC
			Final Design		For all occupied spaces excluded from the calculation, provide narrative indicating reasons for excluding the space.		ARC
			Final Design		List of drawing and specification references that convey exterior glazed opening head and sill heights, glazing performance properties and glare control/sunlight redirection devices.		ARC
			Closeout	X	Manufacturer published product data or certification confirming glazing Tvis in spreadsheet		PE
EQ8.2		Daylight & Views: Views for 90% of Spaces	Final Design		Table indicating all regularly occupied spaces with space area and space area with access to views. Sum of regularly occupied areas and regularly occupied areas with access to views. Percentage calculation of areas with views to total regularly occupied areas.		ARC
			Final Design		For all occupied spaces excluded from the calculation, provide narrative indicating reasons for excluding the space.		ARC
			Final Design		LEED Floor plan drawings showing line of sight diagramming of views areas in each regularly occupied space. List of drawing/specification references that convey exterior glazed opening head and sill heights.		ARC
INNOVATION & DESIGN PROCESS							

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
IDc1.1		Innovation in Design	Final Design		Narrative decribing intent, requirement for credit, project approach to the credit. List of drawings and specification references that convey implementation of credit. All other documentation that validates claimed credit.		
IDc1.2		Innovation in Design	Final Design				
IDc1.3		Innovation in Design	Final Design				
IDc1.4		Innovation in Design	Final Design				
IDc2		LEED Accredited Professional	Final Design		Narrative indicating name of LEED AP, company name of LEED AP, description of LEED AP's role and responsiblilities in the project.		ARC

ATTACHMENT F
Version 06-09-2011

BUILDING INFORMATION MODELING REQUIREMENTS

1.0 Section 1 - General

1.1. Definitions. See Section 7 for definitions of terms used in this document.

1.2. Submittal Format

1.2.1. The Model shall be developed using Building Information Modeling ("BIM") supplemented with Computer Aided Design ("CAD") content as necessary to produce a complete set of Construction Documents. Submitted drawings shall be 22 x 34 size, suitable for half-size scaled reproduction.

1.2.2. BIM submittals shall conform to the requirements of Sections 3.0 and 4.0 below.

1.2.3. For each Center of Standardization (CoS) facility type included in this Project, all Models and associated Facility/Site Data shall be submitted in either Bentley Systems v8i BIM or Autodesk Revit 2011 format or higher. The submittals shall be fully operable, compatible, and editable within the native BIM tools.

2.0 Section 2 – BIM Requirements

2.1. Use of BIM. Contractor shall use BIM application(s) and software(s) to develop Projects consistent with the following requirements.

2.1.1. Baseline Model. The Contractor will not be provided a baseline multi-discipline BIM Project Model.

2.1.2. BIM Program Configuration Standards. If Contractor selects Bentley Systems BIM as the BIM platform of choice, the latest version of the Bentley TriServices Workspace must be used and can be downloaded from the CAD/BIM Technology Center website, currently https://cadbim.usace.army.mil. For Revit Versions 2011 or earlier, a USACE Revit Standard will not be provided; Contractor can select which Revit templates and resources to use. For Revit 2012, the USACE Revit 2012 Templates must be used and can be downloaded from the CAD/BIM Technology Center website, currently https://cadbim.usace.army.mil.

2.1.3. Reference. Refer to ERDC TR-06-10, "U.S. Army Corps of Engineers Building Information Modeling Road Map" from the CAD/BIM Technology Center website for more information on the USACE BIM implementation goals.

2.1.4. Industry Foundation Class (IFC) Support. The Contractor's selected BIM application(s) and software(s) must be consistent with the current IFC property sets. Any deviations from or additions to the IFC property sets for any new spaces, systems, and equipment must be submitted for Government acceptance.

2.1.5. BIM Project Execution Plan.

2.1.5.1. Develop a BIM Project Execution Plan ("Plan" or "PxP") documenting mandatory and Contractor-elected BIM Uses, analysis technologies and workflows.

2.1.5.2. Contractors shall use the USACE BIM PROJECT EXECUTION PLAN (PxP) Template located at https://cadbim.usace.army.mil to develop an acceptable Plan.

2.2. BIM Content.

2.2.1. Facility/Site Data. Develop the Facility/Site Data to include material definitions and attributes that are necessary for the Project facility design and construction as described in Section 4.0. Additional data in support of Section 6.0 Contractor Electives is encouraged to be added to the Model.

2.2.2. Model Content. The Model and Facility/Site Data shall include, at a minimum, the requirements of Section 4.0 below.

2.3. Output. Submitted Drawings (e.g., plans, elevations, sections, schedules, details, etc.) shall be derived (commonly known as extractions, views or sheets) from the Model and Facility/Site Data. Drawings derived from the Model shall remain connected to the Model for the life of the Project and documented in the PxP. Drawings not derived from the Model shall also be documented in the PxP.

2.3.1. Drawings derived from the Model shall be compliant with the A/E/C CAD Standard. Deliver electronic CAD files used for the creation of the Construction Documents per requirements in Section 01 33 16, the criteria of the USACE [Not Supplied - DistrictInfoGeneral : ISSUING_DISTRICT] District, and as noted herein.

2.3.2. The CAD file format specified for drawings shall not dictate which application(s) are used for development and execution of the Model and Facility/Site Data. Application(s) used shall be documented in the PxP.

2.4. Quality Control Parameters. Implement quality control ("QC") parameters for the Model, including:

2.4.1. Model Standards Checks. Provide QC checks demonstrating that the Project Facility/Site Data set has no undefined, incorrectly defined or duplicated elements. Identify and report non-compliant elements and submit a corrective action plan. Provide the Government with detailed justification and request Government acceptance for any non-compliant element that the Contractor proposes to be allowed to remain in the Model.

2.4.2. CAD Standards Checks. Provide QC checks demonstrating that the fonts, dimensions, line styles, levels and other construction document formatting issues are followed per requirements in Section 01 33 16. Identify and report non-compliant content and submit a corrective action plan.

2.4.3. Other Parameters. Develop such other QC parameters as Contractor deems appropriate for the Project and provide to the Government for acceptance.

2.5. Design and Construction Reviews. The Model and Facility/Site Data will be used to perform reviews at each submittal stage under Section 3.0 to test the Model, including Over-The-Shoulder Progress Reviews:

2.5.1. Visual Checks. Checking to demonstrate the design intent has been followed and that there are no unintended elements in the Model.

2.5.2. Interference Management Checks. Locate conflicting spatial data in the Model where two elements are occupying the same space. Log hard interferences (e.g., mechanical vs. structural, or mechanical vs. mechanical, overlaps in the same location) and soft interferences, (e.g., conflicts regarding equipment clearance, service access, fireproofing, insulation, code space requirements) in a written report and resolve.

2.5.3. Over-The-Shoulder Progress Reviews. Periodic quality control meetings or construction progress review meetings shall include quality control reviews on the implementation and use of the Model, including interference management and design change tracking information.

2.6. Other Parameters. Develop other design and construction review parameters as the Contractor deems appropriate for the Project and provide to the Government for acceptance.

3.0 Section 3 – BIM Submittal Requirements

3.1. General Submittal Requirements.

3.1.1. Provide submittals in compliance with the PxP deliverables at stages as described below.

3.1.2. For each Submittal as set forth in Paragraphs 3.3 through 3.5, provide a Contractor-certified written report confirming that consistency checks as identified in Paragraphs 2.4 and 2.5 above have been completed. This report shall be discussed as part of the review process and shall address cross-discipline interferences, if any.

3.1.3. At each Submittal as set forth in Paragraphs 3.3 through 3.5, provide the Government with:

3.1.3.1. The Model, Facility/Site Data, Workspace and CAD Data files in the native BIM/CAD format.

3.1.3.2. A copy of the Model in an interactive review format such as Bentley Navigator, Autodesk Navisworks, Adobe 3D PDF 7.0 (or later), Google Earth KMZ or other format per PxP requirements. The format for reviews can change between submittals.

3.1.3.3. A list of all submitted electronic files including a description, directory, and file name for each file submitted. For all CAD printed sheets, include a list of the sheet titles and sheet numbers. Identify which files have been produced from the Model and Facility/Site Data.

3.1.3.4. IFC Coordination View. Provide an IFC Coordination View in IFC Express format for all deliverables. Provide exported property set data for all IFC supported named building elements.

3.1.4. The Government shall confirm acceptability of all submittals identified in Section 3.0 in coordination with the USACE Geographic District BIM Manager.

3.2. Initial Design Conference Submittal.

3.2.1. Submit a digital copy of the PxP and M3 where, in addition to Paragraph 3.1.4, the USACE Geographic District BIM Manager will coordinate with the USACE CoS BIM Manager to confirm acceptability of the Plan or advise as to additional processes or activities necessary to be incorporated into the PxP.

3.2.2. Within thirty (30) days after the acceptance of the PxP and M3, conduct a demonstration to review the Plan for clarification, and to verify the functionality of planned Model technology workflow and processes. If modifications are required, the Contractor shall complete the modifications and resubmit the PxP performing a subsequent demonstration for Government acceptance. There will be no payment for design or construction until the PxP is completed and accepted by the Government. The Government may also withhold payment if there is design and construction for unacceptable performance in executing the accepted PxP.

3.3. Interim Design Submittals.

3.3.1. BIM and CAD Data. Submit the Model with Facility/Site Data per the requirements identified in Paragraphs 2.2 and 2.3 as applicable to the Interim Design package(s).

3.4. Final Design Submissions and Design Complete Submittals.

3.4.1. BIM and CAD Data. Submit the Model with Facility/Site Data per the requirements identified in Paragraphs 2.2 and 2.3. Acceptance according to Paragraph 3.1.4 is required before commencement of construction, as described in Paragraph 3.7.6 of Section 01 33 16.

3.5. Final As-Built BIM and CAD Data Submittal. Submit the final Model, Facility/Site Data, and CAD files reflecting as-built construction conditions for Government acceptance, as specified in Section 01 78 02.00 10, Closeout Submittals.

4.0 Section 4 – Minimum Modeling and Data Requirements

4.1. Minimum Modeling Matrix (M3)

4.1.1. Develop an M3 documenting elements included in the facility and site. The M3 describes the minimum modeling and data requirements by defining the Level of Development ("LOD") and Element Grade.

4.1.2. Contractors shall use the USACE Minimum Modeling Matrix (M3) Template located at https://cadbim.usace.army.mil and submitted as part of the PxP.

4.2. Additional Requirements.

4.2.1. Classification. All modeled elements shall include Facility/Site Data referencing one or more classification system(s).

4.2.2. Spatial Data. The Model shall include spatial data defining actual net square footage and net volume, and holding data to develop the room finish schedule including room names and numbers. Include program information to verify design space against programmed space, using this information to validate area quantities.

4.2.3. Schedules. Schedules shall be produced from the Facility/Site Data within the Model. Any exceptions should be documented in the PxP and submitted to the USACE for review.

4.2.4. Details and Enlarged Sections. All details and enlarged sections necessary for construction shall be derived from the Model when possible. For those details and enlarged sections not derived directly from the Model, Contractor must verify that geometry and data depicting the details and enlarged sections are consistent with Model elements. Details with significant drafted content such as 'standard' and 'typical' details shall not contradict the model and shall utilize the model as an underlay when possible for the purposes of verification and coordination. Three dimensional, isometric, and section isometric details derived from the model are preferred.

4.2.5. Legends. Model Elements shall be used to produce representations shown in the legends and shall match graphical representations shown in plans, sections, and elevations.

4.2.6. Drawing Indices. Where BIM authoring platform supports it, drawing indexes should be derived from a model-driven schedule.

5.0 Section 5 - Ownership and Rights in Data

5.1. Ownership. The Government has ownership of and rights at the date of Closeout Submittal to all CAD files, BIM Model, and Facility/Site Data developed for the Project in accordance with FAR Part 27, clauses incorporated in Section 00 72 00, Contract Clauses and Special Contract Requirement 1.14 GOVERNMENT RE-USE OF DESIGN (Section 00 73 00). The Government may make use of this data following any deliverable.

6.0 Section 6 – Contractor Electives

6.1. Applicable Criteria. If the Contractor elected to include one or more of the following features as an elective in its accepted contract proposal for additional credit, as described in the proposal submission requirements and evaluation criteria, the requirements of paragraphs 6.2 through 6.5 are as applicable for those elective feature(s) that will be included in the project.

6.2. COBIE Compliance. The Model and Facility/Site Data for the Project shall fulfill Construction Operations Building Information Exchange (COBIE) requirements on the Whole Building Design Guide website (www.wbdg.org) , including all requirements for the indexing and submission of Portable Document Format (PDF) and other appropriate records that would otherwise be printed and submitted in compliance with Project operations and maintenance handover requirements.

6.3. Project Scheduling using the Model. In the PxP and during the Initial Design Conference Submittal Demonstration, provide an overview of the use of BIM in the development and support of the Project construction schedule.

6.3.1. Submittal Requirements. During the Stages identified in Paragraphs 3.3 through 3.4, the Contractor shall deliver the construction schedule linked to the Model.

6.3.1.1. Construction Submittals – Over-The-Shoulder Progress Reviews. Periodic quality control meetings or construction progress review meetings shall include quality control reviews on the implementation and use of the Model for Project scheduling.

6.4. Cost Estimating. In the PxP and during the Initial Design Conference Submittal Demonstration, provide an overview of the use of BIM in the development and support of cost estimating, or other costing applications such as comparative cost analysis for proposed changes and estimate validation.

6.4.1. Submittal Requirements. During the Stages identified in Paragraphs 3.3 through 3.5, the Contractor shall deliver cost estimating information derived from the Model.

6.4.2. Project Completion. At Project completion, the Contractor shall provide an Micro Computer Aided Cost Estimating System Generation II ("MII") Cost Estimate that follows the USACE Cost Engineering Military Work Breakdown System ("WBS"), a modified Uniformat, to at least the sub-systems level and uses quantity information supplied directly from Model output to the maximum extent possible, though other "gap" quantity information will be included by the contractor as necessary for a complete and accurate Cost Estimate. (See Paragraph 6.4.2.2).

6.4.2.1. Sub system level extracted quantities from the Model for use within the Estimate shall be provided according to how detailed line items or tasks should be installed/built so that accurate costs can be developed and/or reflected. When developing a Model, the contractor shall be cognizant of construction sequencing at the beginning stages of Model development, such as recognizing tasks performed on the first floor versus the same task on higher floors that will be more labor intensive and, therefore, need to have a separate quantity and be priced differently. Tasks and their extracted quantities from the Model shall be broken down by their location (proximity in the structure) as well as the complexity of installation.

6.4.2.2. At all design Stages it shall be acknowledged that BIM output will not generate all quantities that are necessary in order to develop a complete and accurate cost estimate of the Project based on the design alone. (An example of this would be plumbing that is less than 1.5" diameter and, therefore, not expected to be modeled due to permitted level of design granularity; this information is commonly referred to as "The Gap". Quantities addressing "The Gap" and their associated costs shall be included in the final Project actual Cost Estimates as well even though not derived directly from the Model data).

6.5. Other Analyses and Reports. Structural, energy and efficiency, EPACT 2005 & EISA 2007, lighting design, daylighting, electrical power, psychrometric processing, shading, programming, LEED, fire protection, code compliance, Life Cycle Cost, acoustic, plumbing and other analyses that may be

generated from the Model or reports summarizing the data compiled from these analyses shall be submitted in the form established by contractor in its accepted PxP.

7.0 Definitions

7.1. The following definitions apply specifically to the USACE BIM Requirements.

7.2. "Model": A digital representation of physical and functional characteristics of a facility or a part thereof, comprised of "Model Elements" with "Facility/Site Data".

7.3. "Model Element": A self-contained element with a unique identification, whose behavior and properties are defined by Facility/Site Data and software processes. Model Elements can represent a physical entity, such as a pump or a concrete wall, and range from the simple to the complex.

7.4. "Facility/Site Data": The non-graphical information attached to objects in the Model that defines various characteristics of the object. Facility/Site Data can include properties such as parametric values that drive physical sizes, material definitions and characteristics (e.g. wood, metal), manufacturer data, industry standards (e.g. AISC steel properties), and project identification numbers. Facility/Site Data can also define supplementary physical entities that are not shown graphically in the Model, such as insulation around a duct, hardware on a door, content of conduit, or transformer properties.

7.5. "Workspace": A collection of content libraries and supporting files that define and embody a BIM standard. A workspace includes BIM libraries such as wall types, standard steel shapes, furniture, HVAC fittings, and sprinkler heads. It also contains sheet libraries such as print/plot configurations, font and text style libraries, and sheet borders and title blocks. The USACE has developed Workspaces specific to USACE BIM standards; these workspaces are dependent on specific versions of the BIM applications they serve. All USACE BIM Workspaces can be downloaded from the CAD/BIM Technology Center (https://cadbim.usace.army.mil). In some cases, there is a specific Workspace for a given CoS Facility Standard Design.

7.6. "IFC": Industry Foundation Class, a standard and file format used for the exchange of BIM data; see www.iai-tech.org. Note: In the context of this attachment, IFC does not mean "Issued For Construction."

ATTACHMENT G
DESIGN SUBMITTAL DIRECTORY AND SUBDIRECTORY FILE ARRANGEMENT

Organize electronic design submittal files in a subdirectory/file structure in accordance with the following table.

The Contractor may suggest a slightly different structure, subject to the discretion of the government.

Design Submittal Directory and Subdirectory File Arrangement.

Directory	Sub-Directory	Sub-Directory or Files	Files
Submittal/Package Name	Narratives	PDF file or files with updated design narrative for each applicable design discipline	
	Drawings	PDF (subdirectory)	Single PDF file with all applicable drawing sheets - bookmarked by sheet number and name
		BIM (subdirectory) See Attachment F.	BIM project folder (with files) per the USACE Workspace. Include an Excel drawing index file with each drawing sheet listed by sheet #, name and corresponding dgn file name (Final Design & Design Complete only)
	Design Analysis & Calculations	Individual PDF files containing design analysis and calculations for each discipline applicable to the submittal	
		PDF file with Fire Protection and Life Safety Code Review checklist	
	LEED	PDF file with updated Leed Check List	
		PDF file or files with LEED Templates for each point with applicable documentation included in each file.	
		LEED SUBMITTALS	
	Energy Analysis	PDF with baseline energy consumption analysis	
		PDF with actual building energy consumption analysis	
	Specifications	Single PDF file with table of contents and all applicable specifications sections.	
		Submittal Register (Final Design & Design Complete submittal only)	
	Design Quality Control	PDF file or files with DQC checklist(s) and/or statements	
	Building Rendering(s)	PDF file of rendering for each building type included in contract (Final Design & Design Complete).	

ATTACHMENT H
REV 1.0 31 May 2011

USACE BIM Project Execution Plan (PxP) Template Version 1.0

This template is a tool that is provided to assist in the development of a USACE BIM Project Execution Plan as required per contract. The template provides a standard format for organizations to establish their general means and methods for meeting the scope and deliverable requirements in Attachment F. It was adapted from the buildingSMART alliance™ (bSa) Project "BIM Project Execution Planning" as developed by The Computer Integrated Construction (CIC) Research Group of The Pennsylvania State University. The bSa project is sponsored by The Charles Pankow Foundation, Construction Industry Institute (CII), Penn State Office of Physical Plant (OPP), and The Partnership for Achieving Construction Excellence (PACE). The template can be found at the following link:

https://mrsi.usace.army.mil/rfp/Shared%20Documents/USACE_BIM_PXP_TEMPLATE_V1.0.pdf

Please note: Instructions and examples to assist with the completion of this template are currently in grey. The text can and should be modified to suit the needs of the organization filling out the template. If modified, the format of the text should be changed to match the rest of the document. This can be completed, in most cases, by selecting the normal style in the template styles.

SECTION 01 45 01.10
REV 3.0 - 30 JUN 2007

QUALITY CONTROL SYSTEM (QCS)

1.0 GENERAL

1.1. CORRESPONDENCE AND ELECTRONIC COMMUNICATIONS

1.2. QCS SOFTWARE

1.3. SYSTEM REQUIREMENTS

1.4. RELATED INFORMATION

1.5. CONTRACT DATABASE

1.6. DATABASE MAINTENANCE

1.7. IMPLEMENTATION

1.8. DATA SUBMISSION VIA COMPUTER DISKETTE OR CD-ROM

1.9. MONTHLY COORDINATION MEETING

1.10. NOTIFICATION OF NONCOMPLIANCE

1.0 GENERAL

The Government will use the Resident Management System for Windows (RMS) to assist in its monitoring and administration of this contract. The Contractor shall use the Government-furnished Construction Contractor Module of RMS, referred to as QCS, to record, maintain, and submit various information throughout the contract period. The Contractor module, user manuals, updates, and training information can be downloaded from the RMS web site. This joint Government-Contractor use of RMS and QCS will facilitate electronic exchange of information and overall management of the contract. QCS provides the means for the Contractor to input, track, and electronically share information with the Government in the following areas:

- Administration
- Finances
- Quality Control
- Submittal Monitoring
- Scheduling
- Import/Export of Data
- Request for Information
- Accident Reporting
- Safety Exposure Manhours

1.1. CORRESPONDENCE AND ELECTRONIC COMMUNICATIONS

For ease and speed of communications, both Government and Contractor will exchange correspondence and other documents in electronic format. Correspondence, pay requests and other documents comprising the official contract record shall also be provided in paper format, with signatures and dates where necessary. Paper documents will govern, in the event of discrepancy with the electronic version.

1.2. OTHER FACTORS

Particular attention is directed to Contract Clause, "Schedules for Construction Contracts", Contract Clause, "Payments", Section 01 32 01.00 10, PROJECT SCHEDULE, Section 01 33 00, SUBMITTAL PROCEDURES, and Section 01 45 04.00 10, CONTRACTOR QUALITY CONTROL, which have a direct relationship to the reporting to be accomplished through QCS. Also, there is no separate payment for establishing and maintaining the QCS database; all costs associated therewith shall be included in the contract pricing for the work.

1.3. QCS SOFTWARE

QCS is a Windows-based program that can be run on a stand-alone personal computer or on a network. The Government will make available the QCS software to the Contractor after award of the construction contract. Prior to the Pre-Construction Conference, the Contractor shall be responsible to download, install and use the latest version of the QCS software from the Government's RMS Internet Website. Upon specific justification and request by the Contractor, the Government can provide QCS on CD-ROM. Any program updates of QCS will be made available to the Contractor via the Government RMS Website as they become available.

1.4. SYSTEM REQUIREMENTS

The following listed hardware and software is the minimum system configuration that the Contractor shall have to run QCS:

(a) Hardware

- IBM-compatible PC with 1000 MHz Pentium or higher processor
- 256 MB RAM for workstation / 512+ MB RAM for server

- 1 GB hard drive disk space for sole use by the QCS system
- Compact disk (CD) Reader, 8x speed or higher
- SVGA or higher resolution monitor (1024 x 768, 256 colors)
- Mouse or other pointing devise
- Windows compatible printer (Laser printer must have 4+ MB of RAM)
- Connection to the Internet, minimum 56K BPS

(b) Software

- MS Windows 2000 or higher
- MS Word 2000 or newer
- Latest version of : Netscape Navigator, Microsoft Internet Explorer, or other browser that supports HTML 4.0 or higher
- Electronic mail (E-mail), MAPI compatible
- Virus protection software that is regularly upgraded with all issued manufacturer's updates

1.5. RELATED INFORMATION

1.5.1. QCS USER GUIDE

After contract award, the Contractor shall download instructions for the installation and use of QCS from the Government RMS Internet Website. In case of justifiable difficulties, the Government will provide the Contractor with a CD-ROM containing these instructions.

1.5.2. CONTRACTOR QUALITY CONTROL (CQC) TRAINING

The use of QCS will be discussed with the Contractor's QC System Manager during the mandatory CQC Training class.

1.6. CONTRACT DATABASE

Prior to the pre-construction conference, the Government will provide the Contractor with basic contract award data to use for QCS. The Government will provide data updates to the Contractor as needed, generally by using the government's SFTP repository built into QCS import/export function. These updates will generally consist of submittal reviews, correspondence status, QA comments, and other administrative and QA data.

1.7. DATABASE MAINTENANCE

The Contractor shall establish, maintain, and update data for the contract in the QCS database throughout the duration of the contract. The Contractor shall establish and maintain the QCS database at the Contractor's site office. Data updates to the Government, e.g., daily reports, submittals, RFI's, schedule updates, payment requests, etc. shall be submitted using the government's SFTP repository built into QCS export function. If permitted by the Contracting Officer, email or CD-ROM may be used instead (see Paragraph DATA SUBMISSION VIA CD-ROM). The QCS database typically shall include current data on the following items:

1.7.1. ADMINISTRATION

1.7.1.1. Contractor Information

The database shall contain the Contractor's name, address, telephone numbers, management staff, and other required items. Within 14 calendar days of receipt of QCS software from the Government, the Contractor shall deliver Contractor administrative data in electronic format.

1.7.1.2. Subcontractor Information

The database shall contain the name, trade, address, phone numbers, and other required information for all subcontractors. A subcontractor must be listed separately for each trade to be performed. Each subcontractor/trade shall be assigned a unique Responsibility Code, provided in QCS. Within 14 calendar days of receipt of QCS software from the Government, the Contractor shall deliver subcontractor administrative data in electronic format.

1.7.1.3. Correspondence

All Contractor correspondence to the Government shall be identified with a serial number. Correspondence initiated by the Contractor's site office shall be prefixed with "S". Letters initiated by the Contractor's home (main) office shall be prefixed with "H". Letters shall be numbered starting from 0001. (e.g., H-0001 or S-0001). The Government's letters to the Contractor will be prefixed with "C".

All Requests For Information (RFI) shall be exchanged using the Built-in RFI generator and tracker in QCS.

1.7.1.4. Equipment

The Contractor's QCS database shall contain a current list of equipment planned for use or being used on the jobsite, including the most recent and planned equipment inspection dates.

1.7.1.5. Management Reporting

QCS includes a number of reports that Contractor management can use to track the status of the project. The value of these reports is reflective of the quality of the data input, and is maintained in the various sections of QCS. Among these reports are: Progress Payment Request worksheet, QA/QC comments, Submittal Register Status, Three-Phase Inspection checklists.

1.7.2. FINANCES

1.7.2.1. Pay Activity Data

The QCS database shall include a list of pay activities that the Contractor shall develop in conjunction with the design and construction schedule. The sum of all pay activities shall be equal to the total contract amount, including modifications. Pay activities shall be grouped by Contract Line Item Number (CLIN), and the sum of the activities shall equal the amount of each CLIN. The total of all CLINs equals the Contract Amount.

1.7.2.2. Payment Requests

All progress payment requests shall be prepared using QCS. The Contractor shall complete the payment request worksheet prompt payment certification, and payment invoice in QCS. The work completed under the contract, measured as percent or as specific quantities, shall be updated at least monthly. After the update, the Contractor shall generate a payment request report using QCS. The Contractor shall submit the payment request, prompt payment certification, and payment invoice with supporting data by using the government's SFTP repository built into QCS export function. If permitted by the Contracting Officer, E-mail or a CD-ROM may be used. A signed paper copy of the approved payment request is also required, which shall govern in the event of discrepancy with the electronic version.

1.7.3. Quality Control (QC)

QCS provides a means to track implementation of the 3-phase QC Control System, prepare daily reports, identify and track deficiencies, document progress of work, and support other contractor QC requirements. The Contractor shall maintain this data on a daily basis. Entered data will automatically output to the QCS generated daily report. The Contractor shall provide the Government a Contractor

Quality Control (CQC) Plan within the time required in Section 01 45 04.00 10, CONTRACTOR QUALITY CONTROL. Within seven calendar days of Government acceptance, the Contractor shall submit a QCS update reflecting the information contained in the accepted CQC Plan: schedule, pay activities, features of work, submittal register, QC requirements, and equipment list.

1.7.3.1. Daily Contractor Quality Control (CQC) Reports

QCS includes the means to produce the Daily CQC Report. The Contractor may use other formats to record basic QC data. However, the Daily CQC Report generated by QCS shall be the Contractor's official report. Data from any supplemental reports by the Contractor shall be summarized and consolidated onto the QCS-generated Daily CQC Report. Daily CQC Reports shall be submitted as required by Section 01 45 04.00 10, CONTRACTOR QUALITY CONTROL. Reports shall be submitted electronically to the Government within 24 hours after the date covered by the report. The Contractor shall also provide the Government a signed, printed copy of the daily CQC report.

1.7.3.2. Deficiency Tracking

The Contractor shall use QCS to track deficiencies. Deficiencies identified by the Contractor will be numerically tracked using QC punch list items. The Contractor shall maintain a current log of its QC punch list items in the QCS database. The Government will log the deficiencies it has identified using its QA punch list items. The Government's QA punch list items will be included in its export file to the Contractor. The Contractor shall regularly update the correction status of both QC and QA punch list items.

1.7.3.3. QC Requirements

The Contractor shall develop and maintain a complete list of QC testing and required structural and life safety special inspections required by the International Code Council (ICC), transferred and installed property, and user training requirements in QCS. The Contractor shall update all data on these QC requirements as work progresses, and shall promptly provide this information to the Government via QCS.

1.7.3.4. Three-Phase Control Meetings

The Contractor shall maintain scheduled and actual dates and times of preparatory and initial control meetings in QCS.

1.7.3.5. Labor and Equipment Hours

The Contractor shall log labor and equipment exposure hours on a daily basis. This data will be rolled up into a monthly exposure report.

1.7.3.6. Accident/Safety Tracking Reporting

The Government will issue safety comments, directions, or guidance whenever safety deficiencies are observed. The Government's safety comments will be included in its export file to the Contractor. The Contractor shall regularly update the correction status of the safety comments. In addition, the Contractor shall utilize QCS to advise the Government of any accidents occurring on the jobsite. This supplemental entry is not to be considered as a substitute for completion of mandatory notification and reports, e.g., ENG Form 3394 and OSHA Form 300.

1.7.3.7. Features of Work

The Contractor shall include a complete list of the features of work in the QCS database. A feature of work may be associated with multiple pay activities. However, each pay activity (see subparagraph "Pay Activity Data" of paragraph "Finances") will only be linked to a single feature of work.

1.7.3.8. Hazard Analysis

The Contractor shall use QCS to develop a hazard analysis for each feature of work included in its CQC Plan. The hazard analysis shall address any hazards, or potential hazards, that may be associated with the work

1.7.4. Submittal Management

The Government will provide the submittal register form, ENG Form 4288, SUBMITTAL REGISTER, in electronic format. The Contractor and Designer of Record (DOR) shall develop and maintain a complete list of all submittals, including completion of all data columns and shall manage all submittals. Dates on which submittals are received and returned by the Government will be included in its export file to the Contractor. The Contractor shall use QCS to track and transmit all submittals. ENG Form 4025, submittal transmittal form, and the submittal register update, ENG Form 4288, shall be produced using QCS. QCS and RMS will be used to update, store and exchange submittal registers and transmittals, but will not be used for storage of actual submittals.

1.7.5. Schedule

The Contractor shall develop a design and construction schedule consisting of pay activities, in accordance with Section 01 32 01.00 10, PROJECT SCHEDULE, as applicable. This schedule shall be input and maintained in the QCS database either manually or by using the Standard Data Exchange Format (SDEF) (see Section 01 32 01.00 10 PROJECT SCHEDULE). The updated schedule data shall be included with each pay request submitted by the Contractor.

1.7.5.1. Import/Export of Data

QCS includes the ability to export Contractor data to the Government and to import submittal register and other Government-provided data from RMS, and schedule data using SDEF.

1.8. IMPLEMENTATION

Contractor use of QCS as described in the preceding paragraphs is mandatory. The Contractor shall ensure that sufficient resources are available to maintain its QCS database, and to provide the Government with regular database updates. QCS shall be an integral part of the Contractor's management of quality control.

1.9. DATA SUBMISSION VIA COMPUTER DISKETTE OR CD-ROM

The Government-preferred method for Contractor's submission of QCS data is by using the government's SFTP repository built into QCS export function.. Other data should be submitted using E-mail with file attachment(s). For locations where this is not feasible, the Contracting Officer may permit use of CD-ROM for data transfer. Data on CDs shall be exported using the QCS built-in export function. If used, CD-ROMs will be submitted in accordance with the following:

1.9.1. File Medium

The Contractor shall submit required data on CD-ROMs. They shall conform to industry standards used in the United States. All data shall be provided in English.

1.9.2. Disk Or Cd-Rom Labels

The Contractor shall affix a permanent exterior label to each diskette and CD-ROM submitted. The label shall indicate in English, the QCS file name, full contract number, contract name, project location, data date, name and telephone number of person responsible for the data.

1.9.3. File Names

The files will be automatically named by the QCS software. The naming convention established by the QCS software shall not be altered in any way by the Contractor.

1.10. MONTHLY COORDINATION MEETING

The Contractor shall update the QCS database each workday. At least monthly, the Contractor shall generate and submit an export file to the Government with schedule update and progress payment request. As required in Contract Clause "Payments", at least one week prior to submittal, the Contractor shall meet with the Government representative to review the planned progress payment data submission for errors and omissions.

The Contractor shall make all required corrections prior to Government acceptance of the export file and progress payment request. Payment requests accompanied by incomplete or incorrect data submittals will be returned. The Government will not process progress payments until an acceptable QCS export file is received.

1.11. NOTIFICATION OF NONCOMPLIANCE

The Contracting Officer will notify the Contractor of any detected noncompliance with the requirements of this specification. The Contractor shall take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, shall be deemed sufficient for the purpose of notification.

End of Section 01 45 01.10

SECTION 01 45 04.00 10
REV 2.15– 15 DEC 2011

CONTRACTOR QUALITY CONTROL

1.0 GENERAL

1.1. REFERENCES

1.2. PAYMENT

2.0 PRODUCTS (NOT APPLICABLE)

3.0 EXECUTION

3.1. GENERAL REQUIREMENTS

3.2. QUALITY CONTROL PLAN

3.3. COORDINATION MEETING

3.4. QUALITY CONTROL ORGANIZATION

3.5. SUBMITTALS AND DELIVERABLES

3.6. CONTROL

3.7. TESTS

3.8. COMPLETION INSPECTION

3.9. DOCUMENTATION

3.10. NOTIFICATION OF NONCOMPLIANCE

1.0 GENERAL

1.1. REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only. Refer to the latest edition, as of the date of the contract solicitation.

- ASTM INTERNATIONAL (ASTM)
- ASTM D 3740 Minimum Requirements for Agencies

  Engaged in the Testing and/or Inspection
  of Soil and Rock as Used in Engineering
  Design and Construction
- ASTM E 329 Agencies Engaged in the Testing

  and/or Inspection of Materials Used in
  Construction
- U.S. ARMY CORPS OF ENGINEERS (USACE)

  ER 1110-1-12 Quality Management

1.2. PAYMENT

There will be no separate payment for providing and maintaining an effective Quality Control program. Include all costs associated therewith in the applicable unit prices or lump-sum prices contained in the Contract Line Item Schedule.

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. GENERAL REQUIREMENTS

The Contractor is responsible for quality control and shall establish and maintain an effective quality control system in compliance with the Contract Clause titled "Inspection of Construction." The quality control system shall consist of plans, procedures, and organization necessary to produce an end product, which complies with the contract requirements. The system shall cover all design and construction operations, both onsite and offsite, and shall be keyed to the proposed design and construction sequence. The site project superintendent is responsible for the quality of work on the job and is subject to removal by the Contracting Officer for non-compliance with the quality requirements specified in the contract. The site project superintendent in this context shall be the highest level manager at the site, responsible for the overall site activities, including but not limited to quality and production. The site project superintendent shall maintain a physical presence at the site at all times, except as otherwise acceptable to the Contracting Officer, and shall be responsible for all construction and construction related activities at the site. Different contractors have different names for the on-site overall project supervisor. For clarification, the term “site project superintendent” refers to the Contractor’s senior site representative or “on-site manager”, or other similar title, as those terms are used in contract Clause 52.236-7, “Superintendence by the Contractor” and in the Division 00 Section(s) of the solicitation for this contract or task order,.or elsewhere in the contract. It does not refer to a construction superintendent, unless that person is also the Contractor’s permanently assigned senior site representative in charge of all on-site activities.

3.2. QUALITY CONTROL PLAN

Furnish for Government review, not later than 30 days after receipt of notice to proceed, the Contractor Quality Control (CQC) Plan proposed to implement the requirements of the Contract Clause titled "Inspection of Construction." The plan shall identify personnel, procedures, control, instructions, tests, records, and forms to be used. The Government will consider an interim plan for the first 30 days of operation. Design and construction may begin only after acceptance of the CQC Plan or acceptance of an interim plan applicable to the particular feature of work to be started. The Government will not permit work outside of the features of work included in an accepted interim plan to begin until acceptance of a CQC Plan or another interim plan containing the additional features of work to be started. Where the applicable Code issued by the International Code Council calls for an inspection by the Building Official, the Contractor shall include the inspections in the Quality Control Plan and shall perform the inspections. The Designer of Record shall develop a program for any special inspections required by the applicable International Codes and the Contractor shall perform these inspections, using qualified inspectors. Include the special inspection plan in the QC Plan.

3.2.1. Content of the CQC Plan

The CQC Plan shall include, as a minimum, the following to cover all design and construction operations, both onsite and offsite, including work by subcontractors, fabricators, suppliers, and purchasing agents subcontractors, designers of record, consultants, architect/engineers (AE), fabricators, suppliers, and purchasing agents:

3.2.1.1. A description of the quality control organization. Include a chart showing lines of authority and an acknowledgment that the CQC staff shall implement the three phase control system for all aspects of the work specified. A CQC System Manager shall report to the project superintendent or someone higher in the contractor's organization.

3.2.1.2. The name, qualifications (in resume format), duties, responsibilities, and authorities of each person assigned a CQC function. Also include those responsible for performing and documenting the inspections required by the International Codes and the special inspection program developed by the designer of record.

3.2.1.3. A copy of the letter to the CQC System Manager, signed by an authorized official of the firm, which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the contract. The CQC System Manager shall issue letters of direction to all other various quality control representatives outlining duties, authorities, and responsibilities. Furnish copies of these letters.

3.2.1.4. Procedures for scheduling, reviewing, certifying, and managing submittals, including those of subcontractors, offsite fabricators, suppliers, and purchasing agents subcontractors, designers of record, consultants, architect engineers (AE), offsite fabricators, suppliers, and purchasing agents. These procedures shall be in accordance with Section 01 33 00 SUBMITTAL PROCEDURES.

3.2.1.5. Control, verification, and acceptance testing procedures for each specific test to include the test name, specification paragraph requiring test, feature of work to be tested, test frequency, and person responsible for each test. Use only Government approved Laboratory facilities.

3.2.1.6. Procedures for tracking preparatory, initial, and follow-up control phases and control, verification, and acceptance tests including documentation.

3.2.1.7. Procedures for tracking design and construction deficiencies from identification through acceptable corrective action. These procedures shall establish verification that identified deficiencies have been corrected.

3.2.1.8. Reporting procedures, including proposed reporting formats.

3.2.1.9. A list of the definable features of work. A definable feature of work is a task, which is separate and distinct from other tasks, has separate control requirements, and may be identified by different trades or disciplines, or it may be work by the same trade in a different environment. Although each section of the specifications may generally be considered as a definable feature of work, there are frequently more than one definable feature under a particular section. This list will be agreed upon during the coordination meeting.

3.2.1.10. A list of all inspections required by the International Codes and the special inspection program required by the code and this contract.

3.2.2. Additional Requirements for Design Quality Control (DQC) Plan

The following additional requirements apply to the Design Quality Control (DQC) plan:

3.2.2.1. The Contractor's QCP Plan shall provide and maintain a Design Quality Control (DQC) Plan as an effective quality control program which will assure that all services required by this design-build contract are performed and provided in a manner that meets professional architectural and engineering quality standards. As a minimum, competent, independent reviewers identified in the DQC Plan shall review all documents. Use personnel who were not involved in the design effort to produce the design to perform the independent technical review (ITR). The ITR is intended as a quality control check of the design. Include, at least, but not necessarily limited to, a review of the contract requirements (the accepted contract or task order proposal and amended RFP), the basis of design, design calculations, the design configuration management documentation and check the design documents for errors, omissions, and for coordination and design integration. The ITR team is not required to examine, compare or comment concerning alternate design solutions but should concentrate on ensuring that the design meets the contract requirements. Correct errors and deficiencies in the design documents prior to submitting them to the Government.

3.2.2.2. Include in the DQC Plan the discipline-specific checklists to be used during the design and quality control of each submittal. Submit these completed checklists at each design phase as part of the project documentation.

3.2.2.3. A Design Quality Control Manager, who has the responsibility of being cognizant of and assuring that all documents on the project have been coordinated, shall implement the DQC Plan This individual shall be a person who has verifiable engineering or architectural design experience and is a registered professional engineer or architect. Notify the Government, in writing, of the name of the individual, and the name of an alternate person assigned to the position.

3.2.2.4. Develop and maintain effective, acceptable design configuration management (DCM) procedures to control and track all revisions to the design documents after the Interim Design Submission through submission of the As-Built documents. Include the DCM plan as a subset of the DQC Plan. See Section ‘Design After Award’.

3.2.3. Acceptance of Plan

Government acceptance of the Contractor's plan is required prior to the start of design and construction. Acceptance is conditional and will be predicated on satisfactory performance during the design and construction. The Government reserves the right to require the Contractor to make changes in his CQC Plan and operations including removal of personnel, as necessary, to obtain the quality specified.

3.2.4. Notification of Changes

After acceptance of the CQC Plan, notify the Government in writing of any proposed change. Proposed changes are subject to Government acceptance.

3.3. COORDINATION MEETING

After the Postaward Conference, before start of design or construction, and prior to acceptance by the Government of the CQC Plan, the Contractor and the Government shall meet and discuss the Contractor's quality control system. Submit the CQC Plan for review a minimum of 7 calendar days prior to the Coordination Meeting. During the meeting, a mutual understanding of the system details shall be developed, including the forms for recording the CQC operations, design activities, control activities, testing, administration of the system for both onsite and offsite work, and the interrelationship of Contractor's Management and control with the Government's Quality Assurance. The Government will prepare minutes of the meeting for signature by both parties. . The minutes shall become a part of the contract file. There may be occasions when either party will call for subsequent conferences to reconfirm mutual understandings and/or address deficiencies in the CQC system or procedures which may require corrective action by the Contractor.

3.4. QUALITY CONTROL ORGANIZATION

3.4.1. Personnel Requirements

The requirements for the CQC organization are a CQC System Manager, a Design Quality Manager, and sufficient number of additional qualified personnel to ensure contract compliance. The CQC organization shall also include personnel identified in the technical provisions as requiring specialized skills to assure the required work is being performed properly. The Contractor's CQC staff shall maintain a presence at the site at all times during progress of the work and have complete authority and responsibility to take any action necessary to ensure contract compliance. The CQC staff shall be subject to acceptance by the Contracting Officer. Provide adequate office space, filing systems and other resources as necessary to maintain an effective and fully functional CQC organization. Promptly furnish complete records of all letters, material submittals, shop drawing submittals, schedules and all other project documentation to the CQC organization. The CQC organization shall be responsible to maintain these documents and records at the site at all times, except as otherwise acceptable to the Contracting Officer.

3.4.2. CQC System Manager

Identify as CQC System Manager an individual within the onsite work organization who shall be responsible for overall management of CQC and have the authority to act in all CQC matters for the Contractor. The CQC System Manager shall be a graduate engineer, graduate architect, or a BA/BS graduate of an ACCE accredited construction management college program. The CQC system Manager may alternately be an engineering technician with at least 2 years of college and an ICC certification as a Commercial Building Inspector (Residential Building Inspector certification will be required for Military Family Housing projects). In addition, the CQC system manager shall have a minimum of 5 years construction experience on construction similar to this contract. The CQC System Manager shall be on the site at all times during construction and shall be employed by the prime Contractor. Assign the CQC System Manager no other duties (except may also serve as Safety and Health Officer, if qualified and if allowed by Section 00 73 00, or by Section 00 73 10 if this is a task order). Identify an alternate for the CQC System Manager in the plan to serve in the event of the System Manager's absence. The requirements for the alternate shall be the same as for the designated CQC System Manager but the alternate may have other duties in addition to serving in a temporary capacity as the acting QC manager.

3.4.3. CQC Personnel

3.4.3.1. In addition to CQC personnel specified elsewhere in the contract provide specialized CQC personnel to assist the CQC System Manager in accordance with paragraph titled Area Qualifications.

3.4.3.2. These individuals may be employees of the prime or subcontractor; be responsible to the CQC System Manager; **are not intended to be full time, but must be physically present at the construction site during work on their areas of responsibility**; have the necessary education and/or

experience in accordance with the experience matrix listed herein. These individuals may perform other duties but must be allowed sufficient time to perform their assigned quality control duties as described in the Quality Control Plan. **One person may cover more than one area, provided that they are qualified to perform QC activities for the designated areas below and provided that they have adequate time to perform their duties:**

3.4.4. Experience Matrix

3.4.4.1. Area Qualifications

3.4.4.1.1. Civil - Graduate Civil Engineer or (BA/BS) graduate in construction management with 4 years experience in the type of work being performed on this project or engineering technician with 5 yrs related experience.

3.4.4.1.2. Mechanical - Graduate Mechanical Engineer or (BA/BS) graduate in construction management with 4 yrs related experience or engineering technician with an ICC certification as a Commercial Mechanical Inspector with 5 yrs related experience.

3.4.4.1.3. Electrical - Graduate Electrical Engineer or (BA/BS) graduate in construction management with 4 yrs related experience or engineering technician with an ICC certification as a Commercial Electrical Inspector with 5 yrs related experience.

3.4.4.1.4. Structural - Graduate Structural Engineer or (BA/BS) graduate in construction management with 4 yrs related experience or person with an ICC certification as a Reinforced Concrete Special Inspector and Structural Steel and Bolting Special Inspector (as applicable to the type of construction involved) with 5 yrs related experience.

3.4.4.1.5. Plumbing - Graduate Mechanical Engineer or (BA/BS) graduate in construction management with 4 yrs related experience, or person with an ICC certification as a Commercial Plumbing Inspector with 5 yrs related experience.

3.4.4.1.6. Concrete, Pavements and Soils Materials Technician (present while performing tests) with 2 yrs experience for the appropriate area

3.4.4.1.7. Testing, Adjusting and Balancing Specialist must be a member (TAB) Personnel of AABC or an experienced technician of the firm certified by the NEBB (present while testing, adjusting, balancing).

3.4.4.1.8. Design Quality Control Manager Registered Architect or Professional Engineer (not required on the construction site)

3.4.4.1.9. Registered Fire Protection Engineer with 4 years related experience or engineering technician with 5 yrs related experience (but see requirements for Fire Protection Engineer of Record to witness final testing in Section 01 10 00, paragraph 5.10, Fire Protection).

3.4.4.1.10. QC personnel assigned to the installation of the telecommunication system or any of its components shall be Building Industry Consulting Services International (BICSI) Registered Cabling Installers, Technician Level. Submit documentation of current BICSI certification. In lieu of BICSI certification, QC personnel shall have a minimum of 5 years experience in the installation of the specified copper and fiber optic cable and components. They shall have factory or factory approved certification from each equipment manufacturer indicating that they are qualified to install and test the provided products. QC personnel shall witness and certify the testing of telecommunications cabling and equipment.

3.4.5. Additional Requirement

In addition to the above experience and/or education requirements the CQC System Manager shall have completed the course entitled "Construction Quality Management for Contractors". This course is periodically offered at To Be Determined. Inquire of the District or Division sponsoring the course for fees and other expenses involved, if any, for attendance at this course.

3.4.6. Organizational Changes

When it is necessary to make changes to the CQC staff, the Contractor shall revise the CQC Plan to reflect the changes and submit the changes to the Contracting Officer for acceptance.

3.5. SUBMITTALS AND DELIVERABLES

Make submittals as specified in Section 01 33 00 ***SUBMITTAL PROCEDURES***. The CQC organization shall certify that all submittals and deliverables are in compliance with the contract requirements.

3.6. CONTROL

Contractor Quality Control is the means by which the Contractor ensures that the construction, to include that of subcontractors and suppliers, complies with the requirements of the contract. The CQC organization shall conduct at least three phases of control for each definable feature of the construction work as follows:

3.6.1. Preparatory Phase

Perform this phase prior to beginning work on each definable feature of work, after all required plans/documents/materials are approved/accepted, and after copies are at the work site. This phase shall include:

3.6.1.1. A review of each paragraph of applicable specifications, reference codes, and standards. Make a copy of those sections of referenced codes and standards applicable to that portion of the work to be accomplished in the field at the preparatory inspection. Maintain these copies in the field, available for use by Government personnel until final acceptance of the work.

3.6.1.2. A review of the contract drawings.

3.6.1.3. A check to assure that all materials and/or equipment have been tested, submitted, and approved.

3.6.1.4. Review of provisions that have been made to provide required control inspection and testing.

3.6.1.5. Examination of the work area to assure that all required preliminary work has been completed and is in compliance with the contract.

3.6.1.6. A physical examination of required materials, equipment, and sample work to assure that they are on hand, conform to approved shop drawings or submitted data, and are properly stored.

3.6.1.7. A review of the appropriate activity hazard analysis to assure safety requirements are met.

3.6.1.8. Discussion of procedures for controlling quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards for that feature of work.

3.6.1.9. A check to ensure that the portion of the plan for the work to be performed has been accepted by the Contracting Officer.

3.6.1.10. Discussion of the initial control phase.

3.6.1.11. Notify the Government at least 24 hours in advance of beginning the preparatory control phase. This phase shall include a meeting conducted by the CQC System Manager and attended by the superintendent, other CQC personnel (as applicable), and the foreman responsible for the definable feature. Document the results of the preparatory phase actions by separate minutes prepared by the CQC System Manager and attached to the daily CQC report. The Contractor shall instruct applicable workers as to the acceptable level of workmanship required in order to meet contract specifications.

3.6.2. Initial Phase

Accomplish this phase at the beginning of a definable feature of work. Include the following actions:

3.6.2.1. Check work to ensure that it is in full compliance with contract requirements. Review minutes of the preparatory meeting.

3.6.2.2. Verify adequacy of controls to ensure full contract compliance. Verify required control inspection and testing.

3.6.2.3. Establish level of workmanship and verify that it meets minimum acceptable workmanship standards. Compare with required sample panels as appropriate.

3.6.2.4. Resolve all differences.

3.6.2.5. Check safety to include compliance with and upgrading of the Accident Prevention plan and activity hazard analysis. Review the activity analysis with each worker.

3.6.2.6. Notify the Government at least 24 hours in advance of beginning the initial phase. The CQC System Manager shall prepare and attach to the daily CQC report separate minutes of this phase. Indicate exact location of initial phase for future reference and comparison with follow-up phases.

3.6.2.7. Repeat the initial phase any time acceptable specified quality standards are not being met.

3.6.3. Follow-up Phase

Perform daily checks to assure control activities, including control testing, are providing continued compliance with contract requirements, until completion of the particular feature of work. The checks shall be made a matter of record in the CQC documentation. Conduct final follow-up checks and correct deficiencies prior to the start of additional features of work which may be affected by the deficient work. Do not build upon nor conceal non-conforming work.

3.6.4. Additional Preparatory and Initial Phases

Conduct additional preparatory and initial phases on the same definable features of work if: the quality of on-going work is unacceptable; if there are changes in the applicable CQC staff, onsite production supervision or work crew; if work on a definable feature is resumed after a substantial period of inactivity; or if other problems develop.

3.7. TESTS

3.7.1. Testing Procedure

Perform specified or required tests to verify that control measures are adequate to provide a product which conforms to contract requirements and project design documents. Upon request, furnish to the Government duplicate samples of test specimens for possible testing by the Government. Testing includes operation and/or acceptance tests when specified. The Contractor shall procure the services of a Corps of Engineers approved testing laboratory, or establish an approved testing laboratory at the project

site. The Contractor may elect to use a laboratory certified and accredited by the Concrete and cement Reference Laboratory (CCRL) or by AASHTO Materials Reference Laboratory (AMRL) for testing procedures that those organizations certify. The Contractor shall perform the following activities and record and provide the following data:

3.7.1.1. Verify that testing procedures comply with contract requirements and project design documents.

3.7.1.2. Verify that facilities and testing equipment are available and comply with testing standards.

3.7.1.3. Check test instrument calibration data against certified standards.

3.7.1.4. Verify that recording forms and test identification control number system, including all of the test documentation requirements, have been prepared.

3.7.1.5. Include results of all tests taken, both passing and failing tests, recorded on the CQC report for the date taken. Include specification paragraph reference, location where tests were taken, and the sequential control number identifying the test. If approved by the Contracting Officer, actual test reports may be submitted later with a reference to the test number and date taken. Provide an information copy of tests performed by an offsite or commercial test facility directly to the Contracting Officer. Failure to submit timely test reports as stated may result in nonpayment for related work performed and disapproval of the test facility for this contract.

3.7.2. Testing Laboratories

3.7.2.1. Capability Check

The Government reserves the right to check laboratory equipment in the proposed laboratory for compliance with the standards set forth in the contract specifications and to check the laboratory technician's testing procedures and techniques. Laboratories utilized for testing soils, concrete, asphalt, and steel shall meet criteria detailed in ASTM D 3740 and ASTM E 329.

3.7.2.2. Capability Recheck

If the selected laboratory fails the capability check, the Government will assess the Contractor a charge of $1,375 to reimburse the Government for each succeeding recheck of the laboratory or the checking of a subsequently selected laboratory. Such costs will be deducted from the contract amount due the Contractor.

3.7.3. Onsite Laboratory

The Government reserves the right to utilize the Contractor's control testing laboratory and equipment to make assurance tests, and to check the Contractor's testing procedures, techniques, and test results at no additional cost to the Government.

3.7.4. Furnishing or Transportation of Samples for Government Quality Assurance Testing

The Contractor is responsible for costs incidental to the transportation of samples or materials. Deliver samples of materials for test verification and acceptance testing by the Government to the Corps of Engineers Laboratory, f.o.b., at the following address:

- For delivery by mail:

  US Army Engineer District, Savannah

  Environmental & Materials Unit

  200 North Cobb Parkway, Building 400, Suite 404

Marietta, GA 30062

- For other deliveries:

NA

NA

NA

NA

The area or resident office will coordinate, exact delivery location, and dates for each specific test.

3.8. COMPLETION INSPECTION

3.8.1. Punch-Out Inspection

Near the end of the work, or any increment of the work established by a time stated in the SPECIAL CONTRACT REQUIREMENTS Clause, "Commencement, Prosecution, and Completion of Work", or by the specifications, the CQC Manager shall conduct an inspection of the work. Prepare a punch list of items which do not conform to the approved drawings and specifications and include in the CQC documentation, as required by paragraph DOCUMENTATION. The list of deficiencies shall include the estimated date by which the deficiencies will be corrected. The CQC System Manager or staff shall make a second inspection to ascertain that all deficiencies have been corrected. Once this is accomplished, the Contractor shall notify the Government that the facility is ready for the Government Pre-Final inspection.

3.8.2. Pre-Final Inspection

As soon as practicable after the notification above, the Government will perform the pre-final inspection to verify that the facility is complete and ready to be occupied. A Government Pre-Final Punch List may be developed as a result of this inspection. The Contractor's CQC System Manager shall ensure that all items on this list have been corrected before notifying the Government, so that a Final inspection with the customer can be scheduled. Correct any items noted on the Pre-Final inspection in a timely manner. Accomplish these inspections and any deficiency corrections required by this paragraph within the time slated for completion of the entire work or any particular increment of the work if the project is divided into increments by separate completion dates.

3.8.3. Final Acceptance Inspection

The Contractor's Quality Control Inspection personnel, plus the superintendent or other primary management person, and the Contracting Officer's Representative shall attend the final acceptance inspection. Additional Government personnel including, but not limited to, those from Base/Post Civil Facility Engineer user groups and major commands may also attend. The Government will formally schedule the final acceptance inspection based upon results of the Pre-Final inspection. Provide notice to the Government at least 14 days prior to the final acceptance inspection and include the Contractor's assurance that all specific items previously identified to the Contractor as being unacceptable, along with all remaining work performed under the contract, will be complete and acceptable by the date scheduled for the final acceptance inspection. Failure of the Contractor to have all contract work acceptably complete for this inspection will be cause for the Contracting Officer to bill the Contractor for the Government's additional inspection cost in accordance with the contract clause titled "Inspection of Construction".

3.9. DOCUMENTATION

3.9.1. Maintain current records providing factual evidence that required quality control activities and/or tests have been performed. These records shall include the work of subcontractors and suppliers using

government-provided software, QCS (see Section 01 45 01.10). The report includes, as a minimum, the following information:

3.9.1.1. Contractor/subcontractor and their area of responsibility.

3.9.1.2. Operating plant/equipment with hours worked, idle, or down for repair.

3.9.1.3. Work performed each day, giving location, description, and by whom. When Network Analysis (NAS) is used, identify each phase of work performed each day by NAS activity number.

3.9.1.4. Test and/or control activities performed with results and references to specifications/drawings requirements. Identify the applicable control phase (Preparatory, Initial, Follow-up). List deficiencies noted, along with corrective action.

3.9.1.5. Quantity of materials received at the site with statement as to acceptability, storage, and reference to specifications/drawings requirements.

3.9.1.6. Submittals and deliverables reviewed, with contract reference, by whom, and action taken.

3.9.1.7. Offsite surveillance activities, including actions taken.

3.9.1.8. Job safety evaluations stating what was checked, results, and instructions or corrective actions.

3.9.1.9. Instructions given/received and conflicts in plans and/or specifications.

3.9.1.10. Provide documentation of design quality control activities. For independent design reviews, provide, as a minimum, identity of the ITR team, the ITR review comments, responses and the record of resolution of the comments.

3.9.2. Contractor's verification statement.

These records shall indicate a description of trades working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. These records shall cover both conforming and deficient features and shall include a statement that equipment and materials incorporated in the work and workmanship comply with the contract. Furnish the original and one copy of these records in report form to the Government daily within 24 hours after the date covered by the report, except that reports need not be submitted for days on which no work is performed. As a minimum, submit one report for every 7 days of no work and on the last day of a no work period. Account for all calendar days throughout the life of the contract. The first report following a day of no work shall be for that day only. The CQC System Manager shall sign and date reports. The report shall include copies of test reports and copies of reports prepared by all subordinate quality control personnel. The Contractor may submit these forms electronically, in lieu of hard copy.

3.10. NOTIFICATION OF NONCOMPLIANCE

The Contracting Officer will notify the Contractor of any detected noncompliance with the foregoing requirements. The Contractor shall take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, shall be deemed sufficient for the purpose of notification. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

End of Section 01 45 04.00 10

SECTION 01 50 02
REV 2.7 - 31 JUL 2011

TEMPORARY CONSTRUCTION FACILITIES

1.0 OVERVIEW

1.1. GENERAL REQUIREMENTS

1.2. AVAILABILITY AND USE OF UTILITY SERVICES

1.3. BULLETIN BOARD, PROJECT SIGN, AND PROJECT SAFETY SIGN

1.4. PROTECTION AND MAINTENANCE OF TRAFFIC

1.5. MAINTENANCE OF CONSTRUCTION SITE

1.0 OVERVIEW

1.1. GENERAL REQUIREMENTS

1.1.1. Site Plan

Prepare a site plan indicating the proposed location and dimensions of any area to be fenced and used by the Contractor, the number of trailers to be used, avenues of ingress/egress to the fenced area and details of the fence installation. Identify any areas which may have to be graveled to prevent the tracking of mud. Also indicate if the use of a supplemental or other staging area is desired.

1.2. AVAILABILITY AND USE OF UTILITY SERVICES

1.2.1. See Section 00 72 00, Contract Clauses and Section 00 73 00, Special Contract Requirements, for Utility Availability requirements.

1.2.2. Sanitation

Provide and maintain within the construction area minimum field-type sanitary facilities approved by the Contracting Officer. Government toilet facilities will not be available to Contractor's personnel.

1.2.3. Telephone

Make arrangements and pay all costs for desired telephone facilities.

1.3. BULLETIN BOARD, PROJECT SIGN, AND PROJECT SAFETY SIGN

1.3.1. Bulletin Board

Immediately upon beginning of onsite work, provide a weatherproof glass-covered bulletin board not less than 36 by 48 inches in size for displaying the Equal Employment Opportunity poster, a copy of the wage decision contained in the contract, Wage Rate Information poster, and other information approved by the Contracting Officer. Locate the bulletin board at the project site in a conspicuous place easily accessible to all employees, as approved by the Contracting Officer. Display legible copies of the aforementioned data until work is completed. Remove the bulletin board from the site upon completion of the project.

1.3.2. Project and Safety Signs

Erect a project sign and a site safety sign with informational details as provided by the Government at the Post award conference, within 15 days prior to any work activity on project site. Update the safety sign data daily, with light colored metallic or non-metallic numerals. Remove the signs from the site upon completion of the project. Engineer Pamphlet EP 310-1-6a contains the standardized layout and construction details for the signs. It can be found through a GOOGLE Search or try ~~http://www.usace.army.mil/publications/eng-pamphlets/ep310-1-6a/s-16.pdf.~~ the US Army Corps of Engineers Techinfo Website at http://www.hnd.usace.army.mil/techinfo/. Click on Publications then go to Engineer Pamphlets and select EP 310-1-6a.

1.4. PROTECTION AND MAINTENANCE OF TRAFFIC

Provide access and temporary relocated roads as necessary to maintain traffic. Maintain and protect traffic on all affected roads during the construction period except as otherwise specifically directed by the Contracting Officer. Take measures for the protection and diversion of traffic, including the provision of watchmen and flagmen, erection of barricades, placing of lights around and in front of equipment and the work, and the erection and maintenance of adequate warning, danger, and direction signs, as required by

the State and local authorities having jurisdiction. Protect the traveling public from damage to person and property.

The Contractor's traffic on roads selected for hauling material to and from the site shall interfere as little as possible with public traffic. Investigate the adequacy of existing roads and the allowable load limit on these roads. Repair any damage to roads caused by construction operations.

1.4.1. Haul Roads

The Contractor shall, at its own expense, construct access and haul roads necessary for proper prosecution of the work under this contract. Construct haul roads with suitable grades and widths. Avoid sharp curves, blind corners, and dangerous cross traffic. Provide necessary lighting, signs, barricades, and distinctive markings for the safe movement of traffic. The method of dust control, although optional, shall be adequate to ensure safe operation at all times. Location, grade, width, and alignment of construction and hauling roads shall be subject to approval by the Contracting Officer. Provide adequate lighting to assure full and clear visibility for full width of haul road and work areas during any night work operations. Remove haul roads designated by the Contracting Officer upon completion of the work and restore those areas.

1.4.2. Barricades

Erect and maintain temporary barricades to limit public access to hazardous areas. Barricades shall be required whenever safe public access to paved areas such as roads, parking areas or sidewalks is prevented by construction activities or as otherwise necessary to ensure the safety of both pedestrian and vehicular traffic. Securely place barricades clearly visible with adequate illumination to provide sufficient visual warning of the hazard during both day and night.

1.5. MAINTENANCE OF CONSTRUCTION SITE

Mow grass and vegetation located within the boundaries of the construction site for the duration of the project, from NTP to contract completion. Edge or neatly trim grass and vegetation along fences, buildings, under trailers, and in areas not accessible to mowers from NTP to contract completion.

End of Section 01 50 02

SECTION 01 57 20.00 10
REV 3.2 – 30 JUN 2010

ENVIRONMENTAL PROTECTION

1.0 GENERAL REQUIREMENTS

1.1. SUBCONTRACTORS

1.2. ENVIRONMENTAL PROTECTION PLAN

1.3. PROTECTION FEATURES

1.4. ENVIRONMENTAL ASSESSMENT OF CONTRACT DEVIATIONS

1.5. NOTIFICATION

2.0 PRODUCTS (NOT USED)

3.0 EXECUTION

3.1. LAND RESOURCES

3.2. WATER RESOURCES

3.3. AIR RESOURCES

3.4. CHEMICAL MATERIALS MANAGEMENT AND WASTE DISPOSAL

3.5. RECYCLING AND WASTE MINIMIZATION

3.6. HISTORICAL, ARCHAEOLOGICAL, AND CULTURAL RESOURCES

3.7. BIOLOGICAL RESOURCES

3.8. INTEGRATED PEST MANAGEMENT

3.9. PREVIOUSLY USED EQUIPMENT

3.10. MILITARY MUNITIONS

3.11. TRAINING OF CONTRACTOR PERSONNEL

3.12. POST CONSTRUCTION CLEANUP

1.0 GENERAL REQUIREMENTS

Minimize environmental pollution and damage that may occur as the result of construction operations. Protect the environmental resources within the project boundaries and those affected outside the limits of permanent work during the entire duration of this contract. Comply with all applicable environmental Federal, State, and local laws and regulations. The Contractor shall be responsible for any delays resulting from failure to comply with environmental laws and regulations

1.1. SUBCONTRACTORS

Ensure compliance with this section by subcontractors.

1.2. ENVIRONMENTAL PROTECTION PLAN

1.2.1. The purpose of the Environmental Protection Plan is to present a comprehensive overview of known or potential environmental issues which the Contractor must address during construction. Define issues of concern within the Environmental Protection Plan as outlined in this section. Address each topic in the plan at a level of detail commensurate with the environmental issue and required construction task(s). Identify and discuss topics or issues which are not identified in this section, but which the Contractor considers necessary, after those items formally identified in this section. Prior to commencing construction activities or delivery of materials to the site, submit the Plan for review and Government approval. The Contractor shall meet with the Government prior to implementation of the Environmental Protection Plan, for the purpose of discussing the implementation of the initial plan; possible subsequent additions and revisions to the plan including any reporting requirements; and methods for administration of the Contractor's Environmental Plans. Maintain and keep the Environmental Protection Plan current onsite.

1.2.2. Compliance

No requirement in this Section shall be construed as relieving the Contractor of any applicable Federal, State, and local environmental protection laws and regulations. During Construction, the Contractor shall be responsible for identifying, implementing, and submitting for approval any additional requirements to be included in the Environmental Protection Plan.

1.2.3. Contents

The plan shall include, but shall not be limited to, the following:

1.2.3.1. Name(s) of person(s) within the Contractor's organization who is(are) responsible for ensuring adherence to the Environmental Protection Plan.

1.2.3.2. Name(s) and qualifications of person(s) responsible for manifesting hazardous waste to be removed from the site, if applicable

1.2.3.3. Name(s) and qualifications of person(s) responsible for training the Contractor's environmental protection personnel

1.2.3.4. Description of the Contractor's environmental protection personnel training program

1.2.3.5. An erosion and sediment control plan which identifies the type and location of the erosion and sediment controls to be provided. Include monitoring and reporting requirements to assure that the control measures are in compliance with the erosion and sediment control plan, Federal, State, and local laws and regulations. A Storm Water Pollution Prevention Plan (SWPPP) may be substituted for this plan.

1.2.3.6. Drawings showing locations of proposed temporary excavations or embankments for haul roads, stream crossings, material storage areas, structures, sanitary facilities, and stockpiles of excess or spoil materials including methods to control runoff and to contain materials on the site

1.2.3.7. Traffic control plans including measures to reduce erosion of temporary roadbeds by construction traffic, especially during wet weather. Include measures to minimize the amount of mud transported onto paved public roads by vehicles or runoff.

1.2.3.8. Work area plan showing the proposed activity in each portion of the area and identifying the areas of limited use or nonuse. Include measures for marking the limits of use areas including methods for protection of features to be preserved within authorized work areas.

1.2.3.9. Drawing showing the location of on-installation borrow areas.

1.2.3.10. A spill control plan shall include the procedures, instructions, and reports to be used in the event of an unforeseen spill of a substance regulated by 40 CFR 68, 40 CFR 302, 40 CFR 355, and/or regulated under State or Local laws and regulations. The spill control plan supplements the requirements of EM 385-1-1. This plan shall include as a minimum:

(a) The name of the individual who will report any spills or hazardous substance releases and who will follow up with complete documentation. This individual shall immediately notify the Government and the local Fire Department in addition to the legally required Federal, State, and local reporting channels (including the National Response Center 1-800-424-8802) if a reportable quantity is released to the environment. The plan shall contain a list of the required reporting channels and telephone numbers.

(b) The name and qualifications of the individual who will be responsible for implementing and supervising the containment and cleanup

(c) Training requirements for Contractor's personnel and methods of accomplishing the training

(d) A list of materials and equipment to be immediately available at the job site, tailored to cleanup work of the potential hazard(s) identified.

(e) The names and locations of suppliers of containment materials and locations of additional fuel oil recovery, cleanup, restoration, and material-placement equipment available in case of an unforeseen spill emergency

(f) The methods and procedures to be used for expeditious contaminant cleanup

1.2.3.11. A solid waste management plan identifying waste minimization, collection, and disposals methods, waste streams (type and quantity), and locations for solid waste diversion/disposal including clearing debris and C&D waste that is diverted (salvaged, reused, or recycled). Detail the contractor's actions to comply with, and to participate in, Federal, state, regional, local government, and installation sponsored recycling programs to reduce the volume of solid waste at the source. Identify any subcontractors responsible for the transportation, salvage and disposal of solid waste. Submit licenses or permits for solid waste disposal sites that are not a commercial operating facility. Attach evidence of the facility's ability to accept the solid waste to this plan. A construction and demolition waste management plan, similar to the plan specified in the UFGS 01 74 19 (formerly 01572) may be used as the non-hazardous solid waste management plan. Provide a Non-Hazardous Solid Waste Diversion Report. Submit the report on the first working day after the first quarter that non-hazardous solid waste has been disposed and/or diverted and each quarter thereafter (e.g. the first working day of January, April, July, and October) until the end of the project. Additionally, a summary report, with all data fields, is required at the end of the project. The report shall indicate the total type and amount of waste generated, total type and amount of waste diverted, type and amount of waste sent to waste-to-energy facility and alternative daily cover, in tons along with the percent that was diverted. Maintain, track and report construction and demolition waste data in a manner such that the installation can enter the data into the Army SWAR database, which separates data by type of material. A cumulative report in LEED Letter Template format may be used but must be modified to include the date disposed of/diverted and include

the above stated diversion data. NOTE: The Solid Waste Diversion Reports are separate documentation than the LEED documentation.

1.2.3.12. DELETED.

1.2.3.13. An air pollution control plan detailing provisions to assure that dust, debris, materials, trash, etc., do not become air borne and travel off the project site.

1.2.3.14. A contaminant prevention plan that: identifies potentially hazardous substances to be used on the job site; identifies the intended actions to prevent introduction of such materials into the air, water, or ground; and details provisions for compliance with Federal, State, and local laws and regulations for storage and handling of these materials. In accordance with EM 385-1-1, include a copy of the Material Safety Data Sheets (MSDS) and the maximum quantity of each hazardous material to be on site at any given time in the contaminant prevention plan. Update the plan as new hazardous materials are brought on site or removed from the site. Reference this plan in the storm water pollution prevention plan, as applicable.

1.2.3.15. A waste water management plan that identifies the methods and procedures for management and/or discharge of waste waters which are directly derived from construction activities, such as concrete curing water, clean-up water, dewatering of ground water, disinfection water, hydrostatic test water, and water used in flushing of lines. If a settling/retention pond is required, include the design of the pond including drawings, removal plan, and testing requirements for possible pollutants. If land application will be the method of disposal for the waste water, include a sketch showing the location for land application along with a description of the pretreatment methods to be implemented and any required permits. If surface discharge will be the method of disposal, include a copy of the permit and associated documents as an attachment prior to discharging the waste water. If disposal is to a sanitary sewer, include documentation that the waste water treatment plant Operator has approved the flow rate, volume, and type of discharge.

1.2.3.16. A historical, archaeological, cultural resources biological resources and wetlands plan that defines procedures for identifying and protecting historical, archaeological, cultural resources, biological resources and wetlands known to be on the project site: and/or identifies procedures to be followed if historical archaeological, cultural resources, biological resources and wetlands not previously known to be onsite or in the area are discovered during construction. Include methods to assure the protection of known or discovered resources and shall identify lines of communication between Contractor personnel and the Government.

1.2.3.17. A pesticide treatment plan, updated, as information becomes available. Include: sequence of treatment, dates, times, locations, pesticide trade name, EPA registration numbers, authorized uses, chemical composition, formulation, original and applied concentration, application rates of active ingredient (i.e. pounds of active ingredient applied), equipment used for application and calibration of equipment. The Contractor is responsible for Federal, State, Regional and Local pest management record keeping and reporting requirements as well as any additional Installation specific requirements. Follow AR 200-1, Chapter 5, Pest Management, ~~5 Pest Management, Chapter 2, Section III "Pest Management Records and Reports"~~ Section 5-4, “Program Requirements” for data required to be reported to the Installation.

1.3. PROTECTION FEATURES

This paragraph supplements the Contract Clause PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES AND IMPROVEMENTS. Prior to start of any onsite construction activities, the Contractor and the Government shall make a joint condition survey. Immediately following the survey, the Contractor shall prepare a brief report including a plan describing the features requiring protection under the provisions of the Contract Clauses, which are not specifically identified on the drawings as environmental features requiring protection along with the condition of trees, shrubs and grassed areas immediately adjacent to the site of work and adjacent to the Contractor's

assigned storage area and access route(s), as applicable. Both the Contractor and the Government will sign this survey, upon mutual agreement as to its accuracy and completeness. The Contractor develop a plan that depicts how it will protect those environmental features included in the survey report and any indicated on the drawings, regardless of interference which their preservation may cause to the Contractor's work under the contract.

1.4. ENVIRONMENTAL ASSESSMENT OF CONTRACT DEVIATIONS

Any deviations, requested by the Contractor, from the drawings, plans and specifications which may have an environmental impact will be subject to approval by the Government and may require an extended review, processing, and approval time. The Government reserves the right to disapprove alternate methods, even if they are more cost effective, if the Government determines that the proposed alternate method will have an adverse environmental impact.

1.5. NOTIFICATION

The Government will notify the Contractor in writing of any observed noncompliance with Federal, State or local environmental laws or regulations, permits, and other elements of the Contractor's Environmental Protection plan. The Contractor shall, after receipt of such notice, inform the Government of the proposed corrective action and take such action when approved by the Government. The Government may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No time extensions shall be granted or equitable adjustments allowed to the Contractor for any such suspensions. This is in addition to any other actions the Government may take under the contract, or in accordance with the Federal Acquisition Regulation or Federal Law.

2.0 PRODUCTS (NOT USED)

3.0 EXECUTION

3.1. LAND RESOURCES

Confine all activities to areas defined by the drawings and specifications. Prior to the beginning of any construction, identify any land resources to be preserved within the work area. Except in areas indicated on the drawings or specified to be cleared, do not remove, cut, deface, injure, or destroy land resources including trees, shrubs, vines, grasses, topsoil, and land forms without approval. Do not attach or fasten any ropes, cables, or guys to any trees for anchorage unless specifically authorized. Provide effective protection for land and vegetation resources at all times as defined in the following subparagraphs. Remove all stone, soil, or other materials displaced into uncleared areas..

3.1.1. Work Area Limits

Prior to commencing construction activities, mark the areas that need not be disturbed under this contract. Mark or fence isolated areas within the general work area which are not to be disturbed. Protect monuments and markers before construction operations commence. Where construction operations are to be conducted during darkness, any markers shall be visible in the dark. Personnel shall be knowledgeable of the purpose for marking and/or protecting particular objects.

3.1.2. Landscape

Clearly identify trees, shrubs, vines, grasses, land forms and other landscape features indicated and defined on the drawings to be preserved by marking, fencing, or wrapping with boards, or any other approved techniques. Restore landscape features damaged or destroyed during construction operations outside the limits of the approved work area.

3.1.3. Erosion and Sediment Controls

Provide erosion and sediment control measures in accordance with Federal, State, and local laws and regulations. Coordinate with approving authorities (federal, state, etc.) for specific requirements to be included in the plan. The erosion and sediment controls selected and maintained by the Contractor shall be such that water quality standards are not violated as a result of the Contractor's construction activities. Keep the area of bare soil exposed at any one time by construction operations to a minimum necessary. Construct or install temporary and permanent erosion and sediment control best management practices (BMPs). BMPs may include, but not be limited to, vegetation cover, stream bank stabilization, slope stabilization, silt fences, construction of terraces, interceptor channels, sediment traps, inlet and outfall protection, diversion channels, and sedimentation basins. Remove any temporary measures after the area has been stabilized.

3.1.4. Contractor Facilities and Work Areas

Place field offices, staging areas, stockpile storage, and temporary buildings in areas designated on the drawings or as directed by the Government. Make only approved temporary movement or relocation of Contractor facilities. Provide erosion and sediment controls for on-site borrow and spoil areas to prevent sediment from entering nearby waters. Control temporary excavation and embankments for plant and/or work areas to protect adjacent areas.

3.2. WATER RESOURCES

Monitor construction activities to prevent pollution of surface and ground waters. Do not apply toxic or hazardous chemicals to soil or vegetation unless otherwise indicated. Monitor all water areas affected by construction activities. For construction activities immediately adjacent to impaired surface waters, the Contractor shall be capable of quantifying sediment or pollutant loading to that surface water when required by state or federally issued Clean Water Act permits.

3.2.1. Stream Crossings

Stream crossings shall allow movement of materials or equipment without violating water pollution control standards of the Federal, State, and local governments or impede state-designated flows.

3.2.2. Wetlands

Do not enter, disturb, destroy, or allow discharge of contaminants into any wetlands.

3.3. AIR RESOURCES

Comply with all Federal and State air emission and performance laws and standards for equipment operation, activities, or processes.

3.3.1. Particulates

Control dust particles; aerosols and gaseous by-products from construction activities; and processing and preparation of materials, such as from asphaltic batch plants, including weekends, holidays and hours when work is not in progress. Maintain excavations, stockpiles, haul roads, permanent and temporary access roads, plant sites, spoil areas, borrow areas, and other work areas within or outside the project boundaries free from particulates which would cause the Federal, State, and local air pollution standards to be exceeded or which would cause a hazard or a nuisance. Sprinkling, chemical treatment of an approved type, baghouse, scrubbers, electrostatic precipitators or other methods are permitted to control particulates in the work area. Sprinkling, to be efficient, must be repeated to keep the disturbed area damp at all times. Provide sufficient, competent equipment available to accomplish these tasks. Perform particulate control as the work proceeds and whenever a particulate nuisance or hazard occurs. Comply with all State and local visibility regulations.

3.3.2. Odors

Control odors from construction activities at all times. Odors shall not cause a health hazard and shall be in compliance with State regulations and/or local ordinances.

3.3.3. Sound Intrusions

Keep construction activities under surveillance and control to minimize environment damage by noise. Comply with the provisions of the state and Installation rules.

3.3.4. Burning

Burning is not allowed on the project site unless specified in other sections of the specifications or by written authorization. Specific times, locations, and manners of burning shall be subject to approval.

3.4. CHEMICAL MATERIALS MANAGEMENT AND WASTE DISPOSAL

Disposal of wastes shall be as directed below, unless otherwise specified in other sections and/or shown on the drawings.

3.4.1. Solid Wastes

Place solid wastes (excluding clearing debris) in containers which are emptied on a regular schedule. Conduct handling, storage, and disposal to prevent contamination. Employ segregation measures so that no hazardous or toxic waste will become co-mingled with solid waste. Transport solid waste off Government property and dispose of it in compliance with Federal, State, and local requirements for solid waste disposal. The minimum acceptable off-site solid waste disposal option is a Subtitle D RCRA permitted landfill. Verify that the selected transporters and disposal facilities have the necessary permits and licenses to operate. Comply with Federal, State, and local laws and regulations pertaining to the use of landfill areas.

3.4.2. Chemicals and Chemical Wastes

Dispense chemicals, ensuring no spillage to the ground or water. Perform and document periodic inspections of dispensing areas to identify leakage and initiate corrective action. The Government may periodically review this documentation. Collect chemical waste in corrosion resistant, compatible containers. Monitor and remove collection drums to a staging or storage area when contents are within 6 inches of the top. Classify, manage, store, and dispose of wastes in accordance with Federal, State, and local laws and regulations.

3.4.3. Contractor Generated Hazardous Wastes/Excess Hazardous Materials

Hazardous wastes are defined in 40 CFR 261, or are as defined by applicable state and local regulations. Hazardous materials are defined in 49 CFR 171 - 178. At a minimum, manage and store hazardous waste in compliance with 40 CFR 262. Take sufficient measures to prevent spillage of hazardous and toxic materials during dispensing. Segregate hazardous waste from other materials and wastes; protect it from the weather by placing it in a safe covered location and take precautionary measures, such as berming or other appropriate measures, against accidental spillage. Store, describe, package, label, mark, and placard hazardous waste and hazardous material in accordance with 49 CFR 171 - 178, state, and local laws and regulations. Transport Contractor generated hazardous waste off Government property in accordance with the Environmental Protection Agency and the Department of Transportation laws and regulations. Dispose of hazardous waste in compliance with Federal, State and local laws and regulations. Immediately report spills of hazardous or toxic materials to the Government and the Facility Environmental Office. Contractor will be responsible for cleanup and cleanup costs due to spills.

Contractor is responsible for the disposition of Contractor generated hazardous waste and excess hazardous materials.

3.4.4. Fuel and Lubricants

Conduct storage, fueling and lubrication of equipment and motor vehicles in a manner that affords the maximum protection against spill and evaporation. Manage and store fuel, lubricants and oil in accordance with all Federal, State, Regional, and local laws and regulations.

3.5. RECYCLING AND WASTE MINIMIZATION

Participate in State and local government sponsored recycling programs. The Contractor is further encouraged to minimize solid waste generation throughout the duration of the project. Line and berm fueling areas and establish storm water control structures at discharge points for site run-off. Keep a liquid containment clean-up kit available at the fueling area.

3.6. HISTORICAL, ARCHAEOLOGICAL, AND CULTURAL RESOURCES

Existing historical, archaeological, and cultural resources within the Contractor's work area are shown on the drawings. Protect and preserve these resources during the life of the Contract. Temporarily suspend all activities that may damage or alter such resources, if any previously unidentified or unanticipated historical, archaeological, and cultural resources are discovered or found during excavation or other construction activities. Resources covered by this paragraph include but are not limited to: any human skeletal remains or burials; artifacts; shell, midden, bone, charcoal, or other deposits; rock or coral alignments, pavings, wall, or other constructed features; and any indication of agricultural or other human activities. Upon such discovery or find, notify the Government so that the appropriate authorities may be notified and a determination made as to their significance and what, if any, special disposition of the finds should be made. Cease all activities that may result in impact to or the destruction of these resources. Secure the area and prevent employees or other persons from trespassing on, removing, or otherwise disturbing such resources.

3.7. BIOLOGICAL RESOURCES

Minimize interference with, disturbance to, and damage to fish, wildlife, and plants, including their habitat. Protect threatened and endangered animal and plant species including their habitat in accordance with Federal, State, Regional, and local laws and regulations.

3.8. INTEGRATED PEST MANAGEMENT

Coordinate, through the Government, with the Installation Pest Management Coordinator (IPMC) at the earliest possible time prior to pesticide application, in order to minimize impacts to existing fauna and flora. Discuss integrated pest management strategies with the IPMC and receive concurrence from the IPMC, through the COR, prior to the application of any pesticide associated with these specifications. Give IMPC personnel the opportunity to be present at all meetings concerning treatment measures for pest or disease control and during application of the pesticide. The use and management of pesticides are regulated under 40 CFR 152 - 186.

3.8.1. Pesticide Delivery and Storage

Deliver pesticides, approved for use on the Installation, to the site in the original, unopened containers bearing legible labels indicating the EPA registration number and the manufacturer's registered uses.

3.8.2. Qualifications

Use the services of a subcontractor for pesticide application whose principal business is pest control. The subcontractor shall be licensed and certified in the state where the work is to be performed.

3.8.3. Pesticide Handling Requirements

Formulate, treat with, and dispose of pesticides and associated containers in accordance with label directions.

3.8.4. Application

A state certified pesticide applicator shall apply pesticides in accordance with EPA label restrictions and recommendations.

3.9. PREVIOUSLY USED EQUIPMENT

Clean all previously used construction equipment prior to bringing it onto the project site. Ensure that the equipment is free from soil residuals, egg deposits from plant pests, noxious weeds, and plant seeds. Consult with the USDA jurisdictional office for additional cleaning requirements.

3.10. MILITARY MUNITIONS

Immediately stop work in that area and immediately inform the Government, in the event military munitions, as defined in 40 CFR 260, are discovered or uncovered.

3.11. TRAINING OF CONTRACTOR PERSONNEL

Train personnel in all phases of environmental protection and pollution control. Conduct environmental protection/pollution control meetings for all Contractor personnel prior to commencing construction activities. Conduct additional meetings for new personnel and when site conditions change. The training and meeting agenda shall include methods of detecting and avoiding pollution; familiarization with statutory and contractual pollution standards; installation and care of devices, vegetative covers, and instruments required for monitoring purposes to ensure adequate and continuous environmental protection/pollution control; anticipated hazardous or toxic chemicals or wastes, and other regulated contaminants; recognition and protection of archaeological sites, artifacts, wetlands, and endangered species and their habitat that are known to be in the area.

3.12. POST CONSTRUCTION CLEANUP

Clean up all areas used for construction in accordance with Contract Clause: "Cleaning Up". Unless otherwise instructed in writing , obliterate all signs of temporary construction facilities such as haul roads, work area, structures, foundations of temporary structures, stockpiles of excess or waste materials, and other vestiges of construction prior to final acceptance of the work. Grade, fill and seed the entire disturbed area, unless otherwise indicated.

SECTION 01 62 35
REV 2.0 - 15 AUG 2007

RECYCLED/RECOVERED MATERIAL

1.0 GENERAL

1.1. REFERENCES

1.2. OBJECTIVES

1.3. EPA DESIGNATED ITEMS INCORPORATED IN THE WORK

1.4. EPA PROPOSED ITEMS INCORPORATED IN THE WORK

1.5. EPA LISTED ITEMS USED IN CONDUCT OF THE WORK BUT NOT INCORPORATED IN THE WORK

1.0 GENERAL

1.1. REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

- U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)
- 40 CFR 247 Comprehensive Procurement Guideline for Products Containing Recovered Materials

1.2. OBJECTIVES

Government procurement policy is to acquire, in a cost effective manner, items containing the highest percentage of recycled and recovered materials practicable consistent with maintaining a satisfactory level of competition without adversely affecting performance requirements or exposing suppliers' employees to undue hazards from the recovered materials. The Environmental Protection Agency (EPA) has designated certain items which must contain a specified percent range of recovered or recycled materials. The Contractor shall make all reasonable efforts to use recycled and recovered materials in providing the EPA designated products and in otherwise utilizing recycled and recovered materials in the execution of the work.

1.3. EPA DESIGNATED ITEMS INCORPORATED IN THE WORK

Materials that have been designated by EPA as being products which are or can be made with recovered or recycled materials, when incorporated into the work under this contract, shall contain at least the minimum percentage of recycled or recovered materials indicated by EPA unless adequate justification (non-availability) for non-use is provided. When a designated item is specified as an option to a non-designated item, the designated item requirements apply only if the designated item is used in the work.

1.4. EPA PROPOSED ITEMS INCORPORATED IN THE WORK

Products other than those designated by EPA are still being researched and are being considered for future Comprehensive Procurement Guideline (CPG) designation. It is recommended that these items, when incorporated in the work under this contract, contain the highest practicable percentage of recycled or recovered materials, provided specified requirements are also met.

1.5. EPA LISTED ITEMS USED IN CONDUCT OF THE WORK BUT NOT INCORPORATED IN THE WORK

There are many products listed in 40 CFR 247 which have been designated or proposed by EPA to include recycled or recovered materials that may be use by the Contractor in performing the work but will not be incorporated into the work. These products include office products, temporary traffic control products, and pallets. It is recommended that these non-construction products, when used in the conduct of the work, contain the highest practicable percentage of recycled or recovered materials and that these products be recycled when no longer needed.

End of Section 01 62 35

SECTION 01 78 02.00 10
REV 2.33 – 31 JUL 2011

CLOSEOUT SUBMITTALS

1.0 OVERVIEW

1.1. SUBMITTALS

1.2. PROJECT RECORD DOCUMENTS

1.3. EQUIPMENT DATA

1.4. CONSTRUCTION WARRANTY MANAGEMENT

1.5. MECHANICAL TESTING, ADJUSTING, BALANCING, AND COMMISSIONING

1.6. OPERATION AND MAINTENANCE MANUALS

1.7. FIELD TRAINING

1.8. PRICING OF CONTRACTOR-FURNISHED AND INSTALLED PROPERTY AND GOVERNMENT-FURNISHED CONTRACTOR-INSTALLED PROPERTY

1.9. LEED REVIEW MEETINGS

1.10. RED ZONE MEETING

1.11. FINAL CLEANING

1.12. INTERIM FORM DD1354 "TRANSFER AND ACCEPTANCE OF MILITARY REAL PROPERTY

EXHIBIT 1 SAMPLE RED ZONE MEETING CHECKLIST

1.0 OVERVIEW

1.1. SUBMITTALS

Government approval is required for any submittals with a "G" designation; submittals not having a "G" designation are for Designer of Record approval or for information only. Submit the following in accordance with Section 01 33 00 submittals*:*

SD-02 Shop Drawings

– As-Built Drawings - G

▪ Drawings showing final as-built conditions of the project. Provide electronic drawing files as specified in Section 01 33 16, 3 sets of blue-line prints , one set of reproducible mylar drawings and one set of the approved working as-built drawings.

SD-03 Product Data

– As-Built Record of Equipment and Materials

▪ Two copies of the record listing the as-built materials and equipment incorporated into the construction of the project.

– Construction Warranty Management Plan

▪ Three sets of the construction warranty management plan containing information relevant to the warranty of materials and equipment incorporated into the construction project, including the starting date of warranty of construction. Furnish with each warranty the name, address, and telephone number of each of the guarantor's representatives nearest to the project location.

– Warranty Tags

▪ Two record copies of the warranty tags showing the layout and design.

– Final Cleaning

▪ Two copies of the listing of completed final clean-up items.

1.2. PROJECT RECORD DOCUMENTS

1.2.1. As-Built Drawings – G

An as-built drawing is a construction drawing revised to reflect the final as-built conditions of the project as a result of modifications and corrections to the project design required during construction. The final as-built drawings shall not have the appearance of marked up drawings, but that of professionally prepared drawings as if they were the "as designed" drawings.

1.2.2. Maintenance of As-Built Drawings

1.2.2.1. The Configuration Management Plan shall describe how the Contractor will maintain up-to-date drawings, how it will control and designate revisions to the drawings and specifications (In accordance with Special Contract Requirement: ***Deviating from the Accepted Design*** and Section 01 33 16: ***Design after Award***, the Designer of Record's approval is necessary for any revisions to the accepted design).

1.2.2.2. Make timely updates, carefully maintaining a record set of working as-built drawings at the job site, marked in red, of all changes and corrections from the construction drawings. Enter changes and corrections on drawings promptly to reflect "Current Construction". Perform this update no less frequently

than weekly for the blue line drawings and update no less frequently than quarterly for the CADD/CAD and BIM files, which were prepared previously in accordance with Section 01 33 16. Include a confirmation that the as-builts are up to date with the submission of the monthly project schedule.

1.2.2.3. If the DB Contractor fails to maintain the as-built drawings as required herein, the Government will retain from the monthly progress payment, an amount representing the estimated monthly cost of maintaining the as-built drawings. Final payment with respect to separately priced facilities or the contract as a whole will be withheld until the Contractor submits acceptable as-built drawings and the Government approves them.

1.2.2.4. The marked-up set of drawings shall reflect any changes, alterations, adjustments or modifications. Changes must be reflected on all sheets affected by the change. Changes shall include marking the drawings to reflect structural details, foundation layouts, equipment sizes, and other extensions of design.

1.2.2.5. Typically, room numbers shown on the drawings are selected for design convenience and do not represent the actual numbers intended for use by the end user. Final as-built drawings shall reflect actual room numbers adopted by the end user.

1.2.2.6. If there is no separate contract line item (CLIN) for as-built drawings, the Government will withhold the amount of $35,000, or 1% of the present construction value, whichever is the greater, until the final as-built drawing submittal has been approved by the Government.

1.2.3. Underground Utilities

The drawings shall indicate, in addition to all changes and corrections, the actual location, kinds and sizes of all sub-surface utility lines. In order that the location of these lines and appurtenances may be determined in the event the surface openings or indicators become covered over or obscured, the as-built drawings shall show, by offset dimensions to two permanently fixed surface features, the end of each run including each change in direction. Locate Valves, splice boxes and similar appurtenances by dimensioning along the utility run from a reference point. Record average elevation of the top of each run or underground structure..

1.2.4. Partial Occupancy

For projects where portions of construction are to be occupied or activated before overall project completion, including portions of utility systems, supply as-built drawings for those portions of the facility being occupied or activated at the time the facility is occupied or activated. Show this same as-built information previously furnished on the final set of as-built drawings.

1.2.5. As-Built Conditions That are Different From the construction Drawings

Accurately reflect all as-built conditions that are different, such as dimensions, road alignments and grades, and drainage and elevations, from the construction drawings on each drawing. If the as-built condition is accurately reflected on a shop drawing, then furnish that shop drawing in CADD format. Reference the final as-built construction drawing the shop drawing file that includes the as-built information. In turn, the shop drawing shall reference the applicable construction as-built drawing. Delete any options shown on drawings and not selected clearly reflect options selected on final as-built drawings.

1.2.6. Additional As-Built Information that Exceeds the Detail Shown on the construction Drawings:

These as-built conditions include those that reflect structural details, foundation layouts, equipment, sizes, mechanical and electrical room layouts and other extensions of design, that were not shown in the project design documents because the exact details were not known until after the time of approved shop

drawings. It is recognized that these shop drawing submittals (revised showing as-built conditions) will serve as the as-built record without actual incorporation into the construction drawings, piping, and equipment drawings. Include locations of all explorations, logs of all explorations, and results of all laboratory testing, including those provided by the Government. Furnish all such shop drawings in CADD /CADformat. Include fire protection details, such as wiring, performed for the design of the project.

1.2.7. Final As-Built Drawings

Submit final as-built CADD/CAD and BIM Model(s) and Facility Data files at the time of Beneficial Occupancy of the project or at a designated phase of the project. In the event the Contractor accomplishes additional work after this submittal, which changes the as-built conditions, submit a new DVD with all drawing sheets , one copy of affected Mylars and three blue-line copies of affected sheets which depict additional changes.

1.2.8. Title Blocks

In accordance with the configuration management plan, clearly mark title blocks to indicate final as-built drawings.

1.2.9. Other As-Built Documents

Provide scans of all other documents such as design analysis, catalog cuts, certification documents that are not available in native electronic format in an organized manner in Adobe.pdf format.

1.2.9.1. LEED Documentation

Update LEED documentation on at least a monthly basis and have it available for review by the Government on the jobsite at all times during construction. Submit the final LEED Project Checklist(s), final LEED submittals checklist and complete project documentation, verifying the final LEED score and establishing the final rating. Provide full support to the validation review process, including credit audits. See also the LEED documentation requirements in Section 01 33 16, DESIGN AFTER AWARD.

1.2.9.2. GIS Documentation

Provide final geo-referenced GIS database of the new building footprint along with any changes made to exterior of the building. The intent of capturing the final building footprint and exterior modifications in a GIS database is to provide the installation with a data set of the comprehensive changes made to the landscape as a result of the construction project. The Government will incorporate this data set into the installations existing GIS MasterPlan or Enterprise GIS system. The GIS database deliverable shall follow a standard template provided to the Contractor by the Government, adhere to detailed specifications outlined in ECB No 2006-15, and be documented using the Federal Geographic Data Committee (FGDC) metadata standard.

1.3. EQUIPMENT DATA

1.3.1. Real Property Equipment

Provide an Equipment-in-Place list of all installed equipment furnished under this contract. Include all information usually listed on manufacturer's name plate. Include the cost of each piece of installed property F.O.B. construction site. For each of the items which is specified herein to be guaranteed for a specified period from the date of acceptance thereof, provide the following information: The name, serial and model number address of equipment supplier, or manufacturer originating the guaranteed item. The Contractor's guarantee to the Government of these items will not be limited by the terms of any manufacturer's guarantee to the Contractor. Furnish the list as one (1) reproducible and three (3) copies

thirty (30) calendar days before completion of any segment of the contract work which has an incremental completion date.

1.3.2. Maintenance and Parts Data

Furnish a brochure, catalog cut, parts list, manufacturer's data sheet or other publication showing detailed parts data on all other equipment subject to repair and maintenance procedures not otherwise required in Operations and Maintenance Manuals specified elsewhere in this contract. Distribution of directives shall follow the same requirements as listed in paragraph above.

1.3.3. Construction Specifications

Furnish permanent electronic files of final as-built construction specifications, including modifications thereto, with the as-built drawings.

1.4. CONSTRUCTION WARRANTY MANAGEMENT

1.4.1. Prior to the end of the one year warranty, the Government may conduct an infrared roof survey on any project involving a membrane roofing system. This survey will be conducted in accordance with ASTM C1153-90, "Standard Practice for Location of Wet Insulation in Roofing Systems Using Infrared Imaging". The Contractor shall replace all damaged materials and locate and repair sources of moisture penetration.

1.4.2. Management

1.4.2.1. Warranty Management Plan

Develop a warranty management plan containing information relevant to the clause ***Warranty of Construction*** in FAR 52.246-21. Submit the warranty management plan for Government approval at least 30 days before the planned pre-warranty conference. In the event of phased turn-over of the contract, update the Warranty Management Plan as necessary to include latest information required. Include all required actions and documents to assure that the Government receives all warranties to which it is entitled. The plan shall be in narrative form and contain sufficient detail to render it suitable for use by future maintenance and repair personnel, whether tradesmen, or of engineering background, not necessarily familiar with this contract. The term "status" as indicated below shall include due date and whether item has been submitted or was accomplished. Submit warranty information made available during the construction phase prior to each monthly pay estimate. Assemble information in a binder and turn over to the Government upon acceptance of the work. The construction warranty period shall begin on the date of project acceptance and shall continue for the full product warranty period. The Contractor, Government, including the Customer Representative shall jointly conduct warranty inspections, 4 months and 9 months, after acceptance. The warranty management plan shall include, but shall not be limited to, the following information:

(1) Roles and responsibilities of all personnel associated with the warranty process, including points of contact and telephone numbers within the organizations of the contractors, subcontractors, manufacturers or suppliers involved.

(2) Listing and status of delivery of all Certificates of Warranty for extended warranty items, to include roofs, HVAC balancing, pumps, motors, transformers, and for all commissioned systems such as fire protection and alarm systems, sprinkler systems, lightning protection systems, etc.

(3) A list for each warranted equipment, item, feature of construction or system indicating:

(i) Name of item.

(ii) Model and serial numbers.

(iii) Location where installed.

(iv) Name and phone numbers of manufacturers or suppliers.

(v) Names, addresses and telephone numbers of sources of spare parts.

(vi) Warranties and terms of warranty. Include one-year overall warranty of construction. Indicate those items, which have extended warranties with separate warranty expiration dates.

(vii) Cross-reference to warranty certificates as applicable.

(viii) Starting point and duration of warranty period.

(ix) Summary of maintenance procedures required to continue the warranty in force.

(x) Cross-reference to specific pertinent Operation and Maintenance manuals.

(xi) Organization, names and phone numbers of persons to call for warranty service.

(xii) Typical response time and repair time expected for various warranted equipment.

(4) The Contractor's plans for attendance at the 4 and 9 month post-construction warranty inspections conducted by the Government.

(5) Procedure and status of tagging of all equipment covered by extended warranties.

(6) Copies of instructions to be posted near selected pieces of equipment where operation is critical for warranty and/or safety reasons.

1.4.3. Performance Bond

1.4.3.1. The Contractor's Performance Bond will remain effective throughout the construction warranty period.

1.4.3.2. In the event the Contractor or his designated representative(s) fails to commence and diligently pursue any work required under this clause, and in a manner pursuant to the requirements thereof, the Government shall have a right to demand that said work be performed under the Performance Bond by making written notice on the surety. If the surety fails or refuses to perform the obligation it assumed under the Performance Bond, the Government shall have the work performed by others, and after completion of the work, may make demand for reimbursement of any or all expenses incurred by the Government while performing the work, including, but not limited to administrative expenses.

1.4.3.3. In the event sufficient funds are not available to cover the construction warranty work performed by the Government at the Contractor's expense, the Government will have the right to recoup expenses from the bonding company.

1.4.3.4. Following oral or written notification of required warranty repair work, the Contractor will respond as dictated by para. 1.4.5. Written verification will follow oral instructions. Failure of the Contractor to respond will be cause for the Government to proceed against the Contractor as outlined in the paragraph 1.4.5.5 and/or above.

1.4.4. Pre-Warranty Conference

Prior to contract completion, or completion of any phase or portion of contract to be turned over, and at a time designated by the Contracting Officer, the Contractor shall meet with the Government to develop a mutual understanding with respect to the requirements of this clause. Communication procedures for Contractor notification of warranty defects, priorities with respect to the type of defect, reasonable time required for Contractor response, and other details deemed necessary by the Government for the execution of the construction warranty shall be established/reviewed at this meeting. In connection with these requirements and at the time of the Contractor's quality control completion inspection, the Contractor will furnish the name, telephone number and address of a licensed and bonded company which is authorized to initiate and pursue warranty work action on behalf of the Contractor. This point of contact will be located within the local service area of the warrantied construction, will be continuously

available, and will be responsive to Government inquiry on warranty work action and status. This requirement does not relieve the Contractor of any of his responsibilities in connection with other portions of this provision.

1.4.5. Contractor's Response to Warranty Service Requirements.

Following Government oral or written notification, which may include authorized installation maintenance personnel, the Contractor shall respond to warranty service requirements in accordance with the "Warranty Service Priority List" and the three categories of priorities listed below. Submit a report on any warranty item that has been repaired during the warranty period. The report shall include the cause of the problem, date reported, corrective action taken, and when the repair was completed. If the Contractor does not perform the construction warranty within the timeframe specified, the Government will perform the work and backcharge the construction warranty payment item established.

1.4.5.1. First Priority Code 1 Perform onsite inspection to evaluate situation, and determine course of action within 4 hours, initiate work within 6 hours and work continuously to completion or relief.

1.4.5.2. Second Priority Code 2 Perform onsite inspection to evaluate situation, and determine course of action within 8 hours, initiate work within 24 hours and work continuously to completion or relief.

1.4.5.3. Third Priority Code 3 All other work to be initiated within 3 work days and work continuously to completion or relief.

1.4.5.4. The "Warranty Service Priority List" is as follows:

- Code 1 - Air Conditioning System

(a) Buildings with computer equipment.

(b) Barracks, mess halls (entire building down).

- Code 2 - Air Conditioning Systems

(a) Recreational support.

(b) Air conditioning leak in part of building, if causing damage.

(c) Air conditioning system not cooling properly

(d) Admin buildings with Automated Data Processing (ADP) equipment not on priority list.

- Code 1 - Doors

(a) Overhead doors not operational.

- Code 1 - Electrical

(a) Power failure (entire area or any building operational after 1600 hours).

(b) Traffic control devices.

(c) Security lights.

(d) Smoke detectors and fire alarm systems

(e) Power or lighting failure to an area, facility, portion of a facility, which may adversely impact health, safety, security, or the installation's mission requirement, or which may result in damage to property.

- Code 2 - Electrical

(a) Power failure (no power) for unoccupied buildings or portions thereof or branch circuits within occupied buildings, not listed as Code 1.

(a) Receptacle and lights, not listed as code 1.

- Code 3 - Electrical

(a) Street, parking area lights

- Code 1 - Gas

(a) Leaks and breaks.

(b) No gas to cantonment area.

- Code 1 - Heat

(a) Area power failure affecting heat.

(b) Heater in unit not working.

- Code 2 Heat

(a) All heating system failures not listed as Code 1.

- Code 3 - Interior

(a) Floor damage

(b) Paint chipping or peeling

- Code 1 - Intrusion Detection Systems - N/A.
- Code 2 - Intrusion Detection Systems other than those listed under Code 1
- Code 1 - Kitchen Equipment

(a) Dishwasher.

(b) All other equipment hampering preparation of a meal.

- Code 2 - Kitchen Equipment

(a) All other equipment not listed under Code 1.

- Code 2 - Plumbing

(a) Flush valves not operating properly

(b) Fixture drain, supply line commode, or water pipe leaking.

(c) Commode leaking at base.

- Code 3 - Plumbing

(a) Leaking faucets

- Code 1 - Refrigeration

(a) Mess Hall.

(b) Medical storage.

- Code 2 - Refrigeration

(a) Mess hall - other than walk-in refrigerators and freezers.

- Code 1 - Roof Leaks

(a) Temporary repairs will be made where major damage to property is occurring.

- Code 2 - Roof Leaks

(a) Where major damage to property is not occurring, check for location of leak during rain and complete repairs on a Code 2 basis.

- Code 1 - Sprinkler System

(a) All sprinkler systems, valves, manholes, deluge systems, and air systems to sprinklers.

- Code 1 - Tank Wash Racks (Bird Baths)

(a) All systems which prevent tank wash.

- Code 1 - Water (Exterior)

(a) Normal operation of water pump station.

- Code 2 - Water (Exterior)

(a) No water to facility.

- Code 1 - Water, Hot (and Steam)

(a) Barracks (entire building).

- Code 2 - Water, Hot

(a) No hot water in portion of building listed under Code 1

1.4.5.5. Should parts be required to complete the work and the parts are not immediately available, the Contractor shall have a maximum of 12 hours after arrival at the job site to provide the Government, with firm written proposals for emergency alternatives and temporary repairs for Government participation with the Contractor to provide emergency relief until the required parts are available on site for the Contractor to perform permanent warranty repair. The Contractors proposals shall include a firm date and time that the required parts shall be available on site to complete the permanent warranty repair. The Government will evaluate the proposed alternatives and negotiate the alternative considered to be in the best interest of the Government to reduce the impact of the emergency condition. Alternatives considered by the Government will include the alternative for the Contractor to "Do Nothing" while waiting until the required parts are available to perform permanent warranty repair. Negotiating a proposal which will require Government participation and the expenditure of Government funds shall constitute a separate procurement action by the using service.

1.4.6. Equipment Warranty Identification Tags

1.4.6.1. Provide warranty identification tags at the time of installation and prior to substantial completion shall provide warranty identification tags on all Contractor and Government furnished equipment which the Contractor has installed.

(a) The tags shall be suitable for interior and exterior locations, resistant to solvents, abrasion, and to fading caused by sunlight, precipitation, etc. These tags shall have a permanent pressure-sensitive adhesive back, and they shall be installed in a position that is easily (or most easily) noticeable. Tag each component of contractor furnished equipment that has differing warranties on its components.

(b) Submit sample tags, representing how the other tags will look, for Government review and approval.

(c) Tags for Warrantied Equipment: The tag for this equipment shall be similar to the following: Exact format and size will be as approved.

EQUIPMENT WARRANTY - CONTRACTOR FURNISHED EQUIPMENT

MFG NAME MODEL NO.

SERIAL NO.

CONTRACT NO.

CONTRACTOR NAME

CONTRACTOR WARRANTY EXPIRES

MFG WARRANTY(IES) EXPIRE

EQUIPMENT WARRANTY - GOVERNMENT FURNISHED EQUIPMENT

MFG NAME MODEL NO.

SERIAL NO.

CONTRACT NO.

DATE EQUIP PLACED IN SERVICE

MFG WARRANTY(IES) EXPIRE

(d) If the manufacturer's name (MFG), model number and serial number are on the manufacturer's equipment data plate and this data plate is easily found and fully legible, this information need not be duplicated on the equipment warranty tag

1.4.6.2. Execution: Complete the required information on each tag and install these tags on the equipment by the time of and as a condition of final acceptance of the equipment.

1.5. MECHANICAL TESTING, ADJUSTING, BALANCING, AND COMMISSIONING

Submit; all reports, statements, certificates, and completed checklists for testing, adjusting, balancing, and commissioning of mechanical systems prior to final inspection and transfer of the completed facility for approval, as specified in applicable technical specification sections.

1.6. OPERATION AND MAINTENANCE MANUALS

1.6.1. General Requirements

1.6.1.1. Inasmuch as the operations and maintenance manuals are required to operate and maintain the facility, the operations and maintenance (O&M) manuals will be considered a requirement prior to substantial completion of any facility to be turned over to the Government. Beneficial occupancy of all or portions of a facility prior to substantial completion will not relieve the Contractor of liquidated damages, if substantial completion exceeds the required completion date.

1.6.1.2. Provide one permanent electronic copy on CD-ROM and 2 hard copies of the Equipment Operating, Maintenance, and Repair Manuals. Provide separate manuals for each utility system as defined hereinafter. Submit Operations and Maintenance manuals for approval before field training or 90 days before substantial completion (whichever occurs earlier). If there is no separate CLIN for O&M Manuals, the Government will withhold an amount representing $20,000, as non-progressed work, until submittal and approval of all O&M manuals are complete.

1.6.2. Definitions

1.6.2.1. Equipment

A single piece of equipment operating alone or in conjunction with other equipment to accomplish a system function.

1.6.2.2. System

A combination of one or more pieces of equipment which function together to accomplish an intended purpose (i.e. HVAC system is composed of many individual pieces of equipment such as fans, motors, compressors, valves, sensors, relays, etc.)

1.6.3. Hard Cover Binders

The manuals shall be hard cover with posts, or 3-ring binders, so sheets may be easily substituted. Print the following identification on the cover: the words "EQUIPMENT OPERATING, MAINTENANCE, AND REPAIR MANUALS," the project name, building number, and an indication of utility or systems covered, the name of the Contractor, and the Contract number. Manuals shall be approximately 8-1/2 by 11-inches with large sheets folded in and capable of being easily pulled out for reference. All manuals for the project must be similar in appearance, and be of professional quality.

1.6.4. Warning Page

Provide a warning page to warn of potential dangers (if they exist, such as high voltage, toxic chemicals, flammable liquids, explosive materials, carcinogens, high pressures, etc.). Place the warning page inside the front cover and in front of the title page. Include any necessary Material Safety Data Sheets (MDSD) here.

1.6.5. Title Page

The title page shall include the same information shown on the cover and show the name of the preparing firm and the date of publication.

1.6.6. Table of Contents

Each volume of the set of manuals for this project shall include a table of contents, for the entire set, broken down by volume.

1.6.7. GENERAL

Organize manuals according to the following format, and include information for each item of equipment Submit a draft outline and table of contents for approval at 50% contract completion.

TABLE OF CONTENTS

PART I: Introduction

- Equipment Description
- Functional Description
- Installation Description

PART II: Operating Principles

PART III: Safety

PART IV: Preventive Maintenance

- Preventive Maintenance Checklist, Lubrication
- Charts and Diagrams

PART V: Spare Parts Lists

- Troubleshooting Guide
- Adjustments
- Common Repairs and Parts Replacement

PART VI: Illustrations

1.6.7.1. Part I-Introduction

Part I shall provide an introduction, equipment or system description, functional description and theory of operation, and installation instructions for each piece of equipment. Include complete instructions for uncrating, assembly, connection to the power source and pre-operating lubrication in the installation instructions as applicable. Illustrations, including wiring and cabling diagrams, are required as appropriate in this section. Include halftone pictures of the equipment in the introduction and equipment description, as well as system layout drawings with each item of equipment located and marked. Do not use copies of previously submitted shop drawings in these manuals.

1.6.7.2. Part II-Operating Principles

Part II shall provide complete instructions for operating the system, and each piece of equipment. Illustrations, halftone pictures, tables, charts, procedures, and diagrams are required when applicable. This will include step-by-step procedures for start-up and shutdown of both the system and each component piece of equipments, as well as adjustments required to obtain optimum equipment performance, and corrective actions for malfunctions. Show performance sheets and graphs showing capacity data, efficiencies, electrical characteristics, pressure drops, and flow rates here, also. Marked-up catalogs or catalog pages do not satisfy this requirement. Present performance information as concisely as possible with only data pertaining to equipment actually installed. Include actual test data collected for Contractor performance here.

1.6.7.3. Part III-Safety

Part III shall contain the general and specific safety requirements peculiar to each item of equipment. Repeat safety information as notes cautions and warnings in other sections where appropriate to operations described.

1.6.7.4. Part IV-Preventive Maintenance

Part IV shall contain a troubleshooting guide, including detailed instructions for all common adjustments and alignment procedures, including a detailed maintenance schedule. Also include a diagnostic chart showing symptoms and solutions to problems. Include test hookups to determine the cause, special tools and test equipment, and methods for returning the equipment to operating conditions. Information may be in chart form or in tabular format with appropriate headings. Include instructions for the removal, disassembly, repair, reassembly, and replacement of parts and assemblies where applicable and the task is not obvious.

1.6.7.5. Part V-Spare Parts List

Part V shall contain a tabulation of description data and parts location illustrations for all mechanical and electrical parts. The heading of the parts list shall clearly identify the supplier, purchase order number, and equipment. Include the unit price for each part. List parts by major assemblies, and arrange the listing in columnar form. Include names and addresses of the nearest manufacturer's representatives, as well as any special warranty information. Provide a list of spare parts that are recommended to be kept in stock by the Government installation.

1.6.7.6. Part VI-Illustrations

Part VI shall contain assembly drawings for the complete equipment or system and for all major components. Include complete wiring diagrams and schematics. Other illustrations, such as exploded views, block diagrams, and cutaway drawings, are required as appropriate.

1.6.8. Framed Instructions

Post framed instructions are required for substantial completion. Post framed instructions under glass or in laminated plastic, including wiring and control diagrams showing the complete layout of the entire system, including equipment, ductwork, piping valves, dampers, and control sequence at a location near the equipment described. Prepare condensed operating instructions explaining preventive maintenance procedures methods of checking the system for normal safe operation, valve schedule and procedures for safely starting and stopping the system in type form, framed as specified above for the wiring and control diagrams and posted beside the diagrams. Submit proposed diagrams, instructions, and other sheets prior to posting. Post the framed instructions before field training.

1.6.9. (Reserved. See 1.7 for Field Training)

1.6.10. System/Equipment Requirements

1.6.10.1. Facility Heating System

Provide information on the following equipment: boilers, water treatment, chemical feed pumps and tanks, converters, heat exchangers, pumps, unit heaters, fin-tube radiation, air handling units (both heating only and heating and cooling), and valves (associated with heating systems).

1.6.10.2. Air-Conditioning Systems

Provide information in chillers, packaged air-conditioning equipment, towers, water treatment, chemical feed pumps and tanks, air-cooled condensers, pumps, compressors, air handling units, and valves (associated with air-conditioning systems).

1.6.10.3. Temperature Control and HVAC Distribution Systems

Provide all information described for the following equipment: valves, fans, air handling units, pumps, boilers, converters and heat exchangers, chillers, water cooled condensers, cooling towers, and fin-tube radiation, control air compressors, control components (sensors, controllers, adapters and actuators), and flow measuring equipment.

1.6.10.4. Central Heating Plants

Provide the information described for the following equipment: boilers, converters, heat exchangers, pumps, fans, steam traps, pollution control equipment, chemical feed equipment, control systems, fuel handling equipment, de-aerators, tanks (flash, expansion, return waters, etc.), water softeners, and valves.

1.6.10.5. Heating Distribution Systems

Provide the information described for the following equipment: valves, fans, pumps, converters and heat exchangers, steam traps, tanks (expansion, flash, etc.), and piping systems.

1.6.10.6. Exterior Electrical Systems

Provide information on the following equipment: power transformers, relays, reclosers, breakers, and capacitor bank controls.

1.6.10.7. Interior Electrical Systems

Provide information on the following equipment: relays, motor control centers, switchgear, solid state circuit breakers, motor controller, EPS lighting systems, wiring diagrams and troubleshooting flow chart on control systems, and special grounding systems.

1.6.10.8. Energy Monitoring and Control Systems

The maintenance manual shall include descriptions of maintenance for all equipment, including inspection, periodic preventative maintenance, fault diagnosis, and repair or replacement of defective components.

1.6.10.9. Domestic Water Systems

Provide the identified information on the following equipment: tanks, unit process equipment, pumps, motors, control and monitoring instrumentation, laboratory test equipment, chemical feeders, valves, switching gear, and automatic controls.

1.6.10.10. Wastewater Treatment Systems

Provide the identified information on the following equipment: tanks, unit process equipment, pumps, motors, control and monitoring instrumentations, laboratory test equipment chemical feeders, valves, scrapers, skimmers, comminutors, blowers, switching gear, and automatic controls.

1.6.10.11. Fire Protection Systems

Provide information on the following equipment: alarm valves, manual valves, regulators, foam and gas storage tanks, piping materials, sprinkler heads, nozzles, pumps, and pump drivers.

1.6.10.12. Fire Alarm and Detection Systems

(1) The maintenance manual shall include description of maintenance for all equipment, including inspection, periodic preventive maintenance, fault diagnosis, and repair or replacement of defective components.

(2) Provide all software; database with complete identification of programmable portions of system equipment and devices, and all other system programming data on all modes of the system; connecting cables; and proprietary equipment necessary for the operation, maintenance, testing, repair and programming, etc. of the system and that may be required for implementation of future changes to the fire system (additional and/or relocated initiating devices, notification devices, etc.

(3) Provide all system and equipment technical data and computer software with the requisite rights to Government use, in accordance with the applicable contract clauses.

(4) Training shall include software and programming required for the effective operation, maintenance, testing, diagnostics and expansion of the system.

1.6.10.13. Plumbing Systems

Provide information on the following equipment: water heaters, valves, pressure regulators backflow preventors, piping materials, and plumbing fixtures.

1.6.10.14. Liquid Fuels Systems

Provide information on the following equipment: tanks, automatic valves manual valves, filter separators, pumps, mechanical loading arms, nozzles, meters, electronic controls, electrical switch gear, and fluidic controls.

1.6.10.15. Cathodic Protection Systems

Provide information on the following material and equipment: rectifiers, meters, anodes, anode backfill, anode lead wire, insulation material and wire size, automatic controls (if any), rheostats, switches, fuses and circuit breakers, type and size of rectifying elements, type of oil in oil-immersed rectifiers, and rating of shunts.

1.6.10.16. Generator Installations

Provide information on the following equipment: generator sets, automatic transfer panels, governors, exciters, regulators starting systems, switchgear, and protective devices.

1.6.10.17. Miscellaneous Systems

Provide information on the following: communication and ADP systems, security and intrusion alarm, elevators, material handling, active solar, photovoltaic, nurse call, paging, intercom, closed circuit TV, irrigation, sound and material delivery systems, kitchen, refrigeration, disposal, ice making equipment, and other similar type special systems not otherwise specified.

1.6.10.18. Laboratory, Environmental and Pollution Control Systems

Provide information on the following equipment: wet scrubbers, quench chambers, scrub tanks, liquid oil separators, and fume hoods.

1.7. FIELD TRAINING

Field Training is a requirement for substantial completion. Conduct a training course for the operating staff for each particular system. Conduct the training is to be conducted during hours of normal working time after the system is functionally complete. The field instructions shall cover all of the items contained in the Equipment Operating, Maintenance and Repair Manuals. The training will include both classroom and "hands-on" training. Submit a lesson plan outlining the information to be discussed during training periods. Submit this lesson plan for approval 90 days before contract completion before the field training occurs. Record training on DVD and furnish to the Government within ten (10) days following training. Document all training and furnish a list of all attendees.

1.8. PRICING OF CONTRACTOR-FURNISHED AND INSTALLED PROPERTY AND GOVERNMENT-FURNISHED CONTRACTOR-INSTALLED PROPERTY

Promptly furnish and require any sub-contractor or supplier to furnish, in like manner, unit prices and descriptive data required by the Government for Property Record purposes of fixtures and equipment furnished and/or installed by the Contractor or sub-contractor, except prices do not need to be provided for Government-Furnished Property.

1.9. LEED REVIEW MEETINGS

1.9.1. Pre-Closeout Meeting. Approximately 30 days before submittal of LEED closeout documentation, the Contractor and the Government's project delivery team (including Installation representative) will meet to review the documentation, determine which, if any, credits will be audited and identify any corrections/missing items prior to the closeout LEED documentation submittal.

1.9.2. Approximately 14 days after submittal of LEED closeout documentation, the Contractor and the Government's project delivery team (including Installation representative) will meet to review the LEED closeout documentation. The review conference will include discussion of and resolution of all review comments to ensure consensus on achievement of credits and satisfactory documentation. At the review conference a final score will be determined and endorsed in writing by all parties.

1.10. RED ZONE MEETING

At approximately 80% of contract completion or 60 days before the anticipated Beneficial Occupancy Date (BOD), whichever occurs first, the Contractor and the Government's project delivery team will conduct what is known as the Red Zone Meeting to discuss the close-out process, to schedule the events and review responsibilities for actions necessary to produce a timely physical, as well as fiscal, project close-out. The Red Zone meeting derives its name from the football term used to describe the team effort to move the ball the last 20 yards into the end zone. The close-out of a construction project sometimes can be equally as hard and most definitely requires the whole team’s efforts. The ACO will chair the meeting. If not already provided, shortly before the meeting, the Contractor shall provide an electronic copy or access to the CADD as-built drawings, completed commensurate with the amount of work completed at the time of the Red Zone Meeting, as an indicator of the Contractors’ understanding of and ability to meet the USACE CADD Standards and to ensure that the Contractor is making progress with CADD As-Built requirements. EXHIBIT 1 is a generic meeting checklist.

1.11. FINAL CLEANING

Clean the premises in accordance with FAR clause 52.236-12 and additional requirements stated here. Remove stains, foreign substances, and temporary labels from surfaces. Vacuum carpet and soft surfaces. Clean equipment and fixtures to a sanitary condition. Clean or replace filters of operating equipment if cleaning isn't possible or practicable. Remove debris from roofs, drainage systems, gutters, and downspouts. Sweep paved areas and rake clean landscaped areas. Remove waste, surplus materials, and rubbish from the site. Remove all temporary structures, barricades, project signs, fences and construction facilities. Submit a list of completed clean-up items on the day of final inspection.

1.12. INTERIM FORM DD1354 "TRANSFER AND ACCEPTANCE OF MILITARY REAL PROPERTY

Near the completion of Project, but a minimum of 60 days prior to final acceptance of the work, complete, update draft provided with the final design package(s) (see Section 01 33 16, paragraph 3.7.5) and submit an accounting of all installed property on Interim Form DD1354 "Transfer and Acceptance of Military Real Property." Include any additional assets/improvements/alterations and cost updates from the Draft DD Form 1354. Contact the COR for any project specific information necessary to complete the DD Form 1354. This form will be a topic for the Red Zone Meeting discussed above. For information purposes, a blank DD Form 1354 (fill-able) in ADOBE (PDF) may be obtained at the following web site: http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd1354.pdf Submit the completed Checklist for Form DD1354 of Government-Furnished and Contractor-Furnished/Contractor Installed items. Attach this list to the updated DD Form 1354. Instructions for completing the form ~~and a blank checklist (fill-able) in ADOBE (PDF)~~ may be obtained ~~at the following web site:~~through the US Army Corps of Engineers TECHINFO Website at http://www.hnd.usace.army.mil/techinfo/ under publications, in Unified Facilities Criteria UFC 1-300-08. ~~http://www.wbdg.org/ccb/DOD/UFC/ufc_1_300_08.pdf~~

EXHIBIT 1

SAMPLE

Red Zone Meeting Checklist

Date:_____

Contract No.	
Description / Location	
Contractor	
Contracting Officer	

Action	**Completion Milestone**	√
Inspections		
Fire		
Safety		
Pre-final		
Mechanical Test & Balance		
Commissioning		
Landscaping Complete		
Erosion Control		
Beneficial Occupancy Date (BOD)		
Furniture Installation		
Comm Installation		
As-Built Drawings		
Provide all O&M manuals, tools, shop drawings, spare parts, etc. to customer		
Training of O&M Personnel		
Provide Warranty documents to Customer		
Contract completion		
Final Inspection		

User move-in		
DD Form 1354, Transfer of Real Property completed & signed		
Ribbon cutting		
Payroll Clearances		
DD Form 2626 - Construction Contractor Performance Evaluation		
DD Form 2631 – A-E Performance Rated after Construction		
Status of Pending Mods and REA's/Claims		
Final Payment Completed		
Release of Claims		
Return of Unobligated Funds		
Move Project from CIP to General Ledger		
Financial completion		

End of Section 01 78 02.00 10

APPENDIX A
Geotechnical Information

Not Used

APPENDIX B
List of Drawings

Not Used

APPENDIX C
Utility Connections

Not Used

APPENDIX D
Results of Fire Flow Tests

Not Used

APPENDIX E
Environmental Information

Not Used

APPENDIX F
Conceptual Aesthetic Considerations

Not Used

APPENDIX G
GIS Data

Not Used

APPENDIX H
Exterior Signage

Not Used

APPENDIX I
Acceptable Plants List

Not Used

APPENDIX J
Drawings

Not Used

APPENDIX K
Fuel Cost Information

The following utility rates for this installation are provided for design

Electrical:
Demand Charge - $xx.xx per kilowatt

Energy Charge - $ x.xx per kilowatt-hour Blended Rate - $ x.xx per kilowatt-hour (blended annual energy and demand cost)

Natural Gas:
Commodity Charge Rate - $ x.xx per thousand cubic feet

Water:
Commodity Charge Rate - $x.xx per [volume]

Sewer:
Commodity Charge Rate - $x.xx per [volume]

Purchased/Central Steam:
Commodity Charge Rate - $x.xx per [unit of measure]

Purchased High Temperature Water:
Commodity Charge Rate - $x.xx per [unit of measure]

Purchased Chilled Water:
Commodity Charge Rate - $x.xx per [unit of measure]

APPENDIX L

LEED Project Credit Guidance

This spreadsheet indicates Army required credits, Army preferred credits, project-specific ranking of individual point preferences, assumptions guidance for individual credits, and references to related language in the RFP for individual credits.

LEED Credit Paragraph	LEED Project Credit Guidance	**Army Guidance:** Required - Preferred - Avoid	**Project Preference Ranking**: (1=most preferred, blank=no preference, X=preference not applicable to this credit, Rqd=required)	
PAR	**FEATURE**			**REMARKS**
SUSTAINABLE SITES				
SSPR1	Construction Activity Pollution Prevention (PREREQUISITE)	Rqd	Rqd	All LEED prerequisites are required to be met.
SS1	Site Selection		X	See paragraph LEED CREDITS COORDINATION.

SS2	Development Density & Community Connectivity - OPTION 1 DENSITY		X	See paragraph LEED CREDITS COORDINATION.
	Development Density & Community Connectivity - OPTION 2 CONNECTIVITY		X	See paragraph LEED CREDITS COORDINATION.
SS3	Brownfield Redevelopment		X	See paragraph LEED CREDITS COORDINATION.
SS4.1	Alternative Transportation: Public Transportation Access		X	See paragraph LEED CREDITS COORDINATION.
SS4.2	Alternative Transportation: Bicycle Storage & Changing Rooms	Pref		Bike racks are prohibited at certain facilities, as indicated in Statement of Work. Assume that non-transient building occupants are NOT housed on Post unless indicated otherwise.
SS4.3	Alternative Transportation: Low Emitting & Fuel Efficient Vehicles - OPTION 1			Requires provision of vehicles, which cannot be purchased with construction funds. Assume Government will not provide vehicles unless indicated otherwise. Assume that 50% of GOV fleet is NOT alternative fuel vehicles unless indicated otherwise.
SS4.3	Alternative Transportation: Low Emitting & Fuel Efficient Vehicles - OPTION 2	Pref		
SS4.3	Alternative Transportation: Low Emitting & Fuel Efficient Vehicles - OPTION 3			Requires provision of vehicle refueling stations. Installation must support type of fuel and commit to maintaining/supporting refueling stations.

SS4.4	Alternative Transportation: Parking Capacity	Pref		
SS5.1	Site Development: Protect or Restore Habitat			
SS5.2	Site Development: Maximize Open Space	Pref		Assume AGMBC option for aggregated open space at another location on the installation is not available to the project unless indicated otherwise.
SS6.1	Stormwater Design: Quantity Control	Pref		See paragraph STORMWATER MANAGEMENT AND LOW IMPACT DESIGN.
SS6.2	Stormwater Design: Quality Control	Rqd		See paragraph STORMWATER MANAGEMENT AND LOW IMPACT DESIGN.
SS7.1	Heat Island Effect: Non-Roof			
SS7.2	Heat Island Effect: Roof	Pref		See paragraph SITE SELECTION
SS8	Light Pollution Reduction	Pref		
WATER EFFICIENCY				
WEPR1	Water Use Reduction (Version 3 only)	Rqd	Rqd	All LEED prerequisites are required to be met.
WE1	Water Efficient Landscaping:	Rqd		See paragraph IRRIGATION. Project must include landscaping to be eligible for this credit.
WE2	Innovative Wastewater Technologies - OPTION 1			
WE2	Innovative Wastewater Technologies - OPTION 2			
WE3	Water Use Reduction	Rqd		See paragraph PLUMBING AND WATER CONSUMING

				EQUIPMENT.
ENERGY AND ATMOSPHERE				
EAPR1	Fundamental Commissioning of the Building Energy Systems (PREREQUISITE)	Rqd	Rqd	All LEED prerequisites are required to be met.
EAPR2	Minimum Energy Performance (PREREQUISITE)	Rqd	Rqd	All LEED prerequisites are required to be met.
EAPR3	Fundamental Refrigerant Management (PREREQUISITE)	Rqd	Rqd	All LEED prerequisites are required to be met.
EA1	Optimize Energy Performance	Rqd	1	Earning of LEED EA1 points as indicated in paragraph ENERGY CONSERVATION, as a minimum, is required.
EA2	On-Site Renewable Energy	Pref		See paragraph ENERGY CONSERVATION.
EA3	Enhanced Commissioning			See paragraph COMMISSIONING.
EA4	Enhanced Refrigerant Management			See paragraph MATERIALS AND RESOURCES.
EA5	Measurement & Verification	Rqd		Assume Government will not provide post-occupancy activities unless indicated otherwise.
EA6	Green Power		X	See paragraph LEED CREDITS COORDINATION.
MATERIALS AND RESOURCES				

MRPR1	Storage & Collection of Recyclables (PREREQUISITE)	Rqd	Rqd	All LEED prerequisites are required to be met. Coordinate with Installation during design development on collection service and receptacles.
MR1	Building Reuse			
MR2	Construction Waste Management:	Rqd		See paragraph CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT.
MR3	Materials Reuse			
MR4	Recycled Content:	Pref		See paragraph MATERIALS AND RESOURCES.
MR5	Regional Materials			See paragraph MATERIALS AND RESOURCES.
MR6	Rapidly Renewable Materials	Pref		See paragraph MATERIALS AND RESOURCES.
MR7	Certified Wood	Pref		See paragraph MATERIALS AND RESOURCES.
INDOOR ENVIRONMENTAL QUALITY				
EQPR1	Minimum IAQ Performance (PREREQUISITE)	Rqd	Rqd	All LEED prerequisites are required to be met.
EQPR2	Environmental Tobacco Smoke (ETS) Control (PREREQUISITE)	Rqd	Rqd	All LEED prerequisites are required to be met. Assume all buildings are smoke free unless indicated otherwise (family housing, barracks and other lodging are facility types where smoking may be

				permitted in some cases).
EQ1	Outdoor Air Delivery Monitoring			See paragraph BUILDING INTERIOR.
EQ2	Increased Ventilation			
EQ3.1	Construction IAQ Management Plan: During Construction	Pref		See paragraph BUILDING ENVELOPE SEALING PERFORMANCE REQUIREMENT.
EQ3.2	Construction IAQ Management Plan: Before Occupancy	Pref		See paragraph BUILDING ENVELOPE SEALING PERFORMANCE REQUIREMENT.
EQ4.1	Low Emitting Materials: Adhesives & Sealants	Pref		See paragraph DAYLIGHTING AND LOW EMITTING MATERIALS
EQ4.2	Low Emitting Materials: Paints & Coatings	Pref		See paragraph DAYLIGHTING AND LOW EMITTING MATERIALS
EQ4.3	Low Emitting Materials: Carpet/Flooring Systems	Pref		See paragraph DAYLIGHTING AND LOW EMITTING MATERIALS
EQ4.4	Low Emitting Materials: Composite Wood & Agrifiber Products	Pref		See paragraph DAYLIGHTING AND LOW EMITTING MATERIALS
EQ5	Indoor Chemical & Pollutant Source Control	Pref		System requiring weekly cleaning to earn this credit is not a permitted option unless indicated otherwise.
EQ6.1	Controllability of Systems: Lighting			
EQ6.2	Controllability of Systems: Thermal Comfort			
EQ7.1	Thermal Comfort: Design	Rqd		See paragraph DAYLIGHTING AND LOW EMITTING MATERIALS.
EQ7.2	Thermal Comfort: Verification			Project must earn credit EQ7.1 to be eligible for this credit. Assume

				Government will not provide post-occupancy activities unless indicated otherwise..
EQ8.1	Daylight & Views: Daylight 75% of Spaces	Pref		See paragraph DAYLIGHTING AND LOW EMITTING MATERIALS.
EQ8.2	Daylight & Views	Pref		
INNOVATION & DESIGN PROCESS				
IDc1.1	Innovation in Design			See paragraph INNOVATION AND DESIGN CREDITS AND REGIONAL PRIORITY CREDITS. Assume Government will not provide any activities associated with ID credits.
IDc1.2	Innovation in Design			
IDc1.3	Innovation in Design			
IDc1.4	Innovation in Design			
IDc2	LEED Accredited Professional	Rqd	Rqd	LEED AP during design and construction is required.
REGIONAL PRIORITY CREDITS (Version 3 only)				See paragraph LEED CREDITS COORDINATION.

APPENDIX M
LEED Owner's Project Requirements

Not Used

APPENDIX N
LEED Requirements for Multiple Contractor Combined Projects

Not Used

APPENDIX O
LEED Strategy Tables

Not Used

APPENDIX P

LEED Registration of Army Projects

15 April 2010

Number of Registrations
Each building must be registered separately, except multiple instances of a standard building on a shared site may be registered as a single project. If a single registration for multiple buildings is chosen, all buildings under the single registration must earn exactly the same points. Do not register buildings that are exempt from a specific LEED achievement requirement.

Typical Registration Procedure
1. Login, complete the online registration form (see guidance below) at the GBCI LEED Online website http://www.gbci.org/DisplayPage.aspx?CMSPageID=174 and submit it online.
2. Pay the registration fee via credit card (USACE staff: credit card PR&C is funded by project design or S&A funds).
3. GBCI will follow up with a final invoice, the LEED-online passwords and template information.
4. The individual who registers the project online is, by default, the Project Administrator.

Completing the Registration Form

BEFORE YOU BEGIN:
Create a personal account with USGBC if you do not have one.
You will need the following information:
Project name as it appears in P2 (obtain from USACE Project Manager)
Building number/physical address of project
Zip code for Installation/project location
Anticipated construction start and end dates
Total gross area all non-exempt buildings in registration
Total construction cost all non-exempt buildings only (see Project Details Section instructions below)

ACCOUNT/LOGIN INFORMATION
1. The person registering the project **must have an account with USGBC** (login and password) to complete the form. Go to http://www.gbci.org/ , click on “register a project” at the drop-down menu for project certification (at the top of the page) and select “register now for LEED 2009” to start the project registration process. If you have an account, login with your email address and password and select “register new project” to proceed. If you do not have an account, you may select “register a new account” and follow the instructions. It is recommended that you create an account separately on the USGBC website before you start the form. IMPORTANT: USACE team members are members of USGBC and are eligible for Member prices. USACE team members registering projects should be sure to include the USACE Corporate Access ID in their personal account profile (if you do not have it contact richard.l.schneider@usace.army.mil or judith.f.milton@usace.army.mil for the number).
2. The Account/Login Information section is filled out by the person registering the project. It may be a Contractor or a USACE staff member.

ELIGIBILITY SECTION
Follow directions (accepting the terms and conditions)
Review your profile information and make corrections if needed

RATING SYSTEM SELECTION SECTION
Select single project registration and I know which rating system.
Select the rating system - currently only LEED-NC and LEED for Homes are approved for Army use without special approval.
LEED Minimum Program Requirements: select YES

RATING SYSTEM RESULTS SECTION

Confirm selected rating system.

PROJECT INFORMATION SECTION

Project Title: Begin the project title with a one-word identifier for the Installation. Do not include the word "Fort". After this match the project name used in P2 (contact the USACE Project Manager for this information) and identify the building being registered. Example: "Stewart 4th IBCT - DFAC".
Project Address 1 and 2: This is the physical location of the project. Provide building number, street address, block number or whatever is known to best describe the location of the project on the Installation.
Project City: Installation Name
State, Country, Zip Code: Self-explanatory
Anticipated Construction Start and End Dates: Self-explanatory – give your best guess if unknown. Note that required data entry format is: 1 or 2 digit month/1 or 2 digit date/4 digit year (example 3/23/2010)
Gross Square Footage: Provide total area all buildings in LEED project. Exclude the area of any buildings that are exempt from the LEED achievement requirement (for example, exclude an unconditioned storage shed to be constructed with a barracks complex).
Is Project Confidential: Indicate NO except, if project has security sensitivity (elements that are FOUO or higher security), indicate YES.
Notification of Local Chapter: Indicate NO unless Government/USACE Project Manager requests you to indicate YES.
Anticipated Project Type: Select the most appropriate option from the drop-down menu.
Anticipated Certification Level: Select the applicable option from the drop-down menu (Silver is the usual level).

PROJECT OWNER INFORMATION SECTION

Project Owner First Name, Last Name, email, phone, address: The Project Owner is the USACE Project Manager. Obtain this info from the USACE Project Manager.
Organization: U.S. Army Corps of Engineers. This field MUST be completed this way because it will be used as a search field by higher HQ to find all USACE registered projects. You may supplement it with district name at the end but DO NOT revise or use an acronym.
May we publish Owner information: Indicate NO
Owner Type: Pick Federal Government from drop-down menu.
Project Owner Assertion: Check the box

PAYMENT INFORMATION

Self-explanatory

APPENDIX Q
REV 2.1 – 30 SEP 2010
AREA COMPUTATIONS

Computation of Areas: Compute the "gross area" and "net area" of facilities (excluding family housing) in accordance with the following subparagraphs:

(1) Enclosed Spaces: The "gross area" is the sum of all floor spaces with an average clear height ≥6'-11" (as measured to the underside of the structural system) and having perimeter walls which are ≥4'-11". The area is calculated by measuring to the exterior dimensions of surfaces and walls.

(2) Half-Scope Spaces: Areas of the following spaces shall count as one-half scope when calculating "gross area":

- Balconies
- Porches
- Covered exterior loading platforms or facilities
- Covered but not enclosed spaces, canopies, training, and assembly areas
- Covered but not enclosed passageways and walks
- Open stairways (both covered and uncovered)
- Covered ramps
- Interior corridors (Unaccompanied Enlisted Personnel Housing Only)

(3) Excluded Spaces: The following spaces shall be excluded from the "gross area" calculation:

- Crawl spaces
- Uncovered exterior loading platforms or facilities
- Exterior insulation applied to existing buildings
- Open courtyards
- Open paved terraces
- Uncovered ramps
- Uncovered stoops
- Utility tunnels and raceways
- Roof overhangs and soffits measuring less than 3'-0" from the exterior face of the building to the fascia

(4) Net Floor Area: Where required, "net area" is calculated by measuring the inside clear dimensions from the finish surfaces of walls. If required, overall "assignable net area" is determined by subtracting the following spaces from the "gross area":

- Basements not suited as office, special mechanical, or storage space
- Elevator shafts and machinery space
- Exterior walls
- Interior partitions
- Mechanical equipment and water supply equipment space
- Permanent corridors and hallways
- Stairs and stair towers
- Janitor closets
- Electrical equipment space
- Electronic/communications equipment space

APPENDIX R

Preliminary Submittal Register

NOTE TO SPECIFIER:

1. Appendix R" will be a Adobe Acrobat pdf version of the Specifier completed "Sample Preliminary Submittal Register." The Sample Register is Excel Spreadsheet format of the RMS Input Form 4288A, which serves two purposes.

2. First, The Register allows the both Government and the Proposers to see and estimate the cost of the Division 00 and Division 01 submittals required by the contract in addition to the Contractor generated submittal register items developed during Design After Award.

3. Secondly, after award, the Government will provide the Contractor the actual Excel Spreadsheet for the Contractor to input the data into RMS to create the Submittal Register used during contract performance. See Section 01 33 00 (Submittal Procedures), paragraph 1.8 (Submittal Register) for the contract requirements.

4. For the contract or task order Solicitation, the Specifier must complete APPENDIX R, found at the following link:
http://mrsi.usace.army.mil/rfp/Shared%20Documents/Sample%20Preliminary%20Submittal%20Register.xls , save it as a PDF file and then upload it into the Wizard as Appendix R.

5. The RMS Input Form initially includes submittals required by the standardized Model RFP Division 00 and Division 01 Sections, except Section 01 10 00, paragraph 3. Examine the Special Contract Requirements, paragraphs 3 and 6 and any other locally developed portions of the RFP for required submittals and add them to the Input Form. Do not duplicate submittals already listed in the standardized RMS Input Form, because the Contractor needs to submit this information only once.

6. After award, the Government provides the Excel spreadsheet to the selected contractor to develop and input the RMS Input form for the submittal register required by paragraph 1.8 of Section 01 33 00, Submittals.